



**I give notice that
an Emergency Management Meeting will be held on:**

Date:	Monday, 20 February 2017
Time:	11.00am
Location:	Council Chamber 72 Lake Terrace Taupo

AGENDA

MEMBERSHIP

Chairperson Cr Anna Park
Deputy Chairperson Cr Tangonui Kingi

Members Mayor David Trewavas
Mr Andy Hema
Mrs Tina Jakes [Controller]
Mrs Ariell King [Controller]
TBA Mangakino/Pouakani Representative Group Appointee

Quorum 5 members

Gareth Green
Chief Executive Officer

Order Of Business

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4.1 CIVIL DEFENCE EMERGENCY MANAGER'S UPDATE

Author: Ian Connon, Civil Defence Manager

Authorised by: Brian Fox, Group Manager: Corporate and Community

PURPOSE

For the Civil Defence Emergency Manager to provide members with an update on matters relating to Civil Defence.

DISCUSSION**Waikato Region Civil Defence Group Emergency Management Plan**

The Waikato Region has adopted the Waikato Region Civil Defence Group Emergency Management Plan. A detailed work plan is being worked on for the region and Council will develop a detailed work programme and performance targets that reflect this. For example, a target might be the number of communities with Response Plans within the District.

Waiau 21 November – 2 December MCDEM Deployment Kaikoura Earthquake

Assisted with running the Waiau CD Sector post operations; organize contractors to help with repairs on property from yellow sticker to white sticker; make hazard areas safe. Organize water tankers to supply farms and properties with drinking water. Assist Mt Lyford community. Deliver food parcels to farmers and gather welfare intel. Arrange sanitation solutions, mobile showers and porta loos. Welfare of community and directing people to correct agencies at welfare center. Organizing volunteers with work programmes. Help with road cordons.

Neighborhood Community Events

Attended the following neighborhood events: Hilltop Twilight Market gala, Pihanga Christmas in the park, Kinloch Christmas in the park, Turangi Christmas in the park.

Civil Defence Educational and Publicity Programmes

Focus is on being prepared, with several mediums to back up the advertising on national TV. We are attending the Neighborhood community events, radio and newspaper advertising as well as running adverts at Starlight Cinema which play before every movie.

Rural Fire

Providing assistance to the Rural Fire Manager fighting fires (refer to Rural Fire Manager's Report)

RECOMMENDATION(S)

That the Emergency Management Committee receives the Civil Defence Emergency Manager's report.

ATTACHMENTS

Nil

4.2 RURAL FIRE MANAGER'S REPORT

Author: Roger Nelson, Rural Fire Manager

Authorised by: Brian Fox, Group Manager: Corporate and Community

PURPOSE

For the Rural fire Manager to provide members with an update.

DISCUSSION**Fire Season**

As at 31 January 2017, 345 fire permits have been issued. In comparison 397 permits were issued for the whole of the previous fire season.

Between 1 November and 31 January myself and Rural Fire Volunteers have attended 31 fire callouts which were predominantly small but included 2 structures and 29 vegetation (Mapara Rd was multiple fires (5) deliberately lit but counted as one; two on one day at the equestrian centre; a Wairakei pastoral farm fire; and a large fire at Ohaaki over multiple days with a possible claim on the National Rural Fire Fighting Fund)

Attended Emergency Services Coordinating committee meeting in Taupō and met with Fire and Emergency NZ to discuss position change to FENZ from Council.

Current Issues

A priority going forward is training and recruitment as there is a shortage of volunteers currently.

RECOMMENDATION(S)

That the Emergency Management Committee receives the Rural Fire Manager's report.

ATTACHMENTS

Nil

4.3 UPDATE ON THE WAIKATO CIVIL DEFENCE EMERGENCY MANAGEMENT GROUP JOINT COMMITTEE MINUTES - 5 SEPTEMBER & 28 NOVEMBER 2016

Author: Brian Fox, Group Manager: Corporate and Community

Authorised by: Gareth Green, Chief Executive Officer



PURPOSE

The Group Manager: Corporate & Community will update members on the Waikato Civil Defence Emergency Management Group Joint Committee meetings held on 5 September and 28 November 2016.

RECOMMENDATION(S)

That the Emergency Management Committee receives the Waikato Civil Defence Emergency Management Group Joint Committee update.

ATTACHMENTS

1. WCDEM Group Joint Committee Minutes - 5 September 2016 [A1864787] 
2. WCDEM Group Joint Committee Minutes - 28 November 2016 [A1864789] 

4.4 FIRE AND EMERGENCY NEW ZEALAND [FENZ] UPDATE

Author: Brian Fox, Group Manager: Corporate and Community

Authorised by: Gareth Green, Chief Executive Officer




PURPOSE

For the Group Manager: Corporate & Community to provide members with a verbal update and for the attached information to be received.

RECOMMENDATION(S)

That the Emergency Management Committee receives the Fire and Emergency New Zealand update.

ATTACHMENTS

1. Background - Local Government's Role in Fire Services [A1865767] 
2. FENZ Transition Project: End of Year Progress Summary [A1865765] 
3. FENZ Day One Blueprint [A1865766] 

4.5 MINISTERIAL AWARD NOMINATION FOR MR S HOWARD

Author: Brian Fox, Group Manager: Corporate and Community

Authorised by: Gareth Green, Chief Executive Officer

PURPOSE

For the Committee to approve a nomination for ex Local Controller Shamus Howard to receive a ministerial award for services to Civil Defence and Emergency Management.

DISCUSSION

Mr Howard was appointed by Council as Civil Defence Controller for the Taupō District in February 2002.

He vacated this role in 2016 due to his moving to the Tauranga region.

During this time he contributed significantly to the development and growth of Civil Defence and Emergency Management not only within the district but also within the region.

Also during this time Mr Howard was the Controller at the time of the declaration of a state of emergency for the Waihi Hill/ Hipaua event of 2009. This was a significant event and the first statutory declaration for any event in the history of Council. As a result of this event Mr Howard was pivotal in gaining support and financial commitments from a number of external stakeholder agencies to an ongoing scientific monitoring programme for the landslide hazards in the area. Those arrangements remain to this day.

Additionally this event took place at the ancestral home for Tūwharetoa and Mr Howard's role as Controller enhanced relationships that also continue to this day.

The Minister of Civil Defence at the time the Rt Hon John Carter in speaking about this event said "they have given me confidence in New Zealanders, and should be an example of how to act in a Civil Defence emergency".

The Ministry of Civil Defence and Emergency Management have now opened nominations for the 2017 Ministerial Awards. Nominations close in March/ April 2017.

CONCLUSION

It is considered that Mr Howard's service and contribution as a civil defence controller for the Taupō District Council and the community is fully deserving of a nomination for a ministerial award for Civil Defence and Emergency Management in 2017.

RECOMMENDATION(S)

That the Emergency Management Committee approve the nomination of Mr Shamus Howard for a 2017 Ministerial Award for his contribution to the civil defence and emergency management sector.

ATTACHMENTS

Nil

4.6 CIVIL DEFENCE LOCAL RECOVERY PLAN REVIEW

Author: Brian Fox, Group Manager: Corporate and Community

Authorised by: Gareth Green, Chief Executive Officer

PURPOSE

To receive an update on the Taupō District Council Local Recovery Plan.

DISCUSSION

Council adopted its Local Recovery Plan in December 2013. It is considered timely that the Plan be reviewed given recent national events since that time, reviews of those events and subsequent legislative changes in the recovery area. The Waikato CDEM Group are also considering the future direction of recovery at a group level and it is proposed that any review of Council's Local Recovery Plan take account of any changes to the group recovery Plan and direction.

A project plan to be brought back to the committee after discussion with Council's external advisors.

The Civil Defence Local Recovery Plan can be viewed at <http://www.taupodc.govt.nz/our-services/Civil-defence-and-emergency/about-civil-defence/Documents/Taupo%20District%20Civil%20Defence%20Local%20Recovery%20Plan.pdf>

CONCLUSION

It is timely to be considering a review of council's Local Recovery Plan 2013 as part of the committee's focus for 2017.

RECOMMENDATION(S)

That the Emergency Management Committee receives the Local Recovery Plan update.

ATTACHMENTS

Nil

4.7 WAIKATO CIVIL DEFENCE EMERGENCY MANAGEMENT GROUP PLAN

Author: Brian Fox, Group Manager: Corporate and Community

Authorised by: Gareth Green, Chief Executive Officer

PURPOSE

For members to receive the Waikato Civil Defence Emergency Management Group Plan.

The Waikato CDEM Group Plan can be viewed at http://www.taupodc.govt.nz/our-services/Civil-defence-and-emergency/about-civil-defence/Documents/Waikato_CDEM_Group_Plan_2016-2020.pdf

RECOMMENDATION(S)

That the Emergency Management Committee receives the Waikato Civil Defence Emergency Management Group Plan.

ATTACHMENTS

Nil

4.8 GROUP EMERGENCY MANAGEMENT OFFICE [GEMO] UPDATE

Author: Carrie Robinson, Executive Assistant

Authorised by: Brian Fox, Group Manager: Corporate and Community

PURPOSE

For Mr Julian Snowball [Alternate Group Controller] to provide members with and update from GEMO. Mr Drew Mertens will introduce himself to members as head of Communications for GEMO.

RECOMMENDATION(S)

That the Emergency Management Committee receives the Group Emergency Management Office update and thanks Mr J Snowball and Mr D Mertens for their attendance.

ATTACHMENTS

Nil

4.9 MINISTRY OF CIVIL DEFENCE AND EMERGENCY MANAGEMENT [MCDEM] UPDATE

Author: Carrie Robinson, Executive Assistant

Authorised by: Brian Fox, Group Manager: Corporate and Community

PURPOSE

Ms Suzanne Vowles will be in attendance to provide members with an update on matters relating to the Ministry of Civil Defence and Emergency Management.

RECOMMENDATION(S)

That the Emergency Management Committee receives the Ministry of Civil Defence and Emergency Management update and thank Ms S Vowles for attending.

ATTACHMENTS

Nil

4.10 CONTROLLERS UPDATE

Author: Carrie Robinson, Executive Assistant

Authorised by: Brian Fox, Group Manager: Corporate and Community

PURPOSE

For the Controllers to provide an update to members.

RECOMMENDATION(S)

That the Emergency Management Committee receives the Controllers' update.

ATTACHMENTS

Nil

4.11 PUBLIC INFORMATION MANAGER UPDATE

Author: Lisa Nairne, Communications Manager

Authorised by: Brian Fox, Group Manager: Corporate and Community

PURPOSE

For the Communications Manager to provide the committee with an update.

RECOMMENDATION(S)

That the Emergency Management Committee receive the Public Information Manager's Update.

ATTACHMENTS

Nil

4.12 WELFARE PLAN 2017/2020

Author: Veronica King, Strategic Partnership Advisor (Welfare Manager)

Authorised by: Tina Jakes, Democracy & Community Engagement Manager
Brian Fox, Group Manager: Corporate and Community

PURPOSE

For the Strategic Partnership Advisor, as Welfare Manager - Taupō, to provide an update on the Local Welfare Committee Group [LWCG] activities.

DISCUSSION

- Attended Kaikoura event as Welfare Support in Amberley EOC
- Local Welfare Plan 2017/2020 in draft for presentation
- Training
CIM's foundation course for local welfare committee team
Utilising Our Neighborhood Our Future events for registration, needs assessment training
- 2017 Welfare Coordination Group Meets:
14 March 2017 – Taupō DC
7 June 2017 – Waikato DC
12 September 2017 – Hamilton CC
22 November 2017 – Waipa DC

RECOMMENDATION(S)

That the Emergency Management Committee receive the draft Welfare Plan 2017/2020

ATTACHMENTS

1. Draft Taupo Welfare Plan 2017/2020 

5 CONFIDENTIAL BUSINESS

RESOLUTION TO EXCLUDE THE PUBLIC

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the local government official information and meetings act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Agenda Item No: 5.1 Omori Volunteer Rural Fire Force Update	Section 6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6

I also move that *[name of person or persons]* be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of *[specify]*. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because *[specify]*.