



ATTACHMENTS

**Mangakino/Pouakani Representative
Group Meeting**

21 February 2017

Table of Contents

4.3	Appointment to the Emergency Management Committee	
	Attachment 1 Emergency Management Committee Terms of Reference [A1788307]	3
4.5	Current Action Points Update	
	Attachment 1 2017 Mangakino-Pouakani Action Sheet [A1866533].....	5

Emergency Management

Standing Committee

Objective	To provide governance and oversight of planning, co-ordination and delivery of : <ul style="list-style-type: none"> • Civil Defence Emergency Management within the Taupō District and wider Waikato region • Rural Fire activities in the Taupō District and Taupō Rural Fire Authority areas. 	
Membership	One (1) TT community representative appointed by TTCB One (1) MP community representative appointed by Council Two (2) other representatives appointed by Council	Two of these four positions must be filled by elected members
	Mayor Three local Controllers	
Quorum	Four (4) and at least one must be an elected member	
Meeting frequency	Quarterly or more often if required	
Reports to	Council, by providing minutes from each meeting	

Scope of activity

1. Considering, planning for and managing all emergency management matters including civil defence and rural fire.
2. Taking all steps necessary to maintain and provide, or to arrange the provision of, or to otherwise make available suitably trained and competent personnel, including volunteers, and an appropriate organisational structure for those personnel, for effective civil defence emergency management and rural fire in the Taupō district and wider Waikato CDEM Group and central North Island rural fire authorities.
3. Taking all steps necessary to maintain and provide, or to arrange the provision of, or otherwise to make available material, services, information, fit for purpose equipment and any other resources for effective civil defence emergency management and rural fire in the Taupō district and wider Waikato CDEM Group and central North Island fire authorities.
4. Responding to and managing the adverse effects of emergencies in the Taupō district, and wider Waikato CDEM Group and central North Island rural fire authorities.
5. Carrying out recovery activities.
6. When requested, assisting other civil defence emergency management areas within the Waikato Group in the implementation of civil defence emergency management in their areas and rural fire authorities within wider Waikato CDEM Group and central North Island rural fire authorities in the implementation of civil defence emergency management and rural fire response in their areas.
7. Within the Taupō District, promoting and raising public awareness of, and compliance with, the Act and legislative provisions relevant to the purpose of the relevant Acts; and
8. Developing, approving, implementing, and monitoring the relevant plans and regularly reviewing such plans.

Power to act

1. The Committee has the power to resolve only on matters relating to emergency management and rural fire in a non-declared emergency.
2. Exercise any other powers that are necessary to give effect to the Waikato civil defence emergency management plan and Taupō Rural Fire Authority rural fire plan.

Power to recommend to Council

The Committee can make recommendations to Council on matters or proposals relevant to emergency management that:

1. Are outside of, or in conflict with, Council's Long term plan and/or policy direction

2. Involve unbudgeted expenditure for any individual/single contract or project or emergency expenditure.
3. Seek retrospective approval from Council for money spent in an emergency or rural fire.

Delegation of powers

The committee has no power to sub-delegate powers that have been delegated.

Limits on authority

The Committee's 'power to act' pursuant to these delegations is subject to:

1. Matters being related solely to emergency management matters including civil defence and rural fire matters.
2. An overriding responsibility to ensure that its actions and decisions are always within the law, relevant Council policy and plans.

2017 Mangakino-Pouakani Representative Group Action Sheet - 1866533

Item No.	Meeting Date	Subject	Task	Progress
3	19/05/2015	Lake Maraetai Lakefront Management Agreement	The Land Management Officer recommended that once the Lake Maraetai lakefront management agreement was finalised, an open workshop with MPRG be held to get a sense of direction for planning management decisions and Council's role in relation to the land.	The District Parks Operations Manager advised that DOC were following the required statutory process. No further feedback had been received from them.
5	15/09/2015	Community Issues	An enquiry was received regarding families being able to dig a burial plot in the public cemetery.	Mr Karauna undertook to arrange a further meeting with Pouakani marae representatives.