

WAIKATO PLAN JOINT COMMITTEE



Minutes of the Waikato Plan Joint Committee of the Waikato Regional Council held in the Council Chamber, Waikato Regional Council Office, 401 Grey Street Hamilton East at 9.30 am on 27 February 2017.

PRESENT: Ten (10) local government members from the following constituent local authorities within the Waikato region.

Chairperson: M Devlin

Waikato Regional Council: Chair A Livingston

Hamilton City Council: Mayor A King, Cr M Gallagher

Hauraki District Council: Mayor J Tregidga

Matamata District Council: Mayor J Barnes

Otorohanga District Council: Mayor M Baxter

Taupō District Council: Cr A Park

Waikato District Council: Mayor A Sanson

Waipa District Council: Mayor J Mylchreest, Cr C St Pierre

Waitomo District Council: Mayor B Hanna

Non-local government members: B Gatenby, M Ingle

OBSERVERS New Zealand Transport Agency, P McLean
District Health Board, B Simcock
National Infrastructure Unit, R Ward

ADVISORS/STAFF: K Tremaine (Project Advisor), B Wasley (Governance Advisor), R McMillan (Project Team), B Bowcott (Chief Executive, Hamilton City Council), D McLeod (Chief Executive, Matamata Piako District Council), N Baker (Matamata Piako District Council), N Carroll (Taupō District Council), G Ion (Chief Executive, Waikato District Council), V Payne (Chief Executive, Waikato Regional Council), Stephen Ward (Communications, Waikato Regional Council), M Ahipene, T Deane (Democracy Services, Waikato Regional Council), G Dyet (Chief Executive, Waipa District Council), C Ryan (Chief Executive, Waitomo District Council)

APOLOGIES: **South Waikato District Council** – Mayor J Shattock
Non-local Government Member – S Wilson

Accepted

The Chair formally received the resignation of Michael Spaans, and acknowledged Michael's contribution. She also extended the committee's best wishes for a speedy recovery.

Confirmation of Agenda

WPJC17/1

RESOLVED

THAT the agenda of the Waikato Plan Joint Committee of 27 February 2017 be confirmed as the business for the meeting.

**Mayor Mylchreest moved/ Mayor Barnes seconded
The motion was put and carried (WPJC17/1)**

Confirmation of Minutes 20 June 2016

File: 03 04 32 Doc # 8793442

The Chair noted that the minutes of the meeting held on 20 June 2016 and the briefing held on 29 September 2016 had been circulated to members.

The minutes of 20 June 2016 require amendment to the section “Welcome to the Waikato Iwi Trust Board Chairs” (Agenda item 4), to read as follows:

“Gina Rangi, Tuwharetoa Hapu Forum”

This confirmation and amendment were noted.

Disclosures of Interest

There were no disclosures of interest.

Waikato Plan Joint Committee Appointments

File: 03 04 32 Doc # 9957802 (Agenda Item 1)

Presented by Bill Wasley, Governance Advisor. The report was supported by a PowerPoint presentation. (Doc # 10029826).

The Governance Advisor clarified that the existing Committee and today’s recommended appointments would continue until the plan is adopted. The implementation stage would be overseen by a new Committee with new representation.

There were no questions.

WPJC17/2

RESOLVED

1. **THAT the report “Waikato Plan Joint Committee Appointments” (Doc #9957802 dated 27 February 2017) be received; and**
2. **THAT the Waikato Plan Joint Committee:**
 1. **Confirms the membership of the Waikato Plan Joint Committee as shown in the report # 9957802 table.**
 2. **Confirms that the independent member vacancy created through Mr Spaans resignation not be filled.**
 3. **That the contribution of Mr Spaans is acknowledged by the Joint Committee and extends its best wishes to him in respect of his recovery.**
 4. **Note the progress being made to appoint further tāngata whenua representation to the Waikato Plan Joint Committee.**

Mayor Hanna moved/ Mayor Sanson seconded

The motion was put and carried (WPJC17/2)

Election of Deputy Chair

File: 03 04 32 Doc # 9957802 (Agenda Item 2)

Presented by Bill Wasley, Governance Advisor.

The Governance Advisor asked the Committee to decide whether to appoint the Deputy Chair with System A or System B. There were no questions. System B was selected.

WPJC17/3

RESOLVED

1. **THAT the Waikato Plan Joint Committee receive the “Election of Deputy Chair” report** (Doc #9957802 dated 27 February 2017) **and**
2. **THAT System B be adopted to elect a deputy chairperson**

M Ingle moved/ Councillor Livingston seconded

The motion was put and carried (WPJC17/3)

The Governance Advisor confirmed that the previous Deputy was Mayor Jim Mylchreest and that Mayor Mylchreest had confirmed his availability to continue in the role.

WPJC17/4

RESOLVED

1. **THAT Councillor Jim Mylchreest be elected as deputy chairperson of the Waikato Plan Joint Committee.**

Mayor Barnes moved/ Chair Livingston seconded

The motion was put and carried (WPJC17/4)

Waikato Plan Bi-Monthly Report

File: 03 04 32 Doc # 9957802 (Agenda Item 3)

This report provided the Waikato Plan Joint Committee with an update on and sought input into key areas of the Waikato Plan project (presentation Doc #10029826).

The linkages from the Waikato Plan to Waikato Means Business and the work of the project team on engaging with Iwi to date were outlined. The team have met with Tainui Waka Alliance. Thanks was extended to Parekawhia McLean for her assistance with this process. The Project Team is working to receive input from the Tainui Waka Alliance as well as Hauraki and Tuwharetoa to formally critique the plan. The project team will meet with the Tainui Waka Alliance twice through the year and will then also request for representation on the implementation Joint Committee.

The Committee discussed the following points on the bi-monthly report:

- Investment logic mapping was clarified as a business case methodology, set up by Treasury and adopted by New Zealand Transport Agency, for analysing problems.

- A member noted that they had received feedback from business forums that there is confusion over the role of the Waikato Plan as opposed to Waikato Means Business. It was suggested that when presenting to the business forum there be a focus on the four well-beings so that the business community note that the Waikato Plan is not just an economic development strategy but has a far broader mandate.
- The Project team noted that there are up to six Iwi positions for the Implementation Joint Committee if required.
- The Project Advisor stated that the project team drafted the Iwi section as a foundation for Iwi input. Blair Bowcott stated that Iwi are not bound to the consultation period and will have the opportunity to change the plan up to the final plan deadline.

WPJC17/5

RESOLVED

THAT the report “Waikato Plan Bi-Monthly Report” (Doc # 9957802 dated 31 January 2017) **be received for information.**

M Ingle moved/Chair Livingston seconded

The motion was put and carried (WPJC17/5)

Approval to Consult – Draft Waikato Plan and Draft Summary Document

File: 03 04 32 Doc # 9957802, 9959701 (Agenda Item 4)

This report provided the Committee with an overview of the draft Waikato Plan. The draft Plan has reached the point where it is important to receive feedback from parties outside of the plan process. It will be valuable to get public engagement at this point with the consultation process.

The following matters were discussed:

- A member noted that it is important to show in the documentation that we have done our best to include the public through strategic partnerships throughout the process to date. The Chair reminded the committee that a ‘bottom up’ evidence base was received over 18 months, and a ‘top down’ Karapiro Summit occurred where we agreed the priorities from that information. The Waikato Plan is a living, breathing document – over time the ‘evidence’ may change so it needs regular review, focus and adoption.
- The Project team noted that the implementation budget is to cover governance, administration, reporting and monitoring. Individual actions will require their own funding.
- The Project team noted that the Plan will be subject to an annual engagement forum with a three year review.
- Taupō District Council requested amendment to Great Lake Taupō on the plan summary document map. This was noted and amended.
- Mayor Tregidga congratulated the Project team on the plan. He noted that it would be important to communicate the scope and focus on the plan due to resource constraints during the consultation phase.
- The risk of underfunding initiatives during implementation was raised and the need for funding for research and due diligence on projects. The project team will put some thought into this. The Chair agreed it would be good to have a threshold and it is worth considering.

- It was noted that while Figure 1 described the relationship between Waikato Means Business and the Waikato Plan there was no mention in the diagram of Waikato Story although the heading referred to this. The project team will look into this.
- It was noted that priority 4 was not consistent in the document.
- Member Steven Wilson has sent through comments which are attached (Appendix 1) to these minutes for consideration.
- A member asked whether the people story had been adequately framed. The project team replied that the section does adequately cover the people story.
- A member asked what sort of feedback is being asked for on the plan. The project team is looking for feedback on all aspects of the plan.
- A member noted that some of the projects call for funding beyond local government. It is important to capture education and health to show that the plan is broader than economic development. We need to be asking the right questions on these two points as there is a significant amount of work to be done around this which is not generally funded by local government. Pressure will then move to central government and funding will happen if the group asks the right questions to trigger the reaction in all appropriate agencies. This point was agreed.

WPJC17/6

RESOLVED

1. **THAT the report “Approval to Consult – Draft Waikato Plan and Draft Summary Document” (Doc # 9957802 and 9959701 dated 26 January 2017) be received; and**
2. **THAT subject to any amendments, approves for consultation both the full draft Waikato Plan (attached to the Agenda as appendix 1) and the draft Summary of the Waikato Plan.**

Mayor Mylchreest moved/Mayor Barnes seconded

The motion was put and carried (WPJC17/6)

The Chair took a moment to acknowledge the significance of this milestone.

The Proposed Consultation Process

File: 03 04 32 # 9957802 (Agenda Item 5)

This report, presented by Project Advisor, Ken Tremaine, provided the Waikato Plan Joint Committee with an outline of the consultation process (Agenda pages 34-35). Waikato Regional Council was acknowledged for supporting the Waikato Plan project team with democracy support and additional support during this phase of the plan development.

The following matters were discussed:

- The Project team noted that iwi engagement has been part of the entire process. There is documentation that clearly shows iwi inclusion throughout the process.
- The Project team stated that it will note all those who were included in the consultation process and add others that are raised, such as Community Waikato, Waikato Environment Centre, Volunteering Waikato, the various networks, the gathering of Chairs, the CEO’s of philanthropic funders and others.

- Taupō respectfully requested that deliberations not occur on a Tuesday. The Chair reiterated that the time frames and budgets are tight on this process and the team is reluctant to move the dates.

WPJC17/7

RESOLVED

1. **THAT the report “The Proposed Consultation Process” (Doc # 9957802 dated 31 January 2017) be received; and**
2. **THAT the Committee approves consultation on the draft Waikato Plan and draft summary of the Plan under section 83 of the Local Government Act 2002; and**
3. **THAT the Committee agrees to the streamlined SCP consultation process as outlined in section 5 of this report; and**
4. **THAT the Committee approves the consultation period under S83(1)(b)(iii) as 10 March to 10 April 2017, with verbal presentations from submitters to be heard by the Joint committee on 21 April 2017 (and on a further provisional date of 11 May 2017 if required); and**
5. **THAT the Committee approves the date for deliberations (30 May 2017) and plan approval (19 June 2017).**

Mayor Sanson moved/ B Gatenby seconded

The motion was put and carried (WPJC17/7)

Proposed Waikato Plan Implementation Arrangements: A Transitional Approach

File: 03 04 32 Doc # 9957802 (Agenda Item 6)

This report, presented by the Governance Advisor (Bill Wasley), provided the Waikato Plan Joint Committee with the details of the implementation arrangements. A transitional approach to implementation was proposed. The Joint Committee is proposed to be reshaped for implementation. The proposal lays a foundation, for Waikato Means Business and Future Proof to join in the future. It also allows for local government, business, iwi, central government and regional agencies.

The Governance Advisor noted that the Mayoral Forum meeting discussed the Implementation Joint Committee membership. The Mayoral Forum supported a resolution recommending to the Joint Committee that the number of local government representatives on the Implementation Joint Committee be reduced to five (5) and will be based on sub-regional groupings.

The following matters were discussed:

- A member asked whether the Mayoral Forum has a view as to whether the local government members should be Mayors? The Governance Advisor confirmed that the local government membership was not restricted to Mayors. This was a matter for the Mayoral Forum.
- Concern was raised that the plan is not left behind with a reduction in local government membership. The Governance Advisor stated that reporting mechanisms will be the key to success so that all partners are communicated

with and involved. An elected member representing a group of councils must report back through the Mayoral Forum.

- There was a wide ranging discussion on whether the structure of governance group as opposed to a working group was best for maintaining momentum during implementation. A member raised a point of view that Mayors should be in the governance group and not involved in implementation. The Governance Advisor said the implementation group will be high level, and the CE and Technical Advisory group would deal with the detail. It must have good mechanisms as part of the plan: monitoring, reviewing and report back to the Mayoral Forum.
- Mayor Barnes stated that the Mayoral Forum was keen to include Thames Coromandel District Council. South Waikato District Council was encouraged to come along or at least send their alternate. This was reiterated for all members. Taupō and Matamata Piako had offered venues for sub-regional meetings. From today they will be invited to the next stage of the process and will have the opportunity to reengage. The Project Advisor confirmed that they have been approached. Mayor Tregidga offered to talk with the Thames Coromandel Mayor as a number of Members felt sure they would want to be involved.
- Mayor Sanson stated that the project deserves representation by Mayors – it must be kept at that level to give it the mana it deserves. He is happy with the current recommendations.
- Mayor King asked that the recommendation be amended to specify “Mayor” as the representative. The need for this level to assist any processes was asserted, due to situations where changes were required at RMA and policy statement level.
- There was confirmation of the need for iwi to be included on the Committee and the Project Advisor reiterated that Iwi will make appointments and are working through what their role could be and what skill sets the Plan needs that they can offer. They will come back with a proposition which they need some time to form.
- Concerns were raised about the size of the Implementation Committee. The Governance Advisor reiterated that reporting mechanisms will be the key to success so that all partners are communicated with and involved.
- A member raised the question about how delegation would work in the Implementation Committee. For example: if another Mayor is representing a group of councils, what decisions can be made? The Governance Advisor stated there are no protocols or terms of reference in place at this time. These could be developed, potentially in the Mayoral Forum. The group would be implementing a plan which had already been agreed, and would only have the power to recommend back to here. There would be clear action plans around budgets. Reporting will be important especially if a council is not directly represented in the Committee.
- A member noted that the diagram on agenda page 41 should be amended with the name Community Funders Forum.
- A member suggested that the CE forum could extend to include the four well beings with key representatives from business and community. The Project team stated that under Future Proof arrangements all CE’s of Future Proof Councils meet together as well as with tāngata whenua, New Zealand Transport Authority, etc for different purposes. They focus on key issues for key purposes.
- A member noted that the Mayoral Forum was astute in recognising the Waikato Means Business Forum needed to be business lead with a focus on business development and attraction. They should remain focused separate from, but able to contribute to, Waikato Plan.

- A member noted that there is confusion around Waikato Plan, Waikato Story, Waikato Means Business, and Agenda for Waikato. There is a possibility Waikato Means Business could narrow its focus and other aspects could be dealt with in this group.

The Chair acknowledged that the proposed Implementation Joint Committee is a large group however as it is in transition it is unlikely to remain this size-

The Governance Advisor noted that once the plan has gone through submissions the final draft will come back to the Joint Committee. The Joint Committee will then recommend the plan for adoption back to the respective councils for ratification.

WPJC17/8

RESOLVED

1. **THAT the report “Proposed Waikato Plan Implementation Arrangements: A Transitional Approach” (Doc # 9957802 dated 26 January 2017) be received; and**
2. **THAT the Waikato Plan Joint Committee confirms the proposed implementation arrangements being Option 1 variation 2, and the chapter on implementation arrangements be included in the draft Waikato Plan that is to be notified for submissions; and**
3. **THAT there be reduced local government representation that reflects shared responsibility for implementation; by way of**
4. **FIVE (5) Local Government representatives as agreed by the Mayoral Forum as follows: One (1) Waikato Regional Council representative, One (1) Hamilton City Council representative, One (1) Future Proof Group, One (1) Eastern Waikato Group (Hauraki and Matamata Piako District Councils, and Thames Coromandel District Council if it chooses in future to be involved), One (1) Southern Waikato Group (Waitomo, Otorohanga, South Waikato, and Taupō District Councils, and Rotorua Lakes Council if it chooses in future to be involved); and**
5. **THAT a meeting be arranged of relevant government agencies to discuss and agree representation of the Joint Committee and how those representatives will engage across agencies, to provide joined up input; and**
6. **THAT the general approach to collaboration and implementation; protocols for advocacy, communication and co-ordination; assumptions and principles regarding implementation arrangements be confirmed; and**
7. **THAT formal reporting on plan implementation occur on a 4-6 monthly basis to partners, mayoral Forum and other entities as agreed, against plan KPI’s; and**
8. **TO note that the Waikato Means Business executive has joined the Waikato Plan CE Steering Group.**

Mayor Mylchreest moved/Mayor Barnes seconded

The motion was put and carried (WPJC17/8)

Meeting closed at 11.06 am

Appendix 1: Comment on joint Committee – Waikato Plan Agenda, from Steven Wilson

MEMO TO: Margaret Devlin, Chair, Joint Committee – Waikato Plan

COPIED TO: Ken Tremaine, Bill Wasley, Tracey Deane

FROM: Steven Wilson

SUBJECT: Comment on Joint Committee – Waikato Plan Agenda

DATE: 27 February, 2017

1. BACKGROUND

I am unavailable for the Joint Committee meeting on Monday, 27 February, 2017. Please tender my apologies and table the comments below for the Joint Committee’s consideration.

2. COMMENT ON AGENDA

AGENDA ITEM	COMMENT
Minutes of 20 June, 2016	No comments
Minutes of 29 September, 2016	No comment
Waikato Plan Joint Committee Appointments	I hope that this meeting sees the confirmation of iwi mandated appointments to the Joint Committee. If not, I request that Waikato Regional Council, through Tai Ranga Whenua, prioritise this process.
Election of Deputy Chair	No comment as I will not be in attendance.
Waikato Plan Bimonthly Report	(f) Iwi engagement: Beyond making some recommendations for process I have not been involved in anyway in iwi engagement. I do hope that the frustration that Hauraki and Tūwharetoa expressed in June, 2016 has been addressed.
Approval to consult – draft Waikato plan and draft consultation document	No comment
The Proposed Consultation Process	Number 5, 8 notes: “Established local government Iwi reference groups or committees receive presentations on the Plan from their local councils, and submission advice is provided to these representatives.” I would appreciate the minutes recording that each council commits to fully engaging with iwi/mana whenua within their region using, in the case of the five river iwi, the processes established under Joint Management Agreements. I also suggest that councils without such agreements are encouraged to ensure their consultation and engagement processes are best practice.
Proposed Waikato Plan Implementation Arrangement: A Transitional Approach	1. (p.39 of Agenda, item 4) Whilst agreeing in principle with voluntary and collaborative partnership across all relevant sectors, some relevant and necessary community and iwi organisations may struggle to participate in the implementation structure without some form of financial support from better resourced partners. It

AGENDA ITEM	COMMENT
	<p>would be a shame to miss the valuable input of some sectors of the Waikato community due to a lack of capacity to participate. I suggest this requires a case-by-case consideration.</p> <p>2. Waikato Plan Steering Group – suggest that at least one Iwi and one Community Group CEO is a standing member of the Steering Group.</p>
Draft Waikato Plan	<ol style="list-style-type: none"> 1. Acknowledge the excellent work that has been done to date and suggested changes are minor in nature. 2. There needs to be a ‘macron’ check of Māori words in the Plan, including place names and ‘Māori’; also a consistent use of ‘Iwi/Māori’ vs. ‘Māori/Iwi’. 3. Suggest that a mihi be developed for the front of the Independent Chair’s foreword. 4. Given the importance of the plan, is one month enough time to provide feedback? NOTE the extended period provided for Healthy Rivers Wai Ora feedback. 5. P.58 – the Vision and Strategy for the Waikato River prevails over any NPS and I wonder if this has been placed accordingly within the diagramme in Figure 1? 6. P.64, Figure 6 – at first glance, it is unclear what the GDP per capita is from this diagramme – the figure of \$45k looks like it could be the average or the measure for the line at midway between ‘Min’ and ‘Average’. The figure seems to hang there without explanatory text. 7. P.71, Key action 8: note that the proposed action ‘increasing numbers of formal co-governance and co-management arrangements are agreed in the Waikato’ is an excellent action, but I suggest that there are more actions needed to achieve ‘enduring partnerships that enable Iwi/Māori aspirations to be achieved.’ This is also covered in Section 3 Iwi/Māori and I wonder if Key action 8 is, of the suite of actions suggested in Section 3, the critical action? 8. P.76 The ‘Key actions’ list is incomplete covering only Key focus area 1.1 & 1.2 – this persists throughout the document. 9. P.90, Action Table 1.5 – suggest a Key Partner (TBC) is also ‘Iwi/Māori’ – note, for example, waka ama at Karāpiro. 10. P91, Action 1.6.2 & .3 – excellent to see an issue translated into clear actions, in this case Māori and rural health. 11. P.94 – Focus 1.7 – given the commentary on Māori, Pacifica educational outcomes, should this be accompanied by an action similar to 1.6.2 (addressing Māori health inequalities)? 12. P.95 – while it is admirable to support the Waikato-Tainui Education Plan, are there additional actions that could be taken? See comment above on p.94. 13. P.102, Key action 2.1.5 – amend ‘Mighty River Power’ to ‘Mercury Energy’ 14. P.111 – Waikato River Authority – if referring to Environmental Management Plans, there are more than the Maniapoto EMP and so all should be referred to. 15. Additionally, the Maniapoto Environmental Plan is not listed in the references. 16. P.112 – 3.1.2 Key partners – Suggest removing ‘Ngā Karu Atua o te Waka’ as the groups that make up this group are covered through ‘Iwi Trust Boards’ and Ngā Karu Atua o te Waka has been careful to avoid taking on a persona beyond a reference group for Future Proof.