

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, 107 HEUHEU STREET, TAUPŌ
ON TUESDAY, 12 DECEMBER 2017 AT 1.30PM**

- PRESENT:** Cr Rosie Harvey (in the Chair), Cr John Boddy, Cr Barry Hickling, Cr Rosanne Jollands, Cr Tangonui Kingi, Cr Anna Park, Cr Christine Rankin, Cr Maggie Stewart, Cr John Williamson
- IN ATTENDANCE:** Chief Executive, Group Manager: Finance & Strategy, Group Manager: Operational Services, Group Manager: Corporate & Community, Democracy & Community Engagement Manager, Communications Manager, Strategic Development Manager, People & Capability Manager, Infrastructure Manager, Facilities Manager, Group Accountant, Finance Manager, Transport & Projects Manager, Consents & Regulatory Manager, Policy Manager, Senior Policy Advisor, Senior Administrator (Policy), Commercial Manager, Strategic Advisor Property & Infrastructure, Democratic Services Officer
- MEDIA AND PUBLIC:** One member of the public
Taupō Times

Deputy Mayor, Cr Rosie Harvey welcomed everyone to the meeting and Cr Tangonui Kingi opened the meeting with a karakia. Cr Harvey advised that item 5.10 – 72 Lake Terrace, Taupō Council Building (management of the asbestos risk) would be considered in the confidential part of the meeting, due to negotiations.

1 APOLOGIES

TDC201712/01 RESOLUTION

Moved: Cr Christine Rankin
Seconded: Cr Barry Hickling

That the apologies received from His Worship the Mayor, David Trewavas and Cr Kirsty Trueman be accepted.

CARRIED

2 CONFLICTS OF INTEREST

Cr Rosanne Jollands declared a conflict of interest in relation to item 4.2 – Ad Hoc Committee Gambling & Easter Sunday Trading, in particular the Class 4 and TAB Gambling Policy.

Cr Rosie Harvey declared a conflict of interest in relation to item 6.4 – Consideration of Disposal of 63 Broadlands Road, Taupō during consideration of the item. Cr Barry Hickling assumed the Chair as soon as the conflict of interest was declared and remained in the Chair for the rest of the item, including the resolution (TDC201712/C01). Cr Harvey abstained from voting on resolution TDC201712/C04 and assumed the Chair for the remainder of the meeting.

3 CONFIRMATION OF MINUTES

3.1 EXTRAORDINARY COUNCIL MEETING - 20 NOVEMBER 2017

TDC201712/02 RESOLUTION

Moved: Cr Rosanne Jollands
Seconded: Cr Tangonui Kingi

That the minutes of the extraordinary Council meeting held on Monday 20 November 2017 be confirmed as a true and correct record.

CARRIED

3.2 ORDINARY COUNCIL MEETING - 28 NOVEMBER 2017

Members requested more detailed information in relation to shares bought and sold by Council over the financial year.

TDC201712/03 RESOLUTION

Moved: Cr John Boddy

Seconded: Cr Rosanne Jollands

That the minutes of the Council meeting held on Tuesday 28 November 2017 be confirmed as a true and correct record.

CARRIED

4 RECEIPT OF MINUTES

4.1 ORDINARY EMERGENCY MANAGEMENT COMMITTEE MEETING - 20 NOVEMBER 2017

Cr Anna Park, Chairperson of the Emergency Management Committee advised that the Committee was recommending the appointment of Mr Doug Wilcox as a local controller. This recommendation would be forwarded on to the Waikato Civil Defence Emergency Management Joint Committee.

TDC201712/04 RESOLUTION

Moved: Cr Anna Park

Seconded: Cr Christine Rankin

That Council receives the minutes of the Emergency Management Committee meeting held on Monday 20 November 2017.

CARRIED

4.2 ORDINARY AD HOC COMMITTEE - GAMBLING AND EASTER TRADING MEETING - 21 NOVEMBER 2017

Cr Rosanne Jollands declared a conflict of interest in relation to the Class 4 and TAB Gambling Policy. This was because she was a member of a charitable trust which received funding through gaming machines. She did not participate in discussion and voting on the item.

TDC201712/05 RESOLUTION

Moved: Cr John Williamson

Seconded: Cr Anna Park

1. That Council receives the minutes of the Ad Hoc Committee - Gambling and Easter Trading meeting held on Tuesday 21 November 2017.
2. That Council adopts the Easter Sunday Shop Trading Policy (A2087320) in accordance with Ad Hoc Committee resolution ADGET201711/04.
3. That Council adopts the Class 4 Gambling and TAB Policy (A2014485) in accordance with Ad Hoc Committee resolution ADGET201711/05.

CARRIED

Cr Rosanne Jollands abstained from voting on resolution TDC201712/05 above.

4.3 ORDINARY TAUPŌ AIRPORT AUTHORITY COMMITTEE MEETING - 27 NOVEMBER 2017

TDC201712/06 RESOLUTION

Moved: Cr Rosanne Jollands
Seconded: Cr John Williamson

That Council receives the minutes of the Taupō Airport Authority Committee meeting held on Monday 27 November 2017.

CARRIED

5 POLICY AND DECISION MAKING

5.1 BROADLANDS ROAD AREA WIDE TREATMENT 2018 TDC/1718/213

In answer to questions the Infrastructure Manager advised that:

- Area wide treatments involved rehabilitation of pavement and road, while seal extensions involved sealing of low volume roads. Area wide treatment was appropriate for Broadlands Road.
- The work would be funded from the renewals budget.

TDC201712/07 RESOLUTION

Moved: Cr Rosanne Jollands
Seconded: Cr John Williamson

That Council accepts the Tender for Contract TDC/1718/213 for Broadlands Road Area Wide Treatment submitted by Inframax Construction Ltd for the sum of \$468,065.26 (excl. GST) and authorises His Worship the Mayor and the Chief Executive to sign the Contract Document(s) and attach the Council's Common Seal to them.

CARRIED

5.2 CONTRACT TDC/1718/211 - WATER SUPPLY TITOKI FALLING MAIN

TDC201712/08 RESOLUTION

Moved: Cr Anna Park
Seconded: Cr Christine Rankin

That Council accepts the Tender for Contract TDC/1718/211 for Titoki Water Supply Falling Main submitted by Waipa Civil for the sum of \$842,451 (excl. GST) and authorises His Worship the Mayor and the Chief Executive to sign the Contract Document(s) and attach the Council's Common Seal to them.

CARRIED

5.3 CONTRACT TDC/1718/214 - RETAINING WALL - PUKAWA SLIP REPAIRS

In answer to questions the Infrastructure Manager advised that:

- Staff were in the process of seeking clarification around some of the attributes.
- The Pukawa slip had occurred due to heavy rain during winter, however the project was only presented to Council at this meeting as significant rain was still falling six weeks ago; and it had taken time to engage a consultant and run the tender process.

TDC201712/09 RESOLUTION

Moved: Cr Maggie Stewart
Seconded: Cr John Boddy

That the powers to award the Tender for Contract TDC/1718/214 for Retaining Walls – Pukawa Road Slip Repairs be delegated to His Worship the Mayor and the Chief Executive provided that the preferred tender is within the Engineers Estimate of \$549,426.50 plus GST; and that His Worship the Mayor and the Chief Executive be authorised to sign the Contract Document(s) and attach the Council's Common Seal to them, following the award of tender.

CARRIED

5.4 CONTRACT TDC/1718/220 - PROCUREMENT OF LED LUMINAIRES FOR UPGRADE OF TAUPŌ DISTRICT STREETLIGHTS

The Infrastructure Manager advised that this was the first of two tenders – one for purchase and one for installation of LED Luminaires.

TDC201712/10 RESOLUTION

Moved: Cr John Williamson
Seconded: Cr Maggie Stewart

That the powers to award the Tender for Contract TDC/1718/220 for Procurement of LED Luminaires for Upgrade of Taupō District Streetlights be delegated to His Worship the Mayor and the Chief Executive provided that the preferred tender is within the Engineers estimate of \$954,000 plus GST; and that His Worship the Mayor and the Chief Executive be authorised to sign the Contract Document(s) and attach the Council's Common Seal to them, following award of tender.

CARRIED

5.5 EXTENSION OF CONTRACT TDC/1213/089 ROAD MAINTENANCE & RESEALING 2013-2016

The Group Manager: Operational Services advised that there would be a workshop with elected members in 2018 at which changes to the contract would be explained.

TDC201712/11 RESOLUTION

Moved: Cr Barry Hickling
Seconded: Cr Anna Park

That Council approves an extension of the Contract TDC/1213/089 Road Maintenance & Resealing 2013-2016 with Higgins Contractors Ltd to 30 September 2018 with the contract value increasing by \$400,000.00 plus GST to a final Contract Value of \$14,175,000 Subject to NZTA approving the extension.

CARRIED

5.6 CONTRACT TDC/1718/216 SECURITY GUARD AND NOISE CONTROL SERVICES

In answer to a question the Facilities Manager confirmed that enforcement of the Freedom Camping Bylaw 2017 throughout the district was included in the contract. The Consents & Regulatory Manager added that management of that would be up to the contractor and any issues would be raised with them via the regular, ongoing contract review process. District-wide animal control functions were also included in the contract.

In answer to another question, the Facilities Manager advised that an independent observer was included on the tender evaluation panel to ensure the process was sound. The Group Manager: Corporate & Community added that this had been done in the past for other contracts, and would probably happen in future as well.

TDC201712/12 RESOLUTION

Moved: Cr Anna Park
Seconded: Cr Tangonui Kingi

That Council accepts the Tender for Contract TDC/1718/216 for Security Guard & Noise Control Services submitted by Senjo Security for the sum of \$833,400.00 (excl. GST) for three years starting 1 February 2018 and authorises His Worship the Mayor and the Chief Executive to sign the Contract Document(s) and attach the Council's Common Seal to them.

CARRIED

5.7 DRAFT ASSET MANAGEMENT PLANS

The Infrastructure Manager tabled executive summaries for the Property Summary (A2102347) and the Parks & Reserves Summary (A2131121). He corrected the recommendation to include the Asset Management Policy. He advised that the asset management plans were currently with Audit New Zealand for review and would be available early in the New Year.

In answer to questions the Infrastructure Manager advised that:

- Further information relating to the hand over of a portion of Stage one of the Broadlands Road Landfill to the Tauhara Mountain Trust would be provided.
- The new area on Rakunui Road was only taking fill (for example concrete), not household rubbish.
- The current bus service was being reviewed by Waikato Regional Council. Staff would come back to Council with recommendations in due course.
- Clarification of the number of properties connected to water supply at Atiamuri compared to rateable properties would be provided.
- Response plans for algal blooms were in place, but not specifically named – the same was true of protzoa treatment, for example.

TDC201712/13 RESOLUTION

Moved: Cr Barry Hickling
Seconded: Cr Maggie Stewart

That Council adopts the draft asset management policy and draft asset management plans subject to any changes required needed as a result of the Long-term Plan 2018–28 decision-making process.

CARRIED

5.8 DANGEROUS AND INSANITARY BUILDINGS POLICY**TDC201712/14 RESOLUTION**

Moved: Cr Rosanne Jollands
Seconded: Cr Christine Rankin

That Council undertakes a special consultative procedure on the draft Dangerous and Insanitary Buildings Policy (objective reference A2046491).

CARRIED

5.9 MATERIAL DAMAGES INSURANCE POLICY APPROVAL**TDC201712/15 RESOLUTION**

Moved: Cr Christine Rankin
Seconded: Cr John Williamson

1. That Council approves the renewal of the material damages policy for a twelve month period from 1 November 2017 at a cost of \$280,905.67 (exclusive GST).
2. That Council authorises the Chief Executive to sign the contract.

CARRIED

5.10 72 LAKE TERRACE, TAUPŌ - COUNCIL BUILDING

This item was transferred to the confidential part of the meeting.

5.11 COUNCIL ENGAGEMENTS JANUARY 2018, APPOINTMENTS AND CONFERENCE OPPORTUNITIES

TDC201712/16 RESOLUTION

Moved: Cr Rosanne Jollands

Seconded: Cr John Boddy

1. That Council receives the information relating to engagements for January 2018.
2. That His Worship the Mayor, David Trewavas be replaced by Cr Anna Park as Council's representative on the Waikato Regional Transport and Waikato Civil Defence Emergency Management Group (CDEMG) Committees, with His Worship the Mayor to become the alternate representative for the Waikato Regional Transport Committee; and Cr Tangonui Kingi to become the 1st alternate and His Worship the Mayor the 2nd alternate for the Waikato CDEMG Committee.
3. That Council approves the attendance of Cr Anna Park at the elected member workshop taking place on the first day of the New Zealand Planning Institute 2018 Annual Conference, 21-23 March 2018 in Tauranga.

CARRIED

5.12 MEMBERS' REPORTS

The following reports were received:

Cr Rosie Harvey (A2102009)

- Meeting with Lisa Nairne and Cr Anna Park – vision strategy
- Phillip King's farewell – boat harbour
- Chamber of Commerce Business After 5 – Trev Terry Marine
- China Mayoral Forum – Te Papa, Wellington
- Speech on behalf of the Mayor
- Spark business event – release of 4.5G network
- Taupō-Nui-a-Tia – junior prizegiving

Cr Anna Park (A2102007)

- Harbourmaster – Phil King's farewell
- The Engine Room December meeting and lunch

Cr Rosie Harvey provided a verbal update on the China Mayoral Forum which was very worthwhile and provided a good insight into various areas of China and the opportunity to network with elected members from councils around New Zealand. She also advised that a very successful Business After 5 event had been held at Trev Terry Marine.

Cr Anna Park reported that Council representatives had attended Harbourmaster Phil King's farewell. Mr King had done a great job over many years in the role – congratulations to him.

Cr Barry Hickling was joined by other councillors in congratulating the Chief Executive and staff on Council's response to the algal bloom on Lake Taupō. Communication had been awesome and staff were thanked for their work over the last few days. He also reported that he had attended the Mangakino Christmas parade with His Worship the Mayor – a strong community there, the event was good fun.

Cr Christine Rankin advised that the inaugural meeting of the Kinloch Representative Group had taken place the day before (11 December 2017). Cr Rosanne Jollands had been elected the Chairperson. It was anticipated that the group would be active and very interesting. **Cr Rosanne Jollands** thanked members of the Council team who had attended the meeting. Mr Tim Brittain had been elected the Deputy Chair.

Cr Maggie Stewart reminded councillors that Turangi’s Christmas parade would be taking place on Saturday 16 December 2017 – she encouraged people to attend and enjoy it.

TDC201712/17 RESOLUTION

Moved: Cr Anna Park
 Seconded: Cr Maggie Stewart

That Council receives the reports from members.

CARRIED

6 CONFIDENTIAL BUSINESS

TDC201712/18 RESOLUTION

Moved: Cr John Williamson
 Seconded: Cr Barry Hickling

RESOLUTION TO EXCLUDE THE PUBLIC

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48[1] of the local government official information and meetings act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under Section 48(1) for the passing of this resolution |
|--|--|--|
| <p>Agenda Item No: 6.1 Confirmation of Confidential Portion of Ordinary Council Minutes - 28 November 2017</p> | <p>Section 7(2)(h) - the withholding of the information is necessary to enable [the Council] to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 7(2)(i) - the withholding of the information is necessary to enable [the Council] to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p> | <p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p> |
| <p>Agenda Item No: 6.2 Receipt of Confidential Portion of Minutes - Emergency Management Committee - 20 November 2017</p> | <p>Section 6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial</p> | <p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6</p> |
| <p>Agenda Item No: 6.3 Receipt of Confidential Portion of Minutes - Taupō Airport Authority Committee - 27 November 2017</p> | <p>Section 6(a) - the making available of the information would be likely to prejudice the maintenance of the law, including</p> | <p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure</p> |

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| | the prevention, investigation, and detection of offences, and the right to a fair trial | of information for which good reason for withholding would exist under section 6 |
| Agenda Item No: 6.4 Consideration of Disposal of 63 Broadlands Road, Taupō | Section 7(2)(h) - the withholding of the information is necessary to enable [the Council] to carry out, without prejudice or disadvantage, commercial activities Section 7(2)(i) - the withholding of the information is necessary to enable [the Council] to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7 |
| Agenda Item No: 6.5 Bad Debt Write-Offs | Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons | Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7 |
| Agenda Item No: 6.6 Management of the asbestos risk at 72 Lake Terrace | Section 7(2)(i) - the withholding of the information is necessary to enable [the Council] to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7 |
| Agenda Item No: 6.7 Receipt of Confidential Portion of Minutes – Performance Monitoring Group – 30 October 2017 | Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons | Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7 |

CARRIED

The meeting closed at 3.14pm.

The minutes of this meeting were confirmed at the ordinary Council meeting held on 1 February 2018.

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CHAIRPERSON