

# FORM B

## Information About Each Position Recommended for Additional Payments

<b>NAME OF COUNCIL</b>	Taupō District Council
<b>POSITION TITLE</b>	Chair of Kinloch Representative Group
<b>NUMBER OF POSITIONS WITH THAT TITLE</b>	1
<b>POSITION DESCRIPTION</b> <i>Specify additional responsibilities over and above the basic councillor role - covering duties, delegations, deputising and reporting obligations</i>	<p>This role is responsible for:</p> <ul style="list-style-type: none"> <li>– Chairs meetings of the Standing Committee (2 monthly cycles or more if required)</li> <li>– Meeting preparation and followup – attend agenda meetings with staff to ensure effective management of the process and with regard to emerging media issues. Post meeting work with staff to ensure that key issues and decisions are clearly communicated</li> <li>– Preparation of submissions to Annual and Long-Term Plan processes and Council Policy and Bylaw development</li> <li>– External representation – at meetings of working parties or groups and other external originations and agencies. Attend official functions within the Kinloch area and represent the Mayor when unable to attend</li> <li>– Key councillor contact and spokesperson for issues relating to this committee</li> <li>– The duties described under the Position Description are regularly recurring on a two monthly basis</li> </ul>
<b>ADDITIONAL TIME</b> <i>Estimation of extra time involved in carrying out the additional responsibilities</i>	10%
<b>1 BASE COUNCILLOR REMUNERATION</b> <i>The current base councillor salary for your council</i>	\$33,983

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<b>2 RECOMMENDED ADDITIONAL PAY</b> <i>Amount recommended for additional pay</i>	\$3,398
<b>3 TOTAL REMUNERATION</b> <i>(1 + 2)</i>	\$37,381
<b>EFFECTIVE DATE</b> <i>Date formally adopted/resolved by council</i>	24 April 2018