



ATTACHMENTS

Turangi/Tongariro Community Board Meeting

22 November 2016

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Turangi/Tongariro Community Board Meeting Minutes

26 October 2016

**TAUPO DISTRICT COUNCIL
TURANGI/TONGARIRO COMMUNITY BOARD MEETING MINUTES
HELD AT THE BOARDROOM, TURANGI SERVICE DELIVERY CENTRE (COUNCIL OFFICES),
TURANGI TOWN CENTRE
ON WEDNESDAY, 26 OCTOBER 2016 AT 11.00AM**

PRESENT: Cr Zane Cozens, Cr Tangonui Kingi, Mrs Karen Donlon, Mr Andy Hema, Miss Sharyl Holt, Mrs Sally Nelson, Mr Te Takinga New, Mr Wally Van der Aa

IN ATTENDANCE: Chief Executive Officer, Group Manager: Corporate & Community, Group Manager: Business & Technology, Democracy & Community Engagement Manager, Communications Manager, District Parks Operations Manager, Parks Operations Manager - Turangi, Strategic Relationships Advisor and, Customer Services/ Democracy Support Officer – Turangi.

MEDIA AND PUBLIC:

- Notes: (i) The Group Manager: Corporate & Community welcomed everyone and gave apologies for lateness on behalf of His Worship the Mayor and the Chief Executive whose arrival was unexpectedly delayed. He then adjourned the meeting [11.09am].
- (ii) The Chief Executive reconvened the meeting at 11.20am.
- (ii) The Chief Executive was in the Chair for item 4.2 until the Chairman had been duly elected. The elected chair Mr A Hema then chaired the remainder of the meeting.

1 APOLOGIES

Nil

2 CONFLICTS OF INTEREST

Nil

3 CONFIRMATION OF MINUTES

Nil

4 REPORTS**4.1 DECLARATION BY MEMBERS**

Members made their oral declarations pursuant to clauses 15(4) and 16 of Schedule 7 of the Local Government Act 2002.

At the conclusion, the Chief Executive congratulated and welcomed everyone as official members.

4.2 ELECTION OF CHAIRPERSON

The Democracy & Community Engagement Manager outlined the voting process for an election of a chair and recommended that members use System B.

Mr Andy Hema	Nominated by councillor Z Cozens Seconded by Mrs K Donlon
Mr Te Takinga New	Nominated by Mr W van der Aa Seconded by Ms S Holt

As two members had been nominated for the chair position, a vote was taken by way of show of hands with the following result: Mr A Hema - 5 votes from councillor's Z Cozens and T Kingi, K Donlon, S Nelson, A Hema. Mr T New - 3 votes from W van der Aa, S Holt, T New.

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TT201610/01 RESOLUTION

Moved: Cr Zane Cozens
Seconded: Mr Te Takinga New

That the Turangi/Tongariro Community Board:

1. Confirms that System B be used to determine the election process for the Chairperson; and
2. Elects Mr Andy Hema as the Chairperson of the Turangi/Tongariro Community Board for the 2016-2019 Triennium.

CARRIED

The Chief Executive then invited Mr Hema to chair the remainder of the meeting. Mr Hema thanked everyone who had voted for him. He noted that he was looking forward to the challenge ahead and, new learning opportunities.

4.3 ELECTION OF DEPUTY CHAIRPERSON**TT201610/02 RESOLUTION**

Moved: Cr Zane Cozens
Seconded: Cr Tangonui Kingi

That the Turangi/Tongariro Community Board:

1. Confirms that System B be used to determine the election process for the Deputy Chairperson; and
2. Elects Mr Te Takinga New as the Deputy Chairperson of the Turangi/Tongariro Community Board for the 2016-2019 Triennium.

CARRIED

4.4 LEGISLATIVE ADVICE FOR THE INCOMING TURANGI/TONGARIRO COMMUNITY BOARD

The Democracy & Community Engagement Manager gave an overview and general explanation, in accordance with clause 21(5)(c) of Schedule 7 to the Local Government Act 2002, of the Local Government Official Information and Meetings Act 1987 and other laws affecting members.

Note: Mr van der Aa requested a hard copy of the Local Government Act 2002.

TT201610/03 RESOLUTION

Moved: Mr Te Takinga New
Seconded: Mr Wally Van der Aa

That the Turangi/Tongariro Community Board receives the report titled 'Legislative Advice for the Incoming Community Board'.

CARRIED

4.5 STANDING ORDERS

The Democracy & Community Engagement Manager explained that the presented Turangi/Tongariro Community Board Standing Orders had been provided by Local Government New Zealand [LGNZ]. All members were welcome to attend LGNZ facilitated training opportunities on standing orders which would be

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available in due course

In response to a member request, the Democracy & Community Engagement Manager then went through options A, B and C of clause 21 [pages 68-69, item 4.5, attachment 1]. To be consistent with Council, members decided to adopt 'Option C' as the option for speaking and moving.

TT201610/04 RESOLUTION

Moved: Cr Tangonui Kingi
Seconded: Cr Zane Cozens

That the Turangi/Tongariro Community Board adopts the Local Government New Zealand / Equip Standing Orders for Community Boards for the conduct of meetings with an amendment of clause 21 to specify Option C as the default option for speaking and moving motions and amendments at meetings [A1756129].

CARRIED**4.6 FIRST ORDINARY MEETING OF THE COMMUNITY BOARD**

The Democracy & Community Engagement Members explained that the previous Board had met on the second Tuesday of each month at 1.00pm [with the exception of December and January when no meetings were held].

Once current members had confirmed their preferred meeting dates, a schedule would be put up at the next Board meeting and meeting invites emailed. The first Board workshop would be held on 6 December 2016.

In reply to a member question regarding how to put items on the agenda, the Chief Executive suggested that the initial request be filtered through the Chair. When doing so however, members should be mindful to allow adequate time for staff to prepare reports and undertake relevant enquiries if necessary.

TT201610/05 RESOLUTION

Moved: Cr Tangonui Kingi
Seconded: Mr Te Takinga New

That the Turangi/Tongariro Community Board confirms that the first meeting of the Board for the 2016-19 Triennium will be held at 1.00pm on Tuesday, 22 November 2016.

CARRIED**5 CONFIDENTIAL BUSINESS**

Nil

Note: Before the close of the meeting, His Worship the Mayor congratulated members and the Chair on their appointments. He extended apologies on behalf of absent councillors and noted it was a proud moment to be sworn in. The Board had his full support.

The meeting closed with a karakia by Mr T New at 12.08pm.

The minutes of this meeting were confirmed at the Turangi/Tongariro Community Board Meeting held on 22 November 2016.

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CHAIRPERSON

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Emergency Management

Standing Committee

Objective	To provide governance and oversight of planning, co-ordination and delivery of : <ul style="list-style-type: none"> • Civil Defence Emergency Management within the Taupō District and wider Waikato region • Rural Fire activities in the Taupō District and Taupō Rural Fire Authority areas. 	
Membership	One (1) TT community representative appointed by TTCB One (1) MP community representative appointed by Council Two (2) other representatives appointed by Council	Two of these four positions must be filled by elected members
	Mayor Three local Controllers	
Quorum	Four (4) and at least one must be an elected member	
Meeting frequency	Quarterly or more often if required	
Reports to	Council, by providing minutes from each meeting	

Scope of activity

1. Considering, planning for and managing all emergency management matters including civil defence and rural fire.
2. Taking all steps necessary to maintain and provide, or to arrange the provision of, or to otherwise make available suitably trained and competent personnel, including volunteers, and an appropriate organisational structure for those personnel, for effective civil defence emergency management and rural fire in the Taupō district and wider Waikato CDEM Group and central North Island rural fire authorities.
3. Taking all steps necessary to maintain and provide, or to arrange the provision of, or otherwise to make available material, services, information, fit for purpose equipment and any other resources for effective civil defence emergency management and rural fire in the Taupō district and wider Waikato CDEM Group and central North Island fire authorities.
4. Responding to and managing the adverse effects of emergencies in the Taupō district, and wider Waikato CDEM Group and central North Island rural fire authorities.
5. Carrying out recovery activities.
6. When requested, assisting other civil defence emergency management areas within the Waikato Group in the implementation of civil defence emergency management in their areas and rural fire authorities within wider Waikato CDEM Group and central North Island rural fire authorities in the implementation of civil defence emergency management and rural fire response in their areas.
7. Within the Taupō District, promoting and raising public awareness of, and compliance with, the Act and legislative provisions relevant to the purpose of the relevant Acts; and
8. Developing, approving, implementing, and monitoring the relevant plans and regularly reviewing such plans.

Power to act

1. The Committee has the power to resolve only on matters relating to emergency management and rural fire in a non-declared emergency.
2. Exercise any other powers that are necessary to give effect to the Waikato civil defence emergency management plan and Taupō Rural Fire Authority rural fire plan.

Power to recommend to Council

The Committee can make recommendations to Council on matters or proposals relevant to emergency management that:

1. Are outside of, or in conflict with, Council's Long term plan and/or policy direction

2. Involve unbudgeted expenditure for any individual/single contract or project or emergency expenditure.
3. Seek retrospective approval from Council for money spent in an emergency or rural fire.

Delegation of powers

The committee has no power to sub-delegate powers that have been delegated.

Limits on authority

The Committee's 'power to act' pursuant to these delegations is subject to:

1. Matters being related solely to emergency management matters including civil defence and rural fire matters.
2. An overriding responsibility to ensure that its actions and decisions are always within the law, relevant Council policy and plans.

TURANGI/TONGARIRO COMMUNITY BOARD APPOINTMENTS

Kitashiobara Co-ordinator

The coordination of Sister City relations between the village of Kitashiobara in Japan and Turangi.

Appointee: 1 x community board members
Reporting requirement: At the conclusion of any visit

Ngati Turangitukua Liaison

Set up by the Marae Maori committee to ensure liaison between the community board and local hapu.

Appointee: 1 x community board member
Meeting frequency: As required

Safe Turangi

To promote safety and crime prevention in the Turangi.

Appointees: 2 x community board members
Meeting frequency: Monthly
Reporting requirement: Annually

Go Tongariro

To undertake marketing, business development activity, retail promotions, event delivery, advocacy and liaison with stakeholders representing the wider business community of Turangi/Tongariro.

Appointee: 1 x community board member
Meeting frequency: Monthly
Reporting requirement: Six monthly

Turangi/Tongariro Sports Foundation

Promote healthy lifestyles through sport and recreational activities.

Appointees: 2 x community board members
Meeting frequency: Monthly
Reporting requirement: Annually

Taupo Local Welfare Committee

Set up under the Waikato Civil Defence Group Plan and responsible for local welfare response.

Appointee: 1 x community board member
Meeting frequency: Quarterly
Reporting requirement: Annually

Southern Lake Taupo Health Trust

Community based trust established to manage the Turangi Community Health Centre premises.

Appointee: 1 x community board member
Meeting frequency: Bi-monthly
Reporting requirement: Annually

Service Requests Received – October 2016

	Oct 2016
Animal Management & Compliance	29
District Litter/Refuse	0
Network Operations - Storm water	0
Network Operations - Water	3
Network Operations - Wastewater	1
Open Spaces & Town Centres	14
Pensioner Units	0
Regulatory After Hours	18
Transportation	11
Resource Consents	13
Facilities Management	4
Rates	0
Debtors	0
Customer Services	5
Total	138

Turangi Library

	Oct 2016	Oct 2015
Total Issues	2133	2365
In-House use	21	56
New Members	20	18
Internet Users	793	901
Wi-Fi Sessions	1420	1117
Wi-Fi Unique Devices	779	522

Library Update:

- New signage has been installed in the Teen Area – Te Wāhi Taiohi (Teen Territory).
- 'GoGo' a PC management system was installed to manage the public computers. The system allows customers to self manage their bookings.
- The number of people using the library in October was down by 8.7% in the previous year and correlates with a decrease in the number of children attending the holiday programme.

Turtle Pools Attendance

Patronage:	Oct 2016	Oct 2015
Adults	532	418
Seniors	120	180
Students	80	359
Children	751	902
Under 5's	113	139
Schools / Groups	224	28
Aquatic classes	207	238
Swim Well	234	834
Water Safety Seals		
Aquatic Programmes	207	
Swim School	73	120
Cadets / Training	25	30
Turangi Swim Club	199	140
Total Pools	2765	3388

Turtle Pools Update:

Our annual Margaret Sweeney challenge finished at the end of October and again was resounding success. One entrant clocked up a whopping 100km and 13 others that completed the set goal of 50km with 54 doing the 50km using the flutter boards. Well done to all!

Our Swimwell programme is underway again with Tongariro School being first up of our local schools. It is really great to see young students swimming confidence going from strength to strength.