

**I give notice that  
a Mangakino/Pouakani Representative Group Meeting will be held on:**

<b>Date:</b>	<b>Tuesday, 16 October 2018</b>
<b>Time:</b>	<b>10.00am</b>
<b>Location:</b>	<b>Boardroom Mangakino Service Centre Mangakino</b>

# **AGENDA**

## **MEMBERSHIP**

**Chairperson** Cr Kirsty Trueman

**Deputy Chairperson** Cr Barry Hickling

**Members** Mayor David Trewavas  
Cr Tangonui Kingi  
Mrs Lisa de Thierry  
Mr Mark Seymour  
Miss Memory Te Whaiti

**Quorum** 4

**Gareth Green**  
**Chief Executive Officer**

## Order Of Business

<b>1</b>	<b>Apologies</b>	
<b>2</b>	<b>Conflicts of Interest</b>	
<b>3</b>	<b>Confirmation of Minutes</b>	
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<b>5</b>	<b>Confidential Business</b>	
	Nil	

**3.1 MANGAKINO/POUAKANI REPRESENTATIVE GROUP MEETING - 21 AUGUST 2018**

**Author:** Raeleen Rihari, Democratic Services Support Officer

**Authorised by:** Kevin Strongman, Head of Operations

**RECOMMENDATION(S)**

That the minutes of the Mangakino/Pouakani Representative Group meeting held on Tuesday 21 August 2018 be confirmed as a true and correct record.

**ATTACHMENTS**

1. **Mangakino/Pouakani Representative Group Meeting Minutes - 21 August 2018**

#### 4.1 COMMUNITY GRANTS 2018/19

**Author:** Rose Prisk, Strategic Partnerships Advisor

**Authorised by:** Dylan Tahau, Head of Community, Culture and Heritage

#### PURPOSE

To consider applications for funding from the Mangakino/Pouakani Community Grants Fund for the 2018/19 financial year.

#### EXECUTIVE SUMMARY

The Group has \$12,500.00 excluding GST available in this first funding round of two for the 2018/19 financial year to allocate to community groups and organisations that provide a service on behalf of Council or for one off events, projects or capital projects, wages / salaries, and vehicle day to day running costs.

#### RECOMMENDATION(S)

That the Mangakino/Pouakani Representative Group approves/declines the following applications for the 2018/19 financial year:

1. \$\_\_\_\_\_ to Atiamuri Community Recreation Club Inc for an AED and cabinet
2. \$\_\_\_\_\_ \* to Waikato River Trails Trust for The Waikato River Trails Summer Sizzler
3. \$\_\_\_\_\_ to Mangakino & Districts Senior Citizens Association Inc to replace the clubrooms stove
4. \$\_\_\_\_\_ to Marotiri Hall Trust towards purchase of further chairs (up to 100) for the hall
5. \$\_\_\_\_\_ to Lake Maraetai Community Association for a community swimming pontoon at Lake Maraetai
6. \$\_\_\_\_\_ to Mangakino Central Charitable Trust for sports equipment for local youth
7. \$\_\_\_\_\_ to Mangakino Rugby League Club Inc to purchase a portable PA system
8. \$\_\_\_\_\_ \* to Mangakino Area School to purchase a portable PA system
9. \$\_\_\_\_\_ \* to Mangakino Area School for kakahu for the kapa haka roopu

*Note: \* denotes GST registered organisation*

#### BACKGROUND

This item is for the Mangakino Pouakani Representative Group ("the Group") to make a decision on the allocation of the community grants for the district.

The Group has \$12,500.00 excluding GST available in this first funding round of two for the 2018/19 financial year to allocate to community groups and organisations who meet the criteria as set out in the revised Grants and Partnerships Policy 2018. Clause 23 of the Grants and Partnership Policy was amended on 26 June 2018 (Council resolution TDC201806/19) to allow independent distributors to distribute community grants to applicants who request funding for wages / salaries on an ongoing basis, and day to day vehicle running costs. This also applies to the Turangi/Tongariro and Mangakino/Pouakani community grants.

Community grants are for groups and/or organisations that provide a service on behalf of Council or, for one-off events, projects or capital projects.

## APPLICATIONS

Nine applications totalling \$39,860.10 were received (refer Attachments 1-9 plus Attachment 10 'Summary sheet of applications received' for further details).

*Note: \* denotes GST registered organisation*

## CONSIDERATIONS

	<b>Applicant</b>	<b>Funds required for...</b>	<b>Amount Requested</b>
1	Atiamuri Community Recreation Club Inc	Atiamuri Village AED and Cabinet	\$3,881.25
2*	Waikato River Trails Trust	New event in Mangakino - "The Waikato River Trails Summer Sizzler"	\$3,038.30
3	Mangakino & Districts Senior Citizens Association Inc	Replacement of clubrooms stove	\$2,499.00
4	Marotiri Hall Trust	Purchase further chairs (up to 100) for the hall	\$5,000.00
5	Lake Maraetai Community Association	Community swimming pontoon for the lake	\$13,832.05
6*	Mangakino Central Charitable Trust	Sports equipment for local youth	\$2,357.40
7	Mangakino Rugby League Club Inc	Purchase a portable PA System	\$3,126.10
8	Mangakino Area School	Purchase a portable PA unit for class and school presentations	\$3,063.00
9	Mangakino Area School	Purchase kakahu for kapa haka group	\$3,063.00
		<b>Total</b>	<b>\$39,860.10</b>

### Financial Considerations

The financial impact is \$12,500.00 excluding GST.

### Legal Considerations

#### Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002. The matter will enable the Council to meet the current and future needs of communities for good quality local public services. (i.e. efficient, effective and appropriate to present and anticipated future circumstances).

### Policy Implications

The proposal has been evaluated against the Long-Term Plan, Annual Plan, and Grants & Partnership Policy.

### Māori Engagement

Council is bound by various Acts to consult and/or engage with Māori, including a duty to act reasonably and in good faith as a Te Tiriti ō Waitangi partner. Equally, Council has a responsibility to develop and proactively foster positive relationships with Māori as key stakeholders in our district, and to give effect to the principles of Te Tiriti ō Waitangi including (but not limited to) the protection of Māori rights and their rangatiratanga over tāonga. While we recognise Māori in general, we also need to work side by side with the three ahi kaa / resident iwi of our district.

Although good faith does not necessarily require consultation, it is a mechanism for Council to demonstrate its existence and commitment to working together as district partners. Appropriately, the report author acknowledges that they have considered the above obligations including the need to seek advice, guidance,

feedback and/or involvement of Māori on the proposed recommendation/s, objective/s, project/s or service/s outlined within this report

### **Risks**

There are no known risks.

### **SIGNIFICANCE OF THE DECISION OR PROPOSAL**

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

### **ENGAGEMENT**

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to making a decision.

### **COMMUNICATION/MEDIA**

Public notification requesting applications by the closing date of 21 September 2018 was advertised through the Taupō & Turangi Weekender, Taupō Times and the Dam City.

Applicants will be advised of the outcome of their applications by email via the new online process and details of grant recipients / allocation will be posted on Council's website.

### **CONCLUSION**

The Group has \$12,500.00 excluding GST available in this first funding round of two for the 2018/19 financial year to allocate to community groups and organisations, however if applications do not meet the criteria set out in the new Grants and Partnerships Policy, there is no requirement to allocate the full amount at this time.

Any unused funds can be held over to next funding round in March 2019.

### **ATTACHMENTS**

1. Atiamuri Community Recreational Club
2. Waikato River Trails
3. Mangakino & Districts Senior Citizens Ass
4. Marotiri Hall Trust
5. Lake Maraetai Community Association.
6. Mangakino Central Charitable Trust
7. Mangakino Rugby League Club
8. Mangakino Area School
9. Mangakino Area School
10. Summary sheet of applications received

**4.2 CURRENT ACTION POINTS UPDATE**

**Author:** Tina Jakes, Head of Democracy, Governance and Venues

**Authorised by:** Kevin Strongman, Head of Operations

**PURPOSE**

To provide an update to members on outstanding items from the previous meetings of the Mangakino-Pouakani Representative Group.

**RECOMMENDATION(S)**

That the Mangakino/Pouakani Representative Group receives the current action points update.

**ATTACHMENTS**

1. MPRG Current Action Sheet (A2175658)

**4.3 DRAFT ROAD ENCROACHMENT POLICY**

**Author:** Tanya Wood, Policy Advisor

**Authorised by:** Alan Menhennet, Head of Finance and Strategy

**PURPOSE**

This item is for the Policy Advisor to discuss the Draft Road Encroachment Policy.

**DISCUSSION**

A Draft Road Encroachment Policy has been developed to assist with managing the wide range of encroachments that are present in our road reserves.

The draft policy includes an approach to deal with parking of vehicles on Council berms, which is a particularly controversial issue. Currently there are limited bylaw tools available to control this activity. The draft policy also allows for people to apply to Council for approval to erect bollards on the berm outside their property. Staff would assess the application and if approved, the bollards would need to be constructed to a specific criteria and maintained by the property owner.

Staff would like the Group's input on the draft policy and feedback on the following:

1. Do you think that there is an issue with people parking on berms?
2. Do you think Council should adopt a policy allowing bollards in appropriate circumstances?

**CONCLUSION**

Staff have provided information on the Draft Road Encroachment Policy to the Group and would appreciate the Group's input and feedback in drafting this policy.

**RECOMMENDATION(S)**

That the Mangakino/Pouakani Representative Group receives the information on the Draft Road Encroachment Policy.

**ATTACHMENTS**

1. Draft Road Encroachment Policy (A2068266)



**4.4 UPDATE FROM THE MANGAKINO COMMUNITY COORDINATOR**

**Author:** Tina Jakes, Head of Democracy, Governance and Venues

**Authorised by:** Kevin Strongman, Head of Operations

**PURPOSE**

This item is for the Community Coordinator to provide an update on any relevant developments since the last Representative Group meeting.

A copy of the Community Coordinator's report is attached.

**RECOMMENDATION(S)**

That the Mangakino/Pouakani Representative Group receives the report from the Mangakino Community Led Development community coordinator.

**ATTACHMENTS**

1. Community Coordinator Report (A2326774)

**4.5 COMMUNITY ISSUES**

**Author:** Tina Jakes, Head of Democracy, Governance and Venues

**Authorised by:** Kevin Strongman, Head of Operations

**PURPOSE**

This item allows for discussion on community issues within the Mangakino-Pouakani area.

**DISCUSSION**

Matters that are of an operational and maintenance nature [e.g. road potholes, leaking water valves, trees, etc.] should be reported to staff for investigation and action in the first instance.

No debate and/or resolution is permitted on any of the issues raised.

**RECOMMENDATION(S)**

That the Mangakino/Pouakani Representative Group receives the information relating to community issues.

**ATTACHMENTS**

Nil

**4.6 MEMBERS' REPORTS**

**Author:** Tina Jakes, Head of Democracy, Governance and Venues

**Authorised by:** Kevin Strongman, Head of Operations

**PURPOSE**

This item permits members to provide feedback on any items of interest arising from meetings/conferences/seminars they have attended over the past month.

**RECOMMENDATION(S)**

That the Mangakino/Pouakani Representative Group receives the information on members' reports.

**ATTACHMENTS**

Nil