



**I give notice that
an Extraordinary Meeting of Council will be held on:**

Date:	Tuesday, 6 March 2018
Time:	1.45pm
Location:	Council Chamber 107 Heuheu Street Taupō

AGENDA

MEMBERSHIP

Chairperson Mayor David Trewavas
Deputy Chairperson Cr Rosie Harvey

Members

- Cr John Boddy
- Cr Barry Hickling
- Cr Rosanne Jollands
- Cr Tangonui Kingi
- Cr Anna Park
- Cr Christine Rankin
- Cr Maggie Stewart
- Cr Kirsty Trueman
- Cr John Williamson

Quorum 6

Gareth Green
Chief Executive Officer

Order Of Business

- 1 **Apologies**
- 2 **Conflicts of Interest**
- 3 **Policy and Decision Making**
 - 3.1 Adoption of draft Fees and Charges 2018-19 for consultation3
- 4 **Confidential Business**
 - Nil

3.1 ADOPTION OF DRAFT FEES AND CHARGES 2018-19 FOR CONSULTATION

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Authorised by: Alan Menhennet, Head of Finance and Strategy

PURPOSE

To adopt the draft fees and charges for public consultation.

EXECUTIVE SUMMARY

Council sets fees and charges for a number of services that it delivers. The fees and charges are set annually, and the wider community are provided with an opportunity to comment on the proposed charges.

RECOMMENDATION(S)

1. That Council replaces the attachment (related to resolution TDC201803/08) "Statement of Proposal – Draft Fees and Charges 2017-18" with the attached "Statement of Proposal – Draft Fees and Charges 2018-19".
2. That Council directs officers to remove references from the "Statement of Proposal – Draft Fees and Charges 2017-18" in the Consultation Document for the Long-term Plan 2018-28 (related to resolution TDC201803/10).

BACKGROUND

The draft fees and charges have been presented to Council during several Long-term Plan 2018-28 workshops in late 2017 and early 2018. The draft fees and charges were discussed at several workshops.

At the meeting on 1 March 2018, the incorrect Statement of Proposal – Draft Fees and Charges were attached to item 4.5.

DISCUSSION

Council sets fees and charges for a number of services that it delivers. The fees and charges are set annually, and the wider community are provided with an opportunity to comment on the proposed charges.

Based on this information it is considered that there are two options.

OPTIONS

Analysis of Options

There are two options available: option 1 (adopt the draft fees and charges) or option 2 (do not adopt the draft fees and charges).

Option 1.

Advantages	Disadvantages
<ul style="list-style-type: none"> • The community will be provided with an opportunity to have their say on the proposed fees and charges for the 2018-19 financial year. • Consultation is being carried out in conjunction with the long-term plan consultation, which provides efficiencies. 	<ul style="list-style-type: none"> • None

Option 2.

Advantages	Disadvantages
<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • Council may not be able to legally set fees and charges for the 2018-19 year.

Analysis Conclusion:

The analysis above demonstrates that option 1 is the preferred option as it will allow the community to have input into the draft fees and charges for 2018-19. It also ensures that Council is meeting legislative responsibilities by consulting on the draft fees and charges.

CONSIDERATIONS**Financial Considerations**

The revenue to be collected from fees and charges has been included into the draft financials for the Long-term Plan 2018-28.

Legal ConsiderationsLocal Government Act 2002

This proposal has been assessed against the consultation requirements in the Local Government Act 2002 and also the legislation applicable to the different activities for which Council is setting fees i.e. the planning fees have been assessed against the requirements of the Resource Management Act 1991 and the building services fees have been assessed against the requirements of the Building Act 2004.

Policy Implications

There are no known policy implications.

Risks

If Council does not follow the correct process for consulting on the proposed fees and charges, then Council will not be able to legally charge fees and charges for some activities.

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is significant.

ENGAGEMENT

The draft fees and charges 2018-19 are considered to be significant because the changes will affect a large number of people. The draft fees and charges will be consulted on via a special consultation procedure, in conjunction with the Long-term Plan 2018-28 Consultation Document.

COMMUNICATION/MEDIA

The proposed changes in the draft fees and charges will be consulted on via a special consultation procedure, in conjunction with the Long-term Plan 2018-28 Consultation Document.

CONCLUSION

Given the assessments undertaken in this report, Council should adopt the Statement of Proposal – Draft Fees and Charges 2018-19 attached to this report and consult on these changes over the period 12 March to 16 April 2018.

ATTACHMENTS

1. Statement of Proposal - Draft Fees and Charges 2018-19 [⇨](#) 