

**I give notice that  
an Ordinary Meeting of Council will be held on:**

<b>Date:</b>	<b>Tuesday, 19 March 2019</b>
<b>Time:</b>	<b>2.00pm</b>
<b>Location:</b>	<b>Council Chamber 107 Heuheu Street Taupō</b>

# **AGENDA**

## **MEMBERSHIP**

**Chairperson** Mayor David Trewavas

**Deputy Chairperson** Cr Rosie Harvey

**Members**

- Cr John Boddy
- Cr Barry Hickling
- Cr Rosanne Jollands
- Cr Tangonui Kingi
- Cr Anna Park
- Cr Christine Rankin
- Cr Maggie Stewart
- Cr Kirsty Trueman
- Cr John Williamson

**Quorum** 6

**Gareth Green**  
**Chief Executive Officer**

## Order Of Business

- 1 **Apologies**
- 2 **Conflicts of Interest**
- 3 **Confirmation of Minutes**  
Nil
- 4 **Policy and Decision Making**
  - 4.1 Adoption of supporting information for the consultation document for the amendment of the Long-term Plan 2018-28 .....3
  - 4.2 Adoption of the consultation document for the amendment of the Long-term Plan 2018-28 .....6
- 5 **Confidential Business**  
Nil

**4.1 ADOPTION OF SUPPORTING INFORMATION FOR THE CONSULTATION DOCUMENT FOR THE AMENDMENT OF THE LONG-TERM PLAN 2018-28**

**Author:** Hadley Tattle, Senior Policy Advisor

**Authorised by:** Alan Menhennet, Head of Finance and Strategy

**PURPOSE**

This report seeks Council's adoption of supporting information (attached to this item) for the consultation document for the amendment of the Long-term Plan 2018-28 (consultation document) as required by section 93(G) of the Local Government Act 2002 (LGA).

**EXECUTIVE SUMMARY**

Audit New Zealand have assessed the quality of the supporting information used to prepare the consultation document. The supporting information includes, but is not limited to:

- a) Business case completed by Habilis (A2420653).
- b) Civic Administration Building – high-level requirements (A2419365).
- c) Tongariro Domain masterplan (A2373859).
- d) 61 and 67 Tūwharetoa Street feasibility study (A2416309).
- e) 72 Lake Terrace feasibility study (A2416310).
- f) Taupō Cultural Precinct Civic Administration Community Centre and Museum concept estimate (A2415531).
- g) 72 Lake Terrace concept estimate (A2415532).
- h) 61 and 67 Tūwharetoa Street concept estimate (A2408029).

**RECOMMENDATION**

That Council adopts the following supporting information for the consultation document for the amendment of the Long-term Plan 2018-28:

- a) Business case completed by Habilis
- b) Civic Administration Building – high-level requirements
- c) Tongariro Domain masterplan
- d) 61 and 67 Tūwharetoa Street feasibility study
- e) 72 Lake Terrace feasibility study
- f) Taupō Cultural Precinct Civic Administration Community Centre and Museum concept estimate
- g) 72 Lake Terrace concept estimate
- h) 61 and 67 Tūwharetoa Street concept estimate.

**BACKGROUND**

At the Council meeting on 11 February 2018, Council resolved to direct officers to prepare a draft consultation document as part of an amendment to the Long-term Plan 2018-28 for a new council administration building. The resolutions stated that four options were to be included, and a preferred option was identified. The preferred option is to build a council administration building at 61 and 67 Tūwharetoa Street that is based on high quality materials, with a visually prominent look and feel that activates street frontage, similar to the masterplan developed for the Cultural Precinct.

The draft consultation document was then assessed by Audit New Zealand and the final consultation document now contains a report from the auditor on whether the consultation document gives effect to the purpose set out in section 93B of the LGA and the quality of the information and assumptions underlying the information provided in the consultation document.

Section 93(G) (a) of the LGA states that before adopting a consultation document under section 93A of the LGA, Council must prepare and adopt the information that is relied on by the content of the consultation document adopted under section 93A. Council will adopt the consultation document at this meeting.

Based on this information it is considered that there are two options.

## OPTIONS

The two options Council has are to either adopt the supporting information, or not.

It is recommended that Council adopts the supporting information to assist it to meet its obligations under the LGA.

## CONSIDERATIONS

### Alignment with Council's Vision

Council's vision is 'to be the most prosperous and liveable district in the North Island by 2022'. This is accompanied by a core set of values to underpin decision-making, the following of which are relevant to the supporting information: World Class; Resilient; Authentic; Charming; Vibrant; Quality; and Value.

### Financial Considerations

The financial considerations and implications associated with the supporting information are based on information that Council has viewed and discussed through a series of workshops.

### Legal Considerations

The supporting information has been prepared in accordance with the legislative requirements under the LGA.

### Policy Implications

The policy implications within the consultation document and proposed amendment have been discussed by Council previously and reflect the choices that the Council wishes to discuss with the community during consultation on the issues contained within the consultation document from 2 April to 3 May 2019.

### Māori Engagement

Council is bound by various Acts to consult and/or engage with Māori, including a duty to act reasonably and in good faith as a Te Tiriti o Waitangi partner. Equally, Council has a responsibility to develop and proactively foster positive relationships with Māori as key stakeholders in our district, and to give effect to the principles of Te Tiriti o Waitangi including (but not limited to) the protection of Māori rights and their rangatiratanga over tāonga. While we recognise Māori in general, we also need to work side by side with the three ahi kaa / resident iwi of our district.

Although good faith does not necessarily require consultation, it is a mechanism for Council to demonstrate its existence and commitment to working together as district partners. Appropriately, the report author acknowledges that they have considered the above obligations including the need to seek advice, guidance, feedback and/or involvement of Māori on the proposed recommendations.

### Risks

There is a risk if Council chooses not to follow the process set out in the LGA. This risk has been mitigated through Council's decision making processes to date.

## SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the decision to adopt the supporting information for the consultation document is of low importance.

### **ENGAGEMENT**

The supporting information will be made available on Council's website for those who wish to read the information during the consultation period.

### **COMMUNICATION/MEDIA**

No communication/media is required.

### **CONCLUSION**

This item allows Council to adopt supporting information that is relied on by the content of the consultation document that will be adopted under section 93A.

### **ATTACHMENTS**

1. Business case completed by Habilis (A2420653) [⇒](#)
2. Civic Administration Building - high-level requirements (A2419365) [⇒](#)
3. Tongariro Domain Masterplan (A2373859) [⇒](#)
4. 61 and 67 Tuwharetoa Street feasibility study (A2416309) [⇒](#)
5. 72 Lake Terrace feasibility study (A2416310) [⇒](#)
6. Taupo Cultural Precinct Civic Administration Community Centre and Museum concept estimate (A2415531) [⇒](#)
7. 72 Lake Terrace concept estimate (A2415532) [⇒](#)
8. 61 and 67 Tuwharetoa Street concept estimate (A2408029) [⇒](#)

**4.2 ADOPTION OF THE CONSULTATION DOCUMENT FOR THE AMENDMENT OF THE LONG-TERM PLAN 2018-28**

**Author:** Hadley Tattle, Senior Policy Advisor

**Authorised by:** Alan Menhennet, Head of Finance and Strategy

**PURPOSE**

This item seeks Council's adoption of the consultation document for the amendment of the Long-term Plan 2018-28 (consultation document). It also seeks Council's adoption of the proposed amendment to the Long-term Plan 2018-28 (proposed amendment).

**EXECUTIVE SUMMARY**

Section 93A(1)(a) of the Local Government Act 2002 (LGA) requires Council to adopt a consultation document for an amendment of the Long-term Plan 2018-28. The consultation document will be circulated separately to this item.

Section 93(D) states that the consultation document may have attached to it a copy of the proposed amendment to the long-term plan or state where a copy of the proposed amendment to the long-term plan may be obtained. The proposed amendment will be circulated separately to this item.

The consultation document includes recommended changes by Audit New Zealand made during the audit process.

The proposed consultation period is 2 April – 3 May 2019. This includes a schedule of consultation events. Hearings and deliberations are to be held the working week beginning 4 June 2019 (3 June 2019 is the Queen's Birthday public holiday).

It is important to note the proposed long-term plan amendment (the actual pages that will change in the Long-term Plan 2018-28) is based only on the preferred option. The consultation document provides an assessment (including financial modelling) of all options.

**RECOMMENDATIONS**

1. That Council adopts the proposed amendment to the Long-term Plan 2018-28.
2. That Council adopts the consultation document for the amendment of the Long-term Plan 2018-28, for consultation in accordance with section 93A(1)(a) of the Local Government Act 2002.

**BACKGROUND**

At the Council meeting on 11 February 2018, Council resolved to direct officers to prepare a draft consultation document as part of an amendment to the Long-term Plan 2018-28 for a new civic administration building. The resolutions stated that four options were to be included, and a preferred option was identified. The preferred option is to build a civic administration building at 61 and 67 Tūwharetoa Street that is based on high quality materials, with a visually prominent look and feel that activates street frontage, similar to the masterplan developed for the Cultural Precinct.

The draft consultation document attached was then assessed by Audit New Zealand and the final consultation document now contains a report from the auditor on whether the consultation document gives effect to the purpose set out in section 93B of the LGA and the quality of the information and assumptions underlying the information provided in the consultation document.

**DISCUSSION**

As a result of the audit assessment, some changes have been made to the consultation document from the draft version council adopted for audit on 26 February 2019. In addition to minor wording changes, Audit New Zealand has required the consultation question about a museum to be identified as a separate issue to

the council administration building. Consequently advantages, disadvantages, risks and assumptions have been developed for the museum options. They have also clarified a preferred option needs to be shown.

Based on the direction received at the council meeting on 26 February, the preferred option for the museum issue is to not build a new museum. This means the proposed amendment does not include any funding. Having this preferred option does not preclude council from choosing to include funding for a new museum in the Long-term Plan amendment following consultation with the community.

In addition, Audit New Zealand suggested the car parking options for Tūwharetoa Street be separated out and assessed individually. This resulted in issue A option 3 being split into option 3 (i) and option 3 (ii) including the associated advantages, disadvantages, risks and assumptions.

## **OPTIONS**

### Analysis of Options

The two options council has with this item are to either adopt the consultation document and proposed amendment, or not.

It is recommended that Council adopts the consultation document and proposed amendment to assist it to meet its obligations under the LGA.

## **CONSIDERATIONS**

### **Alignment with Council's Vision**

Council's vision is 'to be the most prosperous and liveable district in the North Island by 2022'. This is accompanied by a core set of values to underpin decision-making, the following of which are relevant to this consultation document and proposed amendment: World Class; Authentic; Charming; Vibrant; Quality; and Value.

### **Financial Considerations**

The financial considerations and implications contained in the consultation document and proposed amendment are based on information included in supporting information that Council has viewed and discussed through a series of workshops. Council formally adopted the supporting information prior to this item in order to meet its obligations set out in section 93(G) of the LGA. The LGA has specific requirements regarding the level of financial disclosure and they are reflected in the consultation document and proposed amendment.

### **Legal Considerations**

The draft consultation document and proposed amendment have been prepared in accordance with the legislative requirements under the LGA.

### **Policy Implications**

The policy implications within the consultation document and proposed amendment have been discussed by Council previously and reflect the choices that the Council wishes to discuss with the community during consultation from 2 April to 3 May 2019.

### **Māori Engagement**

Council is bound by various Acts to consult and/or engage with Māori, including a duty to act reasonably and in good faith as a Te Tiriti ō Waitangi partner. Equally, Council has a responsibility to develop and proactively foster positive relationships with Māori as key stakeholders in our district, and to give effect to the principles of Te Tiriti ō Waitangi including (but not limited to) the protection of Māori rights and their rangatiratanga over tāonga. While we recognise Māori in general, we also need to work side by side with the three ahi kaa / resident iwi of our district.

Although good faith does not necessarily require consultation, it is a mechanism for Council to demonstrate its existence and commitment to working together as district partners. Appropriately, the report author acknowledges that they have considered the above obligations including the need to seek advice, guidance, feedback and/or involvement of Māori on the proposed recommendations.

**Risks**

There is a risk if Council chooses not to follow the process set out in the LGA. This risk has been mitigated through Council's decision making processes to date.

**SIGNIFICANCE OF THE DECISION OR PROPOSAL**

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the decision to adopt the consultation document and associated amendment is of low importance.

**ENGAGEMENT**

A special consultative procedure will be undertaken in accordance with section 93A of the LGA, with consultation from 2 April to 3 May 2019.

**COMMUNICATION/MEDIA**

Communication regarding the consultation will include information sent to those ratepayers who live outside of the district, information in the local paper, information on the Council website and social media. It will also include the schedule of public meetings included in the consultation document.

**CONCLUSION**

This item allows Council to adopt the consultation document and proposed amendment.

**ATTACHMENTS**

Nil