

**I give notice that  
an Ordinary Meeting of Council will be held on:**

<b>Date:</b>	<b>Tuesday, 31 July 2018</b>
<b>Time:</b>	<b>1.30pm</b>
<b>Location:</b>	<b>Council Chamber 107 Heuheu Street Taupō</b>

# **AGENDA**

## **MEMBERSHIP**

**Chairperson** Mayor David Trewavas

**Deputy Chairperson** Cr Rosie Harvey

**Members**

- Cr John Boddy
- Cr Barry Hickling
- Cr Rosanne Jollands
- Cr Tangonui Kingi
- Cr Anna Park
- Cr Christine Rankin
- Cr Maggie Stewart
- Cr Kirsty Trueman
- Cr John Williamson

**Quorum** 6

**Gareth Green**  
**Chief Executive Officer**

## Order Of Business

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**3.1 ORDINARY COUNCIL MEETING - 26 JUNE 2018**

**Author:** Shainey James, Democratic Services Officer

**Authorised by:** Tina Jakes, Head of Democracy, Governance and Venues

**RECOMMENDATION(S)**

That the minutes of the Council meeting held on Tuesday 26 June 2018 be confirmed as a true and correct record.

**ATTACHMENTS**

1. Council Meeting Minutes - 26 June 2018 [↗](#)

**3.2 ORDINARY COUNCIL MEETING - 9 JULY 2018**

**Author:** Shainey James, Democratic Services Officer

**Authorised by:** Tina Jakes, Head of Democracy, Governance and Venues

**RECOMMENDATION(S)**

That the minutes of the Council meeting held on Monday 9 July 2018 be confirmed as a true and correct record.

**ATTACHMENTS**

1. Council Meeting Minutes - 9 July 2018 [↔](#)

**4.1 ORDINARY MANGAKINO/POUAKANI REPRESENTATIVE GROUP MEETING - 19 JUNE 2018**

**Author:** Tina Jakes, Head of Democracy, Governance and Venues

**Authorised by:** Gareth Green, Chief Executive Officer

**RECOMMENDATION**

That Council receives the minutes of the Mangakino/Pouakani Representative Group meeting held on Tuesday 19 June 2018.

**ATTACHMENTS**

1. Mangakino/Pouakani Representative Group Meeting Minutes - 19 June 2018 [↗](#)

**4.2 ORDINARY KINLOCH REPRESENTATIVE GROUP MEETING - 28 JUNE 2018**

**Author:** Raeleen Rihari, Democratic Services Support Officer

**Authorised by:** Alan Menhennet, Head of Finance and Strategy

**RECOMMENDATION(S)**

That Council receives the minutes of the Kinloch Representative Group meeting held on Thursday 28 June 2018.

**ATTACHMENTS**

1. Kinloch Representative Group Meeting Minutes - 28 June 2018 [↗](#)

**4.3 ORDINARY FENCES, ROADING, RESERVES & DOGS COMMITTEE MEETING - 3 JULY 2018**

**Author:** Shainey James, Democratic Services Officer

**Authorised by:** Tina Jakes, Head of Democracy, Governance and Venues

**RECOMMENDATION(S)**

1. That Council receives the minutes of the Fences, Roding, Reserves & Dogs Committee meeting held on Tuesday 3 July 2018.
2. That Council adopts Fences, Roding, Reserves & Dogs Committee recommendation FRD201807/06 that Council approves a new three year licence to occupy, with one three year right of renewal, for Fire & Emergency New Zealand for two bays of the Council owned depot building at 220 Omori Rd, Omori as identified in the report attached to the (Committee) agenda.

The minutes of the Fences, Roding, Reserves & Dogs Committee meeting held on 3 July 2018 contain a recommendation to Council. The recommendation is set out below for members' consideration:

**FRD201807/01 RESOLUTION**

Moved: Cr Maggie Stewart  
Seconded: Cr Anna Park

That the Fences, Roding, Reserves & Dogs Committee **recommends to Council** that it approves a new three year licence to occupy, with one three year right of renewal, for Fire & Emergency New Zealand for two bays of the Council owned depot building at 220 Omori Rd, Omori as identified in the report attached to the agenda.

**CARRIED**

**ATTACHMENTS**

1. Fences, Roding, Reserves & Dogs Committee Meeting Minutes - 3 July 2018 [⇒](#)

**5.1 NAMING OF PUBLIC ROADS - 60 PAREKAWA DRIVE SUBDIVISION**

**Author:** Darren Clark, Resource Consents Planner

**Authorised by:** Brian Fox, Head of Regulatory and Risk

**PURPOSE**

This item is being presented to Council to make a decision on two new road names within a new residential subdivision at 60 Parekawa Drive, Motuoapa.

**EXECUTIVE SUMMARY**

Within the subdivision there are two new public roads that each require a road name. Road 1 will form the new road off Parekawa Drive entering into the subdivision. Road 2 will form a short cul-de-sac off Road 1. The developer has selected their preferred road names which reflect native flora. Construction works for the subdivision are well under way and near completion.

The road names are considered to be appropriate given that there are no duplications or similarities to other road names in the Taupō District.

Appropriate consultation has been undertaken with iwi and the Emergency Services.

The preferred option is to approve the road names proposed by the developer.

**RECOMMENDATION**

That the following road names for the residential subdivision at 60 Parekawa Drive, Motuoapa be approved:

- Kōhai Way (Road 1)
- Kōhūhū Place (Road 2)

**PURPOSE**

The naming of public roads and allocation of property addresses is Council's responsibility under the Local Government Act 2002. The approved subdivision will contain two public roads that require naming, and these names require approval from Council.

**BACKGROUND**

This item is being presented to Council to make a decision on two public road names within an approved subdivision at 60 Parekawa Drive, Motuoapa.

Subdivision Consent RM050344 was granted on 6 January 2006 for the creation of 26 residential lots over the application site. Timeframes for the consent were extended under RM050344A. The applicant obtained approval of the survey plan in December 2015 and construction works for the subdivision are well under way and near completion.

Please refer to Attachment 1 showing the locality plan and Attachment 2 showing the roading map.

The proposal has not been presented previously.

**DISCUSSION**

The developer for the subdivision at 60 Parekawa Drive, Motuoapa has put forward names for two public roads within this subdivision as follows:

- **Kōhai Way (Road 1)**
- **Kōhūhū Place (Road 2)**



The name “Kōhai” means (as defined by the Māori Dictionary):

“(noun) kōwhai of various species including *Sophora microphylla*, *Sophora tetraptera* and prostrate kōwhai, *Sophora prostrata* - small-leaved native trees common along riverbanks and forest margins and noted for their hanging clusters of large yellow flowers in early spring.”

The name “Kōhūhū” means:

“(noun) kōhūhū, *Pittosporum tenuifolium* - a small native black-barked tree of lowland forest and scrub, having light green leaves with a wavy margin. Commonly cultivated for hedges. Also called rautāhiri and tāwhiri.”

The above names are the developer’s preferred names, however they have also submitted two alternative names as per below:

- Kōmahimahi
- Kōwhai

The name “kōmahimahi” means:

“(noun) mashed kumara.”

The name “kōwhai” means:

“(adjective) be yellow (in colour).  
 (noun) kōwhai various species including *Sophora microphylla*, *Sophora tetraptera* and prostrate kōwhai, *Sophora prostrata* - small-leaved native trees common along riverbanks and forest margins and noted for their hanging clusters of large yellow flowers in early spring.”

All of the above road names have been put forward to the Emergency Services – New Zealand Fire Service, New Zealand Police and St John Ambulance, for comment. All of the feedback from these parties was positive, with none stating any concerns about the road name.

Based on this information it is considered that the names are appropriate. Council has the following options:

1. Accept the names
2. Reject the names
3. Select alternative names

**OPTIONS**

Analysis of Options

The developer has selected their preferred road names and these names are considered to be appropriate given that there are no duplications or similarities to other road names in the Taupō District and because they reflect their wishes to use Maori native flora names. It is not considered effective to reject or select alternative road names given the level of acceptance by key parties.

Option 1. Accept the road names

Advantages	Disadvantages
<ul style="list-style-type: none"> <li>• The road names are unique</li> </ul>	<ul style="list-style-type: none"> <li>• Selection of alternative road names would require further consideration</li> </ul>
<ul style="list-style-type: none"> <li>• There are no other similar road names within the District.</li> </ul>	
<ul style="list-style-type: none"> <li>• There has not been any negative feedback on the names</li> </ul>	

Option 2. Reject the road names

Advantages	Disadvantages
<ul style="list-style-type: none"> <li>• Opportunity to select potential alternative</li> </ul>	<ul style="list-style-type: none"> <li>• Selection of alternative names would be</li> </ul>

names that may be more suitable	required
	<ul style="list-style-type: none"> <li>• Further consultation would be required</li> </ul>

Option 3. Select alternative names

Advantages	Disadvantages
<ul style="list-style-type: none"> <li>• Council could select potential alternative names that may be more suitable</li> </ul>	<ul style="list-style-type: none"> <li>• Further consultation would be required</li> </ul>
	<ul style="list-style-type: none"> <li>• The item would be required to be represented after consultation.</li> </ul>

Analysis Conclusion:

It is considered appropriate to accept the road names presented by the developer.

**CONSIDERATIONS**

**Financial Considerations**

There are no financial impacts associated with the proposal.

**Legal Considerations**

Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002. The matter will enable the Council to meet the current and future needs of communities for good quality infrastructure (i.e. efficient, effective and appropriate to present and anticipated future circumstances).

The matter assists Council in the performance of Council's regulatory function.

The proposed names have been evaluated with regards to the relevant road naming regulations and are consistent with these requirements.

**Policy Implications**

There are no known policy implications.

**Risks**

There are no risks associated with the selection of these names.

**SIGNIFICANCE OF THE DECISION OR PROPOSAL**

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

**ENGAGEMENT**

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

**CONSULTATION**

In addition to the consultation that is outlined above, consideration and internal consultation has been completed to ensure that the relevant matters are covered.

- Tangata Whenua consultation is complete with no objections raised.
- Community views and preferences consultation is complete with no objections raised by the following parties:
  - Emergency Services – New Zealand Fire Service, New Zealand Police and St John Ambulance

**COMMUNICATION/MEDIA**

No communication/media is required.

**CONCLUSION**

Construction of the public roads and subdivision works is near complete and the developer wishes to obtain Council approval for the road names so that the new allotments can be addressed in accordance with Sections 319A and 319B of the Local Government Act 2002. No objections were received in regard to the proposed road names from Emergency Services or iwi and no other consultation is required.

**ATTACHMENTS**

1. Locality Map [⇨](#)
2. Roothing Map - 60 Parekawa Drive

**5.2 CONTRACT TDC/1718/236 ROAD MARKING**

**Author:** Roy Menton, Senior Engineering Officer - Transportation Operations

**Authorised by:** Kevin Strongman, Head of Operations

**PURPOSE**

This report is to seek Council approval to award the tender for Contract TDC/1718/236 Road Marking 2018 – 2021.

**EXECUTIVE SUMMARY**

The previous road marking contract expired on 30 June 2018. The tender for the road marking for the next three years was advertised and closed on Friday 1 June 2018. Three tenders were received and evaluated using the Lowest Price Conforming method according to the Procurement Manual.

The lowest price conforming tender was submitted by Roadrunner Markers Ltd with a tender price of \$739,520 excl GST. Roadrunner Markers Ltd are the current contractor for this work.

**RECOMMENDATION(S)**

That Council accepts the Tender for Contract TDC/1718/236 for Road Marking 2018 - 2021 submitted by Roadrunner Markers Ltd for the sum of \$739,520 [excl. GST] and authorises His Worship the Mayor and the Chief Executive to sign the Contract Document(s) and attach the Council's Common Seal to them.

**BACKGROUND**

The proposal has not been presented previously.

The current Taupō District Council Road Marking expired on 30 June 2018. This contract will be effective from 1 September 2018 (no road marking is undertaken during winter).

**DISCUSSION**

The tender for Contract TDC/1718/236 – Road Marking 2018 – 2021 was tendered on Tenderlink and closed on Friday 1 June 2018.

The term of the contract is initially for a 3 year period. An additional 2 extensions of 1 year is available subject to satisfactory performance and agreement by both parties.

The objective of this Contract is to provide safe, consistent and compliant road marking throughout the District that is well maintained in a cost effective manner.

**TENDERS RECEIVED**

Tender documents were issued for a proposed contract on 2 May 2018. Tenders closed on 1 June 2018. Three tenders were received from the following organisations:

Roadrunner Markers Ltd

Spraymarks NZ and

Roadmarker NZ Ltd

Tender prices ranged from \$739,520 to \$1,363,270 Excl GST

The project was estimated at \$811,420 excl. GST.

**TENDER EVALUATION**

Tenders were evaluated on the lowest price conforming method.

**RECOMMENDED CONTRACT PRICE**

The tender submitted by Roadrunner Markers LTD being \$739,520 excl GST over the 3 year contract term.

**OPTIONS**

Council may choose to accept the preferred tender or not. If the tender is not accepted Council will need to retender the work.

**CONSIDERATIONS****Financial Considerations**

The financial impact of the proposal is estimated to be \$739,520 excl. GST.

Long-term Plan/Annual Plan

The expenditure outlined is currently budgeted for under NZTA and Council's subsidised transportation programme to continue the marking of Council's road network.

**Legal Considerations**Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002. The matter will enable the Council to meet the current and future needs of communities for good quality local infrastructure. (i.e. efficient, effective and appropriate to present and anticipated future circumstances).

**Policy Implications**

There are no known policy implications.

**Risks**

There are no known risks.

**SIGNIFICANCE OF THE DECISION OR PROPOSAL**

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

**ENGAGEMENT**

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

**COMMUNICATION/MEDIA**

No communication/media is required.

**CONCLUSION**

It is recommended that Council accepts the tender received from Roadrunner Markers Ltd for the Contract TDC/1718/236 – Road Marking 2018 – 2021.

**ATTACHMENTS**

Nil

**5.3 CONTRACT TDC/1718/211 TITOKI WATER MAIN RENEWAL**

**Author:** Tom Swindells, Asset Manager Water  
**Authorised by:** Kevin Strongman, Head of Operations

**PURPOSE**

This report is to seek Council approval to increase the contract value for Contract TDC /1718/211 Titoki Ave Water Main Renewal.

**EXECUTIVE SUMMARY**

Contract TDC /1718/211 Titoki Ave Water Main Renewal was awarded to Waipa Civil Ltd of Cambridge at the Council Meeting held on 12 December 2017 for the value of \$842,451 (excl. GST).

Unforeseen ground conditions have been encountered during the construction which has resulted in an increase in costs to deliver the works. An additional variation that allows part completion of the 2018/19 Titoki burst control valve project, which is separately funded, has also increased contract costs. An increase in contract value is requested to account for the additional costs.

**RECOMMENDATION(S)**

That Council approves the increase in contract value of Contract TDC/1718/211 Titoki Ave Water Main Renewal by \$168,640.00 (excl GST) giving a new contract value of \$1,011,091 (excl GST).

**BACKGROUND**

Upgrade to the Titoki Falling main is required to provide the capacity to service the growth areas to the south of Taupō. The project renews an existing asbestos cement water main and upsizes it to provide extra capacity. The upgrade is occurring along Titoki Ave, Ingle Ave and Richmond Ave ceasing at Matuku Street.

Three tenders were received for the project with prices ranging from \$842,451, to \$1,118,769. The project was awarded to Waipa Civil Ltd of Cambridge at the Council Meeting held on 12 December 2017 for the value of \$842,451 (excl. GST).

**DISCUSSION**

The contractor has completed approximately 1.5km of 2km of pipe drilling required for the Titoki Rising Main project. Over the final 500m on Richmond Ave they have encountered small to medium sized rock and boulders that they are unable to drill through. With the discovery of the rock/boulders the most cost effective solution now is to complete the works (500m) by open trenching. This method is more expensive than drilling and will result in an increase in the value of the contract. Some of this increase has been accommodated through the contingency in the contract, and by savings made in other areas. Taking these into account the resultant increase will be \$123k. This increase in costs can be funded from our 2018/19 renewals budget for Taupō, so will not have an additional rating impact.

In addition, for the 18/19 year we have a project to install valves on our reservoirs to shut off the reservoir in the event of an earthquake. One of these is to be located at the Titoki reservoir, if we include this as a variation to the contract it would minimise disruption to consumers and we would benefit from having a contractor already on site. The additional cost of the contract for this work is \$45.5k, a figure which is already budgeted for.

We have a shortfall of \$168,640 against the original contract value. The new contract value will be \$1,011,091.

To minimise disruption to the community and to avoid additional variation costs due to delay, a decision was made in early July to instruct the contractor to proceed.

## **CONSIDERATIONS**

### **Financial Considerations**

The financial impact of the proposal is estimated to be an additional \$168,640 plus GST.

#### Long-term Plan/Annual Plan

The expenditure outlined is currently budgeted for as follows:

- \$123,300 from our 2018/19 renewals budget for Taupō of which we have a budget of \$2M.
- \$45,340 from our 2018/19 capital project for Titoki Reservoir Burst Control Valve of which we have a budget of \$75k.

### **Legal Considerations**

#### Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002. The matter will enable the Council to meet the current and future needs of communities for good quality local infrastructure. (i.e. efficient, effective and appropriate to present and anticipated future circumstances).

### **Policy Implications**

There are no known policy implications.

### **Risks**

There are no known risks.

## **SIGNIFICANCE OF THE DECISION OR PROPOSAL**

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

## **ENGAGEMENT**

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.



**COMMUNICATION/MEDIA**

Communication regarding the project delays have been communicated to the local community through additional letter drops, alterations to site signage, and a media release.

**CONCLUSION**

That Council approves the increase in value of Contract TDC /1718/211 Titoki Ave Water Main Renewal by \$168,640.00 giving a new contract value of \$1,011,091.

**ATTACHMENTS**

Nil

## 5.4 ADOPTING THE SPEED LIMITS BYLAW 2018

**Author:** Aidan Smith, Policy Advisor  
**Authorised by:** Kevin Strongman, Head of Operations

### PURPOSE

This paper seeks Council adoption of the Speed Limits Bylaw 2018. A draft response letter to submitters is also attached for your approval.

### EXECUTIVE SUMMARY

Adopting this Speed Limits Bylaw 2018 confirms and implements the decisions made in deliberations on 9 July 2018. Speed limit changes will come into effect on 1 December 2018, with the exception of the reduction to 50km/h for Wairakei Drive (Control Gates Hill), which will take effect on 1 May 2019.

### RECOMMENDATION(S)

That Council:

1. Adopts the Speed Limits Bylaw 2018, and
2. Approves the draft response letter to submitters.

### BACKGROUND

At a meeting on 24 April 2018, Council approved undertaking public consultation on proposed speed limit changes, including a draft Speed Limits Bylaw 2018.

Consultation was run over the period 15 May to 15 June 2018. Council was provided a copy of all submissions, a summary of submissions, and officer's advice taking into account feedback from consultation [9 July 2018 Council meeting papers 4.1 and 4.2 refer].

The Council held hearings on the morning of 9 July 2018, and deliberated in the afternoon.

The deliberation resulted in the following decisions:

*"Council directs officers to include the following speed limits in the draft Speed Limits Bylaw 2018:*

#### **Mangakino**

*Reducing Lake Rd (from Waipapa Rd to 45m west of Rangatira Dr) from 100 to 80km/h*

*Reducing Rangatira Dr (from Waipapa Rd to 90m west of Huamai St) from 100 to 80km/h*

#### **Kinloch**

*Retaining the current 70km/h speed limit on Kinloch Rd from Whangamata Road to just before the international golf course entrance, from that point to Kinloch to be 50km/h*

#### **Acacia Bay**

*Acacia Bay Rd - extending the town end 50km/h section 250m past Jarden Mile*

*Acacia Bay Rd - reducing the Acacia Bay Straight from 100 to 80km/h*

*Acacia Bay Rd - extending the Acacia Bay end 50km/h section 80m past Tupara Rd*

*Wakeman Rd - reducing the current 70km/h section to 50km/h from a safe and appropriate point from Brunette Drive*

#### **Taupo North**

*Reducing Poihipi Rd (from west of Watene Ln to 150m past Tukairangi Rd) from 100 to 80km/h*

*Reducing Poihipi Rd (from Wairakei Dr to west of Watene) from 100 to 50km/h*

*Reducing Wairakei Dr on the Control Gates Hill from 80 to 50km/h.*

*Reducing Wairakei Dr (North of the Control Gates Hill) from 100 to 80km/h*

*Reducing Huka Fall Rd (Southern end - 1675m to past the entrance to Hipapatua/Reid's Farm) from 80 to 50km/h, including Clearwater Ln and Ferndale Way*

*Reducing Huka Falls (from Hipapatua/Reid's Farm) and Huka Falls Loop Rd from 80 to 50km/h*

*Retaining the current 50km/h speed limit on Karetoto Rd (Huka Falls Rd to Prawn Park)*

*Changing Karetoto Rd (the link from Wairakei Drive) from 100 to 50km/h*

*Reducing Rapids Rd (the entire road) from 100 to 80km/h*

### **Taupo**

*Reducing Lake Tce (150m from SH1 to 80m before the northern end of Rainbow Dr) from 100 to 80km/h*

*Changing the Lake Tce current 50/70km/h holiday section to permanently 50km/h and extend this 80m before the northern end of Rainbow Dr*

*Reducing Centennial Dr (extend 60km/h section to 50m past Owen Delany Park) from 100 to 60km/h*

*Reducing Tauhara Rd (from Rifle Range Rd to Miro St) from 70 to 50km/h*

*Reducing Napier Rd (from DeBretts to Lake Tce – current 80km/h section) from 80 to 50km/h*

*Reducing Napier Rd (200m from SH1 to DeBretts – current 100km/h section) from 100 to 80km/h*

*Reducing Kiddle Dr (current 80km/h section) from 80 to 50km/h*

*Reducing Crown Rd (current 100km/h section) from 100 to 80km/h, with the 50km/h limit starting further south.*

### **Western Bays**

*Reducing Omori Rd from Te Pohue Street West to Omori Stream Bridge (the existing 70km/h speed limit zone) from 70 to 50km/h*

*Reducing Omori Rd (from SH 41 to 110m past Ngapera Way) from 100 to 60km/h*

*Reducing Pukawa Rd (from SH 41 to the town entrance – 80m from Kaiuru Ave) from 100 to 60km/h.”*

Officers have amended the draft bylaw to incorporate these changes, including the following distance measurements that needed to be confirmed:

- Kinloch Rd remaining 70km/h for the first 510 metres, then becoming 50km/h.
- For Wakeman Rd, the 50km/h section taking effect at 536m west of the Brunette Dr intersection.
- For Crown Rd, the 50km/h section taking effect at 380m south of the Ashwood Ave intersection.

### **Other matters**

Council also indicated to officers that:

- Mapara Rd should be a priority for consideration in the upcoming 2019 Speed Management Plan.
- Officers should consider the safe and appropriate speed for Te Puke Rd, when the intersection alignment is completed.
- Officers should consider all other (non-speed limit related) feedback and suggestions made in submissions, including safety concerns around the Wairakei Terraces area on Wairakei Dr.

Officers are committed to working closely with the community to consider priorities for speed management in developing the 2019 Speed Management Plan. This will include consideration of all other roads proposed for change through the submissions.

**Noise concerns on Crown Rd**

Speed limit changes for Crown Rd are proposed to help address noise impacts for nearby residents. Officers will also write to the Road Transport Forum, outlining the changes and explaining that noise from trucks is a problem for residents and seeking their cooperation to ensure that drivers are considerate. We will ask the submitters who raised the concerns to keep us informed of whether the speed changes have reduced the impact, and we will follow up with them by mid-2019. At that point, if problems persist, Council could consider options for voluntary or compulsory engine braking restriction signs on Crown Rd.

**OPTIONS ANALYSIS, FINANCIAL CONSIDERATIONS, LEGAL CONSIDERATION, AND RISKS**

The key matters for consideration were discussed in the papers provided for deliberations, including the legal framework and requirements, risks, relevant considerations, travel time impacts, costs and risks [9 July 2018 Council meeting paper 4.2 refers]. No new information has been identified.

Adopting the Speed Limits Bylaw 2018 confirms and implements the decisions made in deliberations on 9 July 2018.

**COMMUNICATION/MEDIA**

A public notice and press release will be issued following the adoption of the Speed Limits Bylaw 2018, and there will be communication when the speed limits come into effect on 1 December 2018.

A response letter will be sent to each submitter advising them of Council's decision. A draft response letter to submitters is attached for your approval.

**CONCLUSION**

Adopting the draft Speed Limits Bylaw 2018 confirms and implements the decisions made in deliberations on 9 July 2018.

Speed limit changes will come into effect on 1 December 2018, with the exception of the reduction to 50km/h for Wairakei Drive (Control Gates Hill), which will take effect on 1 May 2019.

**ATTACHMENTS**

1. Draft Speed Limits Bylaw 2018 for adoption [⇒](#)
2. Draft response letter to submitters [⇒](#)

**5.5 TD2050 REVIEW**

**Author:** Hilary Samuel, Senior Policy Advisor

**Authorised by:** Nick Carroll, Policy Manager

**PURPOSE**

To seek Council's approval to consult on the draft Taupō District 2050 (TD2050).

**EXECUTIVE SUMMARY**

TD2050 2006 is now over ten years old and due for review. Since then, new population projections have been released and new legislative requirements to plan for urban growth introduced. With the District Plan review on the horizon, now is a good time to refine Taupō's landuse pattern ready to be anchored within the District Plan.

Aside from the narrowing of the scope (TD2050 2006 attempted to achieve many objectives outside of landuse), the main difference within TD2050 is the removal of previously identified growth areas. There are three main reasons for this:

- refined and more modest population projections;
- an increased focus, including requirements under the National Policy Statement on Urban Development Capacity (NPS) and Waikato Regional Policy Statement (RPS), on efficient urban development to ensure that future communities are not burdened with infrastructure they do not need/ cannot afford; and
- A recognition that conventional planning mechanisms have not worked for multiply-owned Maori land.

**RECOMMENDATION(S)**

That Council adopts the draft Taupō District 2050 (TD2050) and associated consultation document for consultation and directs officers to carry out consultation according to the special consultative procedure set out in Section 83 of the Local Government Act 2002.

**BACKGROUND**

The proposal has been presented to Council at a workshop on 14 September 2017.

TD2050 2006 is now over ten years old. There are several drivers that have led to its review including:

- refined and more modest population projections;
- The National Policy Statement on Urban Development Capacity (NPS) which requires local authorities to plan for growth;
- Strengthened provisions within the Waikato Regional Policy Statement (RPS) regarding efficient urban development;
- The District Plan is due for review and TD2050 is a key strategic document informing this review; and
- A recognition that conventional planning mechanisms have not worked for multiply-owned Maori land.
- There are now additional tools available to manage issues, for example the infrastructure and financial strategies.

**DISCUSSION**

The key changes within the 2018 version are:

- Streamlined scope which focuses on provision of land for development;
- Alignment with Council's vision and core values;
- A reduction in the number of previously identified growth areas;

- The exception to the above is the addition of land identified within the Ngāti Tūwharetoa Settlement Bill at Five Mile Bay; and
- A focus on intensification and development next to existing settlements rather than development of new areas.

The most significant change within TD2050 is the reduction of the areas previously identified for growth.

The rationale for this change is:

- The growth projections for the local areas and the district as a whole now show that the population will peak and then see a decline, negating the need for all the previously proposed development areas.
- The structure planning provisions which are required for future growth areas within the District Plan are not considered appropriate for multiply-owned Maori land where agreement on the outcomes is needed from all landowners. Furthermore, conventional residential development on leasehold land is unlikely to be supported by the market.
- There are opportunity costs of developing areas for the Council. It could result in Council having underutilisation of infrastructure that has already been provided in other settlements. This means some services cannot be funded or operated effectively, for example, public transport. There will be a cost to ratepayers for maintaining, depreciating and renewing the infrastructure required for the development.
- Disconnected communities caused by population decline also have the potential to create other social issues.
- Under the NPS there is a requirement for local authorities to promote the efficient use of urban land and infrastructure. The RPS also sets out policies on planned and coordinated subdivision use and development, the information required to support new urban development and requires a coordinated approach to growth and infrastructure. The RPS also includes a set of development principles which prioritises existing urban areas rather than the creation of new ones.

Officers have had meetings with various landowners and representatives who are directly affected by the key changes, to discuss the proposed approach and to understand their views. These meetings included interested parties in the previously identified growth areas in the Mapara Valley, Paenoa Te Akau, Rangatira E, Motuopa and Whareroa North. In addition to these meetings, officers intend to write to directly affected landowners and representatives to advise them that we are consulting on TD2050 to actively encourage their input.

Based on this information it is considered that there are 3 options:

**OPTIONS**

Analysis of Options

Option 1. Adopt the draft TD2050 as proposed for consultation

Advantages	Disadvantages
<ul style="list-style-type: none"> <li>• Feedback from the community would be received.</li> <li>• It would allow timely adoption of TD2050 prior to the review of the District Plan.</li> </ul>	<ul style="list-style-type: none"> <li>• There may be some negative reaction to removal of previously identified growth areas.</li> <li>• There may be some negative reaction to supporting growth at Five Mile Bay.</li> </ul>

Option 2. Adopt the draft TD2050 with amendments for consultation

Advantages	Disadvantages
<ul style="list-style-type: none"> <li>• Feedback from the community would be received.</li> <li>• It would allow timely adoption of TD2050 prior to the review of the District Plan.</li> </ul>	<ul style="list-style-type: none"> <li>• There may be some negative reaction to removal of previously identified growth areas.</li> <li>• There may be some negative reaction to supporting growth at Five Mile Bay.</li> </ul>

Option 3. Do not adopt the draft TD2050 for consultation

Advantages	Disadvantages
<ul style="list-style-type: none"> <li>• Would not be the potential negative reaction to the removal previously identified growth areas.</li> <li>• Would not be the potential negative reaction to supporting growth at Five Mile Bay.</li> </ul>	<ul style="list-style-type: none"> <li>• The now outdated TD2050 2006 would remain in place.</li> <li>• The revised TD2050 would not be in place to inform the review of the District Plan.</li> <li>• No community feedback received.</li> </ul>

Analysis Conclusion:

It is recommended that Council adopts the draft TD2050 for consultation.

**CONSIDERATIONS**

**Financial Considerations**

The financial impact of the proposal is estimated to be minimal, limited to advertising and consultation costs. These costs have been identified within existing budgets.

**Legal Considerations**

Local Government Act 2002

The draft TD2050 meets the requirements of the Local Government Act 2002, including the principles of consultation.

**Policy Implications**

There will be implications for other policy areas which may carry out functions to implement TD2050. This includes the Long-term Plan, the District Plan, the Infrastructure Strategy and asset management plans, Te Kaupapa Kaitiaki, structure plans and the Water Supply and Transport strategies. TD2050 is intended to guide the development and future review of these policies and ensure that Council takes an integrated and consistent approach to the management of growth.

**Risks**

As with any consultation process there are risks with how the community receive the information. In this case the removal of previously identified areas of land as growth areas may cause negative reaction from affected landowners. The addition of a future growth area at Five Mile Bay may also cause various reactions from the community.

Council has received a private plan change request for rezoning land to the north of the existing settlement of Whareroa. That application is currently on hold awaiting further information and the commissioning of reports to assess infrastructure upgrade requirements and future demand for rezoning along with the potential risks of oversupply. The 2006 version of TD2050 signalled that this area would be appropriate for some future growth whereas the latest draft version suggests that demand does not justify further expansion. This is likely to be an area of further debate.

**SIGNIFICANCE OF THE DECISION OR PROPOSAL**

Council’s Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;

- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is significant. On this basis the draft will be consulted on according to the Special Consultative Procedure.

## ENGAGEMENT

The proposal is significant, and as such consultation will be carried out in accordance with the special consultative procedure set out in Section 83 of the Local Government Act 2002.

Officers have already undertaken some targeted engagement with landowners in previously identified growth areas. That engagement has shown that:

- From initial engagement with the landowners in the primary residential areas, there is little support for the continued zoning of the Mapara Valley. In fact the current zone provisions maybe frustrating some landowners and making it difficult for them to utilise their land.
- There is concern from the landowners of the growth area at Whareroa that their proposal to rezone land will not be supported.
- There is support for the removal of the growth area at Motuoapa on the basis of adequate supply and no realistic expansion aspirations.
- There is support for the removal of the growth areas from Paenoa Te Akau and Rangatira E in favour of a more targeted approach looking at the use of multiply owned Maori land through the District Plan.

## COMMUNICATION/MEDIA

Decisions made by Council should be communicated in the appropriate manner. It is considered that communication should be undertaken via the following methods:

- Public notice;
- Website;
- Media Release;
- Social Media;
- Direct mail out to directly affected parties.

## CONCLUSION

There has been considerable change within the Taupō District, the legislative framework relating to urban development and also the projections for the population over the next 20 years. It is timely that a review of TD2050 is undertaken to bring the document into line with these factors and to have it in place for the District Plan review. It is recommended that the Council adopts the draft TD2050 for consultation, calls for submissions and holds a hearing if necessary.

## ATTACHMENTS

1. Draft Refresh of TD2050 [↗](#)
2. TD2050 Refresh Consultation Document [↗](#)



**5.6 TAUPO DISTRICT COUNCIL'S SUBMISSION ON THE DRAFT NATIONAL PLANNING STANDARDS**

**Author:** Hilary Samuel, Senior Policy Advisor

**Authorised by:** Nick Carroll, Policy Manager

**PURPOSE**

To seek Council's approval for the draft submission on the Draft National Planning Standards.

**EXECUTIVE SUMMARY**

The Ministry for the Environment has recently released a draft set of National Planning Standards to guide the development of Resource Management Act (RMA) plans including District Plans. The planning standards direct a standard structure to reduce unnecessary variation amongst plans in New Zealand.

As Taupō District Council is just beginning its District Plan review, the new Plan will be developed in the format proposed by the standards. Therefore the submission focuses on some minor improvements and clarifications on how the standards will be implemented.

It is recommended that the Council approves the draft submission and that this be lodged with the Ministry for the Environment.

**RECOMMENDATION(S)**

That Council approves the submission on the Draft National Planning Standards [Attachment 1 – Objective Ref A2260074] and directs officers to lodge the submission with the Ministry for the Environment.

**BACKGROUND**

The proposal has not been presented previously.

The Ministry for the Environment has been working on a set of Standards to guide the development of RMA plans and policy statements for some time (to view the standards please click [here](#)). These were recently released in draft format for consultation. The standards include:

- 18 draft standards (14 relevant to district plans)
  - Structure Standards
  - Form standards
  - Other standards

The planning standards direct a standard structure and form and some standard content for RMA plans and policy statements in New Zealand. In short, the planning standards aim to reduce unnecessary variation in RMA planning documents so that these plans are easier to make and use.

Consultation on the Standards closes on 17 August 2018. It is anticipated that the changes would be gazetted by April 2019 and in most cases amendments to plans must occur within 5 years. Taupō District Council is well positioned, with the District Plan review just getting underway, to implement the Standards. This is one of the main reasons why the District Plan Review has not been progressed earlier.

**DISCUSSION**

There are some minor suggestions, improvements and clarifications that are sought through the submission. Generally though the standards will be relatively straight forward to implement through the review process. Many Councils will be retrofitting their current plan to be consistent with the standards. Although much of this can be done without using the first schedule process, some consequential amendments are likely to need to be consulted on. Taupō District Council will avoid this complicated process by timing the review with the standards.

**OPTIONS**

Analysis of Options

Option 1. Lodge a submission on the National Planning Standards

Advantages	Disadvantages
<ul style="list-style-type: none"> <li>• There is the opportunity to have input and make suggestions where the standards may not work.</li> <li>• May be improvements made to the National Planning Standards as a result of the submission which makes implementing the standards easier.</li> </ul>	<ul style="list-style-type: none"> <li>• Staff time involved with developing a submission.</li> </ul>

Option 2. Do not lodge a submission

Advantages	Disadvantages
<ul style="list-style-type: none"> <li>• No staff time involved in developing a submission.</li> </ul>	<ul style="list-style-type: none"> <li>• No opportunity to have input and make suggestions where the standards may not work.</li> <li>• No improvements made to the National Planning Standards as a result of the submission which makes implementing the standards easier.</li> </ul>

Analysis Conclusion:

It is recommended that the draft submission developed by officers be lodged with the Ministry for the Environment.

**CONSIDERATIONS**

**Financial Considerations**

There is little/no financial impact of the proposal.

**Legal Considerations**

There are no legal impacts of the proposal.

**Policy Implications**

There are implications for the District Plan Review, but as the review is just beginning the National Planning Standards can be incorporated relatively easily.

**Risks**

There are no known risks.

**SIGNIFICANCE OF THE DECISION OR PROPOSAL**

Council’s Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;

- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

#### **ENGAGEMENT**

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision. Engagement with other stakeholders is being carried out by the Ministry for the Environment.

#### **COMMUNICATION/MEDIA**

No communication/media is required.

#### **CONCLUSION**

It is recommended that the draft submission on the National Planning Standards be approved by Council before being lodged with the Ministry for the Environment.

#### **ATTACHMENTS**

1. National Planning Standards Submission [⇒](#)

**5.7 PUBLIC ART SITE APPROVAL**

**Author:** Jessica Simpson, Economic Relationship Manager

**Authorised by:** John Ridd, Head of Economic Development and Business Transformation

**PURPOSE**

The purpose is for Council to give approval to a site for a piece of public art.

**EXECUTIVE SUMMARY**

Council staff have been approached by members of the community and the Taupō Sculpture Trust to enable a new piece of public art to be installed on the north corner of Tongariro Street and Horomatangi Street, as per the attached diagram.

Approval is sought for the site to be made available to install a piece of public art.

**RECOMMENDATION(S)**

That Council gives approval for the site at the north corner of Tongariro Street and Horomatangi Street for public art to be installed.

**BACKGROUND**

The proposal has not been presented previously.

During 2014 The Taupō Sculpture Trust organised a competition for students studying digital technologies at the two Taupō Colleges. The objective was to encourage creativity in designing and building a sculpture to celebrate 100 years of Anzac Day, a tribute to the fallen soldiers. Mathew Forsyth won first prize with his creation depicting a trumpet in the shape of a cross. A commitment was made by the Trust to look at creating a full sized replica of the winning entry or entries, however at the time the TST had other projects prioritised.

On June 19 2017 Mathew Forsyth tragically died when his vehicle crashed into a tree near Taupō and since that event the concept of building a replica of his sculpture has taken on much more significance. (please see the attached proposal)

The proposal is to create a scaled-up replica of Mathew's design and to construct this so that it can be unveiled to coincide with 100 years since the end of World War 1. The end of the war has been seen by many as 'the day the guns went silent', ie Armistice Day, the centenary for which falls on Sunday 11 November 2018. The details of the sculpture have yet to be finalised however the Taupō Sculpture Trust are in discussions with Mr Brake, Mr Forsyth and Mr Wilson to confirm.

**DISCUSSION**

The site proposed is significant as it is directly across the road from the cenotaph, and will fit in well with the story created in that area. The roading team has assessed the site and are comfortable that the sculpture will not impede either pedestrian or traffic sight lines.

Other, pre-approved public art sites were investigated as part of the process however, all were eliminated for varying reasons.

The community group that are fundraising for the sculpture will also cover all costs of installation, the Public Art Fund will not need to be used for this particular project. The corner is due for an upgrade, but not in the near future, the sculpture will be installed so as to be able to be removed and then re-installed when the upgrade occurs.

The RSA have been approached and are supportive of the sculpture and its significance, the Taupō Sculpture Trust have also endorsed this site.

Mr Forsyth, Brake and Wilson have proposed that they will fundraise for the entire cost of the installation through the community. They have already secured much of the materials and requirements for the installation and sculpture itself.

**OPTIONS**

Analysis of Options

Option 1. Approve site for “Bugle” Sculpture

Advantages	Disadvantages
<ul style="list-style-type: none"> <li>• A piece of public art designed by a member of the community is erected on a prominent site.</li> <li>• Another addition to the public art collection of the Taupō District.</li> <li>• A fitting remembrance piece to the fallen soldiers of WW1 on the centenary.</li> </ul>	

Option 2. Not approve the site for the “Bugle”

Advantages	Disadvantages
<ul style="list-style-type: none"> <li>• The corner site remains empty for another piece of public art in the future.</li> </ul>	<ul style="list-style-type: none"> <li>• A piece of public art designed by a member of the community is not erected on a prominent site.</li> <li>• Lost opportunity for another addition to the public art collection of the Taupō District.</li> <li>• Lost opportunity to provide another fitting remembrance piece to the fallen soldiers of WW1 on the centenary.</li> </ul>

Analysis Conclusion:

The preferred option is to approve the site for the “Bugle” sculpture.

**CONSIDERATIONS**

**Financial Considerations**

There is minimal financial implications as all of the cost associated with the sculpture and installation will be fundraised.

**Legal Considerations**

Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002. The matter will enable the Council to meet the current and future needs of communities for good quality local public services. (i.e. efficient, effective and appropriate to present and anticipated future circumstances).

**Policy Implications**

There are no known policy implications.

**Risks**

It is considered that the site approval for the “Bugle” is of low risk

**SIGNIFICANCE OF THE DECISION OR PROPOSAL**

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;

- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

### **ENGAGEMENT**

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

### **COMMUNICATION/MEDIA**

A communications plan will be developed as the project progresses.

### **CONCLUSION**

As discussed above, this presents a significant opportunity to have another piece of public art installed, designed by a local community member as a fitting tribute to the fallen soldiers of WW1.

### **ATTACHMENTS**

1. Image of Bugle Onsite (Draft) [⇒](#)
2. Sculpture Proposal [⇒](#)

**5.8 RECEIPT OF FINAL STATEMENT OF INTENT DOCUMENTS FROM COUNCIL CONTROLLED ORGANISATIONS**

**Author:** Jessica Simpson, Economic Relationship Manager

**Authorised by:** John Ridd, Head of Economic Development and Business Transformation

**PURPOSE**

For Council to receive the final Statements of Intent from its Council-Controlled Organisations [CCOs]: Taupō Airport Authority [TAA]; Waikato Local Authority Shared Services [WLASS]; Bay of Plenty LASS [BOPLASS]; Destination (Great) Lake Taupō [DGLT] and New Zealand Local Government Funding Agency Limited [LGFA].

**EXECUTIVE SUMMARY**

This item is being presented to Council to formally receive the final 2018/19 SOIs for Taupō Airport Authority [TAA]; Waikato Local Authority Shared Services [WLASS]; Bay of Plenty LASS [BOPLASS]; Destination (Great) Lake Taupō [DGLT] and New Zealand Local Government Funding Agency Limited [LGFA].

The draft SOIs were received by Council at the meeting and Council provided feedback on these at the 24 April meeting which were then passed on to the various CCOs.

The CCOs have considered this feedback and have forwarded the final documents to Council for receipt at this meeting.

To fulfil our legislative requirements under the Local Government Act 2002 Council is obliged to receive these items.

NB: Lake Taupō Protection Trust (LTPT)

The Lake Taupō Protection Project Joint Committee received the final Lake Taupō Protection Trust SOI for the 2018-2019 year at their meeting on 21 June 2018.

**RECOMMENDATION(S)**

That Council receives the final 2018/19 Statements of Intent for:

- (a) Taupō Airport Authority;
- (b) Waikato Local Authority Shared Services;
- (c) Bay of Plenty Local Authority Shared Services;
- (d) Destination (Great) Lake Taupō; and
- (e) Local Government Funding Agency Limited.

**BACKGROUND**

This item is being presented to Council to formally receive the final 2018/19 SOIs for Taupō Airport Authority [TAA]; Waikato Local Authority Shared Services [WLASS]; Bay of Plenty LASS [BOPLASS]; Destination (Great) Lake Taupō [DGLT] and New Zealand Local Government Funding Agency Limited [LGFA].

The draft SOIs were received by Council at the 24 April 2018 meeting and Council provided feedback on these which were then passed on to the various CCOs.

The CCOs have considered this feedback and have forwarded the final documents to Council for receipt at this meeting.

To fulfil our legislative requirements under the Local Government Act 2002 Council is obliged to receive these items.

**DISCUSSION**

The Local Government Act 2002 places three key accountability requirements on CCOs as follows:

1. A six monthly report on operations – due by 1 March each year

2. An annual report – due within 3 months of the end of the financial year i.e. by 30 September
3. A Statement of Intent – draft due by 1 March each year and finalised by 30 June each year

The purposes of these reports are as follows:

**1. Six monthly report on operations:**

The report is required to include information relating to the CCO’s achievement against its performance targets as stated in its Statement of Intent.

**2. Annual report**

This report must include the following:

- Information that is required by its Statement of Intent;
- Information that is necessary to enable an informed assessment of the operations of the organisation. Including a comparison of the performance of the organisation with the statement of intent and an explanation of any material variances between the performances and the statement of intent. It must also state the dividend, if any, authorised to be paid or the maximum dividend proposed to be paid by that organisation for its equity securities (other than fixed interest securities) for the financial year ;
- Audited consolidated financial statements for that financial year; and
- An auditor’s report on those financial statements, the performance targets, and other measures by which performance was judged in relation to the organisation’s objectives.

**Statement of Intent** – for the following year

The draft is due by 1 March to allow Council time to provide feedback and comments by 1 May. Having considered any comments from Council, the CCOs must then deliver their final SOIs to Council before 30 June. The SOI must cover the aspects listed in Attachment 1.

**OPTIONS**

Analysis Conclusion:

Option 1 - **Receive the final SOIs**

Advantages	Disadvantages
<ul style="list-style-type: none"> <li>• Complies with our obligations as a CCO shareholder under the Local Government Act 2002.</li> </ul>	<ul style="list-style-type: none"> <li>• Nil</li> </ul>

Option 2 - **Do not receive the final SOIs**

Advantages	Disadvantages
<ul style="list-style-type: none"> <li>• Nil</li> </ul>	<ul style="list-style-type: none"> <li>• Would not comply with our obligations as a CCO shareholder under the Local Government Act 2002.</li> </ul>

**CONSIDERATIONS**

**Financial Considerations**

**Long-term Plan/Annual Plan**

The expenditure outlined is currently budgeted for under the 2018/2028 Long-term Plan.

**Legal Considerations**

Local Government Act 2002

The matter comes within scope of the Council’s lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002. The matter will enable the Council to meet the current and future needs of communities for good quality performance of Council’s regulatory functions. (i.e. efficient, effective and appropriate to present and anticipated future circumstances).



**Policy Implications**

All CCOs are included in Council long-term strategy as outlined in the 2018/2028 Long Term Plan.

**Risks**

If not formally received the Council will not be following the Local Government Act 2002 obligations as a CCO shareholder.

**SIGNIFICANCE OF THE DECISION OR PROPOSAL**

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

**ENGAGEMENT**

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

**COMMUNICATION/MEDIA**

No communication/media is required.

**ATTACHMENTS**

1. BOPLASS SOI 2018-2021 [⇒](#)
2. DGLT SOI 2018-2021 [⇒](#)
3. LGFA SOI 2018-2021 [⇒](#)
4. TAA SOI 2018-2021 [⇒](#)
5. WCLASS SOI 2018-2021 [⇒](#)

**5.9 COUNCIL ENGAGEMENTS AUGUST 2018 AND CONFERENCE OPPORTUNITIES****Author:** Tina Jakes, Head of Democracy, Governance and Venues**Authorised by:** Gareth Green, Chief Executive Officer**Engagements**

ENGAGEMENT	DAY	DATE	TIME
Workshop – District Plan review (Council Chamber, 107 Heuheu Street, Taupō)	Tuesday	7	2pm-3pm
Workshop – Water Strategy (Council Chamber, 107 Heuheu Street, Taupō)	Tuesday	7	3pm-3.30pm
Workshop – Road Encroachment Policy (Council Chamber, 107 Heuheu Street, Taupō)	Tuesday	7	3.30pm-3.35pm
Emergency Management Committee meeting (Council Chamber, 107 Heuheu Street, Taupō)	Mondayw	13	11am-12.30pm
Turangi/Tongariro Community Board workshop – Long-term Plan 2018-28 projects (Boardroom, Turangi Service Centre)	Tuesday	14	10am-noon
Turangi/Tongariro Community Board meeting (Boardroom, Turangi Service Centre)	Tuesday	14	1pm-4pm
Kinloch Representative Group public forum (Kinloch Community Hall, Mata Place, Kinloch)	Thursday	16	3.30pm-4pm
Kinloch Representative Group meeting (Kinloch Community Hall, Mata Place, Kinloch)	Thursday	16	4pm-5.30pm
Council meeting – Representation Review hearings & deliberations (Council Chamber, 107 Heuheu Street, Taupō)	Monday	20	10.30am-4.30pm
Mangakino-Pouakani Representative Group meeting (Mangakino Service Centre)	Tuesday	21	10am-11.30am
Performance Monitoring Group meeting (closed) (Council Chamber, 107 Heuheu Street, Taupō)	Tuesday	21	1.30pm-2.30pm
Public forum (Council Chamber, 107 Heuheu Street, Taupō)	Tuesday	28	1pm-1.30pm
Council meeting (Council Chamber, 107 Heuheu Street, Taupō)	Tuesday	28	1.30pm-5pm

**Conference and Professional Development Opportunities**

To approve, either prior or retrospectively, Councillor attendance at conferences and professional development courses – *none received at the time of writing.*

**RECOMMENDATION(S)**

That Council receives the information relating to engagements for August 2018.

**ATTACHMENTS**

Nil

**5.10 MEMBERS' REPORTS**

**Author:** Tina Jakes, Head of Democracy, Governance and Venues

**Authorised by:** Gareth Green, Chief Executive Officer

**PURPOSE**

This item permits members to report on meetings/functions they have attended as Council's representative, or on behalf of Council, since the last Council meeting.

The item also provides an opportunity for members to report back, either verbally or by way of tabled information, specifically on conferences, seminars and professional development courses that they have attended.

No debate and/or resolution is permitted on any of the reports.

**CONCLUSION**

Members' reports will be presented at the meeting for receipt.

**RECOMMENDATION(S)**

That Council receives the reports from members.

**ATTACHMENTS**

Nil

**6 CONFIDENTIAL BUSINESS**

**RESOLUTION TO EXCLUDE THE PUBLIC**

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the local government official information and meetings act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
<p><b>Agenda Item No: 6.1</b> Confirmation of Confidential Portion of Ordinary Council Minutes - 26 June 2018</p>	<p>Section 7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>
<p><b>Agenda Item No: 6.2</b> Appointment to Destination Great Lake Taupo Board</p>	<p>Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>
<p><b>Agenda Item No: 6.3</b> Litigation Funding</p>	<p>Section 7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>

I also move that *[name of person or persons]* be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of *[specify]*. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because *[specify]*.