

## DRAFT TERMS OF REFERENCE FOR THE TURANGI WASTEWATER TREATMENT PLANT FUTURE STATE OF WASTEWATER DISCHARGE

The structure and key terms of reference for this are expected to be generally as follows:

### 1. Membership

3 Endorsed tangata whenua representatives as follows:

- One representative from Tuwharetoa Maori Trust Board and Ngāti Kurauia
- Two representatives from Ngāti Turangitukua<sup>1</sup>

Taupo District Council representatives as follows:

- Two senior Council representatives
- One Councillor

From amongst the Steering Group a Co-Chair model is to be adopted, with Co-Chairs appointed from the Steering Group.

Standard disqualification criteria apply.

### 2. Responsibilities

- Reviewing the outcomes of the Cultural Impact Assessment and other technical assessment work completed to date.
- Identifying any further work that would be required and the parties who will be retained to do those works in order to understand the options under consideration, with particular regard to the following key criteria:
  - Cultural
  - Environmental
  - Engineering
  - Legislative
- Upon receipt and review of the further information, assess and rank the options accounting for the key criteria above, and prepare a report summarising the assessment work and methodology, and outcomes (and divergences in views if any).
- Liaising<sup>2</sup> with key stakeholders<sup>3</sup> to address potential issues associated with possible relocation of the discharge point, or alteration in the manner of discharge at or around the current site. This may also include working with potentially affected landowners and other hapu to address potential issues associated with possible relocation of the discharge point including transportation routes or alteration in the manner of discharge on current site.

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<sup>1</sup> In recognition of the manawhenua held by Ngāti Turangitukua.

<sup>2</sup> The purpose of any engagement with stakeholders is to inform the options that may be developed.

<sup>3</sup> Key stakeholders may include Waikato Regional Council, Toi Te Ora Public Health, Department of Conservation.

- Reporting back to Council with a recommendation as to the preferred option for the long term disposal of wastewater for the Turangi community. The report shall include a minimum of three options and outline the key risks and benefits for each of those options and any work required to address or implement these options including any potential process requirements which may be necessary to achieve that preferred option, accounting for cultural, environmental, engineering and legislative considerations.

### **3. Meeting Procedures**

- Monthly or more frequently as required on the second Wednesday of each month and potentially on the fourth Monday of each month.
- Co-chairs to be appointed at the first meeting.
- A quorum of a minimum of four members shall be present for each meeting with a minimum of 1 Ngati Turangitukua representative and 1 Taupo District Council representative
- Preference for majority consensus decision-making;
- If the Steering group is unable to reach a majority consensus in relation to any aspect required to achieve the intended outcome utilising a kanohi ki te kanohi first approach, then elevation of the dispute shall be to Taupo District Council's Chief Executive Officer, Tuwharetoa Maori Trust Board Chief Executive officer and the Marae Chairpersons.
- In the event after all reasonable efforts have been made by the parties and they cannot agree on a preferred recommendation to Council, separate recommendations may be provided with reasons.
- All parties involved in the working group retain the right to make a submission of any nature once the final decision has been made in relation to the Turangi Wastewater Treatment Plant.
- Minutes will be taken for each meeting by a meeting administrator. Agenda packs will be circulated at least a week in advance. Taupo District Council will be responsible for managing the administration.
- The Steering Group hapu representatives will be remunerated a meeting fee allowance in accordance with Council's Appointment and Remuneration of Directors 2017 policy.

### **4. Steering group milestones**

- 1 month from formation selection and engagement of project team and or advisors by the Steering Group
- 3 months from formation – interim report to Council on program planned and initial outcomes from CIA for current operations.
- 6 months from formation – recommendation to Council for decision.
- The Joint working group is not an incorporated body.