

**I give notice that
a Mangakino/Pouakani Representative Group Meeting will be held on:**

Date:	Tuesday, 17 September 2019
Time:	10.00am
Location:	Boardroom Mangakino Service Centre Mangakino

AGENDA

MEMBERSHIP

Chairperson Cr Kirsty Trueman

Deputy Chairperson Cr Barry Hickling

Members Mayor David Trewavas
Cr Tangonui Kingi
Mrs Lisa de Thierry
Mr Mark Seymour
Miss Memory Te Whaiti

Quorum 4

Gareth Green
Chief Executive Officer

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3.1 MANGAKINO/POUAKANI REPRESENTATIVE GROUP MEETING - 16 JULY 2019

Author: Raeleen Rihari, Democratic Services Support Officer

Authorised by: Tina Jakes, Head of Democracy, Governance and Venues

RECOMMENDATION(S)

That the minutes of the Mangakino/Pouakani Representative Group meeting held on Tuesday 16 July 2019 be confirmed as a true and correct record.

ATTACHMENTS

1. **Mangakino/Pouakani Representative Group Meeting Minutes - 16 July 2019**

4.1 CURRENT ACTION POINTS UPDATE

Author: Kevin Strongman, Head of Operations

Authorised by: Gareth Green, Chief Executive Officer

PURPOSE

To provide an update to members on outstanding items from the previous meetings of the Mangakino-Pouakani Representative Group.

RECOMMENDATION(S)

That the Mangakino/Pouakani Representative Group receives the current action points update.

ATTACHMENTS

1. Current MPRG Action Sheet

4.2 INFORMAL REVIEW OF THE MANGAKINO-POUAKANI REPRESENTATIVE GROUP

Author: Tina Jakes, Head of Democracy, Governance and Venues

Authorised by: Gareth Green, Chief Executive Officer

PURPOSE

This item is to enable discussion and seek feedback from members regarding their involvement on the Mangakino/Pouakani Representative Group during the current triennium.

DISCUSSION

As the end of the 2016-2019 triennium approaches, it is timely to reflect on the past three years and undertake an informal review of the Mangakino/Pouakani Representative Group, what has / has not worked well and note any suggested improvements going forward.

Suggested topics for discussion may include

1. New member induction – information package, induction session
2. Membership – current composition, fitness of membership eg skill, experience to deal with the committee's business
3. Agendas and reports – relevance, structure, timeliness of information, well-organised
4. Minutes – accurate, clear, less / more information
5. Meetings – efficiently chaired, member participation is fair, time spent on items is appropriate to significance, atmosphere is conducive to open and productive debate
6. Code of conduct – behaviour

RECOMMENDATION(S)

That the Mangakino/Pouakani Representative Group submits the following feedback for consideration to be implemented (where appropriate) in the 2019-2022 triennium.

ATTACHMENTS

Nil

4.3 UPDATE FROM THE MANGAKINO COMMUNITY COORDINATOR

Author: Tina Jakes, Head of Democracy, Governance and Venues

Authorised by: Kevin Strongman, Head of Operations

PURPOSE

This item is for the Community Coordinator to provide an update on any relevant developments since the last Representative Group meeting.

A copy of the Community Coordinator's report is attached.

RECOMMENDATION(S)

That the Mangakino/Pouakani Representative Group receives the report from the Mangakino Community coordinator.

ATTACHMENTS

1. Report from the Mangakino Community Coordinator (A2553184)

4.4 COMMUNITY ISSUES

Author: Tina Jakes, Head of Democracy, Governance and Venues

Authorised by: Kevin Strongman, Head of Operations

PURPOSE

This item allows for discussion on community issues within the Mangakino-Pouakani area.

DISCUSSION

Matters that are of an operational and maintenance nature such as road potholes, leaking water valves, trees etc. should be reported to staff for investigation and action in the first instance.

No debate and/or resolution is permitted on any of the issues raised.

RECOMMENDATION(S)

That the Mangakino/Pouakani Representative Group receives the information relating to community issues.

ATTACHMENTS

Nil

4.5 MEMBERS' REPORTS

Author: Tina Jakes, Head of Democracy, Governance and Venues

Authorised by: Kevin Strongman, Head of Operations

PURPOSE

This item permits members to provide feedback on any items of interest arising from meetings/conferences/seminars they have attended over the past month.

RECOMMENDATION(S)

That the Mangakino/Pouakani Representative Group receives the information on members' reports.

ATTACHMENTS

Nil