



**I give notice that
a Taupo Airport Authority Committee Meeting will be held on:**

Date:	Thursday, 14 September 2017
Time:	11.00am
Location:	Taupō Airport ANZAC Memorial Drive Taupō

AGENDA

MEMBERSHIP

Chairperson Mr Chris Johnston

Deputy Chairperson Ms Kathy Guy

Members Mr John Funnell
Mayor David Trewavas
Cr Rosanne Jollands
Cr Christine Rankin

Quorum 3

Gareth Green
Chief Executive Officer

Order Of Business

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3.1 TAUPO AIRPORT AUTHORITY COMMITTEE MEETING - 31 JULY 2017



Author: Raeleen Rihari, Democratic Services Support Officer

Authorised by: Brian Fox, Group Manager: Corporate and Community

RECOMMENDATION(S)

That the minutes of the Taupo Airport Authority Committee meeting held on Monday 31 July 2017 be confirmed as a true and correct record.

ATTACHMENTS

1. Taupo Airport Authority Committee Meeting Minutes - 31 July 2017 
2. Taupo Airport Authority Committee Meeting Minutes (Confidential Portion) - 31 July 2017 

4.1 2016-2017 AUDITED ANNUAL FINANCIAL REPORT

Author: Fiona Birkbeck, Financial Accountant

Authorised by: Alan Menhennet, Group Manager: Finance and Strategy

PURPOSE

To receive the Taupō Airport Authority's 2016-2017 audited Annual Financial Report.

RECOMMENDATION(S)

That the Taupo Airport Authority Committee receives the audited 2016-2017 Annual Financial Report.

ATTACHMENTS

1. Taupo Airport Authority Annual Financial Report 2016/17 (A2037009) 

4.2 GENERAL MANAGER'S OPERATIONS REPORT

Author: Michael Groome, General Manager Taupo Airport

Authorised by: John Ridd, Group Manager: Business and Technology


PURPOSE

To provide the Taupo Airport Authority Committee an overview of the Taupō Airport's operations year to date.

RECOMMENDATION(S)

That the Taupo Airport Authority Committee receives the General Manager's Operations report as presented on 14 September 2017.

ATTACHMENTS

1. General Manager's Report - September 2017 (A2034402) 

4.3 HEALTH AND SAFETY UPDATE

Author: Tina Jakes, Democracy & Community Engagement Manager

Authoriser: Brian Fox, Group Manager: Corporate and Community

PURPOSE


This item allows for discussion on matters relating to health and safety.

A copy of the Safety Management System Report is attached.

RECOMMENDATION(S)

That the Taupo Airport Authority Committee receives the information relating to health and safety.

ATTACHMENTS

1. Safety Management System Report (A2034300) 

4.4 REQUEST FROM CONTACT ENERGY TO INSTALL AN EV CHARGING STATION

Author: Tina Jakes, Democracy & Community Engagement Manager

Authorised by: John Ridd, Group Manager: Business and Technology

PURPOSE

The Group Manager: Business & Technology will lead a discussion regarding a request received from Contact Energy to install an EV charging station at Taupō Airport.

A copy of Contact Energy's proposal is attached for your information.

RECOMMENDATION(S)

That the Taupo Airport Authority Committee: Choose an item.

1. Receives the information on the proposal from Contact Energy Ltd.
2. Supports/Does not support the request from Contact Energy Ltd to install an EV charging station at Taupō Airport with location to be determined by the Airport Manager.

ATTACHMENTS

1. Contact Energy Proposal for EV Charging Station (A2034958) 

4.5 MINISTRY OF TRANSPORT JOINT VENTURE PARTNER ARRANGEMENT

Author: Tina Jakes, Democracy & Community Engagement Manager

Authorised by: John Ridd, Group Manager: Business and Technology



PURPOSE

To discuss and provide feedback on the joint venture partner arrangement between Taupō Airport and the Ministry of Transport (MoT).

RECOMMENDATION(S)

That the Taupo Airport Authority Committee notes the information attached in relation to joint venture partnership arrangements and makes the following comments _____

ATTACHMENTS

1. Copy of email regarding joint venture arrangements (A2032850) 
2. Clarification of Expectations (A2032842) 

4.6 TERMINAL PROJECT UPDATE

Author: Tina Jakes, Democracy & Community Engagement Manager

Authorised by: John Ridd, Group Manager: Business and Technology

PURPOSE

This item is for the Group Manager: Business & Technology to provide a brief update on the terminal project.

RECOMMENDATION(S)

That the Taupo Airport Authority Committee receives the update on the terminal project.

ATTACHMENTS

Nil

5 CONFIDENTIAL BUSINESS

RESOLUTION TO EXCLUDE THE PUBLIC

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the local government official information and meetings act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Agenda Item No: 5.1 Receipt of Unconfirmed Minutes: Taupo Airport Operational & Safety Committee - 21 August 2017	Section 7(2)(d) - the withholding of the information is necessary to avoid prejudice to measures protecting the health or safety of members of the public	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7

I also move that *[name of person or persons]* be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of *[specify]*. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because *[specify]*.