



**I give notice that
a Fences, Roothing, Reserves & Dogs Committee Meeting will be held
on:**

Date:	Tuesday, 3 September 2019
Time:	10.00am
Location:	Council Chamber 107 Heuheu Street Taupō

AGENDA

MEMBERSHIP

Chairperson Cr Barry Hickling
Deputy Chairperson Cr John Williamson

Members Cr John Boddy
Cr Anna Park
Mayor David Trewavas
Cr Maggie Stewart

Quorum 3

Gareth Green
Chief Executive Officer

Order Of Business

- 1 **Apologies**
- 2 **Conflicts of Interest**
- 3 **Confirmation of Minutes**
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- 5 **Confidential Business**

Nil

3.1 FENCES, ROADING, RESERVES & DOGS COMMITTEE MEETING - 2 JULY 2019

Author: Raeleen Rihari, Democratic Services Support Officer

Authorised by: Tina Jakes, Head of Democracy, Governance and Venues

RECOMMENDATION(S)

That the minutes of the Fences, Roothing, Reserves & Dogs Committee meeting held on Tuesday 2 July 2019 be confirmed as a true and correct record.

ATTACHMENTS

1. Fences, Roothing, Reserves & Dogs Committee Meeting Minutes - 2 July 2019

4.1 SCOTT DRIVE TREE ASSESSMENT

Author: Claire Sharland, Asset Manager Transportation

Authorised by: Kevin Strongman, Head of Operations

PURPOSE

To report to the Committee on the assessment of trees on Scott Drive, Taupō.

EXECUTIVE SUMMARY**RECOMMENDATION(S)**

That the Fences, Roothing, Reserves & Dogs Committee directs officers to remove the trees on Scott Drive, Taupō.

BACKGROUND

The proposal has been presented previously.

At the last meeting a resident Mr Dyer, supported the original request for the trees to be removed outside 1 and 3 Scott Drive and also provided further evidence of the major issue they had at number 6 Scott Drive in May 2018. Council contractors arrived onsite and subsequent investigations found extensive tree root intrusions resulting in the sewer system having to be removed. The trees were also uplifting the footpath and the front lawn. By digging down the side of the footpath, tree roots were discovered which were growing towards his property and uplifting driveway cobblestones.

There was also damage to the culvert on both sides of the road which was being pushed up. Remedial work has been undertaken and the footpath has been filed off however this has not got rid of the roots or stopped damage to infrastructure.

As a result, a further investigation has been undertaken, with Council officers being asked to undertake a full assessment of the trees in Scott Drive so a decision could be made on whether we remove all of the trees or those specific ones causing damage to pavement and infrastructure. Another resident, Mr Nico advised that he had taken a photo of the footpath when it was graded a few months ago; since then, the path had lifted again by about two centimetres. Mr Nico's main issue were the tree roots causing damage and sprawling everywhere and asked who would cover the costs if his property was affected.

The trees outside 1 and 3 Scott Drive were approved to be removed in the meeting of 2 July 2019 as per resolution number FRD201907/03. To date they have not been removed as awaiting on the outcome of this item.

DISCUSSION

Council officers from Parks and Reserves undertook an assessment of the trees in Scott Drive and the following was noted.

There are 11 Claret Ash [*Frazinus oxycarpa*] on Scott Drive, of varying sizes – several appear to have been planted sometime after the initial planting.

Of the 11 trees 8 are currently causing damage to infrastructure in the form of lifting pavements, breaking kerbing and driveways, covering street lights and at number 3 the residents informed the tree roots once got into the sewer line. Fraxinus is a fast growing tree that can reach 20 metres in height.

They tend to have quite aggressive root systems which can make them unsuitable for small berms such as those on Scott Drive.

They are prone to Ash Die Back which causes them to lose leaves, develop scarring then ultimately have the crown of the tree die out and drop limbs. This has resulted in the removal of trees in other areas of Taupō.

The Scott Drive trees are not currently in leaf [which makes it easier to identify Die Back] but there is no obvious scarring and only a relatively small amount of dead wood in the trees suggesting they are in reasonably good health. The trees are not currently fully mature and it is safe to say they will continue to damage infrastructure as they grow further.

From an infrastructure assessment, looking at the services and the location of the trees on Scott Drive, 7 of the trees on Scott Drive along the side of 1 to 19 Scott Drive are planted in very close proximity to the main water pipe which has a large pipe diameter of 150mm, with the other trees on the opposite side close to the water main with a diameter of 40mm.

OPTIONS

Analysis of Options

Option 1. Remove all trees on Scott Drive

Advantages	Disadvantages
<ul style="list-style-type: none"> Removes the impact to infrastructure as they have aggressive routes and are fast growing trees which can reach up to 20m in height. No leaf litter Cost effective to remove all trees as once rather than on an ad hoc basis 	<ul style="list-style-type: none"> Loss of amenity within on the street frontage. Cost associated with removal.

Option 2. Retain all but the two trees outside 1 and 3 Scott Drive

Advantages	Disadvantages
<ul style="list-style-type: none"> Retain street amenity No cost associated with removal 	<ul style="list-style-type: none"> Will continue to impact on infrastructure as the species have aggressive routes, fast growing trees which can reach up to 20m in height. Leaf litter can block cesspits and/or make footpaths slippery. Further costs, staff time and resources required such as monitoring and repairing infrastructure

Option 3. Remove the two trees outside numbers 4 and 6 Scott Drive

Advantages	Disadvantages
<ul style="list-style-type: none"> Removes the impact to infrastructure as they have aggressive routes and are fast growing trees which can reach up to 20m in height. No leaf litter 	<ul style="list-style-type: none"> Loss of amenity within on the street frontage. Cost associated with removal.

Analysis Conclusion:

Option 1 is the preferred option as the impact to the infrastructure particularly the pavement, kerbing and footpath will continue to be damaged and cause safety risks to pedestrians using the footpath. Eight out of the 11 street trees are impacting on infrastructure. The trees outside numbers 4 and 6 have been known to create issues with existing services. There may be an opportunity to look at different species of trees or smaller vegetation which is less likely to place any impact on the infrastructure.

CONSIDERATIONS

Alignment with Council's Vision

Council's vision is 'to be the most prosperous and liveable district in the North Island by 2022'. This is accompanied by a core set of values to underpin decision-making, the following of which are relevant to this particular proposal: Charming; Vibrant; Quality; Resilient and Value.

Financial Considerations

The financial impact of the proposal is estimated to be \$5000.00.

Long-term Plan/Annual Plan

The expenditure outlined is currently budgeted for under existing maintenance budgets.

Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of [Section 10](#) of the Local Government Act 2002. That section of the Act states that the purpose of local government is (a) to enable democratic local decision-making and action by, and on behalf of, communities; and (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

Policy Implications

There are no policy implications.

Māori Engagement

Council is bound by various Acts to consult and/or engage with Māori, including a duty to act reasonably and in good faith as a Te Tiriti ō Waitangi partner. Equally, Council has a responsibility to develop and proactively foster positive relationships with Māori as key stakeholders in our district, and to give effect to the principles of Te Tiriti ō Waitangi including (but not limited to) the protection of Māori rights and their rangatiratanga over tāonga. While we recognise Māori in general, we also need to work side by side with the three ahi kaa / resident iwi of our district.

Although good faith does not necessarily require consultation, it is a mechanism for Council to demonstrate its existence and commitment to working together as district partners. Appropriately, the report author acknowledges that they have considered the above obligations including the need to seek advice, guidance, feedback and/or involvement of Māori on the proposed recommendation/s, objective/s, project/s or service/s outlined within this report.

Risks

There are known risks to the existing infrastructure.

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

COMMUNICATION/MEDIA

No communication/media required.

CONCLUSION

Of the 11 trees 8 are currently causing damage to infrastructure in the form of lifting pavements, breaking kerbing and driveways, covering street lights and at number 3 the residents informed Council that the tree roots once got into the sewer line. Fraxinus is a fast growing tree that can reach 20 metres in height. The trees outside numbers 4 and 6 have been known to create issues with existing services. There may be an

opportunity to look at different species of trees or smaller vegetation which is less likely to place any impact on the infrastructure.

ATTACHMENTS

1. Plan showing services in Scott Drive

4.2 REQUEST FOR REMOVAL OF TREE AT MOTUTERE MOTORCAMP

Author: Ariel Jeffcoat, Parks Project Management Cadet

Authorised by: Kevin Strongman, Head of Operations

PURPOSE

To decide an outcome on the proposal put forward by the customer to remove the two gum trees on the north side of the Motutere Motorcamp ground.

EXECUTIVE SUMMARY

The Customer has requested that the two large gum trees located on the north of the property are removed as they believe they are a health and safety risk and cause shading to at least two of the caravans. It is recommended to the committee that they decline the customer's request to remove the gum trees as it is in direct contradiction to the Tree and Vegetation Policy 2014.

RECOMMENDATION(S)

That the Fences, Roading, Reserves & Dogs Committee declines the proposal by the Customer to remove the two large gum trees on the north side of the Motutere campground.

BACKGROUND

The proposal has not been presented previously.

The Customer has requested that the two large gum trees located on the north of the property are removed as they believe they are a health and safety risk and cause shading to at least two of the caravans.

This is not in compliance with the Tree and Vegetation Policy 2014 Policy 3.2: Removal of Healthy Trees which states: "Healthy trees on council land will be retained, and their removal will be exception. Instances where the council may consider removal of the healthy tree include: street redevelopment is to be implemented and the options to retain the tree have been investigated and discounted, severe hardship is being experienced, other community assets are impacted by trees or vegetation, the trees or vegetation are grown weeds and not intentionally planted, or the removal is part of a planned replacement programme".

DISCUSSION

The customer has requested that the two gum trees to the north of the Motutere Motorcamp be removed due to the proposed health and safety risk they pose and shading.

Removal of these trees will be in direct contradiction with the Tree and Vegetation Policy 2014 which states that healthy trees cannot be removed unless in specific special circumstances such as adversely affecting infrastructure, severe hardship is being experienced, community assets are impacted or the trees are weeds or unintentionally planted trees.

The arborist report showed the trees to be in excellent and good health respectively. They did not recognise any health and safety issue to warrant removal of the trees. However due to the site they had no access to the base of the trees and root plate and suggest that a path be instated to and around the trees to give access.

Based on this information it is considered that there are two options:

1. Decline the request to remove trees
2. Accept request to remove trees

OPTIONSAnalysis of Options

Option 1 – decline the request to remove trees

Advantages	Disadvantages
<ul style="list-style-type: none"> • Complies with Council policy • No labour • No cost • No loss of amenity 	<ul style="list-style-type: none"> • Does not meet customers request • Potential for health and safety risk in large storm event

Option 2 – accept request to remove trees

Advantages	Disadvantages
<ul style="list-style-type: none"> • Solves customer request 	<ul style="list-style-type: none"> • Does not comply with Council policy • Cost • Labour • Lost amenity

Analysis Conclusion:

The preferred option is to decline the request to remove these gum trees as this is in direct contradiction to Council Policy.

CONSIDERATIONS**Alignment with Council's Vision**

Council's vision is 'to be the most prosperous and liveable district in the North Island by 2022'. This is accompanied by a core set of values to underpin decision-making, the following of which are relevant to this particular proposal: Quality and Value.

Financial Considerations

The financial impact of the proposal is estimated to be \$2000 however as the recommendation is to not remove the trees there are no financial implications.

Legal ConsiderationsLocal Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of [Section 10](#) of the Local Government Act 2002. That section of the Act states that the purpose of local government is (a) to enable democratic local decision-making and action by, and on behalf of, communities; and (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. It is considered that environmental is of relevance to this particular matter.

Policy Implications

There are no known policy implications for this proposal.

Māori Engagement

Officers have engaged the local hapū through the Ngāti Te Rangiita Working Party established to discuss the Motutere Recreation Reserve with Council and the Crown.

The Working Party is opposed to the request to remove the two trees.

Risks

There are no known risks.

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

COMMUNICATION/MEDIA

No communication/media required.

However, relevant parties will be notified of the process and decision of the committee.

CONCLUSION

In conclusion it is recommended to the committee that they decline the customer's request to remove the gum trees as it is in direct contradiction to the Tree and Vegetation Policy 2014.

ATTACHMENTS

1. Tree Location
2. Arborist Report

4.3 TAUPO BOWLS REQUEST FOR LICENCE EXTENSION

Author: Nathan Mourie, Senior Reserves Planner

Authorised by: Kevin Strongman, Head of Operations

PURPOSE

To decide on the request from Taupō Bowls Club for a licence extension request for Council administered land at Tongariro Domain.

EXECUTIVE SUMMARY

Taupō Bowls Club have approached Council asking for an extension to their current lease so that it will expire on the same date as the Taupō Tennis Club, which also has an agreement with Council for land on Tongariro Domain.

The preferred option is extend the lease agreement so that the lease expiry date aligns with other similar activities on the reserve.

RECOMMENDATION(S)

That the Fences, Roothing, Reserves & Dogs Committee approves a variation to the current lease to Taupō Bowls Club so that the final termination date is 30 June 2030.

BACKGROUND

The Taupō Bowls Club previously approached Council asking for a 12 year extension to their current lease agreement. The proposal was presented to Council at a prior meeting on 03 July 2018, refer item number 4.3 and the following resolution was made:

FRD201807/01 RESOLUTION

Moved: Cr Maggie Stewart

Seconded: Cr John Boddy

That the Fences, Roothing, Reserves & Dogs Committee declines the request from Taupō Bowls Club Inc. for an extension to their current ground lease for land that they currently occupy at Tongariro Domain, Taupō, but reviews this decision upon completion of the Tongariro Domain masterplan and Sports & Recreation Facilities Strategy.

Subsequent to this meeting, the Taupō Tennis Club applied for a lease variation for land that they occupy on Tongariro Domain. This request was considered at a meeting on 16 April 2019. At this time, plans for the Cultural Precinct Project were much further developed and Council had a better idea of what the future of the site might look like. The Tennis Club's lease was due to expire on 29 July 2020, and Council approved a variation which extended the final termination date out to 30 June 2030. This date also aligns with other reserve licences on Hickling Park.

The current Bowls Club licence (with rights of renewal) expires on 31 August 2027.

DISCUSSION

Council now has a clearer idea around part of the future of Tongariro Domain; and there also is a memorandum between Council and the Bowls Club regarding replacement of one of the bowling greens. It appears to make sense to grant a lease extension given that Council has provided a similar opportunity to the Tennis Club on the same reserve; and that this timeframe would allow for much better use of any renewed bowling green which is installed. This timeframe would take advantage of most of the usable life of a new green.

It does not appear that Council will be in a position to make any major physical changes to the reserve in the near future. It will take time for strategies, planning and budgets to come into effect which would specify any potential changes to use of the reserve. Therefore, allowing the existing uses to continue with some certainty is a preferred outcome.

It should be noted that Council has included a new museum in the most recent Long Term Plan amendment. This facility is to be built on the Tongariro South Domain. While a specific location has not been confirmed, the current location and the adjoining “third bowling green” remain an option for the new Museum facility. Although the “third bowling green” is no longer part of the licenced area for the Bowls Club, it does immediately adjoin their licenced space.

The Reserve Management Plan (December 2005) for Tongariro Domain allows that:

“Public opinion is generally that the Tongariro Domain should remain as an open space area to which the public has free access, so the intent is to retain the reserve as such. The existing leases on the South Domain are not incompatible with this philosophy and therefore extension of their leases in the interim would not be to the detriment of the reserve so long as they do not compromise other reserve values and uses.”

In light of this, and that under the reserve management plan non-commercial lease periods will be limited to a maximum of 14 years, it is not inappropriate to offer a new lease to the Taupō Bowls Club as a medium term measure while the Sports and Recreation Facilities Strategy and development plans for the domain are finalised.

Based on this information it is considered that there are two options.

OPTIONS

Option 1 – Decline to offer a lease extension

Advantages	Disadvantages
<ul style="list-style-type: none"> • Could allow Council to make use of the occupied land earlier 	<ul style="list-style-type: none"> • Would be inconsistent with previous decisions for similar activities on the reserve • Would not allow for as much use of the lifespan of any new green asset installed on site

Option 2 – Offer a lease extension

Advantages	Disadvantages
<ul style="list-style-type: none"> • Would align the Bowls Club with other similar agreements • Any future changes would be able to be implemented more smoothly with regard to other occupiers of Council administered land • Consistent with previous decisions 	<ul style="list-style-type: none"> • Land is tied up for a longer period

Analysis Conclusion:

The preferred option is extend the lease agreement for the Taupō Bowls Club so that the lease expiry date aligns with other similar activities on the reserve of 30 June 2030.

CONSIDERATIONS

Alignment with Council’s Vision

Council’s vision is ‘to be the most prosperous and liveable district in the North Island by 2022’. This is accompanied by a core set of values to underpin decision-making, the following of which are relevant to this particular proposal: Value.

Financial Considerations

The financial impact of the proposal is estimated to be nil.

Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council’s lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002. That section of the Act states that the purpose of local government is (a) to enable democratic local decision-making and action by, and on behalf of, communities;

and (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. It is considered that social well-being is of relevance to this particular matter.

This proposal is consistent with relevant legislation and the current Tongariro Domain Reserve Management Plan.

Authorisations as follows are required for the proposal:

- Resource Consent Building Consent Environmental Health
 Liquor Licencing Licence to occupy

Authorisations are not required from external parties.

Policy Implications

There are no known policy implications.

Māori Engagement

Council is bound by various Acts to consult and/or engage with Māori, including a duty to act reasonably and in good faith as a Te Tiriti o Waitangi partner. Equally, Council has a responsibility to develop and proactively foster positive relationships with Māori as key stakeholders in our district, and to give effect to the principles of Te Tiriti o Waitangi including (but not limited to) the protection of Māori rights and their rangatiratanga over tāonga. While we recognise Māori in general, we also need to work side by side with the three ahi kaa / resident iwi of our district.

Although good faith does not necessarily require consultation, it is a mechanism for Council to demonstrate its existence and commitment to working together as district partners. Appropriately, the report author acknowledges that they have considered the above obligations including the need to seek advice, guidance, feedback and/or involvement of Māori on the proposed recommendation/s, objective/s, project/s or service/s outlined within this report.

Risks

There are no known risks.

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

COMMUNICATION/MEDIA

Direct communication has been/will be carried out with affected parties/key stakeholders but no wider communication is considered necessary.

CONCLUSION

Extending the lease agreement for the Bowls Club to align with the Tennis Club on the same reserve ensures consistent and fair decision making and is consistent with the existing Tongariro Domain reserve management plan.

ATTACHMENTS

1. Taupo Bowls Lease Extension Request July 2019

4.4 LAKEFRONT CONCESSIONS 2019

Author: Nathan Mourie, Senior Reserves Planner

Authorised by: Kevin Strongman, Head of Operations

PURPOSE

For Council to consider and make a decision on the granting of commercial activity licences on Council administered reserve land at Lakefront Reserve.

EXECUTIVE SUMMARY

Council has received two suitable requests for carrying out of commercial activities on Lakefront Reserve this summer. One request is from an operator who has previously been granted a seasonal licence to operate a bicycle hire business on Lakefront Reserve. The second request is to hire out chairs and umbrellas to lakefront users.

Officers support the granting of a three month licence to Mr Simpson, operating as Bikes on Taupō. Officers also support granting a three month licence to Mandy McQuilkin.

RECOMMENDATION(S)

- 1) That the Fences, Roding, Reserves & Dogs Committee approves the request by Moses Simpson for a three (3) month licence to occupy Council administered reserve land at Lakefront Reserve for the period 22 November 2019 to 22 February 2020 at the location identified in this report for the purposes of hiring out bicycles to members of the public.
- 2) That the Fences, Roding, Reserves & Dogs Committee approves the request by Mandy McQuilkin for a three (3) month licence to occupy Council administered reserve land at Lakefront Reserve for the period 01 January 2019 to 01 April 2020 at one of the two locations identified in this report for the purposes of hiring out deck chairs and beach umbrellas to members of the public.

BACKGROUND

The proposal has not been presented previously.

The applicants wish to operate on Lakefront Reserve. Activities on the reserve are referenced in the Tapuaeharuru Bay Lakeshore Reserves Management Plan 2008 (RMP). The RMP for this area allows for specified commercial operations in designated areas, with licences being available for a maximum of five years. Subsequent to adopting the RMP in 2008, Council also agreed to a minor amendment of the RMP by passing the following resolution at its meeting on 25 October 2011:

That Council agrees to a minor change to the Tapuaeharuru Bay Lakeshore Reserves Management Plan to allow further licences for land or water-based recreational activities to be granted for up to six months, with applications to be brought to Council for a decision.

Bicycle Hire

The bicycle hire activity was approved by Council for the previous two summer periods (2017/18 and 2018/19). There were no known issues associated with the activity in previous years. The activity appeared to be well patronised and created additional vibrancy and activity to the Lakefront Reserve which complemented the existing activities in the area.

The operator previously operated a bicycle hire business over the 2015/16 summer period as “Bikes on Taupō” as well as the same proposed operation over the 2017/18 summer period. It is proposed that the operation is located in the same area as previously occupied. Council also previously granted a similar licence for the same location to “vintage cycles” in 2012, but the activity was never carried out.

Equipment Hire

This application proposes hiring out deck chairs and umbrellas to users of the beach in the vicinity of 120 Lake Terrace. They have asked if a portable cabin could be located in the car-park in this area. The indicative size of this cabin is 3.6 x 2.4m. An example cabin is pictured below.



DISCUSSION

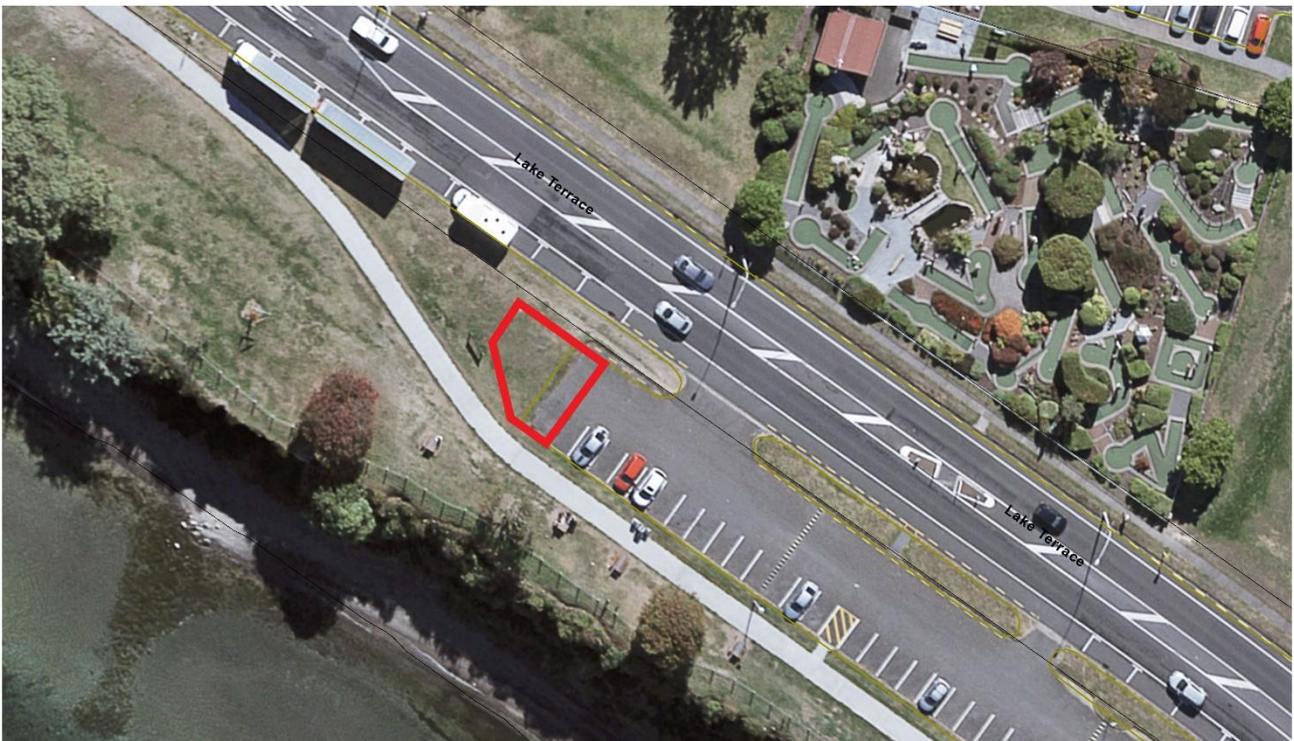
Bicycle Hire

The operator would be permitted to:

- Hire cruiser style bicycles
- Erect a small gazebo or shade tent no larger than 3x3m, with one sandwich board sign and small flag
- Operate between 7am and 8pm daily.

The proposed location of the activity is shown below.

The bicycle hire licence would be granted for a single season running from 25 November 2019 to 25 February 2020. Officers are satisfied with the safety considerations and operating procedures of the applicant. The proposed licence site is indicated in red below.



Equipment Hire

In the vicinity of the proposed activity there are also two permanent licenced activities, the Steaming Bean coffee cart and Three Little Kiwis Gelato. It is not anticipated that this activity would negatively impact these concessions, and the grouping of complementary activities within this area is likely to be positive. The Steaming Bean has been approached for comment on the proposal. Their feedback was that they are fine with the activity, but would prefer if it was not in the carpark right next to them due to the value of the limited amount of carparks to their business.

It is proposed that the cabin be either on flat land within the reserve if it is possible to be placed here without damaging the reserve; or next to a build out within the southern end of the car park.

The location of the existing (yellow) and proposed (red) operations are shown below.



The operator would be permitted to:

- Hire out deck chairs and beach umbrellas to Lakefront Reserve users
- Place a small portable cabin in the carpark no larger than 2.4 x 3.6m, with one sandwich board and small flag
- Operate between 10am and 5pm daily

The equipment hire licence would be granted for a single season running from around 14 December 2019 to 31 March 2020. Officers are satisfied with the safety considerations and operating procedures of the applicant.

Based on this information it is considered that there are three options.

OPTIONS

Analysis of Options

Option 1 – Decline to grant either licence

Advantages	Disadvantages
<ul style="list-style-type: none"> • The public can enjoy the reserve without pressure to spend money • Part of the reserve remains available as public open space • Staff time saved in monitoring and preparing licence 	<ul style="list-style-type: none"> • Recreational opportunities are lost • Declining the activities may be perceived as being inconsistent with similar previous activities granted on the reserves • Business opportunities to trade on reserve land lost • Loss of revenue from the licences

Option 2 – Approve both licences

Advantages	Disadvantages
<ul style="list-style-type: none"> • Increased recreational opportunities for the public and visitors • Consistent with similar previous activities granted on reserves • Revenue gained from the licences 	<ul style="list-style-type: none"> • Staff time monitoring and preparing licence • Reserve land space lost • Increased pressure on Lakefront Reserve space and possible damage to reserve from activity

Option 3 – Approve one licence and decline the other

Advantages	Disadvantages
<ul style="list-style-type: none"> • Increased recreational opportunities for the public and visitors • Consistent with similar previous activities granted on reserves • Revenue gained from the licences 	<ul style="list-style-type: none"> • Staff time monitoring and preparing licence • Reserve land space lost • Increased pressure on Lakefront Reserve space and possible damage to reserve from activity • Declining one activity may be perceived as being inconsistent with similar previous activities granted on the reserves • Business opportunity to trade on reserve land lost • Loss of revenue from the licences

Analysis Conclusion:

Option 2 is preferred – grant both requests. The activities should create economic and recreational opportunities and enhance the public's enjoyment of the reserve.

CONSIDERATIONS

Alignment with Council's Vision

Council's vision is 'to be the most prosperous and liveable district in the North Island by 2022'. This is accompanied by a core set of values to underpin decision-making, the following of which are relevant to this particular proposal: Charming and Vibrant.

Financial Considerations

The financial impact of the proposal is estimated to be approximately \$1200 per licence received in rental (\$100 per week).

Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002. That section of the Act states that the purpose of local government is (a) to enable democratic local decision-making and action by, and on behalf of, communities; and (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. It is considered that social and economic well-beings are of relevance to this particular matter.

The proposal has been evaluated with regards to a range of legislation and is not inconsistent with relevant documents.

Authorisations as follows are required for the proposal:

- Resource Consent Building Consent Environmental Health
 Liquor Licencing Licence to occupy

Authorisations are not required from external parties.

Policy Implications

There are no known policy implications.

Māori Engagement

Council is bound by various Acts to consult and/or engage with Māori, including a duty to act reasonably and in good faith as a Te Tiriti ō Waitangi partner. Equally, Council has a responsibility to develop and proactively foster positive relationships with Māori as key stakeholders in our district, and to give effect to the principles of Te Tiriti ō Waitangi including (but not limited to) the protection of Māori rights and their rangatiratanga over tāonga. While we recognise Māori in general, we also need to work side by side with the three ahi kaa / resident iwi of our district.

Although good faith does not necessarily require consultation, it is a mechanism for Council to demonstrate its existence and commitment to working together as district partners. Appropriately, the report author acknowledges that they have considered the above obligations including the need to seek advice, guidance, feedback and/or involvement of Māori on the proposed recommendation/s, objective/s, project/s or service/s outlined within this report.

Risks

There are no known risks.

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

COMMUNICATION/MEDIA

Direct communication has been/will be carried out with affected parties/key stakeholders but no wider communication is considered necessary.

CONCLUSION

The activity provides additional recreational opportunities to users of the reserve which are consistent with the management plan and relevant legislation. It is recommended that the licence applications for these activities are approved.

ATTACHMENTS

Nil

4.5 TAUPO DISTRICT COUNCIL TRAFFIC CONTROL DEVICE UPDATES

Author: Claire Sharland, Asset Manager Transportation

Authorised by: Kevin Strongman, Head of Operations

PURPOSE

To update the Taupō District Council traffic controls or prohibitions on roads or public spaces, in accordance with the Taupō District Council Traffic Bylaw 2014.

EXECUTIVE SUMMARY

The Taupō District Council Traffic controls may be updated from time to time with new controls or prohibitions.

Sign/Marking	Why	Where
1. Install P15 (15min) parking signs, in place of existing P60 (60min) parking signs.	To provide short term customer parking near new Post Office location (now in Paper Plus) on Heuheu Street.	Signage of P15 to apply to 2 parking spaces on Heuheu Street near Ruapehu Street intersection (in front of Paper Plus). [Retaining 5 x P60 spaces in this parking bay closest to roundabout]
2. Install P60 (60min) parking signs, in place of existing P15 (15min) parking signs.	To reduce the number of short term parking near the old Post Office location (was in Kiwi Bank) on Horomatangi St from 9 to 2 spaces.	7 Parking spaces on Horomatangi Street near Ruapehu Street intersection. [Retaining 2 x P15 spaces in this parking bay closest to post box]

BACKGROUND

Council must make a resolution whenever a sign or marking on the road is recommended or recommended to be changed, and as a consequence controls or prohibits the use of a road or public space.

The Taupō District Council Traffic Control Device Register (the Register) sets out all the signs and markings which control and prohibit the use of a road or public space in the Taupō District.

OPTIONS

The two options before Council are:

- 1) Accept the recommendation to amend and update the controls or;
- 2) Not accept the recommendation to amend and update the controls.

It is recommended that Council accepts the recommendation to update and amend the controls.

CONSIDERATIONS

The controls require updating to incorporate the following new signs and markings:

Sign/Marking	Why	Where
1. Install P15 (15min) parking signs, in place of existing P60 (60min) parking signs.	To provide short term customer parking near new Post Office location (now in Paper Plus) on Heuheu Street.	Signage of P15 to apply to 2 parking spaces on Heuheu Street near Ruapehu Street intersection (in front of Paper Plus). [Retaining 5 x P60 spaces in this parking bay closest to roundabout]
2. Install P60 (60min) parking	To reduce the number of short	7 Parking spaces on Horomatangi

signs, in place of existing P15 (15min) parking signs.	term parking near the old Post Office location (was in Kiwi Bank) on Horomatangi St from 9 to 2 spaces.	Street near Ruapehu Street intersection. [Retaining 2 x P15 spaces in this parking bay closest to post box]
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We have received a number of requests to review parking time restrictions with the relocation of the post office. Points to note include:

- The parking bay (seven parking spaces) in front of the new post office location (Heuheu St) is currently all P60, and parking spaces are predominantly full making it difficult for customers to park and results in congestion by people double parking whilst waiting for parks to become free. Providing an increased turn around will increase movements from parking spaces which may result in additional congestion (i.e. when cars are backing out of parking spaces), but its overall affect will likely minimise congestion (i.e. increased availability of parking spaces will reduce double parking / cars in live lane waiting to find car park).
- At the old post office location (Horomatangi St) there is a bay of nine parking spaces with P15 limits, which formerly had the primary purpose of servicing the post office frequent short term turn around users. As a result of the post office service desk being relocated to Heuheu St, the number of short term parking needs are considered to be less.
- The other matter raised was the need for a 'drop box' system to be established at the new post office (Paper Plus) location. This is the responsibility of the Post Office to resolve and beyond TDC's control.
- The local cafes ('Replete' on Heuheu St; 'Kefi' and 'Double Shot' on Horomatangi St), have expressed preference for long (i.e. P60) parking limits being a more reasonable time allocation for eating/dinning. Its likely other local shops / stores would also advocate for longer (i.e. P60) time restrictions.

Alignment with Council's Vision

Council's vision is 'to be the most prosperous and liveable district in the North Island by 2022'. This is accompanied by a core set of values to underpin decision-making, the following of which are relevant to this particular proposal: Charming; Vibrant; Quality; and Value.

Financial Considerations

The financial impact of maintenance to the Register does not change and is met within current budgets.

Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002.

The proposal has been evaluated with regard to the Traffic Bylaw 2014, the Land Transport Act 1998 and the associated Rules. Prescribed signs need to be installed in order to be enforceable by our compliance officers.

Policy Implications

There are no policy implications associated with this report.

Māori Engagement

Council is bound by various Acts to consult and/or engage with Māori, including a duty to act reasonably and in good faith as a Te Tiriti ō Waitangi partner. Equally, Council has a responsibility to develop and proactively foster positive relationships with Māori as key stakeholders in our district, and to give effect to the principles of Te Tiriti ō Waitangi including (but not limited to) the protection of Māori rights and their rangatiratanga over tāonga. While we recognise Māori in general, we also need to work side by side with the three ahi kaa / resident iwi of our district.

Although good faith does not necessarily require consultation, it is a mechanism for Council to demonstrate its existence and commitment to working together as district partners. Appropriately, the report author

acknowledges that they have considered the above obligations including the need to seek advice, guidance, feedback and/or involvement of Māori on the proposed recommendation/s, objective/s, project/s or service/s outlined within this report.

Risks

There are no known risks.

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
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- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

ENGAGEMENT

At the time of the writing of this agenda item, the above proposals have yet to be consulted on with the adjacent property owners or our compliance team so will be subject to the results of the consultation. If the results of the consultation are not in favour of this proposal we will look at some other options/alternatives and then provide the committee an update.

COMMUNICATION/MEDIA

No communication/media required.

CONCLUSION

It is recommended that Council imposes the traffic controls and prohibitions detailed in the report. Staff will then update the Traffic Control Device Register in accordance with the resolution.

ATTACHMENTS

1. P15 parking spaces on Heuheu Street
2. P15 parking spaces on Horomatangi Street