

**I give notice that  
an Emergency Management Committee Meeting will be held on:**

<b>Date:</b>	<b>Monday, 7 May 2018</b>
<b>Time:</b>	<b>11.00am</b>
<b>Location:</b>	<b>Council Chamber 107 Heuheu Street Taupō</b>

# **AGENDA**

## **MEMBERSHIP**

**Chairperson** Cr Anna Park  
**Deputy Chairperson** Cr Tangonui Kingi

**Members** Mr Andy Hema  
Mayor David Trewavas  
Mrs Tina Jakes  
Cr Kirsty Trueman  
Mr Douglas Wilcox

**Quorum** 4

**Gareth Green**  
**Chief Executive Officer**

## Order Of Business

<b>1</b>	<b>Apologies</b>	
<b>2</b>	<b>Conflicts of Interest</b>	
<b>3</b>	<b>Confirmation of Minutes</b>	
3.1	Emergency Management Committee Meeting - 20 November 2017 .....	3
<b>4</b>	<b>Reports</b>	
4.1	Presentation: Emergency Management at Wairakei Power Station .....	4
4.2	Civil Defence Emergency Manager's Report .....	5
4.3	Waikato Civil Defence and Emergency Management Group (WCDEMG) Update .....	6
4.4	Ministry of Civil Defence and Emergency Management (MCDEM) Update .....	7
4.5	Controllers' Update .....	8
4.6	Public Information Manager's Update .....	9
4.7	Waikato Lifelines Update .....	10
4.8	Local Welfare Manager's Update .....	11
<b>5</b>	<b>Confidential Business</b>	
	Nil	

**3.1 EMERGENCY MANAGEMENT COMMITTEE MEETING - 20 NOVEMBER 2017**



**Author:** Raeleen Rihari, Democratic Services Support Officer

**Authorised by:** Brian Fox, Head of Regulatory and Risk

**RECOMMENDATION(S)**

That the public and confidential portion of minutes of the Emergency Management Committee meeting held on Monday 20 November 2017 be confirmed as a true and correct record.

**ATTACHMENTS**

1. Emergency Management Committee Meeting Minutes - 20 November 2017 
2. Emergency Management Committee Meeting Confidential Portion of Minutes (A2206515) 

**4.1 PRESENTATION: EMERGENCY MANAGEMENT AT WAIRAKEI POWER STATION**

**Author:** Raeleen Rihari, Democratic Services Support Officer

**Authorised by:** Brian Fox, Head of Regulatory and Risk

**PURPOSE**

HSE Advisor Louise Macbeth and associates will be in attendance to present information on the emergency management processes and procedures and Wairakei Power Station.

**RECOMMENDATION(S)**

That the Emergency Management Committee receives the information and thanks Ms Louise Macbeth and representatives of Wairakei Power Station for their presentation.

**ATTACHMENTS**

Nil

## 4.2 CIVIL DEFENCE EMERGENCY MANAGER'S REPORT

**Author:** Ian Connon, Civil Defence Emergency Manager

**Authorised by:** Brian Fox, Head of Regulatory and Risk

### PURPOSE

For the Civil Defence Emergency Manager to provide an update to the Committee on civil defence related matters.

### DISCUSSION

- |                     |  |
|---------------------|--|
| 8 - 10 January 2018 | Four NZ-RT6 members assisted with the response in Kaiaua during the Thames flooding event.   |
| 23 January 2018     | Assisted with resident evacuation post clean up following a culvert blowout on State Highway 46.   |
| 7 February 2018     | Undertook a visual inspection flyover of Hipaua hill. Stakeholders and community members were involved.  |
| 17 February 2018    | Marae preparedness pilot programme held at Tokaanu Marae in conjunction with FENZ and Waihereora Health Limited.   |
| 9 & 10 March 2018   | Fifteen volunteers assisted with Tokaanu water contamination event. This included door knocking and issuing boil water notices.  |
| 21 March 2018       | Went on a bus tour with the Great Lake Club around Taupō visiting the water treatment plant and other areas of interest which was finished off with morning tea and a talk around personal preparedness. |
| 25 March 2018       | Attended Greenlea Rescue Helicopter and emergency services open day.   |
| 31 March 2018       | Omori market and the launch of the Omori Kuratau Community Response Plan.  |
| 6 - 8 April 2018    | Taupō Civil Defence team assisted Waikato with their group display at the Waikato Show.  |
| 11 - 13 April 2018  | Four NZ-RT6 members were deployed to National Park to assist with the tornado response. Team members assisted with road closures/security and welfare checks.  |
| 13 April 2018       | Cr Anna Park and CD Emergency Manager attended CPVAG in Ohakune.   |

### Training

- |                  |  |
|------------------|--|
| 12-16 March 2018 | Six staff members and two volunteers attended the Massey University Emergency Management Summer Institute in Wellington. Outcomes of the course included new learnings of hazards, response techniques, welfare and animal welfare issues. |
| 9 April 2018     | Two foundational courses were run with 22 staff attending.   |
| 26 April 2018    | Community Led Centre training was held with St Pauls Church.   |

*Note: NZ-RT6 training is held every week with 10 members.*

### RECOMMENDATION(S)

That the Emergency Management Committee receives the Civil Defence Emergency Manager's report.

### ATTACHMENTS

Nil

**4.3 WAIKATO CIVIL DEFENCE AND EMERGENCY MANAGEMENT GROUP (WCDEMG) UPDATE**

**Author:** Raeleen Rihari, Democratic Services Support Officer

**Authorised by:** Brian Fox, Head of Regulatory and Risk

**PURPOSE**

Mr Lee Hazelwood will be in attendance to provide members with an update on matters relating to the Waikato Civil Defence and Emergency Management Group.

**RECOMMENDATION(S)**

That the Emergency Management Committee receives the Waikato Civil Defence and Emergency Management Group update and thanks Mr Lee Hazelwood for attending.

**ATTACHMENTS**

Nil

**4.4 MINISTRY OF CIVIL DEFENCE AND EMERGENCY MANAGEMENT (MCDEM) UPDATE**

**Author:** Raeleen Rihari, Democratic Services Support Officer

**Authorised by:** Brian Fox, Head of Regulatory and Risk

**PURPOSE**

Ms Suzanne Vowles to provide members with an update on matters relating to the Ministry of Civil Defence and Emergency Management.

**RECOMMENDATION(S)**

That the Emergency Management Committee receives the Ministry of Civil Defence and Emergency Management update and thanks Ms Vowles for attending.

**ATTACHMENTS**

Nil

**4.5 CONTROLLERS' UPDATE**

**Author:** Tina Jakes, Head of Democracy, Governance and Venues

**Authorised by:** Gareth Green, Chief Executive Officer

**PURPOSE**

For the Controllers' to provide a verbal update to the Committee.

**RECOMMENDATION(S)**

That the Emergency Management Committee receives the update from the Controllers'.

**ATTACHMENTS**

Nil



**4.6 PUBLIC INFORMATION MANAGER'S UPDATE**

**Author:** Lisa Nairne, Head of Communications and Customer Relations

**Authorised by:** Gareth Green, Chief Executive Officer

**PURPOSE**

This item is for the Head of Communications and Customer Relations to provide a verbal update to the Committee on public information matters.

**RECOMMENDATION(S)**

That the Emergency Management Committee receives the Public Information Manager's Update.

**ATTACHMENTS**

Nil

**4.7 WAIKATO LIFELINES UPDATE**

**Author:** Denis Lewis, Infrastructure Manager

**Authorised by:** Kevin Strongman, Head of Operations

**PURPOSE**

The Infrastructure Manager will provide a verbal update to the Committee on matters pertinent to his role as Waikato Lifelines Coordinator.

**RECOMMENDATION(S)**

That the Emergency Management Committee receives the Waikato Lifelines Coordinator update.

**ATTACHMENTS**

Nil

**4.8 LOCAL WELFARE MANAGER'S UPDATE**

**Author:** Veronica King, Strategic Partnership Advisor (Welfare Manager)

**Authorised by:** Brian Fox, Head of Regulatory and Risk

**PURPOSE**

For the Taupō Civil Defence Welfare Manager to provide members with an update on matters related to the Local Welfare Committee Group (LWCG).

**DISCUSSION****Previous Engagements/Attendance**

- 6/03/18 - Welfare Coordination Group and Welfare Managers Meet
- 12/04/18 to 16/03/18 - EM Summer Institute Massey Wellington

**Upcoming Meetings/Activities (2018)**

- 21/05/18 - Local Welfare Committee meet – Rural Support Trust
- 24/05/18 to 25/05/18 – Welfare Coordination Centre Training (Hamilton)
- 13/6/18 - Welfare Coordination Group and Welfare Managers Meet (Hamilton)
- 06/08/18 – Local Welfare Committee meet

**RECOMMENDATION(S)**

That the Emergency Management Committee receives the Local Welfare Manager's update.

**ATTACHMENTS**

Nil