

**TAUPŌ DISTRICT COUNCIL  
MINUTES OF THE ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, 107 HEUHEU STREET, TAUPŌ  
ON TUESDAY, 30 JULY 2019 AT 1.30PM**

**PRESENT:** Mayor David Trewavas (in the Chair), Cr John Boddy, Cr Rosie Harvey, Cr Barry Hickling, Cr Rosanne Jollands, Cr Tangonui Kingi, Cr Anna Park, Cr Christine Rankin, Cr Maggie Stewart, Cr Kirsty Trueman, Cr John Williamson

**IN ATTENDANCE:** Chief Executive, Head of Operations, Head of Finance & Strategy, Head of Communications & Customer Relations, Head of Community, Culture & Heritage, Head of Economic Development & Business Transformation, Infrastructure Manager, Finance Manager, Asset Manager Transportation, Manager: Development Engineering, Facilities Manager, Business Improvement Manager, Administrative Headquarters Building Project Manager, Senior Policy Advisor, Landscape Architect, Senior Environmental Health Officer, Project Management Advisor, Democratic Services Support Officer

**MEDIA AND PUBLIC:** Six members of the public

- Notes:
- (i) *His Worship the Mayor, David Trewavas welcomed everyone to the meeting and Cr Tangonui Kingi recited an opening karakia. His Worship then dedicated a minute's silence in remembrance of esteemed kaumatua Mr Jim Maniapoto, who had sadly passed away in June.*
  - (ii) *Items were heard in the following order: 1 - 5.1, 5.12, 5.2 – 5.11.*
  - (iii) *The meeting adjourned for a short break at the conclusion of item 5.5 (at 3.24pm) and reconvened at 3.27pm. Crs Hickling, Jollands, Stewart, and Trueman were not present when the meeting reconvened; all subsequently re-entered the meeting at 3.29pm.*
  - (iv) *Cr Tangonui Kingi left the meeting at 4.04pm (during item 5.11 – Members' Reports) and re-entered the meeting at 4.06pm.*

#### **LATE ITEM - UPDATE ON SIGNIFICANT PROJECTS**

His Worship the Mayor advised that there was a late item for consideration at the meeting, being 'Updates on Significant Projects' (item 5.12), and sought approval to add this item to the agenda. A brief report from the Chief Executive in relation to the item had also been emailed to members' prior to the meeting.

In reply to a question, the Chief Executive clarified that the purpose of the item was to share current information only; no approvals from members were required.

#### **TDC201907/01 RESOLUTION**

Moved: Cr Barry Hickling  
Seconded: Cr Rosanne Jollands

That Council, pursuant to section 46A(7A) of the Local Government Official Information and Meetings Act 1987, approves that the item 'Update on Significant Projects' be added to the agenda and dealt with at the meeting as the information was not available at the time the agenda was circulated.

**CARRIED**

**1 APOLOGIES**

Nil

**2 CONFLICTS OF INTEREST**

Nil

**3 CONFIRMATION OF MINUTES****3.1 ORDINARY COUNCIL MEETING - 4 JUNE 2019****TDC201907/02 RESOLUTION**

Moved: Cr Anna Park

Seconded: Cr Christine Rankin

That the minutes of the Council meeting held on Tuesday 4 June 2019 be confirmed as a true and correct record.

**CARRIED****3.2 ORDINARY COUNCIL MEETING - 25 JUNE 2019****TDC201907/03 RESOLUTION**

Moved: Cr John Boddy

Seconded: Cr Kirsty Trueman

That the minutes of the Council meeting held on Tuesday 25 June 2019 be confirmed as a true and correct record.

**CARRIED****4 RECEIPT OF MINUTES****4.1 ORDINARY TAUPŌ AIRPORT AUTHORITY COMMITTEE MEETING - 24 JUNE 2019****TDC201907/04 RESOLUTION**

Moved: Mayor David Trewavas

Seconded: Cr Rosanne Jollands

That Council receives the public and confidential portions of the minutes of the Taupō Airport Authority Committee meeting held on Monday 24 June 2019.

**CARRIED****4.2 ORDINARY KINLOCH REPRESENTATIVE GROUP MEETING - 27 JUNE 2019****TDC201907/05 RESOLUTION**

Moved: Cr Rosanne Jollands

Seconded: Cr Christine Rankin

That Council receives the minutes of the Kinloch Representative Group meeting held on Thursday 27 June 2019.

**CARRIED**

#### **4.3 ORDINARY FENCES, ROADING, RESERVES & DOGS COMMITTEE MEETING - 2 JULY 2019**

A member acknowledged the FRRed Committee members sound decision-making, noting that he agreed with all the resolutions made.

In reply to a question, the Asset Manager Transportation advised that consultation on the Oruanui Road / Spa Road refuge barrier had been completed. The next step was to find a contractor to construct it.

##### **TDC201907/06 RESOLUTION**

Moved: Cr Barry Hickling

Seconded: Cr Maggie Stewart

That Council receives the minutes of the Fences, Roothing, Reserves & Dogs Committee meeting held on Tuesday 2 July 2019.

**CARRIED**

#### **4.4 ORDINARY TURANGI/TONGARIRO COMMUNITY BOARD MEETING - 9 JULY 2019**

##### **TDC201907/07 RESOLUTION**

Moved: Cr Maggie Stewart

Seconded: Cr Tangonui Kingi

That Council receives the minutes of the Turangi/Tongariro Community Board meeting held on Tuesday 9 July 2019.

**CARRIED**

### **5 POLICY AND DECISION MAKING**

#### **5.1 CONSIDERATION OF RECOMMENDATIONS FROM MANGAKINO/POUAKANI REPRESENTATIVE GROUP - 16 JULY 2019 - SPORTSGROUND CHANGING FACILITIES**

Mangakino-Pouakani Representative Group (the Group) chair Cr Kirsty Trueman gave an overview of key points / events to date that had led to the decision to put forward the proposed recommendation. The initial scope for a temporary modular type building had changed in favour of a permanent building, and an additional \$200k (in addition to the \$200k already confirmed in the Long-Term Plan) was now requested from Council.

Key points noted during questions, answers and related discussion were:

- Approving the additional \$200k would provide the necessary seed funding to enable the community to source the remaining \$400k through external funders.
- A member noted concerns in relation to due diligence being undertaken - consultation, engagement and investigation work eg feasibility study. Also questioned where the project sat in the Sports and Recreation Strategy currently being developed. Cr Trueman responded noting that the decision to request funds from Council was taken after the community became aware that Turangi had been granted funds for their facility. She felt that the community was not asking for much as the overall footprint of the proposed building was relatively minor and would include changing rooms, showers, toilets, and a small meeting room. Although the overall costs appeared quite high, that was due to cost of commercial grade quality materials required for public buildings.
- Declining the recommendation could result in delays of up to 2-3 years.
- A member noted that there had been robust discussion amongst the Group members as well as key stakeholders in the community.
- A concept plan had been developed solely to enable costs to be scoped. The design did not reflect what the final building would look like.

- In reply to a question, the Chief Executive advised that if approved, the \$200k would be allocated as unbudgeted expenditure now and would show as an expense in the next Annual Plan. It was unlikely that the funds would be expended in the current financial year however, approving the \$200k requested would enable the community to proceed with sourcing the remaining 50% (\$400k) required. In reply to a further question, the Chief Executive noted that it would be the Group's decision whether to approach Council for further funding in the event that the community could not raise the funds required.

### **TDC201907/08 RESOLUTION**

Moved: Cr John Williamson

Seconded: Cr Anna Park

That Council adopts Mangakino/Pouakani Representative Group recommendation MP2019/07/05 and therefore:

1. Approves unbudgeted expenditure of \$200,000.00 (excl. GST) for the Mangakino Sportsground Changing Facilities which is in addition to the current Annual Plan budget of \$200,000 (excl. GST).
2. Notes that the total projected cost is approximately \$800,000.00 (excl. GST).
3. Notes that the balance shortfall will be sought from external funding sources.

**CARRIED**

## **5.2 WHAREROA PRIVATE PLAN CHANGE**

Senior Policy Advisor Hilary Samuel took the item as read and confirmed that the number '36' was to be inserted to replace the 'XX' (of PCXX) in clauses 2. and 2b of the recommendation.

Additional points noted were that the recommendation sought acceptance of the process only at this stage; the Tuwharetoa Joint Management Agreement (JMA) process would be followed allowing the applicant to have a joint hearing panel if they chose to; and all costs would be borne by the applicant.

### **TDC201907/09 RESOLUTION**

Moved: Cr Maggie Stewart

Seconded: Cr Tangonui Kingi

1. That the time limit for the Council to consider the request pursuant to the First Schedule, Clause25(1) be extended from 30 working days from receipt of information from the Proponents (Proprietors of Hauhungaroa No.6) to 37 working days, pursuant to Section 37 of the Resource Management Act 1991.
2. That Council accept, in whole the proposal (as number PC36) in accordance with clause 25(2)(b) of Schedule 1 of the Resource Management Act 1991:
  - a. The Plan Change request as lodged on 20 December 2017, as amended in response to further information requested (including, but not limited to, information dated 9 June 2019);
  - b. Subject to any further relevant information received prior to the notification of PC36.
3. That this request be publicly notified as a private plan change.
4. That Council undertake its functions as set out in Section 6.0 of the Joint Management Agreement (JMA) between the Taupō District Council and Tūwharetoa Māori Trust Board including:
  - a. Giving notice to the request proponent (Proprietors of Hauhungaroa No.6) and Tūwharetoa Māori Trust Board;
  - b. providing 20 workings days for the request proponent to notify the Council of they wish to opt out of the joint hearing process.
5. That Council lodge a (neutral) submission seeking jurisdiction (scope) in relation to such matters as:

- a. Mechanisms – including changes to objectives, policies and rules;
- b. Staging and sequencing in relation to infrastructure integration;
- c. Efficient use and integration of infrastructure as associate with residential development and growth.

**CARRIED**

### **5.3 TAUPŌ HOSPITAL AND HEALTH SOCIETY HEART MONITOR**

The Head of Community, Culture & Heritage introduced Mr Mark O'Callaghan who was in attendance following a brief presentation to Council during a previous public forum. Mr O'Callaghan gave apologies from their Society chair and treasurer, and answered member questions. Key points noted were:

- There was a current shortfall of \$75k.
- Project close-off date was end of October 2019 however, with Council's support could potentially move date forward to end of August 2019.
- There were (1-2) other funders willing to provide some financial support.
- The District Health Board (DHB) would fund a replacement machine beyond the current machines expiry (7-years from installation).

The Head of Finance & Strategy then answered questions regarding Council's \$1M TEL community fund investment. Members subsequently decided to donate \$30k being the majority of the interest gained since the fund was initially invested at the start of the last financial year.

In closing, Mr O'Callaghan thanked the members and staff noting that he had attended various Council meetings over the last 30-years and had always appreciated Council's long-standing commitment to community health and well-being.

#### **TDC201907/10 RESOLUTION**

Moved: Cr Christine Rankin  
Seconded: Cr Barry Hickling

That Council approves unbudgeted expenditure of \$30,000 + GST as a donation towards the purchase of an Echo cardiogram Heart Scanner for Taupō Hospital.

**CARRIED**

### **5.4 SMOKEFREE/ AUAHI KORE DISTRICT WIDE ACTION PLAN**

In reply to a question, the Strategic Partnerships Advisor noted that one way Council would be supporting people to quit through a ban was by removing triggers to smoke, such as the smell of cigarette smoke in the air.

Vaping would be included in the ban and although not enforceable, signage and education would discourage smoking in public places.

The Chief Executive noted that a lot of positive feedback had been received as a result of no smoking signs placed at public playgrounds; people overall were very respectful.

#### **TDC201907/11 RESOLUTION**

Moved: Cr Rosie Harvey  
Seconded: Cr Maggie Stewart

That Council adopts the Smokefree/ Auahi Kore District Wide Action Plan.

**CARRIED**

## 5.5 TAUPŌ LAKE FRONT PATHWAY AND RESERVE ENHANCEMENT PROJECT 2019/20

The Landscape Architect made a correction to the report and confirmed that officers had not yet commenced discussions with Tuwharetoa Māori Trust Board.

Key points noted during questions, answers and related discussion were:

- The project had been fully scoped, with no significant changes anticipated in relation to costs.
- The trees on the Lions Walk which led to Rainbow Drive would not be removed.
- Tenders closed at the end of October 2019.
- In reply to a question, the Chief Executive explained that delegating authority while the elections process and subsequent induction of the new Council was being finalised would enable the project to progress according to the planned schedule, including going out to tender, tender evaluation process, contractor engagement, etc. all of which was already time pressurised. The project needed to be completed before the IronMan world championship in March 2020.

### TDC201907/12 RESOLUTION

Moved: Cr Maggie Stewart

Seconded: Cr John Williamson

1. That Council approves the concept plans and scope for option 1 for the Taupō Lake Front Pathway and Reserve Enhancement Project as per the attached plans to go to detailed design and tender.
2. That Council delegates authority to the Chief Executive to approve the contract for the successful Taupō Lake Front Pathway and Reserve Enhancement Project 2019/20 tender due to the local government elections.

**CARRIED**

## 5.6 ENTERPRISE CONTENT MANAGEMENT (ECM) - SOFTWARE SERVICES CONTRACT

The Head of Economic Development & Business Transformation noted that the Enterprise Content Management (ECM) software system would greatly improve business efficiencies and services for both staff and customers, as well as provide substantial savings based on staff time.

In answer to a question, the Business Improvement Manager advised that the system would be implemented in stages. The new payroll system would go live in November 2019.

### TDC201907/13 RESOLUTION

Moved: Cr Christine Rankin

Seconded: Cr Rosie Harvey

That Council accepts an addition to the existing TechnologyOne Contract for the implementation and licencing, over five years, of Enterprise Content Management to the value of \$670,000 + GST.

**CARRIED**

## 5.7 DELEGATION OF AUTHORITY TO CHIEF EXECUTIVE FOR COUNCIL ADMINISTRATION BUILDING PROFESSIONAL SERVICES CONTRACTS

The Administrative Building Headquarters Project Manager gave a current progress update in relation to Council's administration building following on from the last update which was in June 2019. Following a recommendation from Audit New Zealand, a construction procurement specialist had been engaged to assist with the procurement strategy. The procurement process for architects, engineers and required experts would be undertaken in August 2019 with contracts available for sign-off in September / October 2019. Concept designs including an updated report would be presented at the second meeting of the new / incoming Council therefore it was essential that the Chief Executive had delegated authority in the interim to

approve contracts and support the process and timelines outlined.

Key points noted during questions, answers and related discussion were:

- In reply to a member comment that governance needed to be involved in discussions and decision-making given the significance of this project in the district's future, the Chief Executive advised that a clear criticism expressed in Audit NZ's reports on the process to date related to governance involvement in appointing Warren and Mahoney architects, which should have been undertaken through a closed process with both internal and external experts. The role of governance was to approve budgets.
- In reply to a question regarding other challenges around the District interfering with the progress of this project, the Chief Executive advised that there no impacts on this project, as it had its own dedicated team.
- In reply to a question regarding the ability to have a workshop to receive more information before elections, the Chief Executive advised that the information (regarding chosen experts) would not be finalised in time for the last meeting. The process was to approve experts and not the concept design, which would be presented to the new Council.
- In reply to a member's concern regarding the new Council overturning this decision, the Chief Executive noted that it would be inappropriate to relitigate the decision having been through the amendment process.
- Members supported the project team proceeding with the civil administration building (CAB) project, in accordance with the project management plan.

#### **TDC201907/14 RESOLUTION**

Moved: Cr Christine Rankin

Seconded: Cr Maggie Stewart

That Council delegates authority to the Chief Executive to enter into contracts for professional services, such as architecture, engineering and quantity surveying, for the council administration building at 61 and 67 Tūwharetoa Street using funding for professional fees set aside in the council administration building project budget.

**CARRIED**

*Note: Crs John Boddy, Rosanne Jollands and Tangonui Kingi noted their dissent to the above resolution (TDC201907/14).*

#### **5.8 RECEIPT OF FINAL STATEMENTS OF INTENT 2019/20**

##### **TDC201907/15 RESOLUTION**

Moved: Cr John Boddy

Seconded: Cr John Williamson

That Council receives the final 2019/20 Statements of Intent for:

Taupō Airport Authority;

Waikato Local Authority Shared Services;

Bay of Plenty Local Authority Shared Services;

Destination (Great) Lake Taupō; and

Local Government Funding Agency Limited.

**CARRIED**

#### **5.9 TREASURY MANAGEMENT POLICY REVIEW**

The Finance Manager noted that this was fundamentally an annual review of policy and clarified what the key changes were, including that there was no change in risk appetite.

**TDC201907/16 RESOLUTION**

Moved: Cr Rosanne Jollands  
Seconded: Cr John Boddy

That Council amends the Treasury Management Policy (dated March 2019) following the annual review by PricewaterhouseCoopers to ensure that the Policy provides the necessary framework and controls in facilitating best practice treasury management process.

**CARRIED**

**5.10 COUNCIL ENGAGEMENTS AUGUST 2019 AND CONFERENCE OPPORTUNITIES****TDC201907/17 RESOLUTION**

Moved: Cr Rosanne Jollands  
Seconded: Cr Barry Hickling

That Council receives the information relating to engagements for August 2019.

**CARRIED**

**5.11 MEMBERS' REPORTS****Cr Christine Rankin**

- Following on from pre-meeting discussions in relation to the (Wairakei Drive) bridge being in a bad state, asked if Council could write to the owner regarding upgrading / painting it. The Head of Operations undertook to follow-up with Mercury at their next meeting.

**Cr John Williamson**

- Te Arawa River Iwi Trust (TARIT) / Council meeting. Great information provided which was well received.

**Mayor David Trewavas**

- Accompanied Prime Minister Jacinda Adern to Miraka, Tuaropaki. Briefly discussed Bulli-Point roads (which PM Adern noted on paper), Mangakino, Turangi and Kinloch; observed congestion at Taupō Airport; was aware of the PGF / Infrastructure Fund applications and that Housing NZ had built 9 new units in town; and thanked Council for the flowers sent to her on the arrival of her new baby. Wanted to come back for a full visit and cover commercial, tourism and social sectors as well as a geothermal site visit.

**Cr Kirsty Trueman**

- Attended the first Mangakino Lake Hop event which was hugely successful with over 200 cars present. Great to see the Chief Executive and his family there. Great effort from local organisers.

**TDC201907/18 RESOLUTION**

Moved: Cr Kirsty Trueman  
Seconded: Cr Tangonui Kingi

That Council receives the reports from members.

**CARRIED**

**5.12 UPDATES ON SIGNIFICANT PROJECTS**

Notice of the late item had been circulated earlier in the day (A2534855). The Chief Executive thanked the members for approving the item, which would cover the Lake Terrace waste water spill; Crown Road incident, and the new traffic lights at the intersection of Norman Smith Street and Wairakei Drive, which had



been a source of controversy and contention within the community for some time. Consequently, there had been a lot of negative and personal comments on social media chastising staff and elected members which was unfair, unkind, and based on misinformation. Fundamentally this had been an extraordinary example of how people should be more mindful of their comments and how they affected others. He appealed to the community to be kinder and bear in mind that staff – who were professionals doing their utmost best - took onboard such comments, which were hurtful.

Members wholeheartedly supported the Chief Executive's comments both in relation to the community and staff, with one member adding that Taupō District Council staff were 'world-class'. Another member noted that there had also been a lot of positive feedback and support from the community with people taking food and drink to workers on Lake Terrace during the night.

### **Traffic Lights**

A progress update on the current status of the traffic lights including the results of monitoring undertaken post installation was provided by the Asset Manager Transportation. At the conclusion of the update, a member noted that the temporary sign advising which lane right-turning traffic should enter be made permanent.

### **Crown Road Site**

An update and explanation of major subsidence that had occurred at Crown Road including pictures to show the scale of work undertaken was provided by the Development Engineer. At the conclusion of the update, a member asked about what could be done going forward to protect properties from ongoing subsidence. In reply, the Development Engineer explained that most of the homes were sited on natural ground and the Ashwood Park area was on a slow progressive tilt towards the hole, which was well known and documented. An option would be for people to look at steel framed buildings with flexibility in the industrial area. Contact Energy were looking at increasing the zone of identified subsidence in the residential area, based on their latest survey date and resource consent conditions.

The Head of Operations noted that funding for new pipe work to provide more resilience going forward would be submitted to the next Long-term Plan (LTP).

### **Lake Terrace Site**

The Infrastructure Manager went through drone footage taken the day after the event and provided a detailed explanation of the cause / effect of the event; a timeline graph of key incidents and actions taken starting from the initial call received alerting Council of the event; and steps going forward.

Key points noted during questions, answers and related discussion were:

- Final design plans had only recently been signed off. The building / design process was being undertaken concurrently so it was difficult to provide firm dates for roads being reopened however, estimated that this would occur some time during September 2019.
- The Chief Executive advised that final costs though not known at this stage would be substantial. Council was looking into other funding opportunities, which would be included in a paper to Council (at its next meeting if the information was available then).
- The Chief Executive advised that although staff were being open and transparent with members and the general public, there was some information which was subject to legal and insurance risk and therefore needed to be reserved.
- Staff were in communication with affected retailers in the area at least once a week. The 'Hole in One' was the most affected business. There were significant costs involved with other parties as well.
- The Infrastructure Manager advised that they had taken the opportunity to install a downstream defender while the lakeside cliff was being rebuilt with a retaining wall, which was proving complex and challenging.
- A member noted that it would be helpful if the Chief Executive put out an explanation to the community to help understanding.
- In reply to a question, the Chief Executive advised that Council was completing its reporting on the event; there were legal timeframes to adhere to should Waikato Regional Council wish to issue proceedings.
- In reply to a question regarding Council's approach and strategy in terms of other key stakeholders and the wider environment moving forward, the Chief Executive advised that monitoring had been extensive and would be ongoing. Council would continue to work closely with Waikato Regional Council and local and river Iwi; the members would also be kept updated.

**TDC201907/19 RESOLUTION**

Moved: Cr Rosanne Jollands  
 Seconded: Cr John Boddy

That Council receives the updates on significant projects.

**CARRIED**

**6 CONFIDENTIAL BUSINESS**

**TDC201907/20 RESOLUTION**

Moved: Cr Kirsty Trueman  
 Seconded: Cr Tangonui Kingi

**RESOLUTION TO EXCLUDE THE PUBLIC**

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48[1] of the local government official information and meetings act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
<p><b>Agenda Item No: 6.1</b>                      Confirmation of Confidential Portion of Ordinary Council Minutes – 4 June 2019</p>	<p>Section 7(2)(g) – the withholding of the information is necessary to maintain legal professional privilege</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>
<p><b>Agenda Item No: 6.2</b>                      Confirmation of Confidential Portion of Ordinary Council Minutes – 25 June 2019</p>	<p>Section 7(2)(a) – the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>Section 7(2)(b)(ii) – the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>Section 7(2)(g) – the withholding of the information is necessary to maintain legal professional privilege</p> <p>Section 7(2)(i) – the withholding of the information is necessary to enable [the Council] to carry on,</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>

	without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	
<b>Agenda Item No: 6.3</b> Litigation Funding	Section 7(2)(g) – the withholding of the information is necessary to maintain legal professional privilege	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7

**CARRIED**

**The meeting closed with a karakia from Cr Tangonui Kingi at 4.16pm.**

**The minutes of this meeting were confirmed at the ordinary Council meeting held on 27 August 2019.**

.....  
**CHAIRPERSON**