

**TAUPŌ DISTRICT COUNCIL  
MINUTES OF THE KINLOCH REPRESENTATIVE GROUP MEETING  
HELD AT THE KINLOCH COMMUNITY HALL , MATA PLACE , KINLOCH  
ON THURSDAY, MAY 2, 2019 AT 3.14PM**

- PRESENT:** Cr Rosanne Jollands (in the Chair), His Worship - Mayor David Trewavas, Mr Bruce Campbell, Cr Barry Hickling
- IN ATTENDANCE:** Head of Finance & Strategy, Head of Democracy, Governance & Venues, Head of Operations, Asset Manager Transportation, Administrative Headquarters Building Project Manager, Democratic Services Support Officer
- MEDIA AND PUBLIC:** 4 members of the public

**1 APOLOGIES**

**KIN201905/01 RESOLUTION**

Moved: Mr Bruce Campbell  
Seconded: Cr Barry Hickling

That the apologies received from Cr Christine Rankin, Mr Tim Brittain, and Ms Belinda Walker be accepted.

**CARRIED**

**2 CONFLICTS OF INTEREST**

Nil

**3 CONFIRMATION OF MINUTES**

**3.1 KINLOCH REPRESENTATIVE GROUP MEETING – FEBRUARY 28, 2019**

Minutes of a meeting of the Kinloch Representative Group meeting held on Thursday, February 28, 2019 had been circulated (A2461938).

Correction noted to the minutes (third sub bullet from bottom of page 2):

- change 'Bruce Bartley' to 'Bruce Campbell'.

**KIN201905/02 RESOLUTION**

Moved: Cr Barry Hickling  
Seconded: Mayor David Trewavas

That the minutes of the Kinloch Representative Group meeting held on Thursday, February 28, 2019 be confirmed as a true and correct record.

**CARRIED**

**4 REPORTS**

**4.1 ACTION POINTS UPDATE**

Members went through the action points and confirmed items which could be removed. The following updates were also noted:

- A member suggested consulting with those neighbouring properties on the periphery of the domain where the cricket net would be put in prior to installation. The Head of Operations recommended delaying installation until spring when the weather was more suitable for laying the tile turf.
- In reply to a question about the island on Loch Eagles Rise, the Asset Manager Transportation advised that she was waiting on feedback from residents. Tracking had been completed for vehicles coming out of the road with a boat and trailer, and the island would need to be reshaped to accommodate these. Flexi-posts similar to those on the Spa Road roundabout out front of Countdown had been installed in the interim. Any future works would need to go into the minor improvements programme for prioritisation, therefore she was unable to provide timelines at the current time however, there had been no crashes recorded to date. The Chair suggested parking the item, and advised that going forward she would be happy to talk to residents who had any concerns about it – *remove item*.
- The Head of Operations advised parks and reserves staff were meeting with Tūwharetoa Trust Board representatives the next day to clarify responsibilities and discuss an ongoing maintenance plan for the reserve on Nisbet Terrace. In the interim, the team would do some vegetation clearance. In reply, a member advised that the timber steps leading down to the lake had sunk over time, and were a trip hazard.
- Cr Jollands advised that the 8-9 additional carparks for the esplanade that were originally intended to be installed in March had been put on hold whilst Council completed the wider piece of work through the Transport Strategy; Kinloch parking overall would be included in that work – *remove item*.
- The Asset Manager Transportation advised that tenders for the footpath extension from Kinloch Road to Whangamata Road had just closed and were being evaluated. Works would likely commence in June 2019.
- Cr Jollands advised that a communications plan had been agreed – *remove item*.
- Boojum Dell maintenance had been completed and soil put back in the swale. Noted that barriers were needed to stop people going off track – *remove item*.
- Rubbish bin had been re-installed at golf course – *remove item*.
- Cr Jollands advised that the Parks Manager Sports & Horticulture was reviewing budgets to see if there was funds available (estimated at \$18k) for a toilet on the eastern beach reserve.

#### **KIN201905/03 RESOLUTION**

Moved: Mr Bruce Campbell

Seconded: Cr Barry Hickling

That the Kinloch Representative Group receives the current action points update.

**CARRIED**

#### **4.2 TAUPŌ DISTRICT COUNCIL LONG-TERM PLAN AMENDMENT**

Chairperson Cr Jollands clarified that His Worship, Cr Hickling and herself were not in a position to make any recommendations on the LTP Amendment given their involvement as councillors in deliberations. The Administrative Headquarters Building Project Manager then provided an update on the Long-term Plan 2018-28 amendment process and the following points were noted:

- Consultation was open during April 2019 and was due to close tomorrow, May 3, 2019.
- The four options for the civic administration building were explained. Council's preferred option was to build on the Tūwharetoa Street carpark.
- Submitters were being asked to provide an explanation / rationale for their preferred option.
- It was proposed that the building would be 2,500m<sup>2</sup> with 140 work stations to accommodate 180 staff, a 300m<sup>2</sup> Council chamber, and a Civil Defence emergency operating centre (EOC).
- Council had indicated a desire for the entire building to be built to IL4 standard however, the EOC needed to be built to a higher standard.
- The Cultural Precinct Project master planning work had identified the fact that the Taupō museum was not fit-for-purpose. Council's preferred approach was to leave the museum for now, but submitters could indicate support for museum funding to be included in the Long-term Plan

amendment.

The Chair then invited members of the public to ask the Administrative Headquarters Building Project Manager any questions, as submissions were closing at 5pm the next day.

Key points noted were:

- Carpark requirements (for option 1) were based on 140 staff plus housing for 30 Council pool cars.
- In answer to a question, the Chief Executive advised that Council had to have a preferred option to consult on so that a monetary value could be assigned to the project as per Long-Term Plan requirements, which revolved around budgets. The resulting option (Option 3) decided on was not a unanimous vote however, once the advantages and disadvantages were assessed, Council was happy to proceed with that option.
- Cr Hickling noted that there was a public consultation opportunity at the Topsy Trout on the LTP Amendment following the coffee catch up with His Worship the Mayor and the Chief Executive a few weeks ago, and only one person had attended. In reply, a member of the public noted that although he lived in Kinloch, he had attended meetings in Taupō; he surmised that other Kinloch residents may have done the same.

#### **KIN201905/04 RESOLUTION**

Moved: Cr Barry Hickling  
Seconded: Mr Bruce Campbell

That the Kinloch Representative Group receives the information.

**CARRIED**

#### **4.3 TAUPŌ DISTRICT COUNCIL ASSET MANAGEMENT PLANNING**

This item was deferred until the next Group meeting on June 27, 2019 when the full contingent of community representative members' would be present.

#### **4.4 TAUPŌ DISTRICT COUNCIL PROJECT MANAGEMENT METHODOLOGY**

This item was deferred until the next Group meeting on June 27, 2019, when the full contingent of community representative members' would be present.

#### **4.5 UPDATE ON KINLOCH COMMUNITY PLAN AND VISION**

Cr Jollands noted that the Kinloch Community Association were currently working on design plans for the community hall, which were looking great.

#### **KIN201905/05 RESOLUTION**

Moved: Cr Barry Hickling  
Seconded: Mr Bruce Campbell

That the Kinloch Representative Group receives the information.

**CARRIED**

#### **4.6 MEMBERS' REPORTS**

**Cr Rosanne Jollands**

Thanked the KCA for organising an awesome Kinloch 60<sup>th</sup> anniversary celebration, which many people also attested too through their feedback at dinner.

**Mr Bruce Campbell**

Thanked the Head of Operations for various footpath repairs and concrete laid.

*Note: In response to a question from a member of the public, the Head of Operations undertook to look into the reason why the footpath at Lisland Drive had not been finished, and why the road at the Oakdale subdivision did not continue through to Whangamata Road (which would take pressure off Kinloch Road).*

**KIN201905/06 RESOLUTION**

Moved: Cr Barry Hickling  
Seconded: Mayor David Trewavas

That the Kinloch Representative Group receives the reports from members.

**CARRIED**

**5 CONFIDENTIAL BUSINESS**

Nil

**The Meeting closed at 3.52pm.**

**The minutes of this meeting were confirmed at the Kinloch Representative Group Meeting held on 27 June 2019.**

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**CHAIRPERSON**