Column:	Column2 🔻	Column: 🔻	Column ₄ 🔻	Column! 🔻	Column(🔻	Column: 🔻	Columnt 🔻	Column! 🔻	Column1	Column11 -	Column12 🔻	Column1 -	Column1 🔻	Column1! 🔻
	C	Exposition		. .										
	Component	Reference	Assigned to	Status	Cmpletion	Cmpletion	Cmpletion	Cmpletion	Cmpletion			Cmpletion	Implementati	
					Date	Date	Date	Date	Date	Cmpletion Date	Cmpletion Date	Date	on Date	Comments
Element 1	Safety Policy and													
Element 1	<u>Accountability</u>	SIVIS IVIATIUAT			<u>Nov-17</u>	<u>Dec-17</u>	<u>Jan-18</u>	<u>Feb-18</u>	<u>Mar-18</u>	<u>Apr-18</u>	<u>May-18</u>	<u>Jun-18</u>		
	The SMS Policy is incorporated into	Sect 3 TAA		Notvet										
1.1	the SMS and	Exposition		Not yet Complete										
	Airport Expositions	needs	CEO	ooprece										
	Signed Safety Policy			Not yet										
	by CEO		CEO	Completed										
	Show family tree of													
1.2	accountabilities and responsibilities	SMS Manual		Complete										
1.2	in the Exposition	Sect 3		Comprete										
			CEO											
	Staff and contractors have		Operations	Not yet										
	been trained in SMS		Manager	Completed										
	Those who are		.viariage.											
1.3	accountable for			Complete										
1.3	SMS have been			Complete										
	identified		CEO											
	SMS Exposition and													
1.4	Airport Exposition			Not yet										
	have been updated			Completed										
	to reflect the SMS		CEO											
Fla 2	Co-Ordinated													
Element 2	Emergency Response Planning													
	Check Emergency													
2.1	Response Plan is			Not yet										
2.1	appropriate and		Operations	Completed										
	current		Manager											
	Development,													
	Control and													
Element 3	Maintenance of													
	Safety Management													
	<u>Documentation</u>			No.										
3.1	Gap Analysis completed		CEO	Not yet Completed										
	SMS													
	Implementation			Not yet Completed										
	Plan		CEO	Compreted										
	Implementation			Not yet										
	Plan submitted to		CEO	Completed										
	CAA for approval		CEO	Completed										

	Incorporate any										
3.2, - 3.4	new documentation		Not yet								
3.2, 3.4	and IRIS reporting		Completed								
	System	CEO									
	Develop separate	SMS	nt Not yet								
3.5	SMS manual	Manageme	nt Completed								
		Team	Compreted								
Element 4	<u>Hazard</u>										
	Identification	CNAC									
44 45	Review current IRIS	SMS	nt Camalata								
4.1 - 4.5	reporting System	Manageme Team	nt Complete								
	Train Staff in IRIS	Operation	c								1
4.4	reportng	Manager									
	Extensive use of IRIS										
	to be promoted	Manageme	nt Complete								
	to be promoted	Team	Complete								
Element 5	Risk Management	. 20111									1
	Check existing										1
	processes with										
5.1, 5.2	regards to	SMS	Not yet								
	assessing risk. Are	Manageme	nt Completed								
	they acceptable?	Team									
Element 6	Safety Investigation										
6.1	Use CAA Part 12 and										
0.1	AC 12-2	Safety Mana									
6.2	Check Investigators		Not yet								
	competency's	Safety Mana	ger Completed								
	Monitoring and										
Element 7	Measuring										
	<u>Performance</u>										_
	Need to establish			1							
7.1 - 7.4	reasonable and acheivable	SMS	Not yet								
7.1 - 7.4	objectives and	Manageme	nt Completed								
	goals.	Team	-								
el	Management of										1
Element 8	Change										
	Need to clarify the		Not yet								
8.1 -8.6	process in the SMS		Completed								
	Manual	CEO	Compreted								
	Need to have		Not yet								
8.7	validation process	653	Completed								
	in the SMS Manual	CEO	1 2 3 2								-
Flore out 0	Continuous										
Element 9	Improvement of the SMS										
	Make sure the										1
	review process is		Not yet								
9.1 - 9.7	incorportaed into		Completed								
	the SMS Manual	CEO	22								
0.11	Develop Contractor	Operation	s Not yet								
9.11	requirements	Manager		<u> </u>		1	<u> </u>	<u> </u>		<u> </u>	
											_

Element 10	Internal Audit Programme								
10.1	Make sure the Audit programme covers all areas of the organisation	CEO	Not yet Completed						
10.3	Policy on competency of auditors required	CEO	Not yet Completed						
10.7	Policy on External Auditor required	CEO	Not yet Completed						
Element 11	Management Review								
11.1	Policy to be developed on Management reviews and what they are to cover	SMS Management Team	Not yet Completed						
Element 12	Safety Training and Competency								
12.1	More work required around Training and Competency with regards to Initial and Currency	Operations Manager	Not yet Completed						
12.2	Training Syllabus needs to be developed	Operations Manager	Not yet Completed						
Element 13	Communication of Safety Critical Information								
13.1 -13.6	Develop the communication policy	SMS Management Team	Not yet Completed						
	the SMS Management Team consists of the following: CEO	Mike Groome							
	Operations Manager	Kim Gard							
	Safety Manager Steve Pederson		on						
	Chair, Taupo Airport Operational Safety Committee	John Funnell							