



**I give notice that
an Ordinary Meeting of Council will be held on:**

Date:	Tuesday, 29 August 2017
Time:	1.30pm
Location:	Council Chamber 72 Lake Terrace Taupo

AGENDA

MEMBERSHIP

Chairperson Mayor David Trewavas

Deputy Chairperson Cr Rosie Harvey

Members

- Cr John Boddy
- Cr Barry Hickling
- Cr Rosanne Jollands
- Cr Tangonui Kingi
- Cr Anna Park
- Cr Christine Rankin
- Cr Kirsty Trueman
- Cr John Williamson
- Vacancy

Quorum 6

Gareth Green
Chief Executive Officer

Order Of Business

1	Apologies	
2	Conflicts of Interest	
3	Confirmation of Minutes	
3.1	Ordinary Council Meeting - 1 August 2017	3
4	Receipt of Minutes	
4.1	Ordinary Turangi/Tongariro Community Board Meeting - 11 July 2017	4
4.2	Ordinary Audit & Risk Committee Meeting - 17 July 2017	5
4.3	Extraordinary Fences, Rooding, Reserves & Dogs Committee Meeting - 18 July 2017	6
4.4	Ordinary Taupo Airport Authority Committee Meeting - 31 July 2017	7
4.5	Ordinary Turangi/Tongariro Community Board Meeting - 8 August 2017	8
5	Policy and Decision Making	
5.1	New Public Road Names	9
5.2	Extension of Testing Services Agreement	14
5.3	MagiQ Software Contract Approval	18
5.4	Council's July Performance Report	20
5.5	Council Engagements September 2017 and Conference Opportunities.....	21
5.6	Members' Reports	23
6	Confidential Business	
6.1	Confirmation of Confidential Portion of Ordinary Council Minutes - 1 August 2017	24
6.2	Bank Stability	24
6.3	Broadlands Road Conditional Offers to Purchase	24
6.4	Receipt of Confidential Portion of Minutes - Performance Monitoring Group - 4 July 2017	25

3.1 ORDINARY COUNCIL MEETING - 1 AUGUST 2017

Author: Tina Jakes, Democracy & Community Engagement Manager

Authorised by: Brian Fox, Group Manager: Corporate and Community

RECOMMENDATION(S)

That the minutes of the Council meeting held on Tuesday 1 August 2017 be confirmed as a true and correct record.

ATTACHMENTS

1. Council Meeting Minutes - 1 August 2017 

4.1 ORDINARY TURANGI/TONGARIRO COMMUNITY BOARD MEETING - 11 JULY 2017

Author: Tina Jakes, Democracy & Community Engagement Manager

Authorised by: Brian Fox, Group Manager: Corporate and Community

RECOMMENDATION(S)

That Council receives the minutes of the Turangi/Tongariro Community Board meeting held on Tuesday 11 July 2017.

ATTACHMENTS

1. Turangi/Tongariro Community Board Meeting Minutes - 11 July 2017 

4.2 ORDINARY AUDIT & RISK COMMITTEE MEETING - 17 JULY 2017

Author: Tina Jakes, Democracy & Community Engagement Manager

Authorised by: Brian Fox, Group Manager: Corporate and Community

RECOMMENDATION(S)

That Council receives the public and confidential portions of the minutes of the Audit & Risk Committee meeting held on Monday 17 July 2017.

ATTACHMENTS

1. Audit & Risk Committee Meeting Minutes - 17 July 2017 
2. Audit & Risk Committee Meeting Minutes (confidential portion) - 17 July 2017 

4.3 EXTRAORDINARY FENCES, ROADING, RESERVES & DOGS COMMITTEE MEETING - 18 JULY 2017

Author: Tina Jakes, Democracy & Community Engagement Manager

Authorised by: Brian Fox, Group Manager: Corporate and Community

RECOMMENDATION(S)

That Council receives the minutes of the Fences, Roothing, Reserves & Dogs Committee meeting held on Tuesday 18 July 2017.

ATTACHMENTS

1. Fences, Roothing, Reserves & Dogs Committee Meeting Minutes - 18 July 2017 

4.4 ORDINARY TAUPO AIRPORT AUTHORITY COMMITTEE MEETING - 31 JULY 2017

Author: Tina Jakes, Democracy & Community Engagement Manager

Authorised by: Brian Fox, Group Manager: Corporate and Community

RECOMMENDATION(S)

That Council receives the public and confidential portions of the minutes of the Taupo Airport Authority Committee meeting held on Monday 31 July 2017.

ATTACHMENTS

1. Taupo Airport Authority Committee Meeting Minutes - 31 July 2017 
2. Taupo Airport Authority Committee Meeting Minutes (confidential portion) - 31 July 2017 

4.5 ORDINARY TURANGI/TONGARIRO COMMUNITY BOARD MEETING - 8 AUGUST 2017

Author: Tina Jakes, Democracy & Community Engagement Manager

Authorised by: Brian Fox, Group Manager: Corporate and Community

RECOMMENDATION(S)

That Council receives the minutes of the Turangi/Tongariro Community Board meeting held on Tuesday 8 August 2017.

ATTACHMENTS

1. Turangi/Tongariro Community Board Meeting Minutes - 8 August 2017 

5.1 NEW PUBLIC ROAD NAMES

Author: Louise Wood, Senior Resource Consents Planner

Authorised by: Alan Menhennet, Group Manager: Finance and Strategy

PURPOSE

This item is being presented to Council to make a decision on new public road names within three subdivisions: Wharewaka East - Taupō, Brentwood subdivision – Taupō, and Oakdale Downs, Kinloch.

EXECUTIVE SUMMARY

Within the Wharewaka East subdivision there are five new public roads that require names. The main road comes off Lake Terrace and will provide access to the other Wharewaka East stages yet to be developed further to the east. The developers have selected their preferred road names which hold significance for the Tauhara hapu. Stages 1, 2 and 3 of Area A of Wharewaka East have nearly completed construction.

Within the Oakdale Downs subdivision there are six new public roads that require names. It is noted that these roads branch off the main through road which is to be a continuation of Oakdale Drive off Whangamata Road to the north. The developers have selected their preferred road names which reflect the native flora theme of road names in this area. Consultation had been sought with the appropriate hapū by the developer with no response received. The subdivision has just commenced construction.

Within the remaining balance of the Brentwood subdivision there are four new public roads that require names. It is noted that one road name is a change to a name already approved by Council in 2005 (Caddis Grove to Blue Dun Place). The developers have selected their preferred road names which reflect the theme of Taupō trout flies as road names in this area. Consultation had been sought with the appropriate hapū by the developer with no response received. Construction of Stage 20 is underway with consent applications to be forthcoming within the next year for the remaining Stages of the Brentwood subdivision.

Consultation has been undertaken with the emergency services.

The proposed road names are considered to be appropriate given that there are no duplications or similarities to other road names in the Taupō District therefore the preferred option is to approve the road names proposed by the developers.

RECOMMENDATIONS

1. That Council approves the following road names for the Wharewaka East Subdivision, Taupō:
 - Maunganamu Drive
 - Tūāpapa Road
 - Karā Place
 - Tūhua Close
 - Kāmaka Street
2. That Council approves the following road names for the Oakdale Downs Subdivision, Kinloch:
 - Pukatea Lane
 - Karaka Place
 - Kahikatea Drive
 - Lancewood Way
 - Kanuka Grove
 - Ribbonwood Lane
3. That Council revokes Taupō/Kaingaroa-Mangakino/Pouakani Committee resolution 934.1 dated 2 February 2005 for road five – Caddis Grove.
4. That Council approves the following road names for the Brentwood Subdivision, Taupō:
 - Blue Dun Place (change from Caddis Grove)
 - Penny Grove
 - Parsons Glory Terrace
 - Yellow Lady Court

BACKGROUND – WHAREWAKA EAST SUBDIVISION

This item is being presented to Council to make a decision on five road names within Area A of the subdivision known as Wharewaka East.

Subdivision consent RM060488 was granted 11 February 2008 for the creation of 490 residential lots over 12 stages on land to the east of Lake Terrace and west of the East Taupō Arterial. Construction of Area A of this subdivision (off Lake Terrace) is nearing completion.

The proposal has not been presented previously.

BACKGROUND – OAKDALE DOWNS SUBDIVISION

This item is being presented to Council to make a decision on six road names within the subdivision known as Oakdale Downs.

Subdivision consent RM160273 was granted on 11 April 2017 for the creation of 82 residential lots over five stages on land to the north of Lisland Drive, Kinloch. The subdivision will be commencing construction in the near future.

The proposal has not been presented previously.

BACKGROUND – BRENTWOOD SUBDIVISION

This item is being presented to Council to make a decision on four road names within the remaining balance land of the Brentwood subdivision.

The Brentwood Structure Plan Land Use Consent RM010206 was granted on 11 July 2002 and set out the pattern of future development of the subject area for 350 residential lots.

Numerous subdivision consents have been granted and implemented for most stages of the development. There are now around seven or eight stages left to be consented within the northwest portion of the Brentwood Structure Plan area.

The existing road names within the Brentwood Subdivision have been presented to Council before and approved i.e. Jarden Mile, Red Setter Grove, and Scott Drive however, this proposal has not been presented previously. It is noted that one road name is a change to a name already approved by Council in 2005 (Caddis Grove to Blue Dun Place). If Council agrees with the proposed change, it is recommended that the 2005 resolution be revoked for completeness.

DISCUSSION

The developer for Area A of Wharewaka East Subdivision, Lake Terrace Development Company Limited, has put forward names for the public roads within this subdivision as follows:

- Maunganamu Drive
- Tūāpapa Road
- Karā Place
- Tūhua Close
- Kāmaka Street

The developer for Oakdale Downs, Oakdale Downs Limited, has put forward names for the public roads within this subdivision as follows:

- Pukatea Lane
- Karaka Place
- Kahikatea Drive
- Lancewood Way

- Kanuka Grove
- Ribbonwood Lane

The developer for the Brentwood Subdivision, Jarden Corporation Limited, has put forward names for the public roads for the remaining balance land as follows:

- Blue Dun Place (change from Caddis Grove)
- Penny Grove
- Parsons Glory Terrace
- Yellow Lady Court

These road names have been put forward to the Emergency Services – New Zealand Fire Service, New Zealand Police and St John Ambulance. No objections were raised by these parties.

Based on this information it is considered that the names presented are appropriate. Council has the following options:

1. Accept the names
2. Reject the names
3. Select alternative names

OPTIONS

Analysis of Options

The developers have selected their preferred road names and these names are considered to be appropriate given that there are no duplications or similarities to other road names in the Taupō district. It is not considered effective to reject or select alternative road names given the level of acceptance by key parties.

Option 1. Accept the road names

Advantages	Disadvantages
<ul style="list-style-type: none"> • The road names are unique 	<ul style="list-style-type: none"> • Selection of alternative road names would require further consultation
<ul style="list-style-type: none"> • They are reflective of the locations and theme of road names in those areas 	
<ul style="list-style-type: none"> • There are no other similar road names within the district 	
<ul style="list-style-type: none"> • There has not been any negative feedback on the names 	

Option 2. Reject the road names

Advantages	Disadvantages
<ul style="list-style-type: none"> • Opportunity to select potential alternative road names that may be more suitable 	<ul style="list-style-type: none"> • Selection of alternative road names would require further consultation

Option 3. Select alternative road names

Advantages	Disadvantages
<ul style="list-style-type: none"> • Council could select potential alternative road names that may be more suitable 	<ul style="list-style-type: none"> • Further consultation would be required
	<ul style="list-style-type: none"> • The item would be required to be presented to Council again

Analysis Conclusion:

It is considered appropriate to accept the road names presented by the developers.

CONSIDERATIONS**Financial Considerations**

There are no financial impacts associated with the proposal.

Legal ConsiderationsLocal Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002. The matter will enable the Council to meet the current and future needs of communities for good quality local infrastructure. (i.e. efficient, effective and appropriate to present and anticipated future circumstances).

The matter assists Council in the performance of Council's regulatory function.

The proposed names have been evaluated with regards to the relevant road naming regulations and are consistent with these requirements.

Policy Implications

There are no known policy implications.

Risks

There are no known risks associated with the selection of these road names.

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

CONSULTATION

In addition to the consultation that is outlined above, consideration and internal consultation has been completed to ensure that the relevant matters are covered.

- Tangata Whenua consultation is complete with no objections raised.
- Community views and preferences consultation is complete with no objections raised by the following parties:
 - Emergency Services – New Zealand Fire Service, New Zealand Police and St John Ambulance

COMMUNICATION/MEDIA

No communication/media is required.

CONCLUSION

It is recommended that Council approves the road names as presented.

ATTACHMENTS

1. Map - Wharewaka East Road Names 
2. Map - Oakdale Downs Road Names 
3. Brentwood Balance Lands 
4. Extract from the minutes of the Taupo/Kaingaroa-Mangakino/Pouakani Committee meeting held on 2 February 2005 

5.2 EXTENSION OF TESTING SERVICES AGREEMENT

Author: Nicola Hancock, Senior Monitoring and Compliance Officer

Authorised by: Kevin Strongman, Group Manager, Operational Services

PURPOSE

This report is to seek Council approval to extend the Testing Services Agreement between MB Century and Taupō District Council for a two year period concluding 27 February 2020.

EXECUTIVE SUMMARY

In February 2013, Century Drilling and Energy Services (NZ) Limited (MB Century) were approved to purchase the assets of the Council's environmental monitoring laboratory and provide ongoing testing services to the Council. The Agreement provided for a 5 year term with the option of a two year extension subject to satisfactory contractor performance effective 27 February 2013.

The agreement provided for routine testing services as a lump sum of \$645,540 plus GST per annum with non-routine testing charged separately in accordance with a schedule of fixed test fees.

Annual price fluctuations based on consumer price index (CPI) were also provided for.

Council is now in a position of needing to determine whether to extend the contract by a two year period prior to undertaking a comprehensive re-tendering process.

Contractor performance to date has been strong with performance criteria stipulated in the agreement consistently met. The local service, based at the Taupō WWTP, provides efficiencies and flexibility that may not be replicated by an alternative service provider based outside the Taupō District.

This report seeks approval to extend the Testing Services Agreement for a two year period until 27 February 2020 for \$673,478 per annum plus GST.

RECOMMENDATION(S)

That Council approves an extension of the Testing Services Agreement with Century Drilling and Energy Services (NZ) Limited (MB Century) to 27 February 2020 with an amended contract fee of \$673,478 plus GST per annum.

BACKGROUNDContract terms:

The existing Testing Services Agreement became effective on 27 February 2013 alongside the sale of Councils environmental monitoring laboratory. The original contract term was approved for five years, charged at \$645,540 plus GST per annum with Council having the right to extend the contract for an additional two year period subject to contractor performance.

Testing services fees are charged as follows:

1. Annual fee for routine testing services - \$645,540 plus GST at the commencement of the contract term with an annual price escalation based on labour increases and CPI.
2. Non-routine testing (such as incident response testing eg spills and overflows to water and land disposal site crop testing), charged separately in accordance with a schedule of fixed test fees.

This report is presented six months prior to the conclusion of the original term so that in the event that Council decides not to proceed with an extension of the Agreement, MB Century is provided with sufficient notice and retendering can take place while ensuring minimal disruption to compliance monitoring requirements.

MB Century have submitted a fee proposal for the extension period. MB Century on request from TDC have developed a modified charging framework that will allow more flexibility to account for changing testing requirements and more transparency with testing. The proposal consists of:

1. Management fee (all fixed overhead costs): \$425,000 per year (\$35,417 per month) plus GST

2. Variable fee: actual monthly test charges based on schedule of tests and fixed test prices, \$248,478 annually plus GST based on the current version of the test schedule

The proposed fee of \$673,478 per annum plus GST reflects a 5% increase from 2013 to reflect labour and CPI increases and the removal of Waitahanui WWTP test costs.

Contractor Performance:

TDC has developed a strong working relationship with MB Century over the contract term. They have proved capable in undertaking compliance monitoring work for Council and have the necessary skills, experience and resources to meet the requirements of the existing agreement. All performance criteria set in the agreement has been met as required.

DISCUSSION

Council needs to determine whether to extend the contract for a two year period in accordance with the terms and conditions or, re-tender the work.

MB century have developed comprehensive knowledge and understanding of Council's monitoring requirements over three waters which is complicated by the number of schemes and variable monitoring regimes. Their incident response is efficient and test pricing competitive with larger laboratories. Being local, they are capable of providing rapid testing and response, have understanding of local areas and offer flexibility that non-local test providers cannot meet.

MB Century staff have developed strong working relationships with the operations and infrastructure teams which is a valuable benefit in terms of non-routine testing requirements, and assistance and advice relating to process control.

It is possible that Council could be offered better rates via a tender process. However, this is not guaranteed and there could be risks from diverging from the status quo, largely around meeting legislative requirements with testing under the Drinking Water Standard for New Zealand (2008) and conditions of resource consents. It is considered opportune to use the next two years to comprehensively review monitoring and testing requirements and retender early allowing time for alternatives to the status quo to be reviewed.

Based on this information it is considered that there are two options:

1. Extend the existing contract
2. Prepare and call for tenders for the Testing Services Agreement

OPTIONS

Analysis of Options

Option 1 – Extend the existing contract.

Advantages	Disadvantages
<ul style="list-style-type: none"> • Able to comply with all legislative requirements based on current agreement • Local laboratory service ensures rapid turnaround time for testing • Existing laboratory team well skilled and knowledgeable of Council requirements • Stable laboratory team with strong working relationships with Council staff • Existing management systems developed over the last five years in place and current • Minimal disruption to existing monitoring programme • Minimal change in fees • Maintains institutional knowledge. • Requires minimal Council staff time and costs which would be required during the tendering process. 	<ul style="list-style-type: none"> • Does not test the market

Option 2 - Prepare and call for tenders for the Test Services Agreement

Advantages	Disadvantages
<ul style="list-style-type: none"> • Allows Council to test the market. • May result in lower costs to Council. 	<ul style="list-style-type: none"> • May result in higher costs to Council. • Will require high volume of staff time and resources. • If a new Contractor was selected there may be impacts associated with the transition period: potential time delays over relocation, training and development of systems, general understanding of test requirements

Analysis Conclusion:

Option 1 (extend the contract) is preferred because it recognises the knowledge, expertise and experience currently demonstrated by MB Century, their flexibility in adapting to Council’s monitoring requirements, their local base and working relationships with Council staff, particularly the Operations team being based at the Taupō Wastewater Treatment Plant. A contract extension would require minimal staff time, cause minimal disruption and allows for the continuation of a good service to the community and environment.

CONSIDERATIONS

Financial Considerations

The financial impact of the proposal is estimated to be \$673,478, a 5% increase on the original annual fee.

Long-term Plan/Annual Plan

The expenditure outlined is currently budgeted for under the 2015-2025 Long Term Plan and Water, Wastewater and Stormwater budgets for all schemes.

Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council’s lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002. The matter will enable the Council to meet the current and future needs of communities for good quality local infrastructure. (i.e. efficient, effective and appropriate to present and anticipated future circumstances).

Undertaking monitoring and testing will ensure that Council continues to meet its legislative responsibilities required by resource consent conditions and under the Drinking Water Standard for New Zealand (2008).

Policy Implications

There are no known policy implications.

Risks

If Council does not extend this contract, there is a risk that an alternative tenderer might not be able to be found on similar or more favourable terms.

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council’s Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and

- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

COMMUNICATION/MEDIA

No communication/media is required.

CONCLUSION

MB Century are an experienced contractor with appropriate resources to fulfil the needs of this contract. They have successfully met the requirements of the Testing Services Agreement since 2013 allowing Council to meet its legislative responsibilities associated with compliance testing. It is considered appropriate to extend the contract for an additional two year period as provided for in the agreement

ATTACHMENTS

Nil

5.3 MAGIQ SOFTWARE CONTRACT APPROVAL

Author: Tracey May, Business Innovation Manager

Authorised by: John Ridd, Group Manager: Business and Technology

PURPOSE

To approve the renewal of the MagiQ software contract for a further 12 months.

EXECUTIVE SUMMARY

Since 1986, MagiQ software has provided Taupō District Council with software that supports all reporting functions and data management for the finance, rates, regulatory, people and capability, and customer services teams, as well as the associated technical support for system users.

The contract is now up for annual renewal.

RECOMMENDATION(S)

1. That Council approves the annual renewal of MagiQ Software Contract to 30 June 2018 at a cost of \$268,377 (exclusive GST).
2. That Council authorises the Chief Executive to sign the contract.

BACKGROUND

The proposal has not been presented previously.

In accordance with the council's procurement policy, we require council approval to renew the contract for the continued provision of the MagiQ software and user / system support for a further 12 months.

DISCUSSION

The MagiQ software is embedded in the organisation and is at the core of how we operate. Council relies on this software to manage its core functions whilst meeting our obligations under the Local Government Act with regard to record keeping, information management and privacy.

OPTIONS

Given the above and that there are no alternative options in the short term, we recommend to continue the annual contracts with MagiQ software.

CONSIDERATIONS**Financial Considerations**

The financial impact of the proposal is estimated to be \$268,377 (excluding GST).

Long-term Plan/Annual Plan

The expenditure outlined is currently budgeted for under the Information Technology cost centre.

Legal ConsiderationsLocal Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002. The matter will enable the Council to meet the current and future needs of communities for good quality local public services. (i.e. efficient, effective and appropriate to present and anticipated future circumstances).

The proposal has been evaluated with regards to a range of legislation. The key legislation applicable to the proposal has been reviewed and the relevant matters for consideration are as follows:

Meets our obligations under the Local Government Act 2002 and Local Government Official Information and Meetings Act 1987.

Policy Implications

There are no known policy implications.

Risks

The risk to Council for not continuing with this contract is failure to meet our legislative requirements under the Local Government Act and impact on staff and customers to perform their daily duties.

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

COMMUNICATION/MEDIA

No communication/media is required.

CONCLUSION

MagiQ software enables council to meet our current operational and legislative requirements.

ATTACHMENTS

Nil

5.4 COUNCIL'S JULY PERFORMANCE REPORT

Author: Gareth Green, Chief Executive Officer

Authorised by: Gareth Green, Chief Executive Officer

PURPOSE

This report provides Council with an overview on the performance of the organisation.

There is no service delivery or financial reporting for the month of July as officers are currently preparing the financial information and performance with regard to the projects and service delivery targets for the Annual Report.

The next service and financial performance report will be presented at the September Council meeting for the month of August. The Treasury Management Report for July is attached.

RECOMMENDATION(S)

That Council notes the information contained in the Council Performance report for the month of July 2017.

HIGHLIGHTS FROM THE PAST MONTH

The relocation of teams from our Lake Terrace office has continued over the past month with only the infrastructure, finance, communications, and people and capability teams still to move. It is planned for the last team to move to their new premises during the second weekend of September.

The refit of the Turangi Service Delivery Centre is underway in preparation for our new tenants. The customer service team have relocated to Turangi Library while renovation work is undertaken. It is intended that the Department of Conservation staff will be relocated late October or early November.

There has been a fantastic response from children to design an anti-litter poster to help us clean up the district. Over 200 entries were received which will be judged by the Mayor, anti-litter campaigner Carol Lamb and the competition's main sponsor, Mark Gibson from Top Gear Cycles. The poster competition is just one part of a wider community engagement campaign which will be rolled out over the coming months.

Our statistics show building is booming in the Taupō district. In July, there were 40 new dwellings for the month and seven demolish and rebuilds. Taupō town, Kinloch and Mangakino (5) were the standouts. While total figures are still being confirmed, figures to the end of June showed 109 building consents were issued with a total value of \$168.9 million.

EMERGING CHALLENGES AND OPPORTUNITIES

Nominations have closed for two vacant positions in the Turangi-Tongariro Ward. There were three nominees for the council position and five for the community board. Voting papers will be sent out to residents in the ward from mid-September with final results expected to be declared on Monday, October 9. As with any by-election, one of the challenges will be motivating enrolled electors to vote but it is also a great opportunity to encourage them to participate in democracy given the election will be running alongside the national election for part of the process.

There has been a good return rate so far from Taupō District residents taking part in the Vital Signs® project. Vital Signs® is a research tool that looks at the Bay of Plenty region through the eyes of the people who call it home. It is a community check-up that reports on the social, environmental, cultural and economic well-being of our communities, identifying strengths, and areas for improvement. This independent data can then be used by local organisations and funders to prioritise where future investments need to be made.

ATTACHMENTS

1. Treasury Management Report July 2017 (A2015872) 

5.5 COUNCIL ENGAGEMENTS SEPTEMBER 2017 AND CONFERENCE OPPORTUNITIES**Author:** Tina Jakes, Democracy & Community Engagement Manager**Authorised by:** Brian Fox, Group Manager: Corporate and Community**Engagements**

ENGAGEMENT	DAY	DATE	TIME
Tutemohuta Reserve Trust meeting (Tutemohuta Hall, Blake Rd, Waitahanui)	Monday	4	4pm-6pm
Turangi/Tongariro Community Board meeting (Senior Citizens Hall, Turangi Town Centre)	Tuesday	12	1pm-4pm
Taupō Airport Authority Committee meeting (Taupō Airport, ANZAC Memorial Drive)	Thursday	14	11am-12noon
Extraordinary Council meeting (Function Room, Taupō Events Centre)	Thursday	14	1pm-1.30pm
Workshop – Annual Report 2016-17 (Function Room, Taupō Events Centre)	Thursday	14	1.30pm-3pm
Workshop – TD2050 refresh (Function Room, Taupō Events Centre)	Thursday	14	3pm-4pm
Workshop – District Plan review (Function Room, Taupō Events Centre)	Thursday	14	4pm-4.30pm
Workshop – Class Four Gambling and Board Venues Policy (East Wing, Great Lake Centre)	Tuesday	19	12.30pm-1pm
Workshop – Building Site Options (East Wing, Great Lake Centre)	Tuesday	19	1pm-3pm
LGNZ Te Maruata Hui (Porirua, Wellington)	Monday	25	
Powhiri at Nukuhau Marae, Pitiroi Street, Taupō	Tuesday	26	11am
Police Briefing (Nukuhau Marae, Pitiroi Street, Taupō)	Tuesday	26	12.30pm-1pm
Public forum (Nukuhau Marae, Pitiroi Street, Taupō)	Tuesday	26	1pm-1.30pm
Council meeting (Nukuhau Marae, Pitiroi Street, Taupō)	Tuesday	26	1.30pm-5pm

Conference and Professional Development Opportunities

To approve, either prior or retrospectively, Councillor attendance at conferences and professional development courses (none to consider at the time of agenda printing).

The following approvals are sought:

- Te Maruata hui hosted by LGNZ Te Maruata Māori Committee taking place in Porirua, Wellington, on 25 September 2017 – Councillor(s) _____

RECOMMENDATION(S)

1. That Council receives the information relating to engagements for September 2017.

2. That Council approves the attendance of Councillor(s) _____ at the Te Maruata hui hosted by LGNZ Te Maruata (the Māori Committee) in Porirua, Wellington, on 25 September 2017.

ATTACHMENTS

Nil

5.6 MEMBERS' REPORTS

Author: Tina Jakes, Democracy & Community Engagement Manager

Authorised by: Brian Fox, Group Manager: Corporate and Community

PURPOSE

This item permits members to report on meetings/functions they have attended as Council's representative, or on behalf of Council, since the last Council meeting.

The item also provides an opportunity for members to report back, either verbally or by way of tabled information, specifically on conferences, seminars and professional development courses that they have attended.

No debate and/or resolution is permitted on any of the reports.

CONCLUSION

Members' reports will be presented at the meeting for receipt.

RECOMMENDATION(S)

That Council receives the reports from members.

ATTACHMENTS

Nil

6 CONFIDENTIAL BUSINESS

RESOLUTION TO EXCLUDE THE PUBLIC

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the local government official information and meetings act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
<p>Agenda Item No: 6.1 Confirmation of Confidential Portion of Ordinary Council Minutes - 1 August 2017</p>	<p>Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>
<p>Agenda Item No: 6.2 Bank Stability</p>	<p>Section 7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p> <p>Section 7(2)(i) - the withholding of the information is necessary to enable [the Council] to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>
<p>Agenda Item No: 6.3 Broadlands Road Conditional Offers to Purchase</p>	<p>Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>Section 7(2)(h) - the withholding of the information is necessary to enable [the Council] to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 7(2)(i) - the withholding of the information is necessary to enable [the Council] to carry on, without prejudice or</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>

	disadvantage, negotiations (including commercial and industrial negotiations)	
Agenda Item No: 6.4 Receipt of Confidential Portion of Minutes - Performance Monitoring Group - 4 July 2017	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7

I also move that *[name of person or persons]* be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of *[specify]*. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because *[specify]*.