



**I give notice that
an Ordinary Meeting of Council will be held on:**

Date:	Tuesday, 29 November 2016
Time:	1.00pm
Location:	Council Chamber 72 Lake Terrace Taupo

AGENDA

MEMBERSHIP

Chairperson Mayor David Trewavas

Deputy Chairperson Cr Rosie Harvey

Members

- Cr John Boddy
- Cr Zane Cozens
- Cr Barry Hickling
- Cr Rosanne Jollands
- Cr Tangonui Kingi
- Cr Anna Park
- Cr Christine Rankin
- Cr Kirsty Trueman
- Cr John Williamson

Quorum 6

Gareth Green
Chief Executive Officer

Order Of Business

1	Apologies	
2	Conflicts of Interest	
3	Confirmation of Minutes	
3.1	Ordinary Council Meeting - 25 October and 8 November 2016	3
4	Policy and Decision Making	
4.1	Taupō District Council Traffic Controls – Update, Review, Amend	4
4.2	Botanical Heights Stage 3d request for funding for construction including contract extension.....	8
4.3	Electric Vehicle Charging Stations.....	11
4.4	CEOs September and October Monthly Report	14
4.5	Appointments to Organisations.....	17
5	Confidential Business	
5.1	Confirmation of Confidential Portion of Extraordinary Council Minutes - 8 November 2016	19

3.1 CONFIRMATION OF COUNCIL MINUTES – 25 OCTOBER 2016 AND 8 NOVEMBER 2016



Author: Tina Jakes, Democracy & Community Engagement Manager

Authorised by: Brian Fox, Group Manager: Corporate and Community

RECOMMENDATION(S)

1. That the minutes of the inaugural Council meeting held on Tuesday 25 October 2016 be confirmed as a true and correct record.
2. That the minutes of the extraordinary Council meeting held on Tuesday 8 November 2016 be confirmed as a true and correct record.

ATTACHMENTS

1. Council Meeting Minutes - 25 October 2016 
2. Council Meeting Minutes - 8 November 2016 

4.1 TAUPŌ DISTRICT COUNCIL TRAFFIC CONTROLS – UPDATE, REVIEW, AMEND**Author:** Vincent Wang, Engineering Officer**Authorised by:** Alan Menhennet, Group Manager: Finance and Strategy**PURPOSE**

To update the Taupō District Council traffic controls or prohibitions on roads or public spaces, in accordance with the Taupō District Council Traffic Bylaw 2014.

EXECUTIVE SUMMARY

The Taupō District Council Traffic controls may be updated from time to time with new controls or prohibitions.

RECOMMENDATION(S)

That, pursuant to the Taupō District Council Traffic Bylaw, Council imposes the following traffic controls and/or prohibitions on roads and/or public spaces in the Taupō District:

Sign/Marking	Why	Where
1. 22.8 metres no stopping at all time yellow lines	To provide 15.4 metres and 7.4 metres no stopping at all time yellow lines.	Western kerbline of Runanga Street across accessways from No. 10 to 16 Runanga Street.
2. 90.1 metres no stopping at all time yellow lines	To provide 17.8 metres, 22.9 metres, 36 metres and 13.4 metres no stopping at all time yellow lines.	Eastern and western kerbline of Totara Street from No. 16 to 27 Totara Street.
3. Two (2) 60 minute parking restriction signs	To provide three (3) 60 minute parking spaces	Northern kerbline of Paora Hapi Street in front of No.64 Paora Hapi Street.
4. One (1) Mobility Parking space road making and sign	To provide one (1) mobility parking space	Ruapehu Street outside warehouse stationary, No102-106 Ruapehu Street

BACKGROUND

Council must make a resolution whenever a sign or marking on the road is recommended or recommended to be changed, and as a consequence controls or prohibits the use of a road or public space.

The Taupō District Council Traffic Control Device Register (the Register) sets out all the signs and markings which control and prohibit the use of a road or public space in the Taupō District.

DISCUSSION

The controls require updating to incorporate the following new signs and markings:

Sign/Marking	Why	Where
1. 22.8 metres no stopping at all time yellow lines	To provide 15.4 metres and 7.4 metres no stopping at all time yellow lines.	Western kerbline of Runanga Street across accessways from No. 10 to 16 Runanga Street.
2. 90.1 metres no stopping at all time yellow lines	To provide 17.8 metres, 22.9 metres, 36 metres and 13.4 metres no stopping at all time yellow lines.	Eastern and western kerbline of Totara Street from No. 16 to 27 Totara Street.
3. Two (2) 60 minute parking restriction signs	To provide three (3) 60 minute parking spaces	Northern kerbline of Paora Hapi Street in front of No.64 Paora Hapi Street.
4. One (1) Mobility Parking space road making and sign	To provide one (1) mobility parking space	Ruapehu Street outside warehouse stationary, No102-106 Ruapehu Street

1. Since December 2014, Council has continuously received numerous complaints from business owners of No.8-16 Runanga Street to investigate the problem of vehicles parking across their driveways.

The primary issue was the high parking demand generated from adjacent café where there is no existing marked parking space in front their business. Customers of the café are parking across driveways of its neighbours.

2. Since June 2016, the transportation team has undertaken investigations for a number of traffic safety concerns and vehicles parking across driveway complaints from Totara Street businesses. Totara Street, is located in an industrial zone with multiple business of workshops, retailers, shopping centre, Church, NZ courier etc.

Parallel parking spaces and no stopping yellow lines are proposed to be marked on Totara Street with the intention to optimise the usage of permitted on-road parking spaces and improve road safety.

It is stated in Road User Rule, clause 6.9: Drivers must not stop, stand or park their vehicles so that they obstruct driveways. Obstruction is defined as a vehicle being parked within 1 m of the side of the driveway.

The Traffic Control Device Rule does not require Road Control Authority to mark or sign such locations. In general, it is recommended they are not marked. However, a Road Control Authority may consider installing markings where there is high parking demand or sight visibility is an issue from driveways.

3. In July 2016, Council has received a request to set up parking restriction time from the manager of the White house (No.64 Paora Hapi Street / No.82 Titiraupenga Street) for her tenants on Paora Hapi Street.

The White house is a commercial office building located in Retail Expansion Precinct, it has multiple business including midwives, education centres, building consultants and accounting services.

Waikato Regional Council, Taupō Weekender and National MP office block are located opposite to the White house and have an existing 60 minute parking restriction zone. It means their employees park in the unrestricted parking area outside the White house building during working hours.

4. Due to the development of No.86 Ruapehu St building upgrade, 1 angled mobility parking space outside the building was removed in 2015/2016 financial year as part of the discussion with planners and the developer. The developer would have preferred to have both mobility spaces removed however the parallel space was retained as there are only a few parallel mobility spaces within the CBD. , In discussion with Access Taupō group the transportation team are proposing one mobility parking space outside the current warehouse stationary shop by converting two parking spaces.

OPTIONS

The two options before Council are:

- 1) Accept the recommendation to amend and update the controls or;
- 2) Not accept the recommendation to amend and update the controls.

It is recommended that Council accepts the recommendation to update and amend the controls.

CONSIDERATIONS**Financial Considerations**

The financial impact of maintenance to the Register does not change and is met within current budgets.

Legal Considerations

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002.

The proposal has been evaluated with regard to the Traffic Bylaw 2014, the Land Transport Act 1998 and the associated Rules. Prescribed signs need to be installed in order to be enforceable by our compliance officers.

Policy Implications

There are no policy implications associated with this paper.

Risks

There are no risks associated with this paper except not having prescribed signs installed.

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision. The transportation team have consulted with key stakeholders including compliance team and received feedback as follows:

2. Business owners of No. 20-22 Totara Street commented that they had restricted visibility at their entrance way due to the high parking demand of the street.
3. The White house manager was in support of proposal.
4. The property owner and tenants have agreed with the proposal.





COMMUNICATION/MEDIA

No communication/media is required.

CONCLUSION

It is recommended that Council imposes the traffic controls and prohibitions detailed in the report. Staff will then update the Traffic Control Device Register in accordance with the resolution.

ATTACHMENTS

1. Proposed No Stopping At All Time area & 60 Degree Angled Car Parks Plan on Runanga Street 
2. Proposed No Stopping At All Time area & Parking Plan at Totara Street 
3. Proposed Paora Hapi St 60 Minutes Parking Restriction Time outside White House plan 
4. Proposed Ruapehu Street Mobility Parking Space Plan 

4.2 BOTANICAL HEIGHTS STAGE 3D REQUEST FOR FUNDING FOR CONSTRUCTION INCLUDING CONTRACT EXTENSION

Author: Gemma Mitchell, Business Development Planner

Authorised by: Alan Menhennet, Group Manager: Finance and Strategy

PURPOSE

To seek funding to enable the construction of Botanical Heights Stage 3d including the extension of the construction tender for Botanical Heights Stages 3b and 3c to Inframax for stage 3d.

EXECUTIVE SUMMARY

In September 2016, the construction contract for stages 3b/c was awarded to Inframax Construction Limited and at present conditional sales contracts have been entered into for 14 of the 20 sections under construction. Given the timeframes for construction and high demand, it is prudent to consider whether to complete the remaining stage 3d of seven sections and capitalise on the market interest and also the potential to extend existing contracts.

As it is proposed to complete these works earlier than anticipated, approval for unbudgeted capital expenditure for the costs of completing the subdivision including construction, surveying, legal, development contributions and contract supervision is required as this expenditure was not anticipated until the 2018/19 financial year.

Inframax Construction Limited has advised Council that they are essentially willing to maintain the scheduled rates from the current contract. Approval is therefore sought to extend the current contract to construct these seven sections and associated roading infrastructure.

The options available to Council are:

1. Approve unbudgeted expenditure for the completion of Botanical Heights Stage 3d subdivision and extend the existing construction contract to Inframax Construction Limited.
2. Approve unbudgeted expenditure for the preparation and completion of a tender process for Botanical Heights Stage 3d subdivision for future consideration
3. Not complete the subdivision

RECOMMENDATION(S)

1. That Council authorises unbudgeted expenditure of \$596,000 [excl. GST] for the completion of Botanical Heights Stage 3d subdivision and that this is funded by way of a loan; and
2. That Council extends the Botanical Heights Stage 3b and 3c Construction Contract No TDC/1516/181 to include the construction works of Stage 3d for an additional sum of \$358,593.09 [excl. GST] and authorises His Worship the Mayor and the Chief Executive to sign the Contract Document(s) and attach the Council's Common Seal to them.

BACKGROUND & DISCUSSION**History**

As previously outlined and included as part of Council's Long Term Plan, property sales were considered appropriate to enable prudent financial management of land assets and reduce debt. Previous evaluations for this particular land parcel identified that the best return would be for Council to undertake the construction of this extension itself, rather than disposing of this site.

As indicated in recent reports to Council, the 12 sections in stage 3a of Botanical Heights are all sold. Additionally, Conditional contracts are now in place for 70% of the sites in stages 3b and 3c for over \$3m, and a number of parties are showing interest in sections in Stage 3d as well as those remaining in 3b/c.

Construction Tender

After completing a lowest price conforming tender process in September, the construction contract was awarded by Council (on 27 September) to Inframax Construction Limited (Inframax) for \$998,706.36

excluding GST for the works. This included an extension of Botanical Heights Drive by approximately 180m along with a right of way and appropriate services.

The Tender prices ranged from \$998,706.36 from Inframax to \$1,478,215.04 exclusive of GST at this time.

Due to the rapid rate of sales and the time it takes to complete construction of this level of infrastructure and legal works, it is prudent to consider whether to extend the contract in place with Inframax to enable them to continue constructing the remaining 130m stretch of road and associated services for seven sections as part of the current construction program.

Inframax have confirmed that they would be willing to utilising existing contract rates for the works in stage 3d. They advised that the total extension to the tender price would therefore be \$358,593.09 excl. GST.

Alternatives

Tendering for the additional work (Option 2) would involve additional staff and consultant time to prepare tender documentation and would require additional time for a decision to be made by Council. This would likely extend through to March next year and mean that titles would not be available until towards the end of the year.

With regards to not completing the subdivision (Option 3); given the level of interest in the sections in this area to date, it is considered that progressing the subdivision ahead of time would likely be more appropriate to assist Council with achieving a high level of return for these sections in the current climate.

CONSIDERATIONS

Financial Considerations

Funding for creating further residential sections on this scale was set out in the Long Term Plan in the 2018/19 financial year. Given the changes in the market since this time and increased interest in residential sections, unbudgeted expenditure is proposed for this year for the full costs of the subdivision. This is because there is currently a high demand for sections in this location. It is proposed that the expenditure be funded via loan.

The total amount required is \$596,000 [excl. GST] which covers surveying, engineering, legal, development contributions and contract supervision costs along with staff time and sale and purchase negotiations. As noted above, contracts are in place for over \$3m for stage 3b and 3c sections, demonstrating the current buoyancy of the market and providing some indication of potential returns.

Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002. The matter will enable the Council to meet the current and future needs of communities for good quality infrastructure (i.e. efficient, effective and appropriate to present and anticipated future circumstances).

Policy Implications

Generally, works of this nature would be tendered. After consideration of Council's procurement guidelines, it is considered that extending the current contract with Inframax Construction Limited is reasonable. This is due to the following factors:

1. They are currently constructing the subdivision immediately adjacent to these lots and access to stage 3d by another contractor would not be possible until completion of their contract in February next year.
2. By allowing Inframax to undertake the works, some construction which is not underway yet could be undertaken concurrently, avoiding additional establishment costs
3. The time delay associated with tendering stage 3d and the scale of this stage has the potential to adversely impact price for construction costs (based on past experience)
4. Additional costs would be required to prepare the tender documentation, call for tender and evaluating the tenders

Given the above, it is considered appropriate in this instance not to tender the works.

There are no other known policy implications.

Risks

There is a risk that a better price could be achieved for the construction works if a tender process was completed. It is considered however that this is appropriately mitigated by saving on the expenditure that would be required for tendering the works separately. It is noted that the subdivision of stage 3d will be completed separately to stage 3b and 3c in order to avoid any potential impacts on current sale and purchase contracts.

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that this decision is of a low level of significance.

ENGAGEMENT

Given the open tendering process for the construction contract and the holding of the rates proposed, along with the level of certainty around sales to cover the costs of the construction, it is considered that no further engagement is required prior to Council making a decision

COMMUNICATION/MEDIA

Communications and marketing will be managed by the Communications Team

CONCLUSION

The proposed unbudgeted expenditure and extension of the construction contract will enable the most streamlined completion of Stage 3d in order to enable us to make the most of the current market, and will not require a separate tendering process to be completed, and a separate construction period which would be required if decision making is deferred until after Christmas.

ATTACHMENTS

1. Botanical Heights Subdivision Scheme Plan [↔](#)

4.3 ELECTRIC VEHICLE CHARGING STATIONS

Author: Claire Sharland, Asset Manager Transportation

Authorised by: Alan Menhennet, Group Manager: Finance and Strategy

PURPOSE

To update Council with the results from Expressions of Interest for Electric Vehicle (EV) charging stations.

EXECUTIVE SUMMARY

In May 2016 an agenda item was presented to Council with regard to installing Electric Vehicle car charging stations. It was decided by Council to ask for expressions of interest in order to be able to gauge interest from other companies to see what number of parking spaces would be required and potentially lost.

We received a total of nine (9) expressions of interest. In summary there was a range of interest from those who wish to install EV charging stations and companies who sell EV charging equipment plus one consultant who could provide Council with expertise and advice.

The expressions of interest process has identified four companies would be interested in installing Electric Vehicle charging stations, with Charge.net being the preferred supplier.

RECOMMENDATION(S)

1. That Council allocates 2 Council carparks in the carpark between Roberts Street and Tuwharetoa Street to Charge.net for the purpose of an EV charging station or;
2. That Council does not approve the use of carparks in the Council carpark between Roberts Street and Tuwharetoa Street for EV charging stations.

BACKGROUND

In May 2016 an agenda item was presented to Council with regard to installing Electric Vehicle car charging stations. A couple of requests had been received from Electric Vehicle charging companies to install EV stations within the CBD, one requiring the loss of prime on-street parking within the CBD and one was to install new in berm parking spaces.

With the number of electric vehicles increasing there will be a need to look at a number of spaces being dedicated to charging vehicles. There may be a risk the community will see the loss of prime on-street parking spaces being used for commercial purposes, until more EVs are visible on the road networks.

It was decided by Council (resolution TDC201605/08) to ask for expressions of interest for the supply of Electric Vehicle charging units in up to two car parks in the Council carpark between Roberts Street and Tuwharetoa Street.

DISCUSSION

A public notice was inserted into the NZ Herald for one week and the Dominion Post over the period of 5 July to 19 July 2016 requesting expressions of interest from companies wishing to supply EV charging stations within the carpark between Roberts Street and Tuwharetoa Streets. The public notice was for the use of two (2) car parks. The information was also available on the Council website and Tenderlink.

We received a total of nine (9) expressions of interest. In summary there was a range of interest from those who wish to install EV charging stations and companies who sell EV charging equipment plus one consultant who could provide Council with expertise and advice.

We contacted each of the 9 companies who showed interest via email to confirm with them whether they are suppliers of EV chargers, whether they wish to install EV chargers at their own cost or whether are providing advice only. Refer to attachment below.

From this we have four companies who are interested in installing EV chargers;

- Charge.net
- Electrix
- Taupō. Elecktrikal Services (TKS)
- Unison

Three of the companies provided details on the types of installation (fast chargers) with TKS just indicating their interest.

Charge.net have a network of stations across the country including Auckland, Tauranga, Rotorua, Hastings New Plymouth, Palmerston North and Wellington as well as a number of sites in the South Island.

Electrix is primarily involved in installations in conjunction with Vector Ltd in the Auckland area.

Unison is involved in installations within the central and eastern North Island area.

Taupō Elecktrikal has not been involved in any installations in New Zealand.

Of the four interested in installing EV chargers, some have identified specific parking spaces within the carpark based on cost and preferred location.

The preferred location is shown on the aerial below. These spaces are high profile and in high demand, they are also closest to the transformer for ease of connection. The cost for installing these EV chargers increases with the distance from the transformer. There could be a risk of companies not wishing to install EVs if Council is not in support of the preferred location.

OPTIONS

Analysis of Options

Option 1. Offer two spaces at the preferred location within the carpark between Roberts Street and Tuwharetoa Street to Charge.net.

Advantages	Disadvantages
<ul style="list-style-type: none"> • Part of an established nationwide network • New technology/energy is available in Taupō. 	<ul style="list-style-type: none"> • Other companies requesting the same amount of spaces in the future. • May not have community support.

Option 2. Not allow the use of the Council car parking spaces for EV charging stations in the carpark between Roberts Street and Tuwharetoa Street.

Advantages	Disadvantages
<ul style="list-style-type: none"> • No loss of parking spaces. 	<ul style="list-style-type: none"> • Companies will not be interested in installing EV in Taupō. • Taupō loses the opportunity to have new technology available.

CONSIDERATIONS

Financial Considerations

The financial impact of the proposal is nil to Council as installation would be at the installers cost.

Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council’s lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002. The matter will enable the Council to meet the current and

future needs of communities for good quality infrastructure (i.e. efficient, effective and appropriate to present and anticipated future circumstances).

Policy Implications

The proposal has been evaluated against the Long Term Plan, Annual Plan, Taupō District Plan, Bylaws, Waikato Regional Plan, Asset Management Plans and Reserve Management Plans (as applicable).

Risks

There are no known risks.

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.



COMMUNICATION/MEDIA

Decisions made by Council should be communicated in the appropriate manner.

CONCLUSION

The expressions of interest process has identified four companies would be interested in installing Electric Vehicle charging stations, with Charge.net being the preferred supplier.

ATTACHMENTS

1. List of interested parties for EV 
2. Aerial map of preferred CBD location 

4.4 CEOS SEPTEMBER AND OCTOBER MONTHLY REPORT

Author: Gareth Green, Chief Executive Officer

Authorised by: Gareth Green, Chief Executive Officer

PURPOSE

This report provides Council with an overview on the performance of the organisation in relation to:

- Our financial performance for the month;
- How projects are progressing with respect to time, budget and delivery;
- Whether services are meeting the desired performance measures; and
- Any emerging challenges or opportunities.

RECOMMENDATION(S)

That Council notes the information contained in the Chief Executive Officer's report for the months of September and October 2016.

HIGHLIGHTS FROM THE PAST COUPLE OF MONTHS

Council had its health and safety management systems 2 yearly audit during September by an external auditor. We had a secondary level accreditation in place and were seeking to maintain it. However, ACC appointed a new auditor this year that primarily audits the private sector and has undertaken over 200 audits ranging from the major corporates down to local businesses. The new auditor has assessed us as fully compliant with the highest tertiary level in the ACC programme, and therefore we achieved tertiary accreditation, resulting in additional savings and confidence in our processes and systems. We received over 130 verification points in the total audit process, which is great news for the organisation and an endorsement of our staff, systems and processes.

A Freedom Camping working group met on 28 October 2016 where potential sites were discussed. A Council workshop was then held on 8 November where those potential sites were considered that will go out for public pre-consultation between 14 and 25 November 2016. The pre-consultation on the potential sites is to test the Working Group's philosophy and that we have the right mix. The formal consultation will occur in the New Year between 16 January and 17 March 2017.

The extension to the lakefront path at Wharewaka is on target to finish on 16 December 2016. The contractor Deano's Earthmoving and Logging has reformed the bank and hydroseeded, a process using seed and mulch slurry for erosion control, the slope down to the lake. Constructing the path starts the week beginning 14 November 2016 and will be 2.5 metres wide to cater for both walkers and cyclists.

The Rating Valuations Act 1998 requires local authorities to review rateable values every three years and property owners received notices outlining the updated rating valuations from 4 November 2016. The new valuations have seen an average increase of 12 per cent for residential properties, 22 percent for rural properties, 5.2 per cent for industrial properties, and 7.8 per cent for commercial and accommodation properties. Landmass Technology was contracted to undertake the appraisal process and the valuations are reflective of the capital value as at 1 July 2016.

Great work by the compliance team has seen more than 99 per cent of dogs registered in our district. This is the highest number ever achieved. Of the 6992 dogs in the district, 6945 have been registered – leaving only 47 for our staff to follow up on.

In the year to September, there have been 240 building consents for new dwellings, up 53 per cent on last year and up 142 per cent for the same period in 2014. The average processing time for these consents is seven working days. Resource consents are up 41 per cent on the same period last year. The average processing time for these consents is 16 working days.

We recently ran a staff survey and the results were particularly pleasing. There has been a steady increase in staff engagement since 2011. The overall engagement score is now 75.7 per cent compared to a Local Government benchmark of around 70 per cent.

Earlier this month, we received an \$118,500 grant from the Ministry of Business, Innovation and Employment's Regional Mid-sized Tourism Facilities Grant Fund to upgrade facilities at Spa Thermal Park's Otumuheke Stream. This will allow us to build a new toilet block and upgrade the visitor facilities. We will be working closely with the Patuiwi Reserve Trust on this project.

EMERGING CHALLENGES AND OPPORTUNITIES

Friable asbestos has been found on the front façade of 72 Lake Terrace. Friable asbestos is hazardous and the term friable refers to how easily it can be crushed by the hand. Work will be required to remedy this situation. Officers will bring a paper to Council once a solution has been found.

The Turangi wastewater treatment plant's existing resource consent is due to expire June 2018. The current resource consent allows discharging treated effluent up to 2,100 m³/day to the Hangarito Stream and South Taupō Wetland. Council needs to apply to the Waikato Regional Council (WRC) to replace the resource consent to continue the operation and plans to prepare this over 2017 for submission in December 2017. Harrison Grierson Consultants and Kessels's Ecology have been engaged to assist with this process to ensure a high quality application. However, iwi have indicated their desire to have the Turangi wastewater treatment plant removed from their land and the possibility of an objection to the resource consent application. Officers are working with iwi to keep them informed of progress and to minimise their concerns.

We are undertaking a section 17A evaluation of our economic development services. A Request for Proposal was sent out seeking selected consultants to undertake the evaluation and the preferred supplier was notified on 14 November 2016. Officers are now negotiating the contract and will discuss the approach, timeframes and deliverables with the preferred supplier. A workshop will be arranged to brief you on this.

The government has issued a National Policy Statement (NPS) on Urban Development Capacity (NPS-UDC), which provides direction on matters of national significance that contribute to meeting the purpose of the Resource Management Act 1991. The NPS-UDC is about recognising the national significance of:

- urban environments and the need to enable such environments to develop and change; and
- providing sufficient development capacity to meet the needs of people and communities and future generations in urban environments.

The NPS-UDC has been developed by the Ministry for the Environment and the Ministry of Business, Innovation and Employment to address the core issue of increasing land supply. The NPS-UDC directs local authorities to provide sufficient development capacity within their resource management plans to meet demand. Sufficient development capacity is necessary for urban land and development markets to function efficiently in order to meet community needs. The NPS-UDC takes effect on 1 December and those councils experiencing the highest growth are likely to be the most affected.

FINANCIAL PERFORMANCE

The new financial report layout provides a whole of Council summary over the first three pages followed by a summary per group of activity which aligns with both the long term plan and annual report reporting requirements.

This financial report is for the three months to 31 October. Overall Council is \$1.656m ahead of plan primarily due to extra other operating revenue.

PROJECT AND SERVICE PERFORMANCE

The new project and service report provides an update on our project progress and our service delivery. It has been refined to provide a more cohesive picture of how we are performing in relation to projects. Similarly the presentation of achievement against performance measures has been streamlined to focus the commentary on the areas needing further attention.

Many of the projects outlined in the Annual Plan 2016-17 have commenced and remain on target. However, the Turangi wastewater treatment plant upgrade is on hold as per the above. The Kinloch wastewater disposal field is also behind schedule while consultation with affected parties occurs.



Bonshaw Park water bore project is attempting its third drilling at securing an acceptable water bore for the area. Arsenic levels and adequate flow rates continue to be risks. The third bore drilling commenced in November 2016.

If the current total waste to landfill tonnage volumes continues at the current levels Council is unlikely to achieve its waste reduction target by year end. However, the vermicomposting operation is due to commence in January/February 2017 which is likely to reduce the volume of biosolids going to landfill and

will see a reduction in its total waste. The upcoming waste minimisation strategy will look at options to provide additional waste reduction opportunities.

The speed and solid waste bylaw reviews are unlikely to occur this financial year as they have been delayed awaiting central government and regional changes. The NZTA is reviewing its speed management guide which may have consequences for our speed bylaw. The Waikato councils are also looking at a combined solid waste bylaw and officers are participating on the shared service group that is reviewing a potential regional bylaw.

ATTACHMENTS

1. September - October 2016 Project and Service Performance Report 
2. Treasury Management Report October 2016 

4.5 APPOINTMENTS TO ORGANISATIONS

Author: Tina Jakes, Democracy & Community Engagement Manager

Authorised by: Brian Fox, Group Manager: Corporate and Community

PURPOSE

To make appointments to various Council organisations and community groups within the Taupō District.

RECOMMENDATION(S)

That Council appoints representatives to organisations as detailed in the tabled document.

BACKGROUND

Council is a stakeholder in a wide range of groups established locally, regionally or with central government, and must make appointments to many of those bodies. Council also has a non-controlling interest in many community organisations and may choose to appoint representatives to those bodies. Appointments to Council organisations are generally for a three year term. Appointments will be considered by elected members on the morning of 29 November with a view to making final appointments at this meeting.

Relationship with Council

The type of relationship that an organisation has with Council affects the roles that Council can appoint to, and these relationship types can be clustered into four broad categories:

Council has a statutory requirement to make an appointment

Central government creates some boards and management groups in order to ensure a collaborative approach to the management of Maori-owned resources. Some Maori Land Trusts created by law require elected members as Trustees.

Some other roles are created under statute because a Council representative is required to attend resource consent monitoring meetings.

Council is a district stakeholder in regional and national activities

Council is recognised as a key stakeholder in the consultative and decision-making process by regional and national agencies. Council ensures that our District's specific needs have been considered when regional or national agencies are making decisions that will impact on our District communities.

Council has a funding arrangement with a Trust

Where Council provides funding for a Trust, Council typically wants to ensure close relationships with the decision-makers. However, on advice from the Office of the Auditor-General, it has been Council's policy not to appoint elected members as Trustees [with voting rights] to external trusts that Council provides funding to. The two reasons for this are:

Councillors face a conflict of interest between their duties to the Trust and their duties to Council under the Local Government Act.

Trustees may be personally liable for their decisions. Liability could fall on Council even though Council as a whole was not party to the Trust's decision-making.

If a Trust's constitution allows it Council may appoint an elected member to observe (not a Trustee, no voting rights) OR Council may appoint a non-elected member (a community representative) as a Trustee who may have voting rights.

Council has a funding arrangement with a non-Trust organisation

A community organisation that is not a registered Trust but which receives funding from Council may invite Council representatives to serve the committee, with voting rights.

Appointments delegated to the Chief Executive

Council delegates some appointments to the Chief Executive. These appointments are typically to organisations concerned with business services for Council operations, rather than providing services for the District. Examples include companies set up to provide shared services among participating Councils, such as Bay of Plenty Local Authority Shared Services. This delegation of powers is covered elsewhere.

Appointment of community representatives

If Council needs or wants to appoint any non-elected members to Council organisations, Council staff will confirm that the nominee wishes to represent Council before the appointment can be confirmed.

Legal types of organisations

Council organisations (COs)

The LGA defines a Council organisation as any organisation where one or more local authorities control any proportion of the voting rights or where a local authority has the right to appoint one or more directors or trustees eg Waipahihi c75 Maori Reserves Trust, Waikato Regional Transport Committee

Council-controlled organisations (CCOs) are a subset of Council organisations, and Council-controlled trading organisations (CCTOs) are a further subset.

All other bodies that Council can choose to provide a representative to (if invited) are called community organisations. In the past Council has made appointments to a range of community organisations.

CONSIDERATIONS

Financial Considerations

Remuneration for all roles under discussion in this paper is governed by Council's Appointment and Remuneration of Director's policy. Where Council provides remuneration, it is from Councils general funding.

Legal Considerations

None.

Policy Implications

Appointments to organisations are covered by Council's Policy on the Appointment and Remuneration of Directors, providing that a "director" is appointed, and where the appointee has a voting right. Appointments to roles as an observer, advocate or in a liaison capacity are not covered by the policy. A "Director" includes company directors, trustees, managers and office holders of an organisation (s5, LGA 2002).

Risks

None.

CONSULTATION

Formal public consultation is not needed for these decisions.

COMMUNICATION/MEDIA

Council will publish all appointments and reporting obligations on the Council website.

CONCLUSION

Council can choose to make appointments to all or some organisations.

ATTACHMENTS

Nil

5 CONFIDENTIAL BUSINESS

RESOLUTION TO EXCLUDE THE PUBLIC

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the local government official information and meetings act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
<p>Agenda Item No: 5.1 Confirmation of Confidential Portion of Extraordinary Council Minutes - 8 November 2016</p>	<p>Section 7(2)(i) – the withholding of the information is necessary to enable [the Council] to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6</p>

I also move that *[name of person or persons]* be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of *[specify]*. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because *[specify]*.