

ATTACHMENTS

Kinloch Representative Group Meeting

16 August 2018

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Kinloch Representative Group Meeting Minutes

28 June 2018

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE KINLOCH REPRESENTATIVE GROUP MEETING
HELD AT THE KINLOCH COMMUNITY HALL, MATA PLACE, KINLOCH
ON THURSDAY, 28 JUNE 2018 AT 10.02AM**

PRESENT: Cr Rosanne Jollands (in the Chair), Mr Tim Brittain, Mr Bruce Campbell, Cr Barry Hickling, Cr Christine Rankin, Ms Belinda Walker

IN ATTENDANCE: Head of Democracy, Governance & Venues, Democratic Services Support Officer

MEDIA AND PUBLIC: Six members of the public

1 APOLOGIES**KIN201806/01 RESOLUTION**

Moved: Cr Barry Hickling
Seconded: Mr Tim Brittain

That the apology from Mayor David Trewavas be received and accepted.

CARRIED**2 CONFLICTS OF INTEREST**

Nil

3 CONFIRMATION OF MINUTES

Refer item 4.1.

4 REPORTS**4.1 KINLOCH REPRESENTATIVE GROUP MEETING - 31 MAY 2018**

Minutes of a meeting of the Kinloch Representative Group held on Thursday, 31 May 2018 had been separately circulated (A2256868). The Head of Democracy, Governance & Venues apologised for the late circulation of the minutes which was due to staffing issues.

KIN201806/02 RESOLUTION

Moved: Mr Bruce Campbell
Seconded: Cr Barry Hickling

That the minutes of the Kinloch Representative Group meeting held on Thursday 31 May 2018 be confirmed as a true and correct record with the following amendment:

- Page 4 – 2nd bullet – Replace the word 'drenched' with 'dredged'

CARRIED**4.2 ACTION POINTS UPDATE**

The following points were noted in relation to the action points:

- Cr Jollands advised that she was meeting with the Senior Policy Advisor next week and would raise the stormwater issues noted as per Ms Walker's email, including staff making contact with Mr Brittain regarding his concerns about the stormwater outlet.

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- Governance staff would pass on member details to the relevant staff person dealing with the respective action/s for the purpose of providing progress updates. A request for Mr Brittain and Ms Walker to be contacted regarding their current actions would also be made.
- Scoping work in relation to the Sports and Recreation Strategy had not yet been approved at a senior level however, the Head of Democracy, Governance & Venues had informed those staff overseeing the Strategy to contact Ms Walker once details had been finalised.
- The Head of Democracy, Governance & Venues advised that staff were waiting for quotes for the domain repair work.
- Cr Jollands was still to meet with Pete Marsters (Bike Taupō) regarding repairs around the Boojum Dell to lake stormwater swale. Cr Jollands and Mr Campbell planned to visit the site after the meeting.
- Cr Jollands had discussed the Seven Oaks setbacks with Dave Lumley (Doc) and confirmed that Doc did have authority to alter those. It was understood that WRC consents would be submitted within the next few weeks.
- Members found the action points updates helpful. The Head of Democracy, Governance & Venues noted that members should also consider what items could be removed.
- The hall windows glass would be replaced with safety glass as part of the current programmed works - *remove item*.
- Development contributions income and expenditure spreadsheet provided at May KRG meeting – *remove item*.
- The Head of Democracy, Governance & Venues advised that the transportation team was aware of the issues in relation to car parking near the store / Topsy Trout and were factoring that into the works programme. A member subsequently requested an update from them to address the design plan for the lakefront including foreshore and store car parks, and car parks at the domain. In reply, another member noted that a prioritisation plan that identified more immediate and long term requirements be considered as there were other components such as bylaws for parking restriction times, public consultation that needed to be factored in, all of which would take time.

KIN201806/03 RESOLUTION

Moved: Ms Belinda Walker
Seconded: Cr Christine Rankin

That the Kinloch Representative Group receives the current action points update.

CARRIED

4.3 UPDATE ON THE REPRESENTATION REVIEW

The following was noted during questions, answers and related discussion:

- Information on the initial proposal was attached to the report (A2244361).
- Although it had been publicly advertised in local newspapers, the community representatives were disappointed as none were aware that there was an opportunity for members of the public to meet with the Head of Democracy, Governance & Venues – who would be based in the hall from 1pm-3pm following the meeting - and ask any questions. The Head of Democracy, Governance & Venues advised that she was happy to schedule another visit. Discussions subsequently ensued in relation to communication processes. Due to costs involved, Council did not undertake mailouts with the exception of rate notice mailouts which, if timing aligned, additional notices could be included. Council utilised a mixed approach including organisational contacts, social media, council website, and various publications to get information out to the public as there was no single full-proof way to do that.
- There had been some submissions received from Kinloch residents that supported the implementation of a Kinloch / Oruanui ward.
- The estimated population of the Kinloch / Oruanui ward was 3,000 people, of which approximately

800 were from Kinloch.

- One member felt Kinloch was better off under the current representation arrangements and believed that the focus for Kinloch residents would diminish with the introduction of a new ward.
- Guiding principles and rules set out measures for population and representation, and communities of interest. Members were urged to make a submission before the closing date if they did not agree with what was being proposed.

KIN201806/04 RESOLUTION

Moved: Cr Christine Rankin

Seconded: Mr Tim Brittain

That the Kinloch Representative Group receives the update on the Representation Review.

CARRIED

4.4 MEMBERS' REPORTS

Cr Rosanne Jollands

- Asked if members were comfortable with changing from monthly meetings to six-weekly meeting noting that a meeting (if required) could be scheduled at any time. Also undertook to ask members beforehand if they would like anything on agenda, and would try to get someone to come and present at each meeting as this was a good way to build connections. Had arranged for Kathy White, WRC, to present at the next meeting. In response, members asked if Dave Lumley could come in and explain the rationale for the Seven Oaks decisions; TDC staff could share information in relation to planting plans, poplars at domain; and if Iwi / hapu representatives could be invited at some stage. Subsequently agreed that the next meeting would be held on Thursday, 16 August at 3.00pm – public forum at 2.30pm.
- Cr Hickling asked if all members could receive a copy of the esplanade reserve plans. Cr Jollands noted that the beauty of reserve had been retained which was great.
- Received a call from a concerned resident about letterboxes placed on the reserve on Candy Lane. Understood that this was to make it easier for mail delivery.

Ms Belinda Walker

- Felt that there needed to be some further discussion around communications in relation to Kinloch to ensure a good flow of information. Had a discussion with the Communications Advisor about utilising the community board located at the roundabout and emailing communications to the KCA at kinlochcommunity@gmail.com for wider distribution. Considered that at some point a mail out should also be done including an introduction piece - including outcomes achieved - of the various key community groups and organisations eg KRG (LTP submission items that were approved), KCA, Friends of Kinloch. KRG was Kinloch's connection to Council that addressed major 'Kinloch' items eg consents, infrastructure; KCA's major purpose was social connectivity and an email channel; Friends of Kinloch was a general ratepayers, advocacy and interest group whose general business was the future development and betterment of Kinloch. The Head of Democracy, Governance & Venues would discuss the suggested ideas further with the Head of Communication & Customer Relations and also look into the roundabout board option.
- Noted that there was a meeting with MOE next Friday, 6 July regarding the planned preschool. Once fully approved, would need to arrange a licence for the preschool to occupy the hall through the Solicitor – Property and undertake community consultation. MOE had been very positive about the proposal because there was no similar service in Kinloch. Hoped to be operating in approximately 3 months. Additionally, as a business case to support hall extensions occupancy needed to be maximised therefore the preschool could slot in and use the hall in those times that it was not being used. Noted that the kindy used the hall as a base only as 80% of time they were outdoors. Others could also book and share the hall during that time.

Cr Christine Rankin

- Attended 'Building NZ' conference in Wellington which was focussed on building infrastructure. Guest speakers were fantastic and included ANZ's chief economist and Queenstown's CEO amongst others. Key points noted were
 - An architect who had surveyed long-term residents of subdivisions found that successful subdivisions had playgrounds, parks, restaurants, cafes, etc.
 - The chief economist warned about the impacts on small businesses of raising the minimum wage and that interest rates were expected to rise.
 - An earthquake event was predicted every 300 years on the alpine vault line; this was the 301st year.
 - Tourism discussions were great. Tourism was going to happen regardless and could not be stopped therefore it was prudent to prepare for it. Interesting listening to CEO of Queenstown talk about impacts and issues created by visitors / tourism and how that affected residents and local infrastructure. Everything was super expensive, there was parking problems, the average house price was \$1M. The government's new fund was a great gift to Queenstown. Taupō is Queenstown 20 years ago. Needed to get infrastructure right now to prepare so we did not end up facing the same problems as Queenstown. Absolutely right to look 20-30 years ahead. Council's were now legislatively required to do 30 year infrastructure plans.
 - Development and subdivisions could be ruined very easily.

Note: Cr Jollands asked if Cr Rankin could share her report on attending this conference with KRG members once finalised.

Mr Tim Brittain

- Had received concerns about campervans. Thought there was a provision at the marina for four campervans excluding peak times. Councillors' clarified that campers could not park on the lakefront or council reserves, however they could park on the roadside out front of a private residences. Members were encouraged to call council if campervans were observed parked overnight as security could be dispatched to patrol and issue fines if needed. Legislation was very broad and permissive. If Council tried to go against it, they risked being taken to court by NZMCA.

Cr Barry Hickling

- Concerned that a fence built by TDC in response to a complaint about golf balls going over the fence into neighbouring properties four months ago was still not completed.

Mr Bruce Campbell

- Showed an old letterbox found at the transfer station that was labelled Okaia Drive. Another member questioned which property it may have originated from.

KIN201806/05 RESOLUTION

Moved: Mr Tim Brittain

Seconded: Cr Christine Rankin

That the Kinloch Representative Group receives the reports from members.

CARRIED

5 CONFIDENTIAL BUSINESS

Nil

The Meeting closed at 11.22am.

Kinloch Representative Group Meeting Minutes

28 June 2018

The minutes of this meeting were confirmed at the Kinloch Representative Group Meeting held on 23 August 2018.

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CHAIRPERSON

Kinloch Representative Group Action Sheet 2018 - (A2155529)				
Item No.	Meeting Date	Subject	Task	Outcome
4.2	15/02/2018	Kinloch Development	Suggestion that yellow no parking lines be painted from the public phone box up the rise towards Nisbet Terrace. People often parked on both sides of the road which being quite narrow, left very little room for other road users to pass through.	Options are being developed for No Stopping At All Times from the shop towards Nisbet Terrace and will be forwarded to the group for discussion in the near future, particularly the length. Consultation with the community will be undertaken, particularly with those residents directly impacted. Also considering a P30 parking restriction outside the shop which will stop vehicles parking all day and give people a chance to order a coffee etc at the shop. This will need to be discussed with the shop owner. Any new signs and markings will need to be approved by the Fences, Roading Reserves & Dogs (FRReD) committee in order for these to be enforceable. We aim to have this ready in time for the November FRReD meeting. As part of the plan, we are also considering a new footpath outside the shop ie concrete the grass berm so pedestrians can walk freely without walking around tables and signage etc.
4.2	31/05/2018	Kinloch Domain	Repairs to the carpark area where the buses park	Work programmed to be completed by end of month.
4.2	31/05/2018	Boojum Dell	Reinstatement to swale - Bike Taupo	Email sent to Cr Jollands advising that this work will be completed before the end of August. Bike Taupo has also submitted a funding application to lay metal on the track all the way down the gulley.

4.4	31/05/2018	Whangamata Road	Timeframes requested for safety improvements to Whangamata Road.	Regarding Whangamata Road safety issues, issues with extensive wheel track rutting marking the road have been identified - will look at repairing as part of the road maintenance contract. Also proposing to install a right turn bay into Whangamata Road and some localised widening at the Kinloch transfer station in this financial year. Have also arranged for some removal of high shoulder along Whangamata Road and will look at installing some AC overlays in the wheel ruts as a holding measure within the next four weeks.
4.4	31/05/2018	Parking adjacent to shop	This was being used as long term parking especially during the peak holiday times which affected people wanting to access the shop or Topsy Trout.	Dealt with at Item 4.2 'Kinloch Development' (<i>remove item</i>).
4.4	31/05/2018	Erosion	Erosion issues around the lake have been prioritised. Further information requested regarding the timing of this work.	The District Parks Operations Manager is currently finding out if a resource consent is required for beach nourishment. If this is advanced it will require community input.
4.4	31/05/2018	Sports & Recreation Strategy	Request made for early consultation with Kinloch in relation to this Strategy. Ms Walker would like to engage directly with staff.	Request forwarded to the Parks and Recreation Specialist Tony Strange. Item will be presented to Group at an upcoming meeting.
4.4	31/05/2018	Kinloch Transfer Station	Review of opening hours at the Transfer Station as part of the Waste Minimisation Management Plan. Consultation with community will be required.	The Plan was adopted by Council on 26 June. Staff would work with the Kinloch Community Association to progress and look at trialing new hours.
4.2	28/06/2018	Action Points - Stormwater concerns	Mr Brittain raised concerns about the marina stormwater outlet.	The Head of Operations advised that his team was currently looking into this and would report back once completed.
4.2	28/06/2018	Action Points - Stormwater concerns	Concerns noted in relation to stormwater run-off from Loch Eagles. A complaint was subsequently submitted to WRC who were investigating.	KRG members emailed WRCs response to the developers on 09/08.
4.4	28/06/2018	Members' Reports - Presenters at future meetings	Members asked if Dave Lumley (DoC) could come in and explain the rationale for the Seven Oaks decisions; TDC staff could share information in relation to planting plans - Poplars at the domain; Iwi/hapu representatives be invited at some stage.	Planting plans' - current agenda item. Cr Jollands to follow up with Mr Lumley.
4.4	28/06/2018	Members' Reports - Esplanade Reserve plans	Cr Hickling asked if all members could receive a copy of the esplanade reserve plans.	The Landscape Architect advised that additional parking options were being investigated.

4.4	28/06/2018	Members' Reports - TDC/Kinloch Communications	The Head of Democracy, Governance & Venues undertook to follow up the suggestions for improving communications in relation to Kinloch eg introduction piece on the various community organisations / groups etc.	Cr Jollands to meet with TDC comms team within the next month to develop a communication plan for KRG.
4.4	28/06/2018	Members' Reports - Cr Rankins 'Building NZ' report	Cr Jollands asked if Cr Rankin could share her report once completed with the KRG members.	Email reminder sent to Cr Rankin on 19/07.
4.4	28/06/2018	Members' Reports - Incomplete TDC built fence at golf course	Cr Hickling noted that a fence built by TDC in response to a complaint about golf balls going over the fence into neighbouring properties 4 months ago was still not finished.	The Parks Manager Sports & Horticulture will provide a verbal update.

