

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, 107 HEUHEU STREET, TAUPŌ
ON TUESDAY, 24 APRIL 2018 AT 1.30PM**

PRESENT: Mayor David Trewavas (in the Chair), Cr John Boddy, Cr Rosie Harvey, Cr Barry Hickling, Cr Rosanne Jollands, Cr Tangonui Kingi, Cr Anna Park, Cr Maggie Stewart, Cr John Williamson

IN ATTENDANCE: Chief Executive, Head of Finance & Strategy, Head of Operations, Head of Communications and Customer Relations, Head of Democracy, Governance & Venues, Head of Regulatory & Risk, Head of Economic Development and Business Transformation, Head of Community, Culture and Heritage, Building Project Manager, Finance Manager, Group Accountant, Infrastructure Manager, Operations Manager – Three Waters, Senior Reserves Planner, Business Development Coordinator, Solicitor-Property, Asset Manager Transportation, Transport & Projects Manager, Policy Manager, Policy Advisors, Library and Museum Manager, Strategic Advisor Property & Infrastructure and Democratic Services Officer

MEDIA AND PUBLIC: Three members of the public
Taupō Times

His Worship the Mayor, David Trewavas welcomed everyone and Cr Tangonui Kingi opened the meeting with a karakia.

Notes:

- (i) Cr Anna Park left the meeting at 2.34pm and re-entered the meeting at 2.37pm. She was not present for resolution TDC201804/14.
- (ii) Cr Rosie Harvey left the meeting at 2.43pm and re-entered the meeting at 2.46pm. She was not present for resolution TDC201804/16.

1 APOLOGIES

TDC201804/01 RESOLUTION

Moved: Cr Tangonui Kingi
Seconded: Cr Rosie Harvey

That the apologies received from Crs Christine Rankin and Kirsty Trueman be accepted.

CARRIED

2 CONFLICTS OF INTEREST

Nil

3 CONFIRMATION OF MINUTES**3.1 ORDINARY COUNCIL MEETING - 27 MARCH 2018****TDC201804/02 RESOLUTION**

Moved: Cr Rosanne Jollands

Seconded: Cr John Williamson

That the minutes of the Council meeting held on Tuesday 27 March 2018 be confirmed as a true and correct record.

CARRIED**4 RECEIPT OF MINUTES****4.1 ORDINARY TAUPŌ AIRPORT AUTHORITY COMMITTEE MEETING - 19 FEBRUARY 2018**

In answer to a question, the Head of Economic Development and Business Transformation advised that there were a number of reasons for cancellation of flights into Taupō.

TDC201804/03 RESOLUTION

Moved: Cr Rosanne Jollands

Seconded: Cr Rosie Harvey

That Council receives the minutes of the Taupō Airport Authority Committee meeting held on Monday 19 February 2018.

CARRIED**4.2 ORDINARY AUDIT & RISK COMMITTEE MEETING - 6 MARCH 2018****TDC201804/04 RESOLUTION**

Moved: Cr Barry Hickling

Seconded: Cr Maggie Stewart

1. That Council receives the minutes of the Audit & Risk Committee meeting held on Tuesday 6 March 2018.
2. That Council approves recommendation AR201803/09 that "review and approval of Conflicts of Interest Policy" be added to point 8 of the Audit & Risk Committee Terms of Reference.

CARRIED**5 POLICY AND DECISION MAKING****5.1 ORDINARY KINLOCH REPRESENTATIVE GROUP MEETING - 22 MARCH 2018**

The minutes of the ordinary Kinloch Representative Group meeting held on 22 March 2018 had been separately circulated prior to the meeting (A2200643).

TDC201804/05 RESOLUTION

Moved: Cr Rosanne Jollands
Seconded: Cr Rosie Harvey

That Council receives the minutes of the ordinary Kinloch Representative Group meeting held on 22 March 2018.

CARRIED

5.2 TENDER CONTRACT TDC/1718/224 OMORI / TE PUKE / PIHANGA ROAD INTERSECTION LAYOUT IMPROVEMENT

In answer to a question, the Head of Finance & Strategy confirmed that the unbudgeted project could be funded in the current financial year.

The Infrastructure Manager answered further questions and the following points were noted:

- NZTA had declined funding for this project due to the speed environment of the road and crash history.
- The scope and therefore the price had increased to enable the footpath to be replaced at the same time as the intersection layout improvement.
- In January 2016 the average speed at this intersection was 53km/hr.
- If approved, the project would not commence until August or September to ensure the seal will hold.

Members decided to proceed with the project, including unbudgeted expenditure, as proposed. It was noted that the intersection was not an easy one to use, particularly in summer time when the volume of traffic was high. The request had been before Council for a significant period of time.

TDC201804/06 RESOLUTION

Moved: Cr Tangonui Kingi
Seconded: Cr Maggie Stewart

1. That Council accepts the Tender for Contract TDC/1718/224 for Omori / Te Puke / Pihanga Road Intersection Layout Improvement submitted by Higgins for the sum of \$275,556.05 (excl. GST) and authorises His Worship the Mayor and the Chief Executive to sign the Contract Document(s) and attach the Council's Common Seal to them.
2. That Council approves unbudgeted expenditure of \$193,000 for this project.

CARRIED

5.3 REQUEST FOR EXTENSION OF EFFLUENT DISPOSAL FARM HARVESTING CONTRACT TDC/1516/163**TDC201804/07 RESOLUTION**

Moved: Cr John Boddy
Seconded: Cr John Williamson

That Council accepts the Extension for Contract TDC/1516/163 for the Effluent Disposal Farm Harvesting submitted by Pritchard Agricultural Contracting Services Ltd for the sum of \$817,804.00 per annum increasing the total value of the contract to \$2,453,412.00 [excl. GST].

CARRIED

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5.4 JOLLY OUTFITTERS LTD SUB-LEASE

TDC201804/08 RESOLUTION

Moved: Cr Anna Park
Seconded: Cr John Williamson

That Council approves the request from Chris Jolly Boats Ltd to enter into a sub-lease with Jolly Outfitters Ltd for part of the premises they lease on Council administered land at 14 Rauhotu Street, Taupō.

CARRIED

5.5 RESERVE EXCHANGE FINAL DECISION- 1/31 IRWIN PLACE, KINLOCH

TDC201804/09 RESOLUTION

Moved: Cr John Boddy
Seconded: Cr Barry Hickling

1. That Council as Administering Body of Marina Terrace Recreation Reserve resolves to exchange 36m2 of Marina Terrace Recreation Reserve for 36m2 of land at 1/31 Irwin Place, Kinloch.
2. That pursuant to section 15 of the Reserves Act 1977 and to a delegation from the Minister of Conservation dated 12 June 2013, Council hereby authorises the exchange of 36m2 of Marina Terrace Recreation Reserve being part Lot 4 DP 472177, for 36m2 of land at 1/31 Irwin Place, Kinloch being part Lot 1 DPS 65823 subject-
 - (a) to a formal agreement to that effect being entered into with the registered owners of Lot 1 DPS 65823;
 - (b) to payment of \$1 (GST inclusive if any) by the owners of Lot 1 DPS 65823;
 - (c) to payment of all costs associated with the exchange process and land transaction being paid by the owners of Lot 1 DPS 65823.

CARRIED

5.6 REPLACEMENT POWER OF ATTORNEY FOR EXECUTION OF DEEDS

TDC201804/10 RESOLUTION

Moved: Cr Maggie Stewart
Seconded: Cr Tangonui Kingi

That Council:

1. Revokes the existing Power of Attorney dated 7 November 2017 and simultaneously replaces it with the new Power of Attorney attached at Attachment 1 to this report (with tracked changes to be accepted), effective on execution of the new Power of Attorney.
2. Authorises the Mayor and Deputy Mayor to execute the new Power of Attorney attached at Attachment 1 to this report (with tracked changes to be accepted).

CARRIED

5.7 RECEIPT & REVIEW OF DRAFT STATEMENTS OF INTENT FROM COUNCIL CONTROLLED ORGANISATIONS

In answer to a question, the Chief Executive advised that the Waikato Mayoral forum governance workstream provides projects that the Waikato Local Authority Shared Services may implement. At the moment, the focus is on efficiency as opposed to politically-initiated projects.

TDC201804/11 RESOLUTION

Moved: Cr Rosanne Jollands

Seconded: Cr John Williamson

- 1) That Council receives the draft Statements of Intent [SOI] from its Council Controlled Organisations [CCOs].
- 2) That Council makes the following feedback on its Council Controlled Organisations [CCOs] draft 2018-21 Statements of Intent [SOIs]:
 - WAIKATO LOCAL AUTHORITY SHARED SERVICES LIMITED [WLASS]
Council is satisfied with the draft SOI; no feedback to be sent to WLASS.
 - BAY OF PLENTY LOCAL AUTHORITY SHARED SERVICES LIMITED [BOPLASS]
Council is satisfied with the draft SOI; no feedback to be sent to BOPLASS.
 - DESTINATION GREAT LAKE TAUPŌ [DGLT]
Council is satisfied with the draft SOI; no feedback to be sent to DGLT.
 - TAUPŌ AIRPORT AUTHORITY [TAA]
Council is satisfied with the draft SOI; no feedback to be sent to TAA.
 - NEW ZEALAND LOCAL GOVERNMENT FUNDING AGENCY LIMITED [NZLGFA]
Council is satisfied with the draft SOI; no feedback to be sent to NZLGFA.

CARRIED

5.8 CULTURAL PRECINCT PROJECT - APPROVAL OF MASTER PLAN SCOPE

The Chief Executive and the Building Project Manager answered questions. The following points were noted:

- Elected members would select the consultant. The Building Project Manager was already in discussions with community groups and these discussions would continue to the design stage, to ensure community input into the project.
- The area included in the scope was large because it was important to consider connectivity – it was not the intention to build all over that area. An example of a connectivity consideration was how the domain could be linked to the amphitheatre in future.

Members decided to approve the scope for the master planning of the cultural precinct, noting the risks outlined in the report.

TDC201804/12 RESOLUTION

Moved: Cr Anna Park

Seconded: Cr Rosie Harvey

That Council approves the scope for the master planning of the cultural precinct as described in the report attached to the agenda.

CARRIED

5.9 COUNCIL'S MARCH PERFORMANCE REPORT

The Chief Executive introduced the report and thanked elected members and staff for their support of the Long-term Plan process. A high number of submissions had been received.

Heads of Department summarised their respective parts of the monthly report and answered questions. The following points were noted:

- The number of fines issued to dog owners for not having their dogs under control was 59 since January.
- Sales of hay fluctuated with demand and timing. The pattern was a good year every second year.

- Staff had spoken with the contractor for rubbish collection about levels of service over the high season. It was agreed that the drop in levels of service last summer was unacceptable.

Members thanked staff for their work supporting a recent Chinese delegation to Taupō. This type of visit provided a real opportunity for local businesses to connect, at zero cost to Council.

TDC201804/13 RESOLUTION

Moved: Cr Anna Park
Seconded: Cr John Williamson

That Council notes the information contained in the Council Performance report for the month of March 2018.

CARRIED

Cr Anna Park left the meeting at this point (2.34pm).

5.10 COUNCIL SUBMISSION TO THE WAIKATO REGIONAL COUNCIL'S CONSULTATION DOCUMENT FOR THE 2018-28 LONG-TERM PLAN

TDC201804/14 RESOLUTION

Moved: Cr Barry Hickling
Seconded: Cr Tangonui Kingi

That Council endorses the submission to the Waikato Regional Council's consultation document for the 2018-28 Long-term Plan (A2185424).

CARRIED

Cr John Boddy requested his dissent to resolution TDC201804/14 above be recorded.

Cr Anna Park re-entered the meeting at this point (2.37pm).

5.11 ADOPTION OF THE DANGEROUS AND INSANITARY BUILDINGS POLICY

TDC201804/15 RESOLUTION

Moved: Cr Rosanne Jollands
Seconded: Cr Barry Hickling

1. That Council revokes the Earthquake-prone, Dangerous and Insanitary Buildings Policy (A1369678) which was approved under delegated authority by resolution of the Regulatory and Hearings Committee of the Taupō District Council on 11 May 2006.
2. That Council adopts the Dangerous and Insanitary Buildings Policy (A2162552) and that the Dangerous and Insanitary Buildings Policy comes into force on 26 April 2018.

CARRIED

5.12 DRAFT SPEED LIMIT BYLAW ADOPTION FOR PUBLIC CONSULTATION

The Policy Advisor answered questions and the following points were noted:

- Acacia Bay - the proposed 50km/hr section of road goes just beyond Jardin Mile.
- One new proposal had been added following the workshop with elected members – reducing the speed on Rapids Road from 100km/hr to 80km/hr. Staff had discussed this with key partners who had expressed general support.

Cr Rosie Harvey left the meeting at this point (2.43pm).

TDC201804/16 RESOLUTION

Moved: Cr Anna Park
Seconded: Cr Tangonui Kingi

That Council adopts, in accordance with section 22AB of the Land Transport Act 1998 and section 83 of the Local Government Act 2002, the Statement of Proposal: Changes to Taupō District Council Speed Limits, and the draft Speed Limit Bylaw 2018 for consultation and invites the public to make submissions.

CARRIED

5.13 PROPOSAL TO ESTABLISH A WORKING GROUP TO ASSESS THE PREFERRED FUTURE STATE FOR TURANGI WASTEWATER DISCHARGE

In answer to a question, the Head of Community, Culture and Heritage advised that there would be a Senior Leadership Team representative on the working group (Head of Operations), along with another staff member who would provide technical expertise.

Cr Rosie Harvey re-entered the meeting at this point (2.46pm).

Cr Anna Park nominated Cr John Williamson to be a Council representative on the working group. This was seconded by Cr John Boddy.

TDC201804/17 RESOLUTION

Moved: Cr Tangonui Kingi
Seconded: Cr Maggie Stewart

1. That Council directs officers to establish a working group to identify a preferred option for the discharge of wastewater for the Turangi Community which will assess the engineering, environmental and cultural aspects associated with the discharge of wastewater. Further, it is anticipated that:
 - a) the working group shall be made up of:
 - i) Three hapu/iwi endorsed tangata whenua representatives of Ngāti Tūrangitukua, Tūwharetoa Māori Trust Board and Ngāti Kurauia: and
 - ii) Three Council representatives, with Cr John Williamson and two senior Council representatives.
 - b) The working group shall be required to report back to Council in accordance with the agreed Terms of Reference for the Working Group.
 - c) The Terms of Reference for the Working Group shall be as outlined in Attachment 1; and
2. That the representatives from Ngāti Tūrangitukua and Ngāti Kurauia hapu be paid a meeting allowance fee of \$100 for their attendance at the working group meetings." This is in alignment with our policy on the Appointment and Remuneration of Directors 2017, albeit not specifically a committee of Council.

CARRIED

5.14 CHANGES TO DELEGATIONS

The Head of Democracy, Governance and Venues advised that this item was left to lie on the table at the Council meeting held on 27 March 2018. Since then a workshop had been held. In answer to a question, she confirmed that councils all had slightly different approaches to levels of delegation to chief executives.

Members decided to delegate authority to the Chief Executive to enter into contracts and commit Council expenditure up to \$500,000.00 (plus GST).

TDC201804/18 RESOLUTION

Moved: Cr Maggie Stewart

Seconded: Cr Anna Park

That Council makes the following changes to its Delegations:

1. That the Chief Executive may enter into any contract and commit Council expenditure up to \$500,000.00 (plus GST) in relation to that contract.
2. That if the Chief Executive is to be absent for a period of 24 hours or more he/she may, in writing, authorise one of the members of the Senior Leadership Team to exercise all of the powers delegated to him/her and that in the event that there is no such written authorisations, the powers of the Chief Executive may be exercised by the Head of Finance and Strategy during such absences of the Chief Executive.
3. That the Head of Risk & Regulatory, Head of Finance & Strategy, Consents & Regulatory Manager, Resource Consents Manager, Senior Resource Consent Planner(s), Compliance Team Supervisor and Compliance Officer(s) jointly and severally are authorised to exercise the those powers of Council that are able to be delegated under the Resource Management Act 1991.
4. Revokes Clauses 1 d and 3 of Resolution 4669 of 31 May 2011.
5. Revokes the sub-delegation of the Chief Executive's powers in his absence (paragraph 2 & 3 of Resolution 5147 of 26 February 2013).
6. Revokes resolution 5168 of 26 March 2013.
7. Revokes the sub-delegation of the Chief Executive's powers in his absence (paragraph 2 & 3 of Resolution TDC201511/08 of 24 November 2015).

CARRIED

5.15 ELECTED MEMBER REMUNERATION - ADDITIONAL RESPONSIBILITIES ALLOWANCE FOR CHAIRPERSON OF KINLOCH REPRESENTATIVE GROUP

In answer to a question, the Head of Democracy, Governance & Venues advised that she would have to seek clarification from the Remuneration Authority about whether a member could refuse to accept additional responsibility payments.

It was decided that the item would **lie on the table** until clarification had been received from the Remuneration Authority.

5.16 COUNCIL ENGAGEMENTS MAY 2018, APPOINTMENTS AND CONFERENCE OPPORTUNITIES

The Head of Democracy, Governance & Venues advised that another forum had been added to the list, namely the Sport NZ sport and active recreation forum for elected members taking place in Wellington on 18 May 2018. Members agreed that Cr Anna Park would attend this forum.

Members also agreed to approve the attendance of His Worship the Mayor and Crs Barry Hickling and Anna Park at the 2018 Local Government New Zealand conference. AGM voting rights were delegated to Cr Hickling if the Mayor or Deputy Mayor is not in attendance at the conference.

Local Controller Mr Douglas Wilcox was appointed to the Emergency Management Committee for the remainder of the Triennium.

TDC201804/19 RESOLUTION

Moved: Cr Rosie Harvey

Seconded: Cr Rosanne Jollands

1. That Council receives the information relating to engagements for May 2018.
2. That Council approves the attendance of Cr Anna Park at the Sport NZ sport and active recreation forum for elected members taking place in Wellington on 18 May 2018.
3. That Council approves the attendance of His Worship the Mayor and Crs Barry Hickling and Anna Park at the LGNZ Conference 2018 taking place in Christchurch from Sunday 15 July to Tuesday 17 July 2018 and delegates AGM voting rights to Cr Hickling if the Mayor or Deputy Mayor is not in attendance.
4. That Council appoints Mr Douglas Wilcox to the Emergency Management Committee of Council for the remainder of the 2016-19 Triennium of Council.

CARRIED**5.17 MEMBERS' REPORTS**

The following reports were received:

Cr Rosie Harvey (A2207765)

- Waioira House meeting
- Long-term Plan consultation: Library
- Various workshops
- Long-term Plan consultation: Musuem
- Protest march – Rescue Helicopter
- Meeting with Ross Copland re new venture
- LGNZ Freedom Camping Symposium – Nelson (A2207764)
- Meeting Chinese business associates from Auckland at Council Chambers and dinner at Wairakei Resort.

Cr Anna Park (A2207779)

- Meeting with Sports Advisory Council and TDC staff (Sport / Recreation)
- Long-term Plan consultation events
- Local Government Road Safety Summit – Wellington (Regional Transport)
- Central Plateau Volcanic Advisory Group (CPVAG) – Ohakune (Emergency Management)

Cr Christine Rankin (A2207774)

- Wairakei Tourism Board meeting
- Visit to St Kilda development Cambridge with Jack Jenkins
- Visioning meeting with Cr Rosanne Jollands and Belinda Walker
- Protest March Helicopter services
- Homes for the homeless meeting
- Ruapehu Alpine Lifts meeting
- Meeting with Brian Fox
- Meeting with Turangi Business interests

Cr Maggie Stewart (A2207767)

- Council workshops
- Meetings with various ratepayers and business owners in Turangi
- Wastewater meeting with Tokaanu residents
- Turangi/Tongariro Community Board meeting
- Whareroa AGM
- Omori-Kuratau ratepayers meeting
- Turangi Rangatahi Hub holiday programme

Cr John Williamson reported that he had attended a Lakes & Waterways Action Group meeting recently. There had been a very interesting discussion about sheep milking. He had also attended Earth Day celebrations at the boat harbour – thanks to the Environmental Ranger–Programmes and others who organised the litter pick-up.

Cr Rosie Harvey provided both a written report (A2207764) and a verbal update on her attendance at the freedom camping symposium in Nelson. She thanked the Policy Manager for his assistance with her presentation.

Cr Anna Park reported on her attendance at the road safety summit in Wellington. The main focus was on a holistic transportation strategy. She had also attended a Central Plateau Volcanic Advisory Group meeting at which GNS provided an update on a long-term project based on volcanoes in the Tongariro National Park.

TDC201804/20 RESOLUTION

Moved: Cr Rosanne Jollands

Seconded: Cr Maggie Stewart

That Council receives the reports from members.

CARRIED

6 CONFIDENTIAL BUSINESS

TDC201804/21 RESOLUTION

Moved: Cr Rosanne Jollands

Seconded: Cr John Williamson

RESOLUTION TO EXCLUDE THE PUBLIC

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48[1] of the local government official information and meetings act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under Section 48(1) for the passing of this resolution |
|--|--|--|
| <p>Agenda Item No: 6.1 Confirmation of Confidential Portion of Ordinary Council Minutes - 27 March 2018</p> | <p>Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>Section 7(2)(c)(i) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making</p> | <p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p> |

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| | <p>available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied</p> <p>Section 7(2)(i) - the withholding of the information is necessary to enable [the Council] to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p> | |
| <p>Agenda Item No: 6.2 Receipt of Confidential Portion of Minutes - Taupō Airport Authority Committee - 19 February 2018</p> | <p>Section 7(2)(d) - the withholding of the information is necessary to avoid prejudice to measures protecting the health or safety of members of the public</p> | <p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p> |
| <p>Agenda Item No: 6.3 Receipt of Confidential Portion of Minutes - Audit & Risk Committee - 6 March 2018</p> | <p>Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>Section 7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p> <p>Section 7(2)(i) - the withholding of the information is necessary to enable [the Council] to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p> | <p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p> |

CARRIED

The meeting closed with a karakia by Cr Tangonui Kingi at 3.13pm.

The minutes of this meeting were confirmed at the ordinary Council meeting held on 29 May 2018.

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CHAIRPERSON