



**I give notice that  
an Extraordinary Meeting of Council will be held on:**

|                  |  |
|------------------|--|
| <b>Date:</b>     | <b>Tuesday, 8 November 2016</b>                      |
| <b>Time:</b>     | <b>1.00pm</b>  |
| <b>Location:</b> | <b>Council Chamber<br/>72 Lake Terrace<br/>Taupo</b> |

# **AGENDA**

## **MEMBERSHIP**

**Chairperson** Mayor David Trewavas

**Deputy Chairperson** Cr Rosie Harvey

**Members**

- Cr John Boddy
- Cr Zane Cozens
- Cr Barry Hickling
- Cr Rosanne Jollands
- Cr Tangonui Kingi
- Cr Anna Park
- Cr Christine Rankin
- Cr Kirsty Trueman
- Cr John Williamson

**Quorum** 6

**Gareth Green  
Chief Executive Officer**

## Order Of Business

- 1 Apologies**
- 2 Conflicts of Interest**
- 3 Policy and Decision Making**
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**3.1 COUNCIL COMMITTEES - ESTABLISHMENT, APPOINTMENTS AND DELEGATIONS**

**Author:** David Trewavas, Mayor

**Authoriser:**

**PURPOSE**

To note the establishment of Taupō District Council committees for the 2016-19 Triennium of Council and appointments to those committees; to delegate powers to the committees as appropriate; and to approve remuneration for the independent chair of the Audit & Risk Committee.

**DISCUSSION**

Section 41A of the Local Government Act 2002 [LGA] empowers Mayors to establish committees of their territorial authorities [s41A(3)].

Following discussions with councillors, this report provides details of my establishment of committees for the 2016-19 Triennium, including appointment of Chairs and members [see Attachment 1 to this report]. Because the District Licencing Committee members are required to be appointed by Council, separate resolutions for the proposed councillor appointments are sought.

The committee structure remains largely the same as it was in 2013-16, however the size of the Audit & Risk Committee has been reduced to increase efficiency of meetings and better align with best practice around the country. It is also proposed that Mr Anthony Byett be the independent chairperson of this committee and approval is sought to remunerate Mr Byett in recognition of the work involved.


This report also covers appointments to some external bodies on which Taupō District Council representation is required [Attachment 3]. Further appointments will be the subject of a future agenda item.

Note that the delegation of powers to committees must be done by full Council [clause 32, Schedule 7, LGA]. An updated "Terms of Reference and Delegations for Council Committees" is attached [Attachment 2].

**RECOMMENDATION(S)**

1. That Council notes the establishment of Taupō District Council committees by His Worship the Mayor pursuant to s41A(3) of the Local Government Act 2002, including Chairperson and member appointments detailed in Attachment 1 to this report [A1770108].
2. That Council reappoints Councillors Boddy and Hickling as members of the Taupō District Licensing Committee in accordance with s192 of the Sale and Supply of Alcohol Act 2012.
3. That Council appoints Councillor Boddy to act as Deputy Chairperson of the Taupō District Licensing Committee in accordance with s189(3) of the Sale and Supply of Alcohol Act 2012.
4. That Council delegates decision-making authority to committees as detailed in Attachment 2 to this report [A1769060].
5. That Council approves remuneration of \$2,000 [excl GST] per annum to the independent chairperson of the Audit & Risk Committee for the 2016-19 Triennium.
6. That Council approves the appointments to external bodies as detailed in Attachment 3 to this report [A1775938].

**ATTACHMENTS**

1. **Taupo District Council Committees 2016-19** 
2. **Terms of Reference and Delegations to Council Committees** 
3. **Appointments to External Committees** 

**3.2 CONSIDERATION OF ADDITIONAL REMUNERATION FOR CHAIRS OF COMMITTEES**

**Author:** Tina Jakes, Democracy & Community Engagement Manager

**Authoriser:** Brian Fox, Group Manager: Corporate and Community

**PURPOSE**

To consider additional remuneration for Chairs of Council Committees with additional responsibility or significantly extra duties.

**EXECUTIVE SUMMARY**

In April 2016 Council resolved that the Deputy Mayor and Chair of the Turangi/Tongariro Community Board receive additional responsibility payments [Resolution TDC201604/09]. This was subsequently approved by the Remuneration Authority [RA].

Following the 2016 triennial elections, Council can submit a proposal to the RA as a result of any changes to Council committee structures.

The Council committee structures and delegations have not substantially changed from the previous Triennium. Therefore in line with Council's previous stance, an application to the RA for additional remuneration for Chairs of Committees is not proposed.

**RECOMMENDATION(S)**

That Council resolves to make no proposals to the Remuneration Authority for additional remuneration for Chairs of Committees.

**BACKGROUND**

The proposal has not been presented previously.

The Remuneration Authority sets remuneration for local authorities, including additional responsibility payments.

Base remuneration effective from 1 July 2016 has been advised by the RA, including information outlining the amount and process for councils to seek additional responsibility payments for councillor and community board positions and/or roles.

In April 2016 Council decided that the Deputy Mayor and Chair of the Turangi/Tongariro Community Board receive additional responsibility payments [Resolution TDC201604/09].

Following the 2016 triennial elections, Council can submit a proposal to the RA as a result of any changes to Council committee structure.

Information regarding additional responsibilities [over and above the basic councillor roles], an estimate of extra time and recommended amount is required to be submitted for each position that Council recommends for additional payment.

**DISCUSSION**

During the previous Triennium, Council adopted a flat structure, with the only additional payments for the positions of Deputy Mayor and Chair of the Turangi/Tongariro Community Board [TTCB].

This was reaffirmed in April 2016, with the Deputy Mayor receiving an additional 20% of councillor salary and the Chair of TTCB double that of the Community Board salary [note that if the Chair of a community board is a councillor, there is no additional entitlement].

The total amount available to supplement base remuneration has increased from 150% to 200% of the councillor remuneration. Therefore the maximum amount available is \$66,830 to distribute for either positions of additional responsibility and/or significant extra duties associated with the District Plan process.

Some councils have large standing committees with complex and weighty delegation structures, and which meet monthly. Additional responsibilities and extra time required by Chairs of committees at councils with such arrangements may warrant additional remuneration, however at Taupō District Council, the structure is focused on Council and decisions remain directly with Council with limited delegation to other committees.

## **OPTIONS**

The Council committee structures and delegations have not substantially changed from the previous Triennium. Therefore the status quo is preferred and an application to the RA for additional remuneration for Chairs of Committees is not proposed.

## **CONSIDERATIONS**

### **Financial Considerations**

The financial impact of the proposal is estimated to be up to \$60,147.

#### Long-term Plan/Annual Plan

The expenditure outlined for any additional responsibility payments is currently unbudgeted. It is requested that unbudgeted expenditure is approved, if required.

### **Legal Considerations**

#### Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002. The matter will enable the Council to meet the current and future needs of communities for good quality local public services (i.e. efficient, effective and appropriate to present and anticipated future circumstances).

Any proposal must be submitted to the RA for approval.

### **Policy Implications**

There are no known policy implications.

### **Risks**

There are no known risks.

## **SIGNIFICANCE OF THE DECISION OR PROPOSAL**

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

**ENGAGEMENT**

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

**COMMUNICATION/MEDIA**

No communication/media is required.

**CONCLUSION**

Council can propose additional payment for specific roles providing the total additional remuneration does not exceed \$66,830. An amount of \$6,683 has already been allocated to the Deputy Mayor role.

**ATTACHMENTS**

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**3.3 CONTRACT TDC/1516/170 TAUPO AND TURANGI WATER NETWORK RENEWALS 2016**

**Author:** Colin Giles, Transport & Projects Manager

**Authoriser:** Alan Menhennet, Group Manager: Finance and Strategy

**PURPOSE**

This report is to seek Council approval to award the tender for Contract TDC/1516/170 – Taupō and Turangi Water Network Renewals 2016.

**EXECUTIVE SUMMARY**

Tenders closed for Contract Taupō and Turangi Water Network Renewals 2016 at 1.00pm on Friday 30 September 2016. Five tenders were received with Downer NZ Ltd being the lowest priced conforming tender.

**RECOMMENDATION(S)**

That Council accepts the Tender for Contract TDC/1516/170 for Taupō and Turangi Water Network Renewals 2016 submitted by Downer NZ Ltd from Taupō for the sum of \$732,935.43 plus GST and authorises His Worship the Mayor and the Chief Executive to sign the Contract Document(s) and attach the Council's Common Seal to them.

**BACKGROUND**

This item is being presented to Council to make a decision on the preferred tenderer. The proposal has not been presented previously.

This work is required as a result of recent investigation and water leak detection discovering significant water losses in the reticulation network in the areas identified for renewal.

This contract is for the renewal of water mains and rider mains in Taupō, Turangi and Tokaanu.

The Contract is in four separable portions.

The work consists of:

- Site preparation/mobile establishment
- Horizontal thrusting/trenching where appropriate including repairs to footpath and vehicle entrance ways.
- Separable portion 1 – Installation of 587m of 100mm diameter water main along Spa Road and Taniwha Street.
- Separable portion 2 – Installation of 650m of 180mm diameter water main along Tamamutu Street.
- Separable portion 3 – Installation of 1147m of 63mm diameter rider main in various streets in Turangi.
- Separable portion 4 – Installation of 695m of 180mm diameter water main and 267 m of 63mm diameter rider main along Matariki Street in Tokaanu.

**DISCUSSION**

Tenders for Contract TDC/1516/170 – Taupō and Turangi Water Network Renewals 2016 closed at 1.00pm on Friday 30 September 2016. Five tenders were received: Tender prices ranged from \$732,935.43 to \$1,065,440.00 plus GST.

The Engineers Estimate was \$1,265,237.00 plus GST.

Tenders were evaluated in accordance with the Lowest price Conforming Tender Method as described in the Taupō District Council's procurement guidelines.

The lowest price conforming tender was that of Downer NZ Ltd. Downer NZ Ltd is Council's current "Three Waters Maintenance" Contractor.

Based on this information it is considered that there are two options (including status quo or do nothing option)

Option 1 – Do nothing (status quo).

Option 2 – Accept a tender to replace damaged and leaking water pipes.

## OPTIONS

### Analysis of Options

Option 1.- Do nothing

| Advantages   | Disadvantages  |
|--|--|
| <ul style="list-style-type: none"> <li>No renewal cost to Council</li> </ul> | <ul style="list-style-type: none"> <li>Pipes continue to leak.</li> <li>Increase maintenance cost</li> </ul> |

Option 2. - Accept a tender to replace damaged and leaking water pipes.

| Advantages   | Disadvantages   |
|--|---|
| <ul style="list-style-type: none"> <li>Water losses in reticulation addressed.</li> <li>Reduced expenditure on maintenance.</li> <li>Level of service restored.</li> </ul> | <ul style="list-style-type: none"> <li>Significant renewal cost.</li> </ul> |

### Analysis Conclusion:

Option 2 to accept a tender to replace damaged and leaking water pipes is preferred.

## CONSIDERATIONS

### **Financial Considerations**

The financial impact of the proposal is estimated to be \$733,000 plus GST.

### Annual Plan

The expenditure outlined is currently budgeted for under water renewals.

### Contracts and Tenders.

The costs of the works required a tender process. This has been completed as required.

### **Legal Considerations**

#### Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002. The matter will enable the Council to meet the current and future needs of communities for good quality infrastructure (i.e. efficient, effective and appropriate to present and anticipated future circumstances).

### **Policy Implications**

The proposal has been evaluated against the Long Term Plan, Annual Plan and Draft Asset Management Plan and is consistent with these plans.

### **Risks**

If Council does not accept a tender to renew these water mains, there is a risk that water losses will increase resulting in higher costs, additional damage and possibly will be unable to continue to produce sufficient water to meet demand.

There are a large number of trees, particularly in Turangi where the new pipe will need to be installed carefully or realigned to minimise damage to the tree roots.

The asbestos pipes being replaced are considered a health hazard and care will need to, be taken while working around them. As these pipes will not be removed, they will need to be clearly identified on maps for reference when future work occurs in the area.



**SIGNIFICANCE OF THE DECISION OR PROPOSAL**

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

**ENGAGEMENT**

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

**COMMUNICATION/MEDIA**

Decisions made by Council should be communicated in the appropriate manner. It is considered that communication should be undertaken via the following methods:

- Newspaper and letter drop notification to property owners and residents affected by the work.
- Advice to NZ Fire Service

These methods of communication are recommended because there may be disruption to the water supply and disruption to property access.

**CONCLUSION**

Contract TDC/1516/170 – Taupō and Turangi Water Network Renewals 2016 be let to the lowest priced conforming tender which is Downer NZ Ltd.

**ATTACHMENTS**

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**3.4 CONTRACT APPROVAL TDC/111/053 SECURITY GUARD AND NOISE CONTROL SERVICES**

**Author:** Garreth Robinson, Acting Team Leader: Facilities

**Authoriser:** Brian Fox, Group Manager: Corporate and Community

**PURPOSE**

This report seeks Council's approval for a one year extension of TDC/1112/053 Security Guard & Noise Control Services contract

**EXECUTIVE SUMMARY**

The Security Guard and Noise Control Services contract combines the provision of security services relating to Council premises in the Taupō, Turangi and Mangakino environs, secure collection and banking of monies from Council centres and noise control management.

The contract was awarded in October 2011 for a period of five years commencing in January 2012 at a value of \$993,000 (GST exclusive) with the option to extend if for two further periods of one year, subject to satisfactory performance. The contract is a fixed price contract.

The contract is due to expire in January 2017 so it is now necessary to either plan for retendering or approve a one year extension of the contract.

Given the satisfactory performance of the existing contractor and the timeframe available for retendering it is officers preference that a one year extension of the existing contract be approved. This will allow officers sufficient time to fully review Council's future requirements in more detail and incorporate enhanced provisions relating to new health and safety legislation. Given the nature of this contract this is particularly relevant.

**RECOMMENDATION(S)**

That Council approves a 1 year extension of Contract TDC/111/053 from 26 January 2017 to 26 January 2018 and increases the contract sum by \$198,600 to \$1,191,600 (exclusive GST).

**BACKGROUND**

The Security Guard and Noise Control Services contract combines a range of security operations across the district. It provides for the provision of security personnel to carry lock up and patrol services, noise control management and the secure collection and banking of Council monies from Council facilities. It also provides an alarm response and post incident security where and when required. It also includes the provision of patrol services through and around public reserves to assist with minimisation of antisocial behaviour and damage to Council property.

The contract was awarded in October 2011 for a period of 5 years commencing on 26 January 2012 at a value of \$993,000 (GST exclusive) with the option to extend for two further periods of one year subject to satisfactory performance.

**DISCUSSION**

Approval is now being sought for a one year extension of the contract. The value of the extension is \$198,600 based on current contract payments.

Senjo Securities Ltd is the current contractor that is locally based and employs local people. During the term of the contract all contract KPIs have been met and they have achieved a WSMP accreditation for their Health & Safety management systems. Council staff are satisfied that this level of performance will be maintained if the contract was extended.

Based on this information it is considered that there are two options which are:

1. Extend the current contract as allowed for in the contract documentation
2. Decline the extension and go back to the market

**OPTIONS**Analysis of Options

## Option 1. Extend the current contract

| Advantages   | Disadvantages   |
|--|---|
| <ul style="list-style-type: none"> <li>• Current contractor has proven performance and has met all KPIs</li> <li>• Employs local people to run and administer the contract</li> <li>• Avoids the cost of retendering</li> <li>• Allows greater consideration of new H&amp;S legislation</li> <li>• Allows greater consideration of future operational requirements during the extension period.</li> <li>• Still allows Council to retest the market in 12 months' time</li> </ul> | <ul style="list-style-type: none"> <li>• Market not retested at the current time</li> </ul> |

## Option 2.

| Advantages   | Disadvantages  |
|--|--|
| <ul style="list-style-type: none"> <li>• Will allow us to retest the market now</li> </ul> | <ul style="list-style-type: none"> <li>• Could possibly increase the contract price</li> <li>• H&amp;S requirements particularly relevant to this type of contract would not have been fully considered</li> <li>• Potential transition if new contractor appointed would be over the busy summer period</li> <li>• Would have the cost of retendering.</li> </ul> |

Analysis Conclusion:

The preferred option is to extend the current contract for a term of 1 year as allowed for in the contract terms.

**CONSIDERATIONS****Financial Considerations**

The financial impact of the proposal is estimated to be \$198,600.

Long-term Plan/Annual Plan

The expenditure outlined is currently budgeted for under the Facilities Management cost centre.

**Legal**

As referred to elsewhere in this report, there are Health and Safety at Work Act 2015 considerations relating to this contract.

**Policy Implications**

There are no known policy implications. This activity will be subject to a S 17A review as part of Council consideration going forward.

**Risks**

There are risks in going to the market in the timeframe available in terms of potential transition over a busy summer period to a new contractor and in not fully considering potential new H&S considerations.

**SIGNIFICANCE OF THE DECISION OR PROPOSAL**

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

**ENGAGEMENT**

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

**COMMUNICATION/MEDIA**

None required.

**CONCLUSION**

Senjo Securities Ltd is an experienced contractor who has successfully met all Council security, cash handling and noise control management operations

**ATTACHMENTS**

**3.5 CHIEF EXECUTIVE OFFICER'S REPORT**

**Author:** Gareth Green, Chief Executive Officer

**Authorised by:**

**PURPOSE**

This report provides elected members with an overview of the Council's financial performance over the month of September.

**INTRODUCTION**

The local body elections have heralded in a new triennium and with it the opportunity to look at how we conduct our business as an organisation, while also looking to maintain the excellent progress achieved over the past three years.

In the past the monthly reports from the Chief Executive have presented a picture of how the organisation is running. There has been an emphasis on reporting against the projects and performance measures in the long-term plan or annual plan. In addition, the key financial information has also been presented. As a package this information is intended to allow you, as governance, to ensure that we are delivering what we promised to the community.

Since taking over as Chief Executive I have taken the opportunity to review how we report to you on a monthly basis. Although our past reporting has provided you with the information you needed, I believe that we can better present it in a way that:

- Avoids duplicating information throughout the report
- Aligns the financial, project and service delivery information better so you get a complete picture
- Streamlines the display of information, particularly in relation to project and service delivery, so you can see at a glance the areas that need attention.

With those objectives in mind we are working on a new format which I intend to present at the meeting on 1 December. It should be a more concise and targeted reporting style, which at the same time gives you more contextual information. In the meantime, I have included the monthly financial information as a taste of things to come.

**HIGHLIGHTS FROM THE PAST MONTH**

Often the work of council goes unnoticed, people do not think about where their clean water comes from when they turn on the tap, or who has cleaned the footpaths they are walking on. Each month I intend to highlight some of the fantastic things that have happened in our district, particularly where we as an organisation have made a difference. So much of what we do as an organisation is business as usual, yet it is important that we highlight and celebrate our successes along the way.

At the IFEA Event City Awards (2016) an international panel of judges selected Taupō to be recognised officially as a 2016 IFEA World Festival & Event City. This was in recognition of the community leadership and ongoing, concerted efforts/support to provide a positive local environment that is conducive to and encourages the success and growth of all festivals and events. It is a tribute to the combined leadership of the district and the many partner events, that Taupō has received this award twice now. The judges noted that the district has built a successful model to be aspired to and emulated by professional peers, yet one that continues to break new ground and set new visions.

October also saw a substantial number of events including the inaugural Taupō Ultra marathon. There were 520 participants which included internationals making up 10% of the field. It was a great opportunity to showcase the western bays area and the Great Lake Trail. It also highlights the ongoing work that our events team do to grow existing events and attract new ones. Taupō is a fantastic place to hold events given our central location and outstanding natural environment, however I believe that it is the people in our community, and in the council, who make the real difference in attracting and making these events so successful.

Another great achievement in the past month has been the completion of the extension to the wastewater network that has connected Waitahanui and Five Mile Bay to the Taupō wastewater treatment plant. This is

not only great news for the people in those communities, it is another positive step forward in our journey to protect the quality of Lake Taupō.

### **EMERGING CHALLENGES AND OPPORTUNITIES**

At the last meeting of the triennium the Waikato Regional Council decided to proceed with the Healthy Rivers plan change. We have touched on this plan change a number of times over the last year or so, as officers have continued to monitor progress and work alongside Waikato Regional Council and other local authorities in the region. The plan change has finally been notified which puts it into the formal Schedule 1 process under the Resource Management Act 1991.

There is no doubt that the plan change will have massive environmental, social, economic and cultural implications for the Waikato region. We are in the process of reviewing the notified version of the plan change and all of the supporting information. Clearly this has been a massive undertaking by the regional council and no doubt there will be a long and involved process as we move through the submissions and hearings phases. At this point we anticipate contributing to a collective submission with other local authorities, however we will also have some Taupō specific points that will need to be made. We will be coming back to you again once that picture has become clearer.

There continue to be delays in reporting back from select committees in relation to reforms of the Resource Management Act and the Local Government Act. Both pieces of legislation sit at the heart of much that we do as a council and we will continue to monitor progress so that we can report back to you.

Lastly, there is an opportunity emerging to strengthen the relationship between Council and the Te Arawa River Iwi Trust. Officers have been working with the Trust to draft a joint management agreement in accordance with legislative requirements. The agreement will provide the foundation to allow both council and the Trust to meet our obligations under the Resource Management Act. The finishing touches are being put on the draft document and I expect that Council will discuss it before the end of the year.

### **FINANCIAL PERFORMANCE**

The new financial report layout provides a whole of Council summary over the first three pages followed by a summary per group of activity which aligns with both the long term plan and annual report reporting requirements.

This financial report is for the three months to 30 September. Overall Council is \$1.2m ahead of plan primarily due to extra other operating revenue.

### **PROJECT AND SERVICE PERFORMANCE**

The full monthly report will be presented at the next Council meeting on 1 December. As part of that report I intend to consolidate the information that we regularly present around the progress and budget for projects. By bringing together the project performance and financial information we will be able to present a more comprehensive and coherent picture of performance.

I am also conscious that we need to present our service delivery reporting in a more useful way. With over 120 performance measures it can be hard to filter through those that are progressing well and get to the areas that require further attention. To help with this we will present an overview of progress for all of the measures for each group of activities. In addition, we will focus in on those areas where more work might be required and discuss what action is being taken.

### **RECOMMENDATION(S)**

That Council notes the information contained in the Chief Executive Officer's report for the month of September 2016.

### **ATTACHMENTS**

1. **Financial Report for September 2016** 
2. **Treasury Management Report for September 2016** 

**3.6 APPROVAL OF COUNCIL MEETING DATES FOR REMAINDER OF 2016**

**Author:** Tina Jakes, Democracy & Community Engagement Manager

**Authoriser:** Brian Fox, Group Manager: Corporate and Community

**PURPOSE**

To fix Council meeting dates for the remainder of 2016.

**DISCUSSION**

In recent times Taupō District Council meetings have been held at 1.00pm on the last Tuesday of the month, with a meeting on the second Tuesday in December. With the start of a new Triennium of Council, it is proposed that the regular meeting day for meetings be changed to the last Thursday of the month, still with a start time of 1.00pm.

It is proposed that full Council meetings be held at 1.00pm on 1 December and 15 December to deal with business prior to Christmas.

A proposed schedule for 2017, including committee meeting dates, will be brought to one of the meetings prior to Christmas for consideration.

**CONCLUSION**

It is recommended that Council holds two meetings prior to Christmas, on 1 December and 15 December 2016. The 2017 meeting schedule will then be adopted at one of those meetings.

**RECOMMENDATION(S)**

That Council confirms the following meeting dates and times for the remainder of 2016:

- Thursday, 1 December, 1.00pm
- Thursday, 15 December, 1.00pm

**ATTACHMENTS**

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**3.7 COUNCIL ENGAGEMENTS - NOVEMBER AND DECEMBER 2016**

**Author:** Tina Jakes, Democracy & Community Engagement Manager

**Authoriser:** Brian Fox, Group Manager: Corporate and Community

**PURPOSE**

To receive information about Council engagements during November and December 2016; and to approve, either prior to or retrospectively, councillor attendance at conferences and professional development courses as provided for in the Taupō District Council Code of Conduct.

Engagements

| ENGAGEMENT   | DAY       | DATE        | TIME              |
|--|-----------|-------------|-------------------|
| Workshop – Flood Hazard Plan Change  | Thursday  | 10 November | 10.00am – 11.30am |
| Workshop – Treaty Settlement Processes and Joint Management Agreements         | Thursday  | 10          | 11.30am – 12.30pm |
| Workshop – Kinloch Lakefront Reserve   | Thursday  | 10          | 1.00pm – 2.00pm   |
| Elected Members Induction [Rotorua]  | Wednesday | 16          | 9.00am – 6.30pm   |
| Turangi/Tongariro Community Board meeting [Boardroom, Turangi Council Offices] | Tuesday   | 22          | 1.00pm – 4.00pm   |
| Sub-regional and regional elected members workshop [Lake Karapiro]             | Wednesday | 23          | 12.30pm – 4.00pm  |
| Zone 2 meeting   | Friday    | 25          | 9.30am – 3.00pm   |
| Council meeting  | Thursday  | 1 December  | 1.00pm – 5.00pm   |
| Lake Taupō Protection Project Joint Committee                                  | Thursday  | 8           | TBA               |
| Council meeting  | Thursday  | 15          | 1.00pm – 5.00pm   |

Conference and Professional Development Opportunities

- Zone 2 meeting hosted by the Hauraki District Council in Waihi on Friday 25 November 2016, 9.30am – 3.00pm.

**RECOMMENDATION(S)**

1. That Council receives the information relating to engagements for November and December 2016.
2. That Council approves the attendance of Councillor(s) \_\_\_\_\_ at the Zone 2 meeting hosted by the Hauraki District Council in Waihi on Friday 25 November 2016.

**ATTACHMENTS**

Nil



## 4 CONFIDENTIAL BUSINESS

### RESOLUTION TO EXCLUDE THE PUBLIC

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the local government official information and meetings act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered                             | Reason for passing this resolution in relation to each matter   | Ground(s) under Section 48(1) for the passing of this resolution  |
|---|---|---|
| <b>Agenda Item No: 4.1</b><br>Crown Treaty Settlement with Ngati Tuwharetoa | Section 7(2)(i) - the withholding of the information is necessary to enable [the Council] to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7 |

I also move that *[name of person or persons]* be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of *[specify]*. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because *[specify]*.