

**TAUPO DISTRICT COUNCIL
MINUTES OF THE EMERGENCY MANAGEMENT COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, 72 LAKE TERRACE, TAUPO
ON MONDAY, 20 FEBRUARY 2017 AT 11.02AM**

- PRESENT:** Cr Anna Park (in the Chair), Cr Tangonui Kingi, Mr Andy Hema, Mrs Tina Jakes, Mrs Ariell King
- IN ATTENDANCE:** Group Manager: Corporate & Community, Civil Defence Manager, Rural Fire Manager, Communications Manager, Infrastructure Manager, Strategic Partnership Advisor
- MEDIA AND PUBLIC:** Mr J Snowball [GEMO], Mr D Mertens [GEMO], Ms S Vowles [MCDEM], Mr I Wellings [Tokoroa], Mr J Smith

1 APOLOGIES

David Trewavas [Mayor]

2 CONFLICTS OF INTEREST

Nil

3 CONFIRMATION OF MINUTES

Nil

4 REPORTS

4.1 CIVIL DEFENCE EMERGENCY MANAGER'S UPDATE

The Civil Defence Manager spoke to his report highlighting learning from Kaikoura deployment.

EM201702/01 RESOLUTION

Moved: Mrs Tina Jakes

Seconded: Mr Andy Hema

That the Emergency Management Committee receives the Civil Defence Emergency Manager's report.

CARRIED

4.2 RURAL FIRE MANAGER'S REPORT

The Rural Fire Manager updated the call-out figure to 35 between the period of 1 November 2016 and 12 February 2017. In December a successful volunteers' dinner was held with long serving volunteers being presented with service medals.

The Rural Fire Manager attended a one day deployment in Hastings during the recent bush fires.

EM201702/02 RESOLUTION

Moved: Mrs Ariell King

Seconded: Mrs Tina Jakes

That the Emergency Management Committee receives the Rural Fire Manager's report.

CARRIED

4.3 UPDATE ON THE WAIKATO CIVIL DEFENCE EMERGENCY MANAGEMENT GROUP JOINT COMMITTEE MINUTES - 5 SEPTEMBER & 28 NOVEMBER 2016

The Group Manager: Corporate & Community noted that Taupō District Council [TDC] would provide further Foundational Courses. It was recorded that TDC held a Rural Fire volunteers dinner in December 2016 in recognition of their contribution and service.

The Chair advised that Councillor H Vercoe was appointed to the Chair, along with Councillor L Tooman as Deputy Chair.

EM201702/03 RESOLUTION

Moved: Cr Anna Park

Seconded: Mrs Ariell King

That the Emergency Management Committee receives the Waikato Civil Defence Emergency Management Group Joint Committee update

CARRIED

4.4 FIRE AND EMERGENCY NEW ZEALAND [FENZ] UPDATE

The Group Manager: Corporate & Community advised that Rural Fire operations would cease on 1 July 2017. The transfer of assets was still a matter being discussed; this directly affected TDC.

EM201702/04 RESOLUTION

Moved: Cr Tangonui Kingi

Seconded: Mrs Ariell King

That the Emergency Management Committee receives the Fire and Emergency New Zealand update.

CARRIED

4.5 MINISTERIAL AWARD NOMINATION FOR MR S HOWARD

The Group Manager: Corporate & Community recommended the committee nominate Mr S Howard for an achievement award. Members were in agreement.

EM201702/05 RESOLUTION

Moved: Cr Tangonui Kingi

Seconded: Mrs Tina Jakes

That the Emergency Management Committee approve the nomination of Mr Shamus Howard for a 2017 Ministerial Award for his contribution to the civil defence and emergency management sector.

CARRIED

4.6 CIVIL DEFENCE LOCAL RECOVERY PLAN REVIEW

The Group Manager: Corporate & Community advised a review would take place later in 2017. The importance of economic development was highlighted, to which he proposed a one day symposium be held in this regard later in the year.

EM201702/06 RESOLUTION

Moved: Cr Anna Park
Seconded: Mrs Ariell King

That the Emergency Management Committee receives the Local Recovery Plan update.

CARRIED

4.7 WAIKATO CIVIL DEFENCE EMERGENCY MANAGEMENT GROUP PLAN

The Group Manager: Corporate & Community spoke to the item and discussed a number of actions and priorities for the committee to embrace and work through. Reference was made to the eight goals noted on page 10 of the Plan.

EM201702/07 RESOLUTION

Moved: Cr Tangonui Kingi
Seconded: Mr Andy Hema

That the Emergency Management Committee receives the Waikato Civil Defence Emergency Management Group Plan update.

CARRIED

4.8 GROUP EMERGENCY MANAGEMENT OFFICE [GEMO] UPDATE

Mr J Snowball addressed members on the following points:

- CEG transitioning into an advisory role.
- Considering potential implications of new Recovery legislation.
- Looking at how councils within the Waikato Region direct Civil Defence resources.
- Current office location did not provide for necessary equipment setup, for example radios. The move to the Genesis building was progressing and would accommodate the necessary infrastructure.
- Annual training schedule being developed.
- Noted Taupō's involvement in the Kaikoura event with multiple staff deployments.
- Regional deployment plan being investigated.

Mr D Mertens introduced himself to the committee, providing a brief work history in relation to his role within GEMO.

EM201702/08 RESOLUTION

Moved: Mrs Tina Jakes
Seconded: Cr Tangonui Kingi

That the Emergency Management Committee receives the Group Emergency Management Office update and thanks Mr J Snowball and Mr D Mertens for their attendance.

CARRIED

4.9 MINISTRY OF CIVIL DEFENCE AND EMERGENCY MANAGEMENT [MCDEM] UPDATE

Ms S Vowels addressed members on the following points:

- Numerous events were affecting MCDEM core business.
- New Recovery legislation had significant implications and learnings.
- EMIS 3.0 being rolled out with the intention of combining with the Ministry of Health EMIS system.
- Delay in New Zealand disaster resource strategy.

- National MCDEM conference scheduled for 7-9 June in Wellington.
- Revamp of the National Warning System underway. This may affect Taupō volcanic eruption notifications.

EM201702/09 RESOLUTION

Moved: Cr Anna Park
Seconded: Cr Tangonui Kingi

That the Emergency Management Committee receives the Ministry of Civil Defence and Emergency Management update and thank Ms S Vowles for attending.

CARRIED

4.10 CONTROLLERS UPDATE

Mrs A King informed members that Controller meeting dates for 2017 were being finalised and that work was underway in the development of a Controller Policy.

EM201702/10 RESOLUTION

Moved: Cr Tangonui Kingi
Seconded: Mr Andy Hema

That the Emergency Management Committee receives the Controllers' update.

CARRIED

4.11 PUBLIC INFORMATION MANAGER UPDATE

The Communications Manager updated members on being deployed to the Kaikōra event and being charged with managing community meetings. Social media played an important role in communicating both locally and internationally, however it raised the challenge of putting forward a consistent message through multiple sources.

The Communications Manager advised of her involvement in the communication advisory group.

EM201702/11 RESOLUTION

Moved: Cr Tangonui Kingi
Seconded: Cr Anna Park

That the Emergency Management Committee receive the Public Information Manager's Update.

CARRIED

4.12 WELFARE PLAN 2017/2020

The Strategic Partnership Advisor highlighted the following points:

- Kaikōra deployment: Importance of EOC training in preparation for an actual event. Self-care in the EOC was essential, also clarity on local systems.
- Draft Taupō Welfare Plan 2017/2020 presented for members comments or feedback.

In response to a question, the Strategic Partnership Advisor suggested meeting with the Turangi/Tongariro Community Board to discuss the Welfare Plan and how it related to the community; and to receive feedback.

EM201702/12 RESOLUTION

Moved: Mr Andy Hema

Seconded: Cr Tangonui Kingi

That the Emergency Management Committee receive the draft Welfare Plan 2017/2020

CARRIED**5 CONFIDENTIAL BUSINESS****RESOLUTION TO EXCLUDE THE PUBLIC**

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48[1] of the local government official information and meetings act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Agenda Item No: 5.1 Omori Volunteer Rural Fire Force Update	Section 6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6

I also move that *[name of person or persons]* be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of *[specify]*. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because *[specify]*.

The Meeting closed at 12.02pm.

The minutes of this meeting were confirmed at the Emergency Management Committee Meeting held on 22 May 2017.

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CHAIRPERSON