

**I give notice that
a Turangi/Tongariro Community Board Meeting will be held on:**

Date:	Wednesday, 5 February 2020
Time:	2.00 pm
Location:	Boardroom Turangi Service Centre Town Centre, Turangi

AGENDA

MEMBERSHIP

Chairperson Miss Amanda Maclaren
Deputy Chairperson Mr Robert Severne

Members Mr Ian Ashmore
Mr Clint Green
Mrs Donna Searancke
Cr Tangonui Kingi
Cr John Mack

Quorum 4

Gareth Green
Chief Executive Officer

Order Of Business

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3.1 TURANGI/TONGARIRO COMMUNITY BOARD MEETING - 3 DECEMBER 2019

Author: Raeleen Rihari, Democratic Services Support Officer

Authorised by: John Ridd, Head of Economic Development and Business Transformation

RECOMMENDATION(S)

That the minutes of the Turangi/Tongariro Community Board meeting held on Tuesday 3 December 2019 be confirmed as a true and correct record.

ATTACHMENTS

1. Turangi/Tongariro Community Board Meeting Minutes - 3 December 2019

4.1 UPDATE FROM NZTA: PROPOSED ROAD CLOSURES ON SH1 BETWEEN TURANGI AND TAUPŌ IN FEBRUARY 2020

Author: Raeleen Rihari, Democratic Services Support Officer

Authorised by: Tina Jakes, Head of Democracy, Governance and Venues

PURPOSE

Mr Ross l'Anson will attend on behalf of New Zealand Transport Agency (NZTA) to discuss the current road works schedule including proposed road closures during February 2020 on State Highway 1, between Turangi and Taupō.

This will also provide an opportunity for the Board to ask any questions and give appropriate feedback.

RECOMMENDATION(S)

That the Turangi/Tongariro Community Board receives the information and thanks Mr Ross l'Anson for his attendance.

ATTACHMENTS

Nil

4.2 PRESENTATION: UPDATE FROM TURANGI POLICE

Author: Raeleen Rihari, Democratic Services Support Officer

Authorised by: Tina Jakes, Head of Democracy, Governance and Venues

PURPOSE

Turangi police youth aid officer Constable Jeremy Poynter will be in attendance to provide an update following on from the community-led public hui held on 16 December 2019. The hui was in response to mounting unfavourable behaviours primarily involving rangatahi (youth).

RECOMMENDATION(S)

That the Turangi/Tongariro Community Board receives the update and thanks Constable Jeremy Poynter for his attendance.

ATTACHMENTS

Nil

4.3 OVERVIEW OF 2020 TREE MAINTENANCE PROGRAMME

Author: John Ridd, Head of Economic Development and Business Transformation

Authorised by: Gareth Green, Chief Executive Officer

PURPOSE

The purpose of this report is to provide the Board with an overview of the Turangi tree maintenance programme for 2020, including the main issues that Council needs to consider.

RECOMMENDATION(S)

That the Turangi/Tongariro Community Board receives the report 'Overview of 2020 Turangi Tree Maintenance Programme.

BACKGROUND

The proposal has been presented to the previous Board.

In 2018, an assessment was completed by Council's arborist on all Turangi trees both on Council managed reserves and berms regarding:

- Tree health and form
- Damage to infrastructure such as footpaths, kerb and channel from tree roots

Following the assessment process, a schedule of tree removal and maintenance was developed which also informed a proactive programme of works to maintain the tree stock in Turangi. Initially this focused on trees of poor health that were impacting heavily on infrastructure, and their removal and / or replacement. Due to the tree removal costs coming in under the initial estimate, a second schedule of trees was compiled that targeted trees of poor health that were not impacting on infrastructure. These trees were either dying or offered little or no amenity value. The contract was entered, and the trees listed on both schedules were removed. Additional trees not on either schedule were also removed to enable the water main upgrade through several streets.

In total approximately 80 trees were removed as a part of this programme. Some of the stumps from these trees remain in the berms as the contracted arborist has had difficulty grinding them due to size and location. The arborist has purchased a new stump grinder and has committed to completing this work in February this year. Once this work is completed, the parks operations team will soil and reinstate the berms.

DISCUSSION

With the first stage completed, the focus is now on proactive pruning of healthy street trees that are causing issues such as:

- Shading neighbouring properties
- Hanging low over the road carriageway
- Restricting access on footpaths
- Streetlights and signs obscured
- 'Excessive' leaf drops on neighbouring houses

In addition to trying to mitigate some of these issues, this work is also intended to enhance and maintain the trees health and form therefore in some situations, the pruning may not be to the extent that nearby neighbours would like. This work will again be priced by the contracting arborist based on the following:

- Crowns are lifted to maintain clearance over pedestrian areas and roads
- Vegetation is cleared from road signage and light poles
- Branches overhanging neighbouring houses are reduced following approved arboriculturally procedures

- Dead and diseased wood over 50mm in diameter is removed
- Sucker and epicormic growth is removed
- Any identified hazards are removed or eliminated
- Formative pruning on juvenile trees is undertaken

The trees in the streets identified below have been priced by contractors and based on estimates, the complete list can be achieved within budget. As with the tree removal programme, should final prices be below estimate, additional streets will be added to the programme.

Harata Street	Hinerangi Street	Hingaia Street	Kokopu Street
Kutai Street	Patikura Place	Poihaere Street	Poto Street
Puataata Road	Rangiamohia Road	Taupahi Road	Te Aho Road
Te Aonini Road	Te Rangitautahanga Road	Te Takinga Street	Tureiti Place

It is intended that the work will be priced and awarded so that the contractor can commence in July. Upon completion, it is intended that all trees within the township will come into a three-year recurring maintenance plan.

Concurrently with the ongoing street maintenance programme, a remaining stand of Eucalyptus trees will be removed from Whiowhio Reserve. In 2015 arborist Paul Kenny was commissioned to assess and report on these trees, which were confirmed as being in decline at a staged removal was recommended. Some of these trees have been removed and the remaining trees have continued to be monitored. However the current advice from the arborists is that these now be removed; this removal work has been budgeted for in the 2020-21 financial year. A plan for replacement planting will be developed for the reserve, and will be budgeted for in the 2021 Long-Term Plan.

CONSIDERATIONS

Alignment with Council's Vision

Council's vision is 'to be the most prosperous and liveable district in the North Island by 2022'. This is accompanied by a core set of values to underpin decision-making, the following of which are relevant to this particular proposal: World Class; Authentic; Charming; Vibrant; Quality; Resilient and Value.

Financial Considerations

The financial impact of the proposal is estimated to be \$40,000

Long-term Plan/Annual Plan

The expenditure outlined is currently budgeted for under the parks operations budget.

Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002. That section of the Act states that the purpose of local government is (a) to enable democratic local decision-making and action by, and on behalf of, communities; and (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. It is considered that environmental wellbeing is of relevance to this particular matter.

The proposal has been evaluated with regards to a range of legislation. The key legislation applicable to the proposal has been reviewed and the relevant matters for consideration are as follows:

Authorisations are not required from external parties.

Policy Implications

The proposal has been evaluated against the following plans:

✓ Long Term Plan 2018-2028 Annual Plan Waikato Regional Plan

Taupo District Plan Bylaws Relevant Management Plan(s)

The key aspects for consideration with regards to this proposal are as follows:

The Taupō District Council Tree and Vegetation Policy

Māori Engagement

Council is bound by various Acts to consult and/or engage with Māori, including a duty to act reasonably and in good faith as a Te Tiriti ō Waitangi partner. Equally, Council has a responsibility to develop and proactively foster positive relationships with Māori as key stakeholders in our district, and to give effect to the principles of Te Tiriti ō Waitangi including (but not limited to) the protection of Māori rights and their rangatiratanga over tāonga. While we recognise Māori in general, we also need to work side by side with the three ahi kaa / resident iwi of our district.

Although good faith does not necessarily require consultation, it is a mechanism for Council to demonstrate its existence and commitment to working together as district partners. Appropriately, the report author acknowledges that they have considered the above obligations including the need to seek advice, guidance, feedback and/or involvement of Māori on the proposed recommendation/s, objective/s, project/s or service/s outlined within this report.

Risks

There are no known risks

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016) and are of the opinion that the proposal under consideration could be significant to the community.

ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

COMMUNICATION/MEDIA

Direct communication has been/will be carried out with affected parties/key stakeholders and wider communication will be carried out with the community.

CONCLUSION

The second stage of the Turangi tree maintenance programme will be underway during the winter maintenance period. The aim is to get to a more proactive situation within the next two years whereby the maintenance is cyclical and effective to manage the tree stock.

ATTACHMENTS

Nil

4.4 PROPOSED LICENCE TO OCCUPY FOR PROPOSED ICECREAM TRAILER OUTSIDE HAMMER HARDWARE, TURANGI

Author: Claire Sharland, Asset Manager Transportation

Authorised by: Kevin Strongman, Head of Operations

PURPOSE

The purpose of this report is to consider a request from Turangi Hammer Hardware to install an ice-cream trailer outside their premises.

EXECUTIVE SUMMARY

The manager of Turangi Hammer Hardware has approached Council on how they could operate an ice-cream trailer outside their premises. The area they are proposing falls within the non-permitted zone as shown in the guide, Mobile shops and Trading in public places.

While the applicant is not prohibited from applying for a licence to occupy within the area designated as "Not Permitted" although they would have to have a good case as to why their proposal is distinguishable from any other like proposal such that Council should feel they are able to depart from its policy and grant permission for a licence to occupy.

RECOMMENDATION(S)

That the Turangi/Tongariro Community Board grants Turangi Hammer Hardware a licence to occupy outside their premises for the operation of an ice cream trailer as shown on the attached map.

BACKGROUND

The proposal has not been presented previously.

A request was received from Turangi Hammer Hardware on 30 July 2019 to operate a real fruit ice cream trailer outside their premise in August 2019. This request is slightly different to many of our licence to occupy reports as the area they had requested has been identified under the general policy as a "No mobile shop permitted" area for Turangi as stated in the Guide – Mobile shops and Trading in public places. This being the case they would need to apply for a consent which would be a licence to occupy.

DISCUSSION

The ice cream trailer is proposed to be located outside the Turangi Hammer Hardware shop and will operate on the same hours as the store, which are;

Weekdays 8:30am-5:30pm

Weekends 9am-4pm

These hours may vary on seasons eg. staying open later in summer.

We have been advised the footprint of the trailer is 1.7 metres by 5 metres. The footpath width is 3.9metres wide and will leave a width of 2.2 metres.

If the licence to occupy is granted there are three possible locations for the trailer to be installed and these are discussed further.

Option 1, on the berm outside the shop. While the trailer would be off road and not create a visibility issue, on investigation the ice cream trailer would need to access the location by travelling over infrastructure such as kerb and channel and along the footpath wouldn't be built to withstand large vehicles. It was also noted there was a small garden which would need to be removed alongside the building. The location may create some safety issue with where do people park and may stop suddenly once they have gone passed.

Option 2, the area of the footpath directly outside their premise under the "Job Done" sign was suggested as a possible site. While this location still has the same issue of the original option of the trailer driving over infrastructure and causing possible damage, the distance for the vehicle to be moved into location is shorter.

Option 3, the car-spaces outside their premise could be utilised while providing adequate visibility however in discussion with Hammer Hardware the gradient of the car-spaces may not be feasible for the trailer to be located there or provide safe access for customers.

OPTIONS

Option 1. Approve the licence to occupy for ice cream trailer within the non-permitted area.

Advantages	Disadvantages
<ul style="list-style-type: none"> • Good business opportunity 	<ul style="list-style-type: none"> • May be competition with other nearby businesses selling similar products. • Inconsistent with Council policy. • Possible damage to infrastructure, depending on location

Option 2. Decline the licence to occupy for the ice cream trailer within the non-permitted area.

Advantages	Disadvantages
<ul style="list-style-type: none"> • Consistent with Council policy • No damage to any infrastructure 	<ul style="list-style-type: none"> • Missed business opportunity.

If the licence to occupy is approved a decision would also need to be made on the preferred location. Option 1 has been discounted which leaves Option 2 or 3 and as shown on the attachment.

CONSIDERATIONS

Alignment with Council's Vision

Council's vision is 'to be the most prosperous and liveable district in the North Island by 2022'. This is accompanied by a core set of values to underpin decision-making, the following of which are relevant to this particular proposal: Authentic; Charming; Vibrant; Quality; Resilient and Value.

Financial Considerations

The financial impact of the proposal is estimated to be nil to Council, apart from officer's time.

Long-term Plan/Annual Plan

No cost involved.

Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002. That section of the Act states that the purpose of local government is (a) to enable democratic local decision-making and action by, and on behalf of, communities; and (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. It is considered that [social / economic / environmental and / or cultural are relevance to this particular matter.

The proposal has been evaluated with regards to a range of legislation. The key legislation applicable to the proposal has been reviewed and the relevant matters for consideration are as follows:

Authorisations as follows are required for the proposal:

- Resource Consent Building Consent Environmental Health
 Liquor Licencing Licence to occupy

Authorisations are not required from external parties.

Policy Implications

The Guide – Mobile shops and Trading in public places is a policy document rather than a regulatory instrument, which means this committee will be making a decision that is inconsistent with the current policy so there would need to be a good case as to why this proposal is distinguishable from any other.

Māori Engagement

Council is bound by various Acts to consult and/or engage with Māori, including a duty to act reasonably and in good faith as a Te Tiriti o Waitangi partner. Equally, Council has a responsibility to develop and proactively foster positive relationships with Māori as key stakeholders in our district, and to give effect to the principles of Te Tiriti o Waitangi including (but not limited to) the protection of Māori rights and their rangatiratanga over tāonga. While we recognise Māori in general, we also need to work side by side with the three ahi kaa / resident iwi of our district.

Although good faith does not necessarily require consultation, it is a mechanism for Council to demonstrate its existence and commitment to working together as district partners. Appropriately, the report author acknowledges that they have considered the above obligations including the need to seek advice, guidance, feedback and/or involvement of Māori on the proposed recommendation/s, objective/s, project/s or service/s outlined within this report.

Risks

None foreseen.

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016), and are of the opinion that the proposal under consideration is of low importance.

ENGAGEMENT

The contents of this report are yet to be discussed with Ngāti Turangitukua Charitable Trust. This would need to be done prior to any issuing of a licence to occupy.

COMMUNICATION/MEDIA

No communication/media required.

CONCLUSION

The area the ice cream trailer is being proposed falls within the area where a mobile shop is not permitted in Turangi thus a decision needs to be made which is inconsistent with current policy.

ATTACHMENTS

1. Mobile shop and trading in public places document
2. Proposed locations for ice cream trailer

4.5 UPDATE ON TURANGI PROJECTS

Author: Andy Hema, Customer Relations Manager - Turangi

Authorised by: Lisa Nairne, Head of Communications and Customer Relations

PURPOSE

This item is for the Customer Relations Manager – Turangi to provide the Board with an update on the status of Turangi capex projects.

A current schedule of Turangi projects is also attached (refer Attachment 1).

RECOMMENDATION(S)

That the Turangi/Tongariro Community Board receives the update on Turangi projects as at February 5, 2020.

ATTACHMENTS

1. Schedule of Turangi Projects (A2632871)

4.6 TURANGI/TONGARIRO COMMUNITY BOARD APPOINTMENTS

Author: Tina Jakes, Head of Democracy, Governance and Venues

Authorised by: Gareth Green, Chief Executive Officer

PURPOSE

The Turangi/Tongariro Community Board ('the Board') has historically made appointments to a number of community organisations.

This item provides an opportunity for the Board to appoint (Board) members to those community organisations.

DISCUSSION

The Board is a stakeholder in a range of community organisations. The appointment of Board members to community organisations provides an opportunity for members to fulfil their role of representing and advocating for the interests of the community.

When considering appointments, the following attributes should be considered:

- Knowledge and experience relevant to the position
- Understanding of governance issues
- High standard of personal integrity
- Time available to undertake duties
- No conflict of interest
- Ability to appreciate the wider public interest

CONCLUSION

Appointments are made to the various organisations. The appointments information will be published on the Council website once adopted.

RECOMMENDATION(S)

That the Turangi/Tongariro Community Board makes the following appointments:

1. Kitashiobara Co-ordinator

Appointee: _____ Alternate: _____

2. Ngati Turangitukua Liaison

Appointee: _____ Alternate: _____

3. Safe Turangi

Appointees x 2 _____ and _____

4. Turangi Tongariro Sports Foundation

Appointee _____

5. Taupō Local Welfare Committee

Appointee _____

6. Southern Lake Taupō Health Trust

Appointee _____

ATTACHMENTS

1. Turangi/Tongariro Community Board Appointments

4.7 TURANGI/TONGARIRO COMMUNITY BOARD VISION AND COMMUNITY PLAN

Author: John Ridd, Head of Economic Development and Business Transformation

Authorised by: Gareth Green, Chief Executive Officer

PURPOSE

The purpose of this report is to provide the Turangi/Tongariro Community Board ('the Board') with the previous Board's vision and planning in the form of a community action plan. This allows the current Board to determine whether to follow or change the direction outlined in the adopted plan.

RECOMMENDATION(S)

That the Turangi/Tongariro Community Board receives and reviews the 2018/19 Community Action Plan.

BACKGROUND

The previous Board adopted a community plan for the year 2018/19. This plan was the third iteration of the community plan which won both the leadership category and Supreme Award at the Local Government New Zealand Best Practice Awards in May 2015. The Board vision of being the "Best small town in Central Plateau by 2022" was also outlined in the plan.

DISCUSSION

The current Board has requested a discussion around creating its vision. The 2018/19 Community Action plan is attached (refer Attachment 1) as a reference and framework to support those discussions.

Based on this information it is considered that there are two options

OPTIONS

Analysis of Options

Option 1 – Review and amend the current community action plan and vision

Advantages	Disadvantages
<ul style="list-style-type: none"> This provides a level of continuity for the community Allows the current Board to add their flavour Focuses the Long-term Plan discussion based on an adopted document It aligns to Councils vision 	<ul style="list-style-type: none"> The current Board may not feel complete ownership of the plan

Option 2 – Commence another planning and visioning exercise

Advantages	Disadvantages
<ul style="list-style-type: none"> Will allow the current Board to bring their own flavour to the vision Provides complete ownership of the plan 	<ul style="list-style-type: none"> The work and time commitment involved in developing a new plan from the ground up is significant The previous plan had been socialised by the Board to the community therefore a new plan may cause some confusion amongst the community The overall intent of the previous plan has not changed considerably

Analysis Conclusion:

Option one is the preferred option.

CONSIDERATIONS**Alignment with Council's Vision**

Council's vision is 'to be the most prosperous and liveable district in the North Island by 2022'. This is accompanied by a core set of values to underpin decision-making, the following of which are relevant to this particular proposal: World Class; Authentic; Charming; Vibrant; Quality; Resilient and Value.

Financial Considerations

The financial impact of the proposal is estimated to be \$0 if no significant rework is required

Long-term Plan/Annual Plan

Not applicable

Legal ConsiderationsLocal Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of Section 10 of the Local Government Act 2002. That section of the Act states that the purpose of local government is (a) to enable democratic local decision-making and action by, and on behalf of, communities; and (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. It is considered that social, economic, environmental and cultural wellbeing's are of relevance to this particular matter.

The proposal has been evaluated with regards to a range of legislation.

Authorisations are not required from external parties.

Policy Implications

The proposal has been evaluated against the following plans:

- Long Term Plan 2018-2028 Annual Plan Waikato Regional Plan
 Taupo District Plan Bylaws Relevant Management Plan(s)

The key aspects for consideration with regards to this proposal are as follows:

There are no known policy implications.

Māori Engagement

Council is bound by various Acts to consult and/or engage with Māori, including a duty to act reasonably and in good faith as a Te Tiriti o Waitangi partner. Equally, Council has a responsibility to develop and proactively foster positive relationships with Māori as key stakeholders in our district, and to give effect to the principles of Te Tiriti o Waitangi including (but not limited to) the protection of Māori rights and their rangatiratanga over tāonga. While we recognise Māori in general, we also need to work side by side with the three ahi kaa / resident iwi of our district.

Although good faith does not necessarily require consultation, it is a mechanism for Council to demonstrate its existence and commitment to working together as district partners. Appropriately, the report author acknowledges that they have considered the above obligations including the need to seek advice, guidance, feedback and/or involvement of Māori on the proposed recommendation/s, objective/s, project/s or service/s outlined within this report.

Risks

There are no known risks

SIGNIFICANCE OF THE DECISION OR PROPOSAL

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- d. Whether the proposal affects the level of service of an activity identified in the Long-Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

Officers have undertaken a rounded assessment of the matters in clause 11 of the Significance and Engagement Policy (2016) and are of the opinion that the proposal under consideration is of low importance.

ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

COMMUNICATION/MEDIA

Communication will be carried out as part of wider consultation with the community on this issue.

CONCLUSION

The previous Board produced a community action plan in 2015/16 that was reviewed annually. This plan received a national award, of which the Board was justifiably proud. It is recommended that the current Board consider another review of the most recent plan and amend it to include its aspirations rather than undertaking a full rewrite of the document.

ATTACHMENTS

1. Draft TTCB 2018-19 Community Action Plan (A2403250)

4.8 MEMBERS' REPORTS

Author: Tina Jakes, Head of Democracy, Governance and Venues

Authorised by: John Ridd, Head of Economic Development and Business Transformation

PURPOSE

This item permits members to provide feedback on any items of interest arising from meetings/conferences/seminars they have attended over the past month, and for the Board to approve either prior or retrospectively, member attendance at conferences and professional development opportunities.

It also provides the opportunity for members to provide any updates on the Turangi/Tongariro Community Board Community Plan monthly report.

No debate and/or resolution is permitted on any of the reports.

RECOMMENDATION(S)

That the Turangi/Tongariro Community Board receives the members' reports.

ATTACHMENTS

Nil