

**TAUPŌ DISTRICT COUNCIL  
MINUTES OF THE ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, 107 HEUHEU STREET, TAUPŌ  
ON TUESDAY, 27 MARCH 2018 AT 1.30PM**

**PRESENT:** Mayor David Trewavas (in the Chair), Cr John Boddy, Cr Rosie Harvey (until 3.27pm), Cr Barry Hickling, Cr Rosanne Jollands, Cr Tangonui Kingi, Cr Anna Park, Cr Christine Rankin, Cr Maggie Stewart, Cr Kirsty Trueman, Cr John Williamson

**IN ATTENDANCE:** Chief Executive, Head of Finance and Strategy, Head of Operations, Head of Economic Development and Business Transformation, Head of Democracy, Governance and Venues, Head of Community, Culture and Heritage, Head of Communications and Customer Relations, Head of Regulatory and Risk, Senior Communications Advisor, Asset Manager Water and Waste, Asset Manager – Stormwater and Solid Waste, Asset Manager – Transportation, Transport and Projects Manager, Programme Manager, Contracts and Procurement Specialist, Community Projects Officer, Senior Policy Advisor, Senior Resource Consents Planner, Economic Relationships Manager, Business Development Coordinator, Facilities Manager, Democratic Services Officer

**MEDIA AND PUBLIC:** Taupō Times  
Turangi/Tongariro Community Board Chairman, Mr Andy Hema  
Waikato Regional Council's Director, Community and Services, Ms Anne McLeod  
One member of the public

*Note: Cr Rosie Harvey left the meeting at 3.27pm. She was not present for resolutions TDC201803/29-32 and TDC201803/C01-2.*

**1 APOLOGIES**

Nil

**2 CONFLICTS OF INTEREST**

Nil

His Worship the Mayor, David Trewavas welcomed everyone to the meeting and confirmed that the webcam was operating. Cr Tangonui Kingi opened the meeting with a karakia.

In relation to the agenda, His Worship the Mayor advised that item 5.2 – Tender Contract TDC/1718/224 – Omori / Te Puke / Pihanga Road Intersection Layout Improvement had been withdrawn and would appear on the agenda for the Council meeting on 24 April 2018.

**URGENT LATE ITEM**

His Worship the Mayor also advised that two urgent late items had been received, being the public and confidential minutes and recommendations of the Lake Taupō Protection Project Joint Committee meeting held on 12 March 2018. He sought approval to add these items to the agenda to be dealt with at the meeting.

**TDC201803/13 RESOLUTION**

Moved: Cr John Boddy

Seconded: Cr Barry Hickling

That, pursuant to section 46A(7) of the Local Government Official Information and Meetings Act 1987, the following items be added to the agenda and dealt with at the meeting as they were not available at the time the agenda was circulated, and consideration of the items was a matter of urgency, requiring a decision without delay to enable the Council to meet deadlines, finalise decisions and receive information within

agreed timeframes:

- Receipt of public Lake Taupō Protection Project Joint Committee minutes – 12 March 2018
- Receipt of confidential Lake Taupō Protection Project Joint Committee minutes and consideration of recommendations – 12 March 2018

**CARRIED**

### **3 CONFIRMATION OF MINUTES**

#### **3.1 ORDINARY COUNCIL MEETING - 27 FEBRUARY 2018**

A member repeated the request for a verbal briefing to the Fences, Roothing, Reserves & Dogs Committee explaining the programme of assessment of trees.

##### **TDC201803/14 RESOLUTION**

Moved: Cr Barry Hickling  
Seconded: Cr Rosanne Jollands

That the minutes of the Council meeting held on Tuesday 27 February 2018 be confirmed as a true and correct record.

**CARRIED**

#### **3.2 ORDINARY COUNCIL MEETING - 1 MARCH 2018**

##### **TDC201803/15 RESOLUTION**

Moved: Cr John Williamson  
Seconded: Cr Christine Rankin

That the minutes of the Council meeting held on Thursday 1 March 2018 be confirmed as a true and correct record.

**CARRIED**

#### **3.3 EXTRAORDINARY COUNCIL MEETING - 6 MARCH 2018**

##### **TDC201803/16 RESOLUTION**

Moved: Cr Barry Hickling  
Seconded: Cr Maggie Stewart

That the minutes of the Council meeting held on Tuesday 6 March 2018 be confirmed as a true and correct record.

**CARRIED**

### **4 RECEIPT OF MINUTES**

#### **4.1 ORDINARY KINLOCH REPRESENTATIVE GROUP MEETING - 15 FEBRUARY 2018**

The Chairman of the Kinloch Representative Group, Cr Rosanne Jollands advised that the minutes were confirmed by the committee on 22 March, with an amendment to include the Committee's view that Council should adhere to the Kinloch Structure Plan which was extensively consulted on at the time of drafting, rather than allowing variations to that Plan.

**TDC201803/17 RESOLUTION**

Moved: Cr Rosanne Jollands

Seconded: Cr Christine Rankin

That Council receives the minutes of the Kinloch Representative Group meeting held on Thursday 15 February 2018.

**CARRIED**

**4.2 ORDINARY TURANGI/TONGARIRO COMMUNITY BOARD MEETING - 13 MARCH 2018**

The Chairman of the Turangi/Tongariro Community Board, Mr Andy Hema addressed the Council and explained the background to the Board's recommendation that Council should approve unbudgeted expenditure of \$170,000 in the 2017/18 financial year for the provision of a temporary changing and toilet facility at Tūrangitukua Sports Park. The temporary buildings would be an asset for the Council to move around as needed in the future.

In answer to a question, the Chief Executive confirmed that \$100,000 had been included in the draft Long-term Plan for this asset, so the proposal was for \$70,000 additional funding to meet the increased scope.

Cr Tangonui Kingi as co-chair of the Turangi Reserves Management Plan Committee added that this was a correction to being under-resourced in this area in the past. It would provide a facility for kids to use for the next few seasons and it would eventually become a district asset.

**TDC201803/18 RESOLUTION**

Moved: Cr Tangonui Kingi

Seconded: Cr Maggie Stewart

1. That Council receives the minutes of the Turangi/Tongariro Community Board meeting held on Tuesday 13 March 2018.
2. That in accordance with Turangi/Tongariro Community Board recommendation TT201803/06 "Council approves unbudgeted expenditure of \$170,000 (excl GST) for the 2017/18 financial year for the provision of a temporary changing and toilet facility at Tūrangitukua Sports Park".

**CARRIED**

**5 POLICY AND DECISION MAKING****5.1 WHAREWAKA EAST - NEW PUBLIC ROAD NAME****TDC201803/19 RESOLUTION**

Moved: Cr Anna Park

Seconded: Cr Barry Hickling

That Council approves the following road name within the Wharewaka East Subdivision, Taupō:

- Puna Rise

**CARRIED**

**5.2 TENDER CONTRACT TDC/1718/224 - OMORI / TE PUKE / PIHANGA ROAD INTERSECTION LAYOUT IMPROVEMENT**

This item was **withdrawn** from the agenda.

**5.3 TENDER CONTRACT TDC/1718/209 - POIHIPI ROAD SEAL WIDENING 2017/18**

In answer to a question the Asset Manager – Transportation advised that the total budget consisted of the Poihipi Road seal widening project budget identified in the Annual Plan, plus some of the rehabilitation and maintenance budget.

In answer to another question the Chief Executive confirmed that it was Council's job to inform potentially affected parties of work such as this. A mail drop would be organised if the tender was approved.

**TDC201803/20 RESOLUTION**

Moved: Cr Rosanne Jollands

Seconded: Cr Maggie Stewart

That Council accepts the Tender for Contract TDC/1718/209 for Poihipi Road Seal Widening 2017/18 submitted by Inframax Construction Ltd for the sum of \$597,882.85 [excl. GST] and authorises His Worship the Mayor and the Chief Executive to sign the Contract Document(s) and attach the Council's Common Seal to them.

**CARRIED**

**5.4 TENDER CONTRACT TDC/1718/225 - FOOTPATH CONSTRUCTION LAKE TERRACE STAGES 1 & 2 WHAREWAKA ROAD TO RAINBOW DRIVE**

In answer to questions the Asset Manager – Transportation advised that:

- Hamilton-based Burgess and Sons Construction Ltd had not worked for Council before.
- Sufficient funds were available for the project in existing budgets; savings had been realised on the Huka Falls footpath project, so they had been transferred to the Wharewaka Road to Rainbow Drive project.
- The manager of Summerset retirement village had written to the Asset Manager – Transportation confirming support for the project. Residents of the village regularly use the path to visit the Rainbow Point shops.

**TDC201803/21 RESOLUTION**

Moved: Cr Christine Rankin

Seconded: Cr Rosie Harvey

That Council accepts the Tender for Contract TDC/1718/225 Lake Terrace Footpath construction stages 1&2 2017/18 submitted by Burgess and Sons Construction Ltd for the sum of \$337,233.29 [excl. GST] and authorises His Worship the Mayor and the Chief Executive to sign the Contract Document(s) and attach the Council's Common Seal to them.

**CARRIED**

*Cr John Boddy requested his dissent to resolution TDC201803/21 above be recorded.*

**5.5 REQUEST FOR EXTENSION FOR THE DISTRICT BULK HAULAGE CONTRACT TDC/1314/109****TDC201803/22 RESOLUTION**

Moved: Cr John Williamson

Seconded: Cr John Boddy

That Council approves the 1 year extension of Contract TDC/1314/109 for District Refuse bulk Haulage from 1 July 2018 to 30 June 2019 and that the contract sum be increased by \$107,000.00 to a total value of \$533,628.00 [excl. GST].

**CARRIED**

**5.6 TENDER CONTRACT TDC/1617/187 - SW QUALITY IMPROVEMENT DEVICE**

Members changed part 2 of the resolution to reflect the fact that the additional \$24,957.60 was unbudgeted expenditure.

**TDC201803/23 RESOLUTION**

Moved: Cr John Williamson

Seconded: Cr Tangonui Kingi

1. That Council accepts the Tender for Contract TDC/16/17/187 for SW Quality improvement Device submitted by E&J Contractors for the sum of \$324,957.60 (excl. GST) and authorises His Worship the Mayor and the Chief Executive to sign the Contract Document(s) and attach the Council's Common Seal to them.
2. That Council approves additional unbudgeted capital expenditure of \$24,957.60 (excl GST).

**CARRIED**

**5.7 TENDER CONTRACT TDC/1718/231 - WHAKAMARU WASTEWATER TREATMENT PLANT UPGRADE**

The Asset Manager Water and Waste answered questions. The following points were noted:

- The correct alkalinity levels were required in order to treat wastewater. If the levels were not right, a piece of equipment could be purchased to adjust the levels. The contingency would be used for this purpose, if required.
- Consultation with iwi had occurred. One of the outcomes of those conversations was a planting programme.

**TDC201803/24 RESOLUTION**

Moved: Cr Tangonui Kingi

Seconded: Cr Kirsty Trueman

1. That Council accepts the Tender for Contract TDC/1718/231 for Whakamaru WWTP upgrade submitted by Innoflow Technologies Ltd for the sum of \$349,309.65 [excl. GST] and authorises His Worship the Mayor and the Chief Executive to sign the Contract Document(s) and attach the Council's Common Seal to them.
2. That Council approves a contract contingency of \$100,000 [excl. GST].

**CARRIED**

**5.8 TENDER CONTRACT TDC/1718/223 - KINLOCH WWTP EFFLUENT HOLDING TANK****TDC201803/25 RESOLUTION**

Moved: Cr Rosanne Jollands

Seconded: Cr Christine Rankin

1. That Council accepts the Tender for Contract TDC/1718/223 for Kinloch Wastewater Effluent Holding Tank submitted by Spartan Construction Ltd for the sum of \$318,786.00 [excl. GST] and authorises His Worship the Mayor and the Chief Executive to sign the Contract Document(s) and attach the Council's Common Seal to them.
2. That Council approves a contract contingency of \$50,000 [excl. GST].

**CARRIED**

## **5.9 TENDER CONTRACT TDC/1718/226 - KINLOCH WASTEWATER TREATMENT FLOOD PROTECTION AND ACCESS IMPROVEMENTS**

The Asset Manager Water and Waste advised that the access would only be used as an alternative when the main access point was flooded after heavy rain. The Head of Operations added that the alternative access was only likely to be used around 10% of the time.

### **TDC201803/26 RESOLUTION**

Moved: Cr Rosanne Jollands  
Seconded: Cr Christine Rankin

That Council accepts the Tender for Contract TDC/1718/226 for Kinloch WWTP Flood Protection & Access Improvements as submitted by TR Construction Ltd for the sum of \$493,491.90 (excl. GST) and authorises His Worship the Mayor and the Chief Executive to sign the Contract Document(s) and attach the Council's Common Seal to them.

**CARRIED**

## **5.10 COUNCIL'S FEBRUARY PERFORMANCE REPORT**

The Chief Executive summarised his covering report. He advised that the Long-term Plan consultation process was challenging for staff, who often had to deal with negative comments from angry members of the public. In answer to questions the Chief Executive advised that:

- Lessons had been learnt from public reaction to Norman Smith Street changes.
- Security of supply in relation to water encompassed everything from source water to the tap. The message from central government was that there should be one level of water standard throughout the country.

Heads of Department summarised their respective areas of the monthly report and answered questions. The following points were noted:

- The Head of Regulatory and Risk would circulate the reponse to a recent LGOIMA request for the number of fines issued to dog owners for not having their dogs under control.
- The investigative part of the process had begun for the Norman Smith Street project. Staff would have more detailed financial information available for consideration during the Long-term Plan deliberations.

### **TDC201803/27 RESOLUTION**

Moved: Cr Christine Rankin  
Seconded: Cr Anna Park

That Council notes the information contained in the Council Performance report for the month of February 2018.

**CARRIED**

## **5.11 SUZHOU ARCHWAY - 10TH ANNIVERSARY CELEBRATIONS WITH SUZHOU, CHINA**

The Business Development Coordinator advised that since the report had been written, further information had been provided by construction companies and engineers. As a result, the amount of unbudgeted expenditure required was \$45,000 plus GST. \$25,000 from the public art fund would also be used.

Members decided to formally accept the Chinese archway offered as a gift by the district's sister city Suzhou in celebration of the 10<sup>th</sup> anniversary and approve the location as the Tongariro South Domain. They asked staff to investigate additional sources of funding for the installation.

**TDC201803/28 RESOLUTION**

Moved: Cr Rosie Harvey  
Seconded: Cr Rosanne Jollands

1. That Council accepts the Chinese archway offered as a gift by our sister city Suzhou in celebration of the 10<sup>th</sup> anniversary in 2018.
2. That Council approves the preferred location of the Tongariro South Domain.
3. That Council approves unbudgeted expenditure up to a maximum of \$45,000 + GST for the purpose of installing the archway in celebration of our 10 year relationship. Additional funding sources will be investigated.

**CARRIED**

**5.12 CHANGES TO DELEGATIONS**

Members discussed proposed changes to delegations to the Chief Executive and senior staff. The Chief Executive responded to questions and confirmed that a Delegations Manual and relevant procedures were already in place. It was decided that the item would **lie on the table** until a workshop had been held.

**5.13 COUNCIL ENGAGEMENTS APRIL 2018 AND CONFERENCE OPPORTUNITIES**

Members approved the requests to attend training and conference opportunities as detailed on the agenda, along with two additional events as follows:

- The 'Developing New Zealand Summit' being held in Wellington on 30-31 May 2018 – Cr Christine Rankin.
- The National Emergency Management Conference also being held in Wellington on 30-31 May 2018 – Crs Anna Park and Kirsty Trueman.

*Cr Rosie Harvey left the meeting at this point (3.27pm)*

**TDC201803/29 RESOLUTION**

Moved: Cr Barry Hickling  
Seconded: Cr Christine Rankin

1. That Council receives the information relating to engagements for April 2018.
2. That Council approves the attendance of Cr Anna Park at the Local Government Road Safety Summit being held in Wellington on 9 April 2018.
3. That Council approves the attendance of Cr Rosie Harvey at the Local Government New Zealand Freedom Camping Symposium being held in Nelson on 19 April 2018.
4. That Council approves the attendance of Cr Christine Rankin at the 'Developing New Zealand Summit' being held in Wellington on 30-31 May 2018.
5. That Council approves the attendance of Crs Anna Park and Kirsty Trueman at the National Emergency Management Conference being held in Wellington on 30-31 May 2018.

**CARRIED**

**5.14 MEMBERS' REPORTS**

The following reports were received:

**Cr Rosie Harvey** tabled a report following her attendance at the Rural and Provincial Centre Conference held in Wellington on 8-9 March 2018 (A2179756). She also tabled a list of engagements attended (A2179762):

- Ironman Sponsors VIP function

- Ironman awards function
- Rural / provincial conference and freedom camping meetings with other Mayors and Minister Kelvin Davis
- On leave overseas
- Waikato Regional Long-term Plan roadshow

**Cr Anna Park (A2179041)**

## YOUTH

- Meeting with Taupō Nui a Tia Head Girl - Kyla Allen-Jennings

## SPORT &amp; RECREATION

- IMNZ Sponsors Function
- IMNZ Race Start
- IMNZ Finish line afternoon and late evening
- Bike Taupō AGM
- Rural Travel Fund allocation meeting

## OTHER

- Regional Transport Committee meeting – Hamilton
- No.1 Chinese Restaurant dinner
- Protection Lake Taupō Video Launch
- TTCB Board meeting and Trees workshop
- Kinloch Development workshop, Kinloch
- Meeting with Mayor David and ratepayers re: LTP and Building
- LTP Public Consultation Events - Waitahanui, Taupō
- Official Kitashiobara 20th Anniversary dinner, Little Waihi
- Maori Affairs select committee hearing of submissions
- Waikato CDEM Joint Committee meeting, Hamilton
- Taupō Chamber of Commerce & Industry Elevate breakfast meeting

**Cr Christine Rankin (A2180305)**

- Advisory group meeting – Turangi to Taupō
- Enterprise Great Lake Taupō (EGLT) Mayors meeting
- Special airport meeting with chair and Chief Executive
- Meeting with Bruce Bartley re Kinloch
- Meeting with Damien Coutts and Glynn Williams re Turangi to Taupō
- Workshop re economic development Turangi
- Meeting with Kylie Hawker-Green, EGLT and Ashley Choo
- Meeting with Steve Giles re upcoming conference speech
- Catchup with Damien Coutts, Destination Great Lake Taupō
- Catchup with Kylie Hawker-Green, EGLT
- Catchup with the Head of Economic Development and Business Transformation and the Economic Relationships Manager
- Catchup with the Head of Economic Development and Business Transformation

**Cr Maggie Stewart (A2179766)**

- Various meetings with ratepayers
- Audit & Risk Committee meeting
- Turangi/Tongariro Community Board meeting
- Long-term Plan public consultation event – Omori Kuratau
- Various meetings with staff re Sister City visit from Kitoshiobara
- Sister City visit
- Fences, Roading, Reserves & Dogs Committee meeting

**Cr Barry Hickling** reported that he and Cr John Boddy had attended a site visit with a member of the public concerned about trees in a gully shading her property.

**Cr Maggie Stewart** provided a verbal report about the recent visit from Kitoshiobara representatives celebrating the anniversary of the friendship city relationship with Turangi/Tongariro. The visitors were delightful and offered to host Turangi/Tongariro representatives in future. Beautiful gifts were exchanged.

**Cr Rosanne Jollands** advised that Greening Taupō's planting season had started, with planting days planned for every month until September. She encouraged everyone to get involved.



**TDC201803/30 RESOLUTION**

Moved: Cr Barry Hickling  
 Seconded: Cr John Williamson

That Council receives the reports from members.

**CARRIED**

**5.15 RECEIPT OF LAKE TAUPO PROTECTION PROJECT JOINT COMMITTEE MINUTES - 12 MARCH 2018**

Waikato Regional Council's Director, Community and Services, Ms Anne McLeod explained that the meeting held on 12 March was significant because this was the first review of the monitoring deed. If the parties agreed to proposed changes, the updated monitoring deed would come back for formal signing.

**TDC201803/31 RESOLUTION**

Moved: Cr Rosanne Jollands  
 Seconded: Cr John Williamson

That Council receives the public portion of the minutes of the Lake Taupō Protection Project Joint Committee meeting held on 12 March 2018.

**CARRIED**

**6 CONFIDENTIAL BUSINESS**

**TDC201803/32 RESOLUTION**

Moved: Cr Rosanne Jollands  
 Seconded: Cr John Williamson

**RESOLUTION TO EXCLUDE THE PUBLIC**

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48[1] of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
<p><b>Agenda Item No: 6.1</b>                      Confirmation of Confidential Portion of Ordinary Council Minutes - 27 February 2018</p>	<p>Section 7(2)(h) - the withholding of the information is necessary to enable [the Council] to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 7(2)(i) - the withholding of the information is necessary to enable [the Council] to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>

<p><b>Agenda Item No: 6.2</b> RAL Whakapapa Gondola</p>	<p>Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>
<p><b>Agenda Item No: 6.3</b> Receipt of Confidential Portion of Lake Taupo Protection Project Joint Committee Minutes and Consideration of Recommendations - 12 March 2018</p>	<p>Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>Section 7(2)(c)(i) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied</p> <p>Section 7(2)(i) - the withholding of the information is necessary to enable [the Council] to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>

I also move that *Ms Anne McLeod and Mr Ross Copland* be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of *item 6.3 – the confidential minutes and recommendations of the Lake Taupō Protection Project Joint Committee meeting held on 12 March 2018; and item 6.2 – RAL Whakapapa Gondola respectively.*

**CARRIED**

The meeting closed with a karakia by Cr Tangonui Kingi at 4.34pm.

The minutes of this meeting were confirmed at the ordinary Council meeting held on 24 April 2018.

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**CHAIRPERSON**