



**I give notice that
an Ordinary Meeting of Council will be held on:**

Date:	Wednesday, 26 April 2017
Time:	2.00pm
Location:	Council Chamber 72 Lake Terrace Taupo

AGENDA

MEMBERSHIP

Chairperson Mayor David Trewavas

Deputy Chairperson Cr Rosie Harvey

Members

- Cr John Boddy
- Cr Zane Cozens
- Cr Barry Hickling
- Cr Rosanne Jollands
- Cr Tangonui Kingi
- Cr Anna Park
- Cr Christine Rankin
- Cr Kirsty Trueman
- Cr John Williamson

Quorum 6

**Gareth Green
Chief Executive Officer**

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3.1 ORDINARY COUNCIL MEETING - 28 MARCH 2017

Author: Tina Jakes, Democracy & Community Engagement Manager

Authorised by: Brian Fox, Group Manager: Corporate and Community

RECOMMENDATION(S)

That the minutes of the Council meeting held on Tuesday 28 March 2017 be confirmed as a true and correct record.

ATTACHMENTS

1. Council Meeting Minutes - 28 March 2017 

3.2 EXTRAORDINARY COUNCIL MEETING - 13 APRIL 2017

Author: Tina Jakes, Democracy & Community Engagement Manager

Authorised by: Brian Fox, Group Manager: Corporate and Community

RECOMMENDATION(S)

That the minutes of the extraordinary Council meeting held on Thursday 13 April 2017 be confirmed as a true and correct record.

ATTACHMENTS

1. Council Meeting Minutes - 13 April 2017 

4.1 ORDINARY TAUPO AIRPORT AUTHORITY COMMITTEE MEETING - 13 MARCH 2017

Author: Tina Jakes, Democracy & Community Engagement Manager

Authorised by: Brian Fox, Group Manager: Corporate and Community

RECOMMENDATION(S)

That Council receives the minutes of the Taupo Airport Authority Committee meeting held on Monday 13 March 2017.

ATTACHMENTS

1. Taupo Airport Authority Committee Meeting Minutes - 13 March 2017 

4.2 ORDINARY FENCES, ROADING, RESERVES & DOGS COMMITTEE MEETING - 21 MARCH 2017

Author: Tina Jakes, Democracy & Community Engagement Manager

Authorised by: Brian Fox, Group Manager: Corporate and Community

RECOMMENDATION(S)

That Council receives the minutes of the Fences, Roading, Reserves & Dogs Committee meeting held on Tuesday 21 March 2017.

ATTACHMENTS

1. **Fences, Roading, Reserves & Dogs Committee Meeting Minutes - 21 March 2017** 

5.1 RECEIPT OF WAIKATO PLAN JOINT COMMITTEE MINUTES - 27 FEBRUARY 2017

Author: Tina Jakes, Democracy & Community Engagement Manager

Authorised by: Brian Fox, Group Manager: Corporate and Community

PURPOSE

To receive the minutes of the most recent Waikato Plan Joint Committee meeting.

DISCUSSION

The minutes of the Waikato Plan Joint Committee meeting held on 27 February 2017 are attached for receipt.

CONCLUSION

It is recommended that Council receives the minutes for information.

RECOMMENDATION(S)

That Council receives the minutes of the Waikato Plan Joint Committee meeting held on 27 February 2017 [A1900752].

ATTACHMENTS

1. Waikato Plan Joint Committee Minutes - 27 February 2017 [A1900752] 

5.2 CBD UPGRADE ROBERTS AND RUAPEHU STREETS - REMOVAL OF CAR PARKS AND APPROVAL OF LICENCE TO OCCUPY

Author: Garreth Robinson, Team Leader: Facilities

Authorised by: Kevin Strongman, Group Manager, Operational Services

PURPOSE

The purpose of this report is for Council to consider an opportunity to improve the pedestrian experience at the Ruapehu/Roberts Street intersection as part of budgeted central business district upgrade works by replacing an additional four car parks to allow for additional outdoor seating to be established.

EXECUTIVE SUMMARY

As part of the Commercial Industrial Structure Plan a greater emphasis was placed on the efficient and effective functioning of both traffic and pedestrian flows. Funding was set aside in the Long Term Plan, to allow for upgrade works to the roading network including streetscapes.

In February 2017 design works were completed in collaboration with adjoining landowners. For pedestrian safety, three car parks are to be replaced with pedestrian space (supported and approved by TDC traffic engineer). Additionally, an opportunity was identified to further improve the pedestrian experience by removing a further two car parks to establish a larger outdoor seating area adjacent to McDonalds. Approval to allow for a licence to occupy road reserve is also appropriate to allow for these works to be incorporated.

After completion of a number of pre-tender processes over the past few months, a tender was completed on 17 March 2017 for the revitalisation of the Roberts & Ruapehu intersection including hard and soft landscaping, new pedestrian islands and road crossings, including landscaping.

RECOMMENDATION(S)

That Council confirms the removal of the additional carparks outlined on the attached plan and authorises staff to enter into a licence to occupy the area on the attached plan [A1911812] approximately shown in green and blue to McDonalds Limited for a term of up to three years.

BACKGROUND

In 2015 Taupō District Council adopted Plan Changes 28-33 to the Taupō District Plan which incorporated the need for pedestrian and traffic management to enable a vibrant and safe town centre. As part of Council's commitment to the goals set out in these plan changes, the Long Term Plan included funding for Council's infrastructure in the area to help with ongoing revitalisation and streetscape works to ensure pedestrian and traffic safety.

Also in 2015 Council undertook the initial stage of these upgrade works to Tamamutu Street between Tongariro Street and Ruapehu Street to ensure appropriate traffic and pedestrian safety in this area, as well as an attractive streetscape. The intersection with Roberts Street and Ruapehu Street was highlighted as the next highest priority due to the high traffic volumes and linkages to the lakefront.

DISCUSSION

The proposed upgrade works are to be undertaken from 1 May and will support Council's CISP (Commercial Industrial Structure Plan) Plan Changes. As part of the development of design plans, it was identified that there was an opportunity to improve the pedestrian experience in the area by removing two additional carparks to allow for outdoor seating off the existing footpath. This proposal is supported by McDonalds who are the neighbouring property and will be consistent with works around other intersections.

It is anticipated that by providing for a change of experience in this location, additional safety benefits and pedestrian experience will be provided.

OPTIONS

Council may choose to incorporate the works associated with providing the additional pedestrian space into the contract, or direct staff not to include this area as part of the upgrade works.

Analysis of Options

Option 1: To authorise the replacement of two additional carparks for outdoor pedestrian area and allow for a licence to occupy to be entered into.

Option 2: Not create the additional public space

Option 1. To approve the conversion of four car parks to public space for the works at Roberts/Ruapehu St intersection.

Advantages	Disadvantages
<ul style="list-style-type: none"> • Will improve the pedestrian experience • Can be funded within the existing budgets • Improve visibility for pedestrians and drivers. • Make the area more attractive. • Increase the quality of the CBD and encourage use. 	<ul style="list-style-type: none"> • Loss of an additional two carparks

Option 2. Not create the additional public space

Advantages	Disadvantages
<ul style="list-style-type: none"> • No additional carparks will be removed 	<ul style="list-style-type: none"> • Will limit additional improvements in public space • Not be the optimal outcome for the area given status quo with tables located on the footpath.

Analysis Conclusion:

As the project will provide benefits and added value to the CBD which support the intent of the CISP Plan Changes, pedestrian safety, and traffic safety, it is recommended to proceed with Option 1.

CONSIDERATIONS

Financial Considerations

The tender has been accepted for this work and is within the approved budget for this project.

The financial difference between the two options proposed is \$7000.00. If these items were run as separate projects the amount would be significantly greater.

Some of this funding can be recouped through the licence to occupy this area.

Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002. The matter will enable the Council to meet the current and future needs of communities for good quality local infrastructure.

A licence to occupy will need to be agreed with McDonalds in accordance with appropriate legal obligations.

Policy Implications

The proposal will support the Commercial Industrial Structure Plan and Plan Changes.

Risks

There is the possibility that other landowners may see this as a precedent to allow for removal of additional carparks. It is considered that due to the locality of the parks and the fact that the works will support the intent of the intersection upgrades by further improving the environment from a safety and traffic perspective, in a way that other proposals may not.

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision. It is noted that the landowners in the area were engaged with in developing the concept plans for the area.

COMMUNICATION/MEDIA

There is no direct communication required in relation to this proposal. It is noted that as part of the construction works, appropriate communication will be undertaken with both the public and those parties who will be directly affected by the works.

CONCLUSION

It is considered that approving option 1 will ensure that Council is fulfilling its undertakings set out in the Annual Plan and supporting the direction provided for the town centre by the CISP.

ATTACHMENTS

1. CBD Pedestrian Public Space Upgrade [A1911812] 

5.3 REVIEW OF DRAFT STATEMENTS OF INTENT RECEIVED FROM COUNCIL CONTROLLED ORGANISATIONS

Author: Sue Shaw, Business Development Coordinator

Authorised by: John Ridd, Group Manager: Business and Technology

PURPOSE

For Council to review and provide comment on the draft Statements of Intent [SOIs] from its Council Controlled Organisations [CCOs] formally received by Council at the March 2017 meeting. Please refer to the March 2017 Council agenda for copies of the draft SOIs.

EXECUTIVE SUMMARY

The Local Government Act 2002 requires Council Controlled Organisations [CCOs] to produce Statements of Intent [SOIs] annually. Part of the process, as set out in the Act, enables Council to comment on the draft SOIs. This year, SOIs of Council's CCOs were formally received at the 28 March 2017 Council meeting. Elected Members are now asked to review officer's comments, after which time the CCOs will finalise the documents for the 2017-18 financial year.

RECOMMENDATION(S)

That Council makes the following feedback on its Council Controlled Organisations' draft 2017-18 Statements of Intent:

1. WAIKATO LOCAL AUTHORITY SHARED SERVICES LIMITED [WLASS]
Council is satisfied with the draft SOI; no feedback to be sent to WLASS.
2. BAY OF PLENTY LOCAL AUTHORITY SHARED SERVICES LIMITED [BOPLASS]
Council is satisfied with the draft SOI; no feedback to be sent to BOPLASS.
3. TAUPŌ AIRPORT AUTHORITY [TAA]
Council is satisfied with the draft SOI; no feedback to be sent to TAA.
4. DESTINATION GREAT LAKE TAUPŌ [DGLT]
Council is satisfied with the draft SOI; no feedback to be sent to DGLT.
5. NEW ZEALAND LOCAL GOVERNMENT FUNDING AGENCY LIMITED [NZFA]
Council is satisfied with the draft SOI; no feedback to be sent to NZFA.

BACKGROUND

The proposal has not been presented previously.

Accountability requirements

The Local Government Act 2002 requires CCOs to forward to Council [no later than 1 March] a draft SOI for the next financial year. The SOIs are then considered by Council for comment by 1 May. This allows time for the CCOs to amend, adopt and forward their final SOI to Council by 30 June.

Draft shareholder comments

The draft SOIs for the Waikato Local Authority Shared Services [WLASS], Bay of Plenty Local Authority Shared Services [BOPLASS], Taupō Airport Authority [TAA], Destination Great Lake Taupō [DGLT] and the New Zealand Local Government Funding Agency Limited [NZLGF] have been reviewed by officers and comments for Council's consideration are contained in the attachments to this report.

In addition Destination Great Lake Taupō [DGLT] held a workshop on their SOI on 28 March 2017.

These and any other additional comments made by Council will be reported back to the CCOs by 1 May.

The draft SOI for the Lake Taupō Protection Trust will be reviewed and considered by the Lake Taupō Protection Project Joint Committee.

DISCUSSION

The purpose of this report is for Council to review and provide comment on the draft Statements of Intent [SOIs] from its Council Controlled Organisations [CCOs] formally received by Council at the March 2017 meeting. Council is obliged to review the draft SOI's and provide comments to the relevant CCOs under the Local Government Act 2002.

Based on this information it is considered that there are two options.

OPTIONS

Analysis of Options

Option 1 - To review and as appropriate make comment on the draft SOI's

Advantages	Disadvantages
<ul style="list-style-type: none"> Compliant with legislation 	<ul style="list-style-type: none"> None

Option 2 - To not review and as appropriate make comment on the draft SOI's

Advantages	Disadvantages
<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> Not compliant

Analysis Conclusion:

Council has the option of reviewing and as appropriate making comments on the draft SOIs as proposed by Council Officers in the attachments to this report. Council can also make additional comments and/or amend the attachments and/or choose not to comment.

CONSIDERATIONS

Financial Considerations

Long-term Plan/Annual Plan

The expenditure outlined is currently budgeted for under the 2015-25 Long Term Plan.

Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002. The matter will enable the Council to meet the current and future needs of communities for good quality performance of Council's regulatory functions. (i.e. efficient, effective and appropriate to present and anticipated future circumstances).

The proposal has been evaluated with regards to a range of legislation. The key legislation applicable to the proposal has been reviewed and the relevant matters for consideration are as follows:

The Local Government Act 2002 requires Council to comment on the draft SOIs before 1 May. This agenda item complies with this timeline.

Policy Implications

There are no known policy implications. The CCOs are covered in the 2015-25 Long Term Plan.

Risks

There are no known risks.

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;

- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.






COMMUNICATION/MEDIA

No communication/media is required.

CONCLUSION

Council is asked to consider the comments on its Council Controlled Organisations [CCOs] 2017/18 draft Statements of Intent [SOIs] as attached and/or make amendments as necessary.

ATTACHMENTS

1. Waikato Local Authority Shared Services [WLASS] [A1911591] 
2. Bay of Plenty Local Authority Shared Services Limited [BOPLASS] [A1911593] 
3. Taupo Airport Authority [TAA] [A1911595] 
4. Destination Great Lake Taupo [DGLT] [A1911597] 
5. New Zealand Local Government Funding Agency [NZLGFA] [A1911598] 

5.4 ADOPTION OF THE INFORMATION THAT SUPPORTS THE CONSULTATION DOCUMENT FOR THE ANNUAL PLAN 2017/18

Author: Ariell King, Senior Policy Advisor

Authorised by: Alan Menhennet, Group Manager: Finance and Strategy

PURPOSE

This report seeks Council's consideration and adoption of the financial information and assessment report that supports the Consultation Document for the Annual Plan 2017/18.

EXECUTIVE SUMMARY

The underlying supporting information for the Consultation Document for the Annual Plan 2017/18 includes:

- an assessment of significance and materiality (attachment 1)
- the draft prospective financial statements including the capital expenditure schedule (attachments 2, 3 and 4)
- the Funding Impact Statement (attachment 5)

The agenda items which Council considered for the future of the main Council building and funding for Go Tongariro also contain information which supports the consultation document for the Annual Plan 2017/18.

It is recommended that Council adopts the Consultation Document's supporting information for consultation.

RECOMMENDATION(S)

That Council:

1. Adopts the Assessment Report for the Annual Plan 2017/18 (A1772094)
2. Adopts the attached financial information that supports the Consultation Document for the Annual Plan 2017/18 (attached)

BACKGROUND

Section 95 of the Local Government Act 2002 (LGA) requires councils to prepare and adopt an annual plan for each financial year. Consultation in accordance with section 82 and 82A is only required if the proposed annual plan includes significant or material differences, from the content of the long-term plan for the financial year it relates to. If consultation is required Council must prepare a Consultation Document in accordance with section 95A.

Four workshops have been held to discuss the proposed draft Annual Plan (13 February, 7 March, 28 March and 4 April 2017). These workshops have allowed Council to consider the changes with regard to the LGA, the draft financial statements and other supporting information.

DISCUSSION

To determine if consultation is required on the Annual Plan 2017/18 Council must assess the changes from the content of the Long-term Plan 2015–25 (LTP). Council must then consider whether the changes are significantly or materially difference for the financial year that the proposed Annual Plan relates.

This assessment has been undertaken and has concluded that the only material changes from the LTP are the proposed funding for the future of Council's main office (decision adopted by Council on 13 April 2017) and the proposed funding for Go Tongariro (decision adopted by Council on 28 March 2017). The agenda items which Council considered for these two matters contain the information which supports the consultation document for the Annual Plan 2017/18. These items are not attached to this item, however they will be available on Council's website in support of the consultation document.

OPTIONS

The options Council has are to either adopt the supporting information, or not. It is recommended that Council adopts the supporting information as it provides the basis for the consultation document and reflects Council's workshop discussions.

CONSIDERATIONS

Financial Considerations

The financial considerations and implications of the supporting information have been discussed during workshops.

Legal Considerations

An assessment has been made regarding the significance and materiality of the differences identified between the third year of the LTP and the draft financial statements and funding impact statement. This assessment has concluded that the matters for consultation are the proposed funding for the future of Council's main office and the proposed funding for Go Tongariro. The other differences are considered to be consistent with the financial strategy and do not result in a material or significant change in the philosophy contained within the funding impact statements.

Policy Implications

No policy implications have been identified.

Risks

If Council chooses not to adopt the supporting information Council is unlikely to meet its LGA requirements.

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in the Significance and Engagement Policy (2016), and are of the opinion that the decisions being recommended are significant.

ENGAGEMENT

The information attached to this report and the agenda items for the future of the Council building and funding for Go Tongariro will be available on Council's website as the Consultation Document's supporting information.

COMMUNICATION/MEDIA






The communication of this information will occur in conjunction with the communication of the Consultation Document for the Annual Plan 2017/18.

CONCLUSION

Section 95 of the Local Government Act 2002 (LGA) requires councils to prepare and adopt an annual plan for each financial year. Consultation in accordance with section 82 and 82A is only required if the proposed annual plan includes significant or material differences from the content of the long-term plan for the financial year to which the proposed annual plan relates.

Our assessment has concluded that consultation is required on the proposed funding for the future of Council's main office and the proposed funding for Go Tongariro. The other differences are considered to be consistent with the financial strategy and do not result in a material or significant change in the philosophy contained within the funding impact statements.

ATTACHMENTS

1. Assessment Report for Annual Plan 2017/18 [A1772094] 
2. Prospective Schedule of Rates 
3. Reserves Schedule [A1917673] 
4. Prospective Schedule of Capital Expenditure 
5. Draft Funding Impact Statement [A1779941] 

5.5 ADOPTION OF THE CONSULTATION DOCUMENT FOR THE ANNUAL PLAN 2017-18 FOR CONSULTATION

Author: Ariell King, Senior Policy Advisor

Authorised by: Alan Menhennet, Group Manager: Finance and Strategy

PURPOSE

This report seeks Council's consideration and adoption of the Consultation Document for the Annual Plan 2017/18 for consultation.

EXECUTIVE SUMMARY

Section 95(2) of the Local Government Act 2002 (LGA) requires that if consultation is required prior to adopting an Annual Plan it must be undertaken in accordance with section 82 and 82A. Section 95A sets out the purpose and content of consultation documents for annual plans. Council has made a decision that consultation is required on the future of Council's main office and the proposed funding for Go Tongariro. It has also adopted the information that supports the content of the Consultation Document. The proposed consultation period is 1 May – 26 May 2017. Hearings have been set down for 7 – 9 June with deliberations on 15 June 2017. It is recommended that Council adopts the Consultation Document for the Annual Plan 2017/18 for consultation.

RECOMMENDATION(S)

That Council adopts the Consultation Document for the Annual Plan 2017/18 for consultation in accordance with sections 82, 82A, 95 and 95A of the Local Government Act 2002.

BACKGROUND

Section 95(2) of the Local Government Act 2002 (LGA) requires that if consultation is required prior to adopting an Annual Plan that this consultation must be undertaken in accordance with section 82 and 82A. Section 95A sets out the purpose and content of consultation documents for annual plans. Council has made a decision that consultation is required on the future of Council's main office and the proposed funding for Go Tongariro. It has also adopted the Consultation Document's supporting information.

OPTIONS

Council may either adopt the Consultation Document for the Annual Plan 2017/18 for consultation, or not. It is preferred that Council adopts the Consultation Document for the Annual Plan 2017/18 for consultation, to ensure it meets its legal obligations under the LGA.

CONSIDERATIONS**Financial Considerations**

The financial considerations and implications contained in the Consultation Document for the draft Annual Plan 2017/18 are based on the underlying information which Council has adopted. This information has been discussed through a series of workshops.

Legal Considerations

The consultation document has been prepared in accordance with the legislative requirements under the LGA.

Policy Implications

The policy implications within the consultation document have been discussed by Council during workshops and reflect the decisions Council has made.

Risks

There is a risk of not meeting the requirements of the LGA if Council chooses not to adopt the Consultation Document. Council has already determined that the future of Council's main office and funding for Go Tongariro require consultation and this must occur prior to the adoption of the Annual Plan. Council must adopt its Annual Plan by 30 June 2017.

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in the Significance and Engagement Policy (2016), and are of the opinion that the decision being recommended is significant as the proposal will affect a large portion of the community.

ENGAGEMENT

Consultation will be undertaken in accordance with section 82 and 82A of the LGA. The consultation document outlines that the community are able to present their views to Council. The proposed consultation period is 1 May – 26 May 2017. Hearings have been set down for 7 – 9 June with deliberations on 15 June 2017.

COMMUNICATION/MEDIA

The consultation document will be available on Council's website, at Council offices, libraries and other Council venues around the district. Communication with the community will be undertaken via the local newspaper and social media. Postcards will be sent to those ratepayers who live outside of the district advising that the consultation document is available.

CONCLUSION

Council has made a decision that consultation is required on the future of Council's main office and funding for Go Tongariro. It has adopted the Consultation Documents supporting information. It is recommended that Council adopts the Consultation Document for the Annual Plan 2017/18 for consultation.

ATTACHMENTS

Nil

5.6 COUNCIL'S MARCH PERFORMANCE REPORT

Author: Gareth Green, Chief Executive Officer

Authorised by: Gareth Green, Chief Executive Officer

PURPOSE

This report provides Council with an overview on the performance of the organisation in relation to:

- Our financial performance for the month;
- How projects are progressing with respect to time, budget and delivery
- Whether services are meeting the desired performance measures
- Any emerging challenges or opportunities.

RECOMMENDATION(S)

That Council notes the information contained in the Council Performance report for the month of March 2017.

HIGHLIGHTS FROM THE PAST MONTH

We have been engaging with the community over the draft Freedom Camping Bylaw during February, March and April. Along with our normal communication channels we have taken the opportunity to hit the road with a caravan and have those important face-to-face conversations. There were stops in Kinloch, Omori, Mangakino and Taupō, with a great turnout. The feedback received indicated that the community were largely happy with the proposed approach in the draft Freedom Camping Bylaw. A reporter from TVNZ's 1 News attended the stop in Kinloch. She interviewed John Ridd and also some members of the community (aired on 1 News at 6pm on Sunday 2 April).

In a sign of our growing reputation as a destination of choice on the national stage, an extra \$4.2 million was pumped into the economy by the events industry over the last 12 months. That lifted the total economic impact from council supported events to \$32.7 million, up from \$28.5 million the previous year.

The year was full of highlights with Taupō named as the world's best Ironman by athletes, the fastest ever sell out for the Taupō Summer Concert and the Turangi Christmas in the Park voted best community owned event. Capping it off was the International Festivals and Events Association International World Festival and Event City Award. What is particularly pleasing is the way that our team continues to innovate and work with new events to the district such as the inaugural Taupō Ultramarathon and the Taupō Historical GP at Bruce McLaren Motorsport Park.

The AC Baths Swim School has continued its award winning ways having received a 'Recognition of Contribution' award at the 2017 Swimming New Zealand Awards. The Swim School was nominated in the 'Quality Swim Schools' section, and was only one of eight to receive the award out of hundreds of national entries.

Although Cyclone Cook created havoc over parts of New Zealand, the silver lining was the wonderful way that our staff came together as a team to help prepare for and then manage our way through the event. It came at a particularly challenging time given the existing heavy workload, yet staff pitched in wherever they could and supported each other. This was a great demonstration of the culture that we are building within the organisation.

EMERGING CHALLENGES AND OPPORTUNITIES



Undoubtedly the upcoming consultation on the future of the main council building will pose some challenges. It is a complex issue with considerable technical information involved and some remaining areas of uncertainty. The temporary relocation of staff from the building remains a work in progress with the intention to move in July.

Upgrades to the intersection in lower Ruapehu Street are planned to get underway soon. They represent an ongoing commitment by Council to implement the Taupō Urban Commercial and Industrial Structure Plan. While significant street upgrades such as Heuheu Street create significant tangible benefits, more localised

improvements like those on Ruapehu Street are also important in terms of maintaining momentum implementing the structure plan.

In recognition of the national boom in the visitor industry the Government has announced additional funding for tourism related infrastructure. We are currently exploring opportunities to access that funding with a particular focus on providing additional infrastructure at Reid's Farm.

ATTACHMENTS

1. Project and service delivery report (A1898848) 
2. Treasury Report (A1910042) 

5.7 JOINT MANAGEMENT AGREEMENT WITH TE ARAWA RIVER IWI TRUST (TARIT)

Author: Nick Carroll, Policy Manager

Authorised by: Alan Menhennet, Group Manager: Finance and Strategy

PURPOSE

Council and Te Arawa River Iwi Trust (TARIT) have signed a joint management agreement, which includes the establishment of a Governance Committee to oversee the implementation of the agreement. This report seeks the appointment of elected members to that committee.

EXECUTIVE SUMMARY

Council and Te Arawa River Iwi Trust have prepared a joint management agreement, which identifies the establishment of a Governance Committee to oversee the ongoing implementation of the agreement. It is timely for Council to identify three representatives for that committee.

RECOMMENDATION(S)

That Council appoints Councillors _____, _____, and _____ to the Governance Committee with Te Arawa River Iwi Trust with Councillor _____ to act as a Co-Chair.

BACKGROUND

The Ngāti Tūwharetoa, Raukawa, and Te Arawa River Iwi Waikato River Act 2010 ("the **Act**") was enacted to give effect to the Co-Management Deed between the Crown and the River Iwi. It required councils and iwi to form joint management agreements as part of the ongoing implementation of the Act.

Council signed a joint management agreement with Te Arawa River Iwi Trust (TARIT) in December 2016. Section 6 of that agreement identified the creation of a Governance Committee as a mechanism to assist with the ongoing implementation of the agreement.

6. Guardianship

- 6.1 *A Governance Committee will be established to be the kaitiaki of this Joint Management Agreement (JMA).*
- 6.2 *The Governance Committee will be made up of equal numbers of representatives from Council and TARIT, and it will meet annually and as required to:*
 - a) *Review the effectiveness of this JMA in achieving its purpose*
 - b) *Discuss issues of interest to both parties*
 - c) *Provide strategic guidance to the Joint Working Party (JWP)*
 - d) *Review and make recommendations on matters brought before it by the JWP*
 - e) *Make recommendations to Council and TARIT, and*
 - f) *Undertake any other tasks as agreed between the Parties*
- 6.3 *There will be Co-Chairs presiding over all meetings, with each of the Parties electing a co-chair to represent the Council and the Trust*
- 6.4 *There will be Co-Chairs presiding over all meetings, with each of the Parties electing a co-chair to represent the Council and the Trust*
- 6.5 *Any decision made at a meeting will be made in good faith and by way of a consensus process by the Parties.*
- 6.6 *The Parties may agree to include other agencies or stakeholders at a meeting of the Governance Committee to discuss matters of shared interest that may include matters beyond the scope of this JMA*

- 6.7 *Meetings of the Governance Committee will be hosted by one of the Parties on an alternating annual basis, with the initial Governance Committee meeting to be agreed to and scheduled at the initial JWP meeting;*
- 6.8 *The Parties will each appoint a senior manager to oversee the implementation of the JMA, with each taking responsibility for nominating a key point of contact for advice and support*
- 6.9 *Staff members may be invited to attend Committee meetings for technical support*
- 6.10 *Each Party is to bear its own costs in relation to Clauses 6.6 to 6.8 of this JMA*
- 6.11 *For the avoidance of doubt, the Governance Committee is not a subcommittee of Council under the Local Government Act 2002 (LGA)*

At the heart of the joint management agreement is an understanding that TARIT and Council need to develop a deeper and more productive relationship. This governance committee is an important part of growing that relationship.

TARIT have confirmed the appointment of three members to the Governance Committee, and it is timely for Council to identify three members. It is anticipated that these members will represent Council at the formal signing of the joint management, which is currently being organised.

Although the committee will not be a formal committee of council under the Local Government Act 2002, it will be important for there to be an agreed terms of reference to enable the efficient operation of the committee. Officers from TARIT and Council will prepare a terms of reference following the formal signing of the agreement.

CONSIDERATIONS

Financial Considerations

There are no financial implications from the appointment of elected members to the joint committee.

Legal Considerations

The Governance Committee identified in the joint management agreement is not a formal committee of Council constituted under the Local Government Act 2002. Nevertheless, it forms part of the implementation of the agreement that Council has endorsed. It is viewed as a critical means to deepen the relationship between Council and TARIT.

Policy Implications

There are no policy implications.

Risks

There are no additional risks.

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the appointment of members to the Governance Committee is not of significance in terms of the policy.

ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no engagement is required prior to Council making a decision.

COMMUNICATION/MEDIA

No communication or media response is required at this point in the process.

CONCLUSION

Council and TARIT have endorsed a joint management agreement which includes provision for the establishment of a Governance Committee. TARIT have identified three members and it is now timely for Council to identify three members and clarify who will be the Co-Chair. These members will have a key role to play in growing the relationship between Council and TARIT.

ATTACHMENTS

Nil

5.8 RANGITAIKI RIVER FORUM - APPOINTMENT OF ALTERNATE TAUPŌ DISTRICT COUNCIL REPRESENTATIVE

Author: Tina Jakes, Democracy & Community Engagement Manager

Authorised by: Brian Fox, Group Manager: Corporate and Community

PURPOSE

To appoint an alternate Taupō District Council representative to the Rangitāiki River Forum.

DISCUSSION

Taupō District Council is now a member of the Rangitāiki River Forum. This has resulted from Ngāti Hineuru being included in the membership of the Forum through the Ngāti Hineuru Claims Settlement Act 2016. Councillor Tangonui Kingi has been appointed by the Council as its representative. The Council needs to appoint an alternate to attend the meetings if Councillor Kingi is unable to attend.

CONCLUSION

It is recommended that Council appoints an alternate representative to attend meetings of the Rangitāiki River Forum in cases where the primary Taupō District representative is unable to attend.

RECOMMENDATION(S)

That Council appoints Councillor _____ as Taupō District Council's alternate representative on the Rangitāiki River Forum for the 2016-19 Triennium.

ATTACHMENTS

Nil

5.9 COUNCIL ENGAGEMENTS MAY 2017 AND CONFERENCE OPPORTUNITIES

Author: Tina Jakes, Democracy & Community Engagement Manager

Authorised by: Brian Fox, Group Manager: Corporate and Community

Engagements

ENGAGEMENT	DAY	DATE	TIME
Taupō Airport Authority Committee meeting [Taupō Airport, ANZAC Memorial Drive]	Monday	1	11am – 12pm
Citizenship Ceremony [East Wing, Great Lake Centre]	Tuesday	2	10am – 11am
Council meeting / hearing of submissions on draft Freedom Camping Bylaw and draft Reid's Farm Reserve Management Plan	Monday, Tuesday [Turangi] and Wednesday	8 - 10	9.30am – 4.30pm [Monday and Wednesday]; 9.30am – 12.00pm [Tuesday]
Turangi/Tongariro Community Board meeting	Tuesday	9	1pm – 4pm
Audit & Risk Committee meeting	Monday	15	10am – 12pm
Council meeting / hearing of submissions on the draft Fees & Charges for 2017/18 [if required]	Tuesday	16	9.30am
Emergency Management Committee meeting	Monday	22	11am – 12pm
Fences, Roading, Reserves & Dogs Committee meeting	Tuesday	23	10am – 1pm
Workshop – s17A review (economic development)	Tuesday	30	10.30am – 12.30pm
Public forum	Tuesday	30	1.15pm – 1.45pm
Council meeting	Tuesday	30	2pm – 5pm

Conference and Professional Development Opportunities

To approve, either prior or retrospectively, Councillor attendance at conferences and professional development courses.

The following approvals are sought:

- Councillor(s) _____ to attend a regional presentation using the new drinking water online database which is being held in Rotorua on Tuesday 16 May 2017.
- Councillors Anna Park, Tangonui Kingi and Kirsty Trueman, along with Turangi/Tongariro Community Board Chairman, Mr Andy Hema, to attend the Ministry of Civil Defence and Emergency Management annual conference taking place in Wellington between 7 – 9 June 2017.
- _____ to attend the Local Government New Zealand Conference taking place in Auckland between 23 – 25 July 2017.

RECOMMENDATION(S)

1. That Council receives the information relating to engagements for May 2017.
2. That Council approves the attendance of Councillor(s) _____ at the regional presentation using the new drinking water online database in Rotorua on Tuesday 16 May 2017.
3. That Council approves the attendance of Councillors Anna Park, Tangonui Kingi and Kirsty Trueman, along with Turangi/Tongariro Community Board Chairman Mr Andy Hema, at the Ministry of Civil Defence and Emergency Management annual conference in Wellington 7 – 9 June 2017.

4. That Council approves the attendance of _____ at the Local Government New Zealand Conference in Auckland 23 – 25 June 2017.

ATTACHMENTS

Nil

5.10 MEMBERS' REPORTS

Author: Tina Jakes, Democracy & Community Engagement Manager

Authorised by: Brian Fox, Group Manager: Corporate and Community

PURPOSE

This item permits members to report on meetings/functions they have attended as Council's representative, or on behalf of Council, since the last Council meeting.

The item also provides an opportunity for members to report back, either verbally or by way of tabled information, specifically on conferences, seminars and professional development courses that they have attended.

No debate and/or resolution is permitted on any of the reports.

CONCLUSION

Members' reports will be presented at the meeting for receipt.

RECOMMENDATION(S)

That Council receives the reports from members.

ATTACHMENTS

Nil

6 CONFIDENTIAL BUSINESS

RESOLUTION TO EXCLUDE THE PUBLIC

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the local government official information and meetings act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
<p>Agenda Item No: 6.1 Confirmation of Confidential Portion of Ordinary Council Minutes - 28 March 2017</p>	<p>Section 7(2)(h) - the withholding of the information is necessary to enable [the Council] to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 7(2)(i) - the withholding of the information is necessary to enable [the Council] to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>
<p>Agenda Item No: 6.2 Receipt of Confidential Portion of Minutes - Taupo Airport Authority Committee - 13 March 2017</p>	<p>Section 7(2)(d) - the withholding of the information is necessary to avoid prejudice to measures protecting the health or safety of members of the public</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>

I also move that *[name of person or persons]* be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of *[specify]*. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because *[specify]*.