



**I give notice that  
a Turangi/Tongariro Community Board Meeting will be held on:**

<b>Date:</b>	<b>Tuesday, 9 April 2019</b>
<b>Time:</b>	<b>1.00pm</b>
<b>Location:</b>	<b>Boardroom Turangi Service Centre Town Centre, Turangi</b>

# **AGENDA**

## **MEMBERSHIP**

**Chairperson** Mr Andy Hema  
**Deputy Chairperson** Mr Te Takinga New

**Members**  
Cr Tangonui Kingi  
Cr Maggie Stewart  
Mrs Karen Donlon  
Miss Sharlyn Holt  
Mrs Pauline Jenkins-Lyons  
Mr Wally van der Aa

**Quorum** 4

**Gareth Green  
Chief Executive Officer**

## Order Of Business

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<b>2</b>	<b>Conflicts of Interest</b>	
<b>3</b>	<b>Confirmation of Minutes</b>	
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	Nil	

**3.1 TURANGI/TONGARIRO COMMUNITY BOARD MEETING - 12 MARCH 2019**

**Author:** Raeleen Rihari, Democratic Services Support Officer

**Authorised by:** John Ridd, Head of Economic Development and Business Transformation

**RECOMMENDATION(S)**

That the minutes of the Turangi/Tongariro Community Board meeting held on Tuesday 12 March 2019 be confirmed as a true and correct record.

**ATTACHMENTS**

1. Turangi/Tongariro Community Board Meeting Minutes - 12 March 2019

**4.1 PRESENTATION: UPDATE FROM TURANGI POLICE**

**Author:** Raeleen Rihari, Democratic Services Support Officer

**Authorised by:** Tina Jakes, Head of Democracy, Governance and Venues

**PURPOSE**

Turangi police Sergeant Te Reipa (Tere) Morunga will be in attendance to provide an update on local policing.

**RECOMMENDATION(S)**

That the Turangi/Tongariro Community Board receives the update on Turangi policing and thanks Sergeant Te Reipa Morunga for his update.

**ATTACHMENTS**

Nil

**4.2 PRESENTATION: TURANGI ACTION GROUP (TAG)**

**Author:** Raeleen Rihari, Democratic Services Support Officer

**Authorised by:** Tina Jakes, Head of Democracy, Governance and Venues

**PURPOSE**

Mr Zane Cozens will be in attendance to present information on behalf of the Turangi Action Group.

**RECOMMENDATION(S)**

That the Turangi/Tongariro Community Board receives the information and thanks Mr Zane Cozens for his presentation.

**ATTACHMENTS**

Nil

**4.3 PRESENTATION: COMMUNITY REPRESENTATION**

**Author:** Raeleen Rihari, Democratic Services Support Officer

**Authorised by:** Tina Jakes, Head of Democracy, Governance and Venues

**PURPOSE**

Ms Jen Shieff will be in attendance to discuss (personal) views in relation to community representation.

**RECOMMENDATION(S)**

That the Turangi/Tongariro Community Board receives the information and thanks Ms Jen Shieff for her presentation.

**ATTACHMENTS**

1. Paper received from Jen Shieff (A2436998)

**4.4 ACTION POINTS UPDATE**

**Author:** John Ridd, Head of Economic Development and Business Transformation

**Authorised by:** Gareth Green, Chief Executive Officer

**PURPOSE**

This item is to provide an update to members on those items requiring follow up from previous meetings of the Board.

**RECOMMENDATION(S)**

That the Turangi/Tongariro Community Board receives the action points update.

**ATTACHMENTS**

1. Current TTCB Action Sheet (A2128941)

**4.5 TAUPŌ DISTRICT COUNCIL LONG-TERM PLAN AMENDMENT**

**Author:** Philip King, Building Project Manager

**Authorised by:** Gareth Green, Chief Executive Officer

**PURPOSE**

This item is for the Building Project Manager to discuss the Long-Term Plan Amendment in relation to Council's administration building.

**DISCUSSION**

Taupō District Council requires a purpose built building to accommodate the district's administration headquarters and four options being considered. These four options form part of the Long-term Plan Amendment Consultation Document. This consultation document was adopted by Councillor's last week and the following four options will be consulted on with our community during April:

**Issue A – Council administration building**

Option 1: Long-term lease (purposely built by a landlord, investor or developer) [Civic Administration Building - High-level requirements](#)

Option 2: 72 Lake Terrace (the former site) [72 Lake Terrace Feasibility Study](#)

Option 3: 61-67 Tūwharetoa Street (carpark opposite Plateau Restaurant, behind Burger King) [Tūwharetoa Street Feasibility Study](#)

Option 4: Tongariro Domain (as part of the Master Plan) [Tongariro Domain Master Plan](#)

**Issue B – Taupō Museum**

Option 1 – Do not build a new museum

Option 2 – Build a new museum.

A business case was also developed to measure and compare each of the four options.

**CONCLUSION**

The consultation period runs from April 2, 2019 until May 3, 2019. The Board is encouraged to provide feedback and make a submission if wanted as well as ask any questions relating to this project.

**RECOMMENDATION(S)**

That the Turangi/Tongariro Community Board receives the information and .....

**ATTACHMENTS**

Nil



**4.6 TAUPŌ DISTRICT COUNCIL ASSET MANAGEMENT PLANNING**

**Author:** Brent Aitken, Asset Manager - Storm Water and Solid Waste

**Authorised by:** Kevin Strongman, Head of Operations

**PURPOSE**

This item is for the Asset Manager – Storm Water and Solid Waste to provide the Community Board with a high level overview of asset management within the organisation.

**RECOMMENDATION(S)**

That the Turangi/Tongariro Community Board receives the information in relation to Council's asset management planning.

**ATTACHMENTS**

1. Asset Management Presentation Notes(A2433676)

**4.7 TAUPŌ DISTRICT COUNCIL PROJECT MANAGEMENT METHODOLOGY**

**Author:** Travis Delich, Project Management Advisor

**Authorised by:** Kevin Strongman, Head of Operations

**PURPOSE**

This item is for the Project Management Advisor to present information on Council's approach to project management, as well as discuss steps implemented to improve our delivery on current projects.

**DISCUSSION**

Council has an ambitious list of projects to deliver as part of the Long-Term Plan. In an effort to improve our delivery of projects, Council have adopted a project management methodology which sets out what we want to achieve. This includes -

- A consistent and phased approach to project management
- Improvements in understanding the scope of our projects and what we are delivering
- Improvements in the quality of what we are delivering
- Improvements with our project engagement and communication
- Improving how we cluster projects to procure and deliver
- Ensuring we are realising the benefits of the projects we deliver

**CONCLUSION**

This presentation is to support the Community Board to have a better understanding of the process and guidelines staff are expected to follow to help ensure the success of a project.

A PowerPoint is also attached for further information (refer Attachment 1).

**RECOMMENDATION(S)**

That the Turangi/Tongariro Community Board receives the information on project management methodology.

**ATTACHMENTS**

1. TDC Project Management Methodology Powerpoint (A2436996)

**4.8 TURANGI MALL CANOPY AND PAVERS**

**Author:** Denis Lewis, Infrastructure Manager

**Authorised by:** Kevin Strongman, Head of Operations

**PURPOSE**

The purpose of this report is to update community board members on the outcome of investigations into the mall canopy and pavers, their condition and options for both.

**DISCUSSION**

Investigation into the pavers has been undertaken by the transport operations team. They manage amongst other things much of the districts footpath and paver maintenance. His report is attached.

In summary, there are two issues; cracked paving and exposed aggregate concrete primarily caused by vehicle traffic, and cut rock paving being slippery when wet, primarily due to water ingress from either broken glass canopy panels, the severely corroded canopy drainage system or the poorly maintained veranda storm water systems. A range of options have been provided with rough order costs for each option.

The honed paving is typically 40mm thick, which is a standard thickness for pedestrian traffic. These pavers are not designed for vehicles. The pavers can be replaced but there will be a variation in colour due to wear and discolouration of the existing pavers. Where exposed aggregate concrete is cracked it can be cut out and replaced but texture and colour will be difficult to match. However, as long as vehicles have access to the paved area damage to the pavers & concrete will continue. Further work is required to determine implications of restricting vehicle access.

The investigation of the canopy and verandas has been undertaken by structural engineers DBCon. Those reports are also attached.

DBCon have identified that the structural steel elements of the canopies are in good condition and fit for purpose. The main steel gutters however need replacing. DBCon have since confirmed following receipt of construction drawings that the internal down pipes are of PVC construction. A full estimate will be developed.

A range of options or combination of options has been developed for the replacement of the glass panels. Further work is required to determine the level of fixing required for each option, as the current glass panel fixing detail may not be appropriate for some options; the preferred option will then be determined. Once an option is finalised, then estimates can be developed.

DB Con's observations of the internals of the verandas was limited to two areas that were exposed. They have identified that the structural elements within these areas are in relatively good condition but require further investigation to determine the cause of ponding. They further identified maintenance work required to remove/repair/replace damaged boards and clear blockages in the roof storm water systems. Those blockages result in storm water affecting the stability of the cut rock slabs.

The verandas are part of the adjoining buildings and as such the responsibility of that building owner.

There is currently no funding within the 2018 LTP for any of this work.

**CONCLUSION**

A range of options have been developed to address both the paving and canopy deficiencies, however some of those options require further development once preferred options are finalised.

The lack of maintenance on the storm water from verandas is contributing to the slipperiness of the cut rock pavers and will need to be attended to along with the canopy areas to stop storm water ingress to the paved area.

**RECOMMENDATION(S)**

That the Turangi/Tongariro Community Board receives the report on the Turangi Mall Canopy and Pavers.

**ATTACHMENTS**

1. Turangi Mall Pavers Report
2. Turangi Mall Pavers Report - Attachments
3. Turangi Canopies Report
4. Turangi Veranda Report

**4.9 MONTHLY UPDATE ON TURANGI PROJECTS**

**Author:** John Ridd, Head of Economic Development and Business Transformation

**Authorised by:** Gareth Green, Chief Executive Officer

**PURPOSE**

This item is to provide the Community Board with regular updates on the status of Turangi capex projects. A current version of the works matrix is attached (refer Attachment 1).

**RECOMMENDATION(S)**

That the Turangi/Tongariro Community Board receives the update on Turangi projects.

**ATTACHMENTS**

1. Turangi Monthly Projects Update Report (A2437006)

**4.10 TURANGI OPERATIONS REPORT - MARCH 2019**

**Author:** Greg Hadley, Districts Parks Operations Manager

**Authorised by:** Kevin Strongman, Head of Operations

**PURPOSE**

This item is for the District Parks Operations Manager to provide an update on Turangi operations for current and recent months.

**RECOMMENDATION(S)**

That the Turangi/Tongariro Community Board receives the Turangi Operations Report as at April 9, 2019.

**ATTACHMENTS**

1. Turangi Operations Report (A2434686)

**4.11 MEMBERS' REPORTS**

**Author:** Tina Jakes, Head of Democracy, Governance and Venues

**Authorised by:** John Ridd, Head of Economic Development and Business Transformation

**PURPOSE**

This item permits members to provide feedback on any items of interest arising from meetings/conferences/seminars they have attended over the past month, and for the Board to approve either prior or retrospectively, member attendance at conferences and professional development opportunities.

This item also provides the opportunity for members to provide any updates on the Turangi/Tongariro Community Board Community Plan.

No debate and/or resolution is permitted on any of the reports.

**RECOMMENDATION(S)**

That the Turangi/Tongariro Community Board receives the members' reports and community plan updates.

**ATTACHMENTS**

Nil