

**TAUPŌ DISTRICT COUNCIL  
MINUTES OF THE ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, 107 HEUHEU STREET, TAUPŌ  
ON TUESDAY, 28 MAY 2019 AT 1.30PM**

- PRESENT:** Mayor David Trewavas (in the Chair), Cr John Boddy, Cr Rosie Harvey, Cr Barry Hickling, Cr Rosanne Jollands, Cr Tangonui Kingi, Cr Anna Park, Cr Christine Rankin (until 3.17pm), Cr Maggie Stewart, Cr Kirsty Trueman, Cr John Williamson
- IN ATTENDANCE:** Chief Executive, Head of Finance & Strategy, Head of Operations, Head of Regulatory & Risk, Head of Communications & Customer Relations, Head of Economic Development & Business Transformation, Head of Community, Culture & Heritage, Head of Democracy, Governance & Venues, Senior Reserves Planner, District Events Manager, Infrastructure Manager, Asset Manager Transportation, Operations Manager Three Waters, Administrative Headquarters Building Project Manager, Commercial Manager, Finance Manager, Revenue Manager, Democratic Services Officer
- MEDIA AND PUBLIC:** 32 members of the public  
Taupō & Turangi Weekender

His Worship the Mayor, David Trewavas welcomed everyone to the meeting and advised that item 5.5 (Future Options for Market) would be brought forward and dealt with after item 4.6 and prior to item 5.1. Cr Tangonui Kingi recited a karakia.

- Notes:* (i) *Items were dealt with in the following order: 1-4.6; 5.5; 5.1-5.4; 5.6-6; 6.1-6.3.*
- (ii) *Cr Christine Rankin left the meeting at 3.17pm. She was not present for resolution TDC201905/C03.*

**1 APOLOGIES**

Nil

**2 CONFLICTS OF INTEREST**

Nil

**3 CONFIRMATION OF MINUTES**

**3.1 ORDINARY COUNCIL MEETING - 30 APRIL 2019**

**TDC201905/04 RESOLUTION**

Moved: Cr John Boddy  
Seconded: Cr Rosie Harvey

That the minutes of the Council meeting held on Tuesday 30 April 2019 be confirmed as a true and correct record.

**CARRIED**

**4 RECEIPT OF MINUTES****4.1 ORDINARY MANGAKINO/POUAKANI REPRESENTATIVE GROUP MEETING - 19 MARCH 2019**

In answer to a question, the Chairperson of the Mangakino/Pouakani Representative Group, Cr Kirsty Trueman advised that the disc golf was going very well.

**TDC201905/05 RESOLUTION**

Moved: Cr Kirsty Trueman  
Seconded: Cr Barry Hickling

That Council receives the minutes of the Mangakino/Pouakani Representative Group meeting held on Tuesday 19 March 2019.

**CARRIED****4.2 ORDINARY TURANGI/TONGARIRO COMMUNITY BOARD MEETING - 9 APRIL 2019****TDC201905/06 RESOLUTION**

Moved: Cr Maggie Stewart  
Seconded: Cr Tangonui Kingi

That Council receives the minutes of the Turangi/Tongariro Community Board meeting held on Tuesday 9 April 2019.

**CARRIED****4.3 ORDINARY FENCES, ROADING, RESERVES & DOGS COMMITTEE MEETING - 16 APRIL 2019**

The Chairperson of the Fences, Roading, Reserves & Dogs Committee, Cr Barry Hickling, advised that the traffic control treatments on Wharewaka Road had been put on hold pending further investigation. In answer to a question the Chief Executive confirmed that the matter would be brought back to a future Fences, Roading, Reserves & Dogs Committee meeting.

**TDC201905/07 RESOLUTION**

Moved: Cr Barry Hickling  
Seconded: Cr John Williamson

That Council receives the minutes of the Fences, Roading, Reserves & Dogs Committee meeting held on Tuesday 16 April 2019.

**CARRIED****4.4 ORDINARY KINLOCH REPRESENTATIVE GROUP MEETING - 2 MAY 2019****TDC201905/08 RESOLUTION**

Moved: Cr Rosanne Jollands  
Seconded: Cr Barry Hickling

That Council receives the minutes of the Kinloch Representative Group meeting held on Thursday 2 May 2019.

**CARRIED**

**4.5 ORDINARY TAUPŌ AIRPORT AUTHORITY COMMITTEE MEETING - 13 MAY 2019****TDC201905/09 RESOLUTION**

Moved: Cr Christine Rankin  
Seconded: Cr Rosanne Jollands

That Council receives the minutes of the Taupō Airport Authority Committee meeting held on Monday 13 May 2019.

**CARRIED**

**4.6 ORDINARY TURANGI/TONGARIRO COMMUNITY BOARD MEETING - 14 MAY 2019****TDC201905/10 RESOLUTION**

Moved: Cr Maggie Stewart  
Seconded: Cr Tangonui Kingi

That Council receives the minutes of the Turangi/Tongariro Community Board meeting held on Tuesday 14 May 2019.

**CARRIED**

**5 POLICY AND DECISION MAKING****5.1 TENDER CONTRACT TDC/1819/266 SYSTEM INTEGRATION SERVICES FOR WATER INFRASTRUCTURE**

The Operations Manager Three Waters answered questions and the following points were noted:

- 'System integration services for water infrastructure' was not a defined project, but rather an operational management tool crossing over many different schemes and projects. It was not a 'tender' but a 'request for proposal' based on an hourly rate.
- The estimated costs were not exact, but the best calculation possible based on the last three years.
- CR Automation Limited was based in Napier which would make it relatively easy to get people on site in Taupō district as required.
- The services were essential to enable Council to operate its water and wastewater treatment plans within current staffing levels. The Head of Operations added that the services would support Council to comply with its consents.

Members agreed to accept the contract price submitted by CR Automation Limited, but removed the word "tender" from the resolution to reflect the fact that this was a 'request for proposal' based on an hourly rate.

**TDC201905/11 RESOLUTION**

Moved: Cr Maggie Stewart  
Seconded: Cr Christine Rankin

That Council accepts the contract price of \$1,980,000 [excl. GST] Contract TDC/1819/266 for System Integration Services for Water Infrastructure submitted by CR Automation Limited and authorises His Worship the Mayor and the Chief Executive to sign the Contract Document(s) and attach the Council's Common Seal to them.

**CARRIED**

## 5.2 TENDER CONTRACT TDC/1819/265 WASTE SLUDGE CARTAGE

The Operations Manager Three Waters answered questions and the following points were noted:

- The new approach to waste sludge cartage would reduce truck movements by approximately 80%.
- The trucks were fully sealed and therefore would emit no odour.
- SiteCare Limited was ready to start work and Council staff had had an opportunity to inspect the supplier's machinery.
- Sludge would be pumped into the dewatering unit during normal working hours, therefore noise would not be an issue.
- HydraCare Limited and SiteCare Limited were already discussing staff transfer possibilities.
- No contingency was required as the supplier had offered a fixed price to process sludge up to a set volume, which was double the current volume processed.

### TDC201905/12 RESOLUTION

Moved: Cr Christine Rankin

Seconded: Cr Anna Park

That Council accepts the Tender for Contract TDC/1819/265 for Waste Sludge Cartage submitted by SiteCare Limited for the sum of \$2,393,556 [excl. GST] and authorises His Worship the Mayor and the Chief Executive to sign the Contract Document(s) and attach the Council's Common Seal to them.

**CARRIED**

## 5.3 SPA RD AND KAIMANAWA ST 40KM/HR SPEED LIMIT SIGNS TIME CHANGE

The Asset Manager Transportation advised that the requested changes to operating times had been updated as follows:

The new times to be: 8.15am to 8.50am Monday, Tuesday, Thursday and Friday; 8.35am to 9.10am Wednesday; and 3.10pm to 3.30pm for all school days.

The software operating the lights would be programmed to incorporate the different timings for Wednesdays.

### TDC201905/13 RESOLUTION

Moved: Cr Anna Park

Seconded: Cr Rosanne Jollands

That Council approves changes to the Spa Road and Kaimanawa Street 40km/hr variable school zone speed limit operating times from 8.15am – 8.50am and 3.15pm – 3.35pm currently to become 8:15am to 8:50am Monday, Tuesday, Thursday & Friday;

8:35am to 9:10am Wednesday; and

3:10pm to 3:30pm for all school days to better align with the new Taupō Nui Tia college time-table.

**CARRIED**

## 5.4 E SCOOTER PROPOSAL FOR TAUPŌ

The Asset Manager Transportation summarised the report. In answer to a question, she advised that the Glide Scooter 'app' had a geofence which would limit the speed at which the scooters could travel.

Messrs Dave Wakelin and Michael Opperman were in attendance. In response to questions they advised that:

- They would work with Council staff to ascertain the most appropriate locations for docking stations for the e scooters.

- The recommended speed in the central business district was 12km/hr. 10km/hr was not as safe, as the e scooters could wobble at that lower speed.
- If users did not lock the e scooters back after use, they would continue paying. The e scooters would not be able to left in 'no parking' areas.
- The e scooters would only be available for hire by people aged 18 years and older.
- Helmets were being considered – it was possible that users could pay a small refundable deposit for a helmet and return to certain stores in town.
- The logo/branding had not yet been confirmed.
- Glide e scooters would employ five people to manage the e scooters initially.
- Public liability insurance would be taken out by the company.
- Particular streets could be blocked out if the trial identified any areas of concern/conflict with other users.
- Regular updates would be provided during the trial period.

Members agreed to approve the trial of Glide Scooters as proposed.

### **TDC201905/14 RESOLUTION**

Moved: Cr Rosanne Jollands

Seconded: Cr Anna Park

- 1 That Council approves the trial of Glide Scooters for a period of 8 months from 15 July 2019 to 15 March 2020 at which time a detailed report on the evaluation of the trial be presented to Council to consider a further trial period or approve the use of Glide Scooters to operate in a specified area(s).
- 2 That the Chief Executive be given approval to negotiate conditions for the memorandum of understanding to use the scooters on the footpaths in road reserve for the duration of the trial period.
- 3 That the Chief Executive be given approval to negotiate conditions for the Licence to Occupy should that be required.

**CARRIED**

### **5.5 FUTURE OPTIONS FOR MARKET**

The Senior Reserves Planner and the District Events Manager answered questions and the following points were noted:

- Direction was sought from Council on procurement of the Taupō Market licence to occupy beyond 31 December 2019. Specific details of the licence to occupy would be considered at a later stage.
- Any and all suggestions for a market would be invited, including proposals from parties wishing to operate on a different site to the preferred location, Northcroft Domain.

Members agreed that the Taupō Market should be run by a licenced market operator as opposed to a Council operated market. It was decided that an 'expressions of interest' process would be run and that all expressions of interest would be presented to Council for consideration.

### **TDC201905/15 RESOLUTION**

Moved: Cr Christine Rankin

Seconded: Cr Rosie Harvey

1. That Council approves the process to procure an external operator for a market operation on Council administered land through 'expressions of interest'.
2. That Council acknowledges that the Northcroft Domain is the preferred location for a farmers and craft market operation.

3. That officers will bring back the expressions of interest to Council on 30 July 2019 for consideration.

**CARRIED**

*Note: At the conclusion of item 5.5, Taupō Market licence holder, Mrs Monika Geister, tabled several letters in support of the current Market (A2490704).*

## **5.6 PUBLIC ART - UPANE SCULPTURE SITE**

### **TDC201905/16 RESOLUTION**

Moved: Cr Barry Hickling

Seconded: Cr Christine Rankin

That Council grants permission for 'Upáne' to remain on the current site [above the water treatment plant on Lake Terrace] once purchased by the Taupō Sculpture Trust thus becoming a permanent addition to the public art collection.

**CARRIED**

## **5.7 COUNCIL'S APRIL PERFORMANCE REPORT**

Heads of department summarised their respective sections of the performance report and answered questions, with additional points as noted below:

- Food safety auditors from the Ministry for Primary Industries were on site and the results of the audit would be reported to the Audit & Risk Committee.
- Staff had attended a presentation on proposed changes to civil defence legislation. The changes would affect local councils.
- Unison would be coming in to provide an update following the Taupō power outage a few months ago.
- Work on the fitness deck conservatory at Taupō Events Centre was underway.
- Central business district upgrades had been re-tendered as only one tender was received via the first tender process.
- Exact figures of properties connecting to Waitahanui water would be provided following the meeting.
- The velodrome had been resurfaced at the contractor's cost.
- Poihipi Road would have a second coat of chip seal over the new seal. This would occur between November 2019 and March 2020.
- Taupō Summer Concert artist line up had been announced.
- Taupō Airport Manager, Mr Mike Groome was retiring at the end of May. Ms Kim Gard had been appointed to the role on an interim basis.
- There would be no surplus \$1m TEL earnings to contribute to the TEL community fund this financial year. A policy still needed to be devised to outline what the community fund could be used for.

### **TDC201905/17 RESOLUTION**

Moved: Cr Rosanne Jollands

Seconded: Cr Barry Hickling

That Council notes the information contained in the Council Performance report for the month of April 2019.

**CARRIED**

## 5.8 ELECTION PROTOCOLS FOR ELECTED MEMBERS 2019

### TDC201905/18 RESOLUTION

Moved: Cr Rosanne Jollands  
Seconded: Cr John Williamson

That Council adopts the Taupō District Council "Election Protocols for Elected Members 2019" [A2425941]

**CARRIED**

## 5.9 COUNCIL ENGAGEMENTS JUNE 2019 AND CONFERENCE OPPORTUNITIES

The Head of Democracy, Governance & Venues advised that an additional workshop would be scheduled on Thursday 13 June 2019 – Waioira House.

Approval was given for His Worship the Mayor, David Trewavas and Crs Anna Park, Rosanne Jollands, Christine Rankin and Kirsty Trueman to attend the Local Government New Zealand Annual General Meeting and Conference taking place in Wellington, 7-9 July 2019.

In answer to a question, the Chief Executive advised that flights to the World 70.3 Ironman Championships taking place in Nice, France would be paid for by Council out of the project budget; and costs on the ground would be covered by Ironman.

In answer to another question, the Chief Executive advised that a project update on Ironman 2020 would be brought to a future workshop.

### TDC201905/19 RESOLUTION

Moved: Cr Christine Rankin  
Seconded: Cr Kirsty Trueman

1. That Council receives the information relating to engagements for June 2019.
2. That Council approves the attendance of His Worship the Mayor, David Trewavas and Crs Anna Park, Rosanne Jollands, Christine Rankin and Kirsty Trueman at the Local Government New Zealand Annual General Meeting and Conference taking place in Wellington on 7-9 July 2019.
3. That Council gives approval for His Worship the Mayor, David Trewavas or Deputy Mayor, Rosie Harvey to travel to the World 70.3 Ironman Championships taking place in Nice, France on 7-8 September 2019.

**CARRIED**

## 5.10 MEMBERS' REPORTS

**Cr John Williamson** reported that he, along with several other councillors, had attended an enlightening meeting at Rotary House called by college students to discuss climate change.

### TDC201905/20 RESOLUTION

Moved: Cr Rosanne Jollands  
Seconded: Cr John Williamson

That Council receives the reports from members.

**CARRIED**

**6 CONFIDENTIAL BUSINESS**

**TDC201905/21 RESOLUTION**

Moved: Cr Anna Park  
 Seconded: Cr Christine Rankin

**RESOLUTION TO EXCLUDE THE PUBLIC**

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48[1] of the local government official information and meetings act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
<p><b>Agenda Item No: 6.1</b>                      Confirmation of Confidential Portion of Ordinary Council Minutes - 30 April 2019</p>	<p>Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>Section 7(2)(h) - the withholding of the information is necessary to enable [the Council] to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 7(2)(i) - the withholding of the information is necessary to enable [the Council] to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>
<p><b>Agenda Item No: 6.2</b>                      Receipt of Confidential Portion of Minutes - Taupō Airport Authority Committee - 13 May 2019</p>	<p>Section 7(2)(d) - the withholding of the information is necessary to avoid prejudice to measures protecting the health or safety of members of the public</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>
<p><b>Agenda Item No: 6.3</b>                      Bad Debt Write-Offs</p>	<p>Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>

**CARRIED**



**Cr Tangonui Kingi recited a karakia and the meeting closed at 3.20pm.**

**The minutes of this meeting were confirmed at the ordinary Council meeting held on 25 June 2019.**

.....  
**CHAIRPERSON**