

Date:	Thursday, 1 March 2018
Time:	1.30pm
Location:	Council Chamber 107 Heuheu Street Taupō

SUPPLEMENTARY AGENDA

MEMBERSHIP

Chairperson Mayor David Trewavas

Deputy Chairperson Cr Rosie Harvey

Members

- Cr John Boddy
- Cr Barry Hickling
- Cr Rosanne Jollands
- Cr Tangonui Kingi
- Cr Anna Park
- Cr Christine Rankin
- Cr Maggie Stewart
- Cr Kirsty Trueman
- Cr John Williamson

Quorum 6

Gareth Green
Chief Executive Officer

Order Of Business

4 Policy and Decision Making

4.8	Sewer Cleaning and Condition Assessment.....	3
-----	--	---

4.8 SEWER CLEANING AND CONDITION ASSESSMENT

Author: Michael Cordell, Asset Manager Water & Waste

Authorised by: Kevin Strongman, Group Manager, Operational Services

PURPOSE

The purpose of this report is to award a contract for sewer cleaning and CCTV condition assessment in order to reduce the risk of sewer blockages and overflows.

EXECUTIVE SUMMARY

To achieve the goal of reducing sewer overflows a contract should be awarded to HydroTech Limited to undertake sewer cleaning and CCTV condition assessment.

Recently we have experienced several sewer overflows that have reached Lake Taupō and caused temporary closure of the affected beaches. Sewer overflows cause an increased risk to health, particularly when entering waterways. On 27 February 2018, Council approved unbudgeted expenditure of \$395,000 (excl. GST) in the 2017/18 year for additional sewer inspections and cleaning.

Following initial rapid sewer survey, sewers identified as fouled will require cleaning. The scope of work is 20,000m of sewer cleaning and condition assessment and 200 labour hours.

Tender documents were issued for a proposed contract on 14 February 2018 and (tenders) closed on 23 Friday 2018. Council approached three companies to provide quotes of which two submitted tenders. HydroTech Limited was the lowest priced tender at \$260,000 + GST.

To achieve the goal of reducing sewer overflows a contract should be awarded to HydroTech Limited to undertake sewer cleaning and CCTV condition assessment.

RECOMMENDATION(S)

That Council accepts the Tender for Contract for Sewer Cleaning and Condition Assessment submitted by HydroTech Limited for the sum of \$260,000 [excl. GST] and authorises His Worship the Mayor and the Chief Executive to sign the Contract Document(s) and attach the Council's Common Seal to them.

BACKGROUND

The proposal has not been presented previously.

Recently we have experienced several sewer overflows that have reached Lake Taupō and caused temporary closure of the affected beaches. Sewer overflows cause an increased risk to health, particularly when entering waterways. On the 27 February 2018, Council approved unbudgeted expenditure of \$395,000 (excl. GST) in the 2017/18 year for additional sewer inspection and cleaning.

Following initial rapid sewer survey, sewers requiring cleaning will be identified. The scope of this project is to clean and CCTV condition assess the sewers identified as fouled.

In anticipation of Council approving unbudgeted expenditure, three quotes to undertake cleaning and sewer inspection were sought. The scope of work is 20,000m of sewer cleaning, CCTV condition assessment, and 200 labour hours. To expedite the process, only three companies were asked to provide quotes, all of whom have undertaken similar work for TDC recently and have substantial experience in this type of work. Other inspection such as use of the rapid sewer surveys, root cutting, and pipe or manhole repairs, will utilise the remainder of the \$395,000.

TENDERS RECEIVED

Tender documents were issued for a proposed contract on 14 February 2018 and (tenders) closed on 23 Friday 2018. Tenders were received from two organisations with HydroTech Limited's tender being the lowest priced.

The project was estimated at \$250,000 +GST. Tender prices ranged from \$260,000 to \$263,600 +GST.

TENDER EVALUATION

Tenders were evaluated on a lowest price basis.

RECOMMENDED CONTRACT PRICE

The tender submitted by HydroTech being \$260,000 over a 16 week contract term is recommended.

OPTIONS

Council may choose to accept the preferred tender or not. If the tender is not accepted, the maintenance program will be delayed and the risk of overflow will not be reduced.

CONSIDERATIONS

Financial Considerations

The financial impact of the proposal is estimated to be \$260,000.

A portion of the approved unbudgeted \$395,000 expense will be used to fund this contract.

Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002. The matter will enable the Council to meet the current and future needs of communities for good quality local infrastructure. (i.e. efficient, effective and appropriate to present and anticipated future circumstances).

The proposal has been evaluated with regards to a range of legislation. The key legislation applicable to the proposal has been reviewed and the relevant matters for consideration are as follows:

Policy Implications

There are no known policy implications.

Risks

The aim of this project is to reduce the risk of sewer overflows.

There are risks associated with access to private property potentially disturbing members of the public.

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

COMMUNICATION/MEDIA

Decisions made by Council should be communicated in the appropriate manner. Communication should be undertaken via the following methods:

- The project is notified via Facebook and Council website
- Letter drops to residents in the area of activity
- Calling cards are left after any work has been undertaken on private property.

CONCLUSION

To achieve the goal of reducing sewer overflows, a contract should be awarded to HydroTech Limited to undertake sewer cleaning and CCTV condition assessment.

ATTACHMENTS

Nil