

**TAUPŌ DISTRICT COUNCIL  
MINUTES OF THE EXTRAORDINARY COUNCIL MEETING  
HELD ONLINE VIA 'ZOOM' WITH RECORDING AVAILABLE AT WWW.TAUPO.GOVT.NZ  
ON TUESDAY, 14 APRIL 2020 AT 1.00PM**

- PRESENT:** Mayor David Trewavas (in the Chair), Cr John Boddy, Cr Kathy Guy, Cr Tangonui Kingi, Cr Kylie Leonard, Cr John Mack, Cr Anna Park, Cr Christine Rankin, Cr Kevin Taylor, Cr Kirsty Trueman, Cr Yvonne Westerman, Cr John Williamson
- IN ATTENDANCE:** Chief Executive, Head of Finance and Strategy, Head of Regulatory and Risk, Head of Operations, Head of Communications and Customer Relations, Head of Democracy, Governance and Venues, Infrastructure Manager, Asset Manager Water and Waste, Asset Manager Stormwater and Solid Waste, Contracts and Procurement Specialist, Operations Manager Three Waters, Policy Manager, Senior Policy Advisor, Policy Advisor, District Parks Operations Manager, Team Leader Digital Services, ICT Support Officer, Democratic Services Officer, Democratic Services Support Officer

His Worship the Mayor, David Trewavas welcomed everyone to the meeting, which was the first ever Taupō District Council meeting conducted online. Cr Tangonui Kingi recited an opening karakia,

**1 APOLOGIES**

Nil

**2 CONFLICTS OF INTEREST**

Nil

**3 CONFIRMATION OF MINUTES**

**3.1 ORDINARY COUNCIL MEETING - 25 FEBRUARY 2020**

In answer to a question, the Chief Executive advised that the Kiddle Drive intersection project would be considered further in relation to the Annual Plan 2020/21 and it had also been included in Council's application for Central Government (Crown Infrastructure Partners) funding.

**TDC202004/01 RESOLUTION**

Moved: Cr Christine Rankin

Seconded: Cr Kathy Guy

That the minutes of the Council meeting held on Tuesday 25 February 2020 (both public and confidential portions) be confirmed as true and correct records.

**CARRIED**

**4 POLICY AND DECISION MAKING**

**4.1 ADOPTION OF THE FEES AND CHARGES 2020/21**

The Policy Advisor explained that the proposed Fees and Charges 2020/21 were the same as the current year with the exception of the building levy collected on behalf of the Ministry of Business, Innovation and Employment (MBIE), which was going to reduce due to legislative changes.

She added that the following changes also needed to be made to solid waste fees as a result of the emissions trading scheme and it was noted that these were additional to information included on the agenda:

- The per tonne charge for solid waste for landfill and transfer stations to increase from \$120 to \$130.
- Small load minimum charge per load to increase from \$12 to \$13.
- Medium load minimum charge per load to increase from \$30 to \$32.
- Large load minimum charge per load to increase from \$48 to \$52.

A member asked for clarification on Council charges for the use of the Joan Williamson Rose Gardens in Taupō. The Policy Advisor advised that she would look into those charges and report back.

The Chief Executive emphasised that the proposed Fees and Charges were different to those suggested prior to the Covid-19 pandemic. Prior to the pandemic a number of increases were being considered, but the recommendation was now to keep the fees and charges the same.

In answer to another question, the Chief Executive advised that water slide fees were in addition to AC Baths family passes.

#### **TDC202004/02 RESOLUTION**

Moved: Cr Anna Park

Seconded: Cr Kylie Leonard

That Council adopts the Fees and Charges 2020/21 as amended.

**CARRIED**

#### **4.2 RECEIPT OF THE LTTPJC 21 FEBRUARY 2020 MEETING MINUTES AND OPTIONS FOR FUTURE GOVERNANCE AND MANAGEMENT OF THE LAKE TAUPŌ PROTECTION PROJECT**

#### **TDC202004/03 RESOLUTION**

Moved: Cr John Williamson

Seconded: Cr Kylie Leonard

1. That Council receives the minutes of the Lake Taupō Protection Project Joint Committee meeting held on 21 February 2020.
2. That Council receives and notes the findings of the Service Delivery Review of the Lake Taupō Protection Project.
3. That Council adopts in principle, and subject to consultation in the Long-term Plan 2021-31:
  - a) Retention of a joint committee with two representatives each from the Crown, Taupō District Council, Tūwharetoa Maori Trust Board and Waikato Regional Council as the preferred governance structure for the Lake Taupō Protection Project (LTTP) post June 2021 and with ongoing administration and management of the joint committee undertaken by Taupō District Council or Waikato Regional Council.
  - b) Retention of the Lake Taupō Protection Trust (LTPT) – an existing council-controlled organisation (CCO) with charitable status - as the preferred management structure for the LTTP.
  - c) Provision of accommodation and administrative services for the LTPT via a service level agreement with a project partner (partner to be determined at a later date).
4. That Council adopts in principle the following options for consultation purposes (in order of preference) as the principal alternatives to the preferred option (ie. joint committee with the LTPT – a CCO - housed by a partner organisation):
  - a) Joint committee (status quo) as the governance structure with management undertaken by the LTPT with independent administration (status quo)
  - b) Joint committee (status quo) as the governance structure with management of the nitrogen discharge reduction agreements undertaken by a project partner (agency to be determined at a later date).

5. That Council agrees to the recommendations from the LTPPJJC on the basis that performance measures and a budget for the LTPT that includes reduced funding over time are agreed between the TDC, WRC and the LTPPJJC.

**CARRIED**

#### **4.3 REQUEST FOR EXTENSION FOR THE OPERATION OF THE BROADLANDS ROAD RESOURCE RECOVERY CENTRE & LANDFILL AND KINLOCH REFUSE TRANSFER STATION CONTRACT TDC/1213/088**

In answer to questions the Asset Manager Stormwater and Solid Waste advised that:

- The current contractor was doing a great job working at the forefront of essential services.
- The contractor had received increases relating to CPI over the period of the contract.
- There were limited numbers of contractors in the market place for these types of operations. It was recommended that the current contract be extended in this time of uncertainty as the contractor had been in place for over 10 years and was working well.

It was noted that the contract figure was exclusive of GST. This was included in the resolution.

#### **TDC202004/04 RESOLUTION**

Moved: Cr Christine Rankin

Seconded: Cr Kylie Leonard

That Council approves the 2-year extension of Contract TDC/1213/088 Operation of Broadlands Road Resource Recovery Centre, Landfill & Kinloch Refuse Transfer Station from 1 July 2020 to 30 June 2022 and that the contract sum be increased by \$1,920,000.00 to a total value of \$8,549,750.00 (excl. GST).

**CARRIED**

#### **4.4 TENDER FOR CHEMICALS FOR WATER AND WASTEWATER TREATMENT PLANTS**

The Contracts & Procurement Specialist summarised the report and answered questions. The following points were noted:

- The contract term was three years.
- The contract covered all treatment chemicals including fluoride and wastewater treatment chemicals.
- Taupō District Council's savings were proportionately lower compared to the other councils because the district's water was a lot cleaner and due to its bigger size had a better starting price point.

In answer to another question, the Chief Executive confirmed that Taupō District Council often joined with other councils to achieve better prices, including through the Bay of Plenty Local Authority Shared Services (BOPLASS) and Waikato Local Authority Shared Services (WLASS) groups and 'All of Government' purchasing.

#### **TDC202004/05 RESOLUTION**

Moved: Cr Kevin Taylor

Seconded: Cr Kylie Leonard

That Council accepts the Tender for Contract HDC375 for panel suppliers for chemicals for our water and wastewater treatment plants submitted by Chemiplas (N.Z.) Limited, Chemtrex Limited, Ixom Operations Pty Limited, STM (New Zealand) Limited for the estimated sum of \$511,251.96 (excl. GST) for a term of three years and authorises His Worship the Mayor and the Chief Executive to sign the Contract Document(s) and attach the Council's Common Seal to them.

**CARRIED**

#### **4.5 DELEGATION OF AUTHORITY TO CHIEF EXECUTIVE FOR AWARD OF EQUIPMENT SUPPLY CONTRACTS FOR THE KINLOCH WASTEWATER TREATMENT PLANT MBR UPGRADE PROJECT**

The Asset Manager Water and Waste summarised the report. In answer to questions he advised that:

- It was possible there could be some delay in sourcing materials from overseas due to the Covid-19 pandemic. The sooner staff could start engaging with the preferred supplier, the better.
- It was hoped the project would cost \$1.7m (\$500k for the inlet works and \$1.2m for the remainder of the project).
- The item sought delegation of authority to Chief Executive for contracts relating to this particular project only.

In answer to another question, the Contracts & Procurement Specialist advised that tenders were currently being received electronically and therefore had electronic date stamps. Tenders for important projects were forwarded to His Worship the Mayor and the Chief Executive to keep them informed.

His Worship the Mayor asked to be kept up-to-date with the tender process for this project.

#### **TDC202004/06 RESOLUTION**

Moved: Cr Kathy Guy  
Seconded: Cr John Williamson

That Council delegates authority to the Chief Executive to award the contracts for the supply of inlet works and membrane filtration equipment once the evaluation of equipment supply quotations are completed by Council staff and their technical advisors up to the value of \$2,000,000 [excl. GST] and authorises the Chief Executive to sign the Contract Document(s) and attach the Council's Common Seal to them.

**CARRIED**

#### **4.6 NEW EROSION WORKS ON LAKE TERRACE FORESHORE AS AN ADDITION TO THE GREAT LAKE PATHWAY UPGRADE PROJECT**

The Landscape Architect summarised the report. In answer to a question, he confirmed that the erosion event was unforeseen when the project was initially mapped out.

In answer to further questions the Chief Executive, the Head of Operations and the District Parks Operations Manager provided background information on processes in place to deal with erosion around Lake Taupō. A workshop on the Lake Taupō Erosion Strategy would be scheduled in due course.

#### **TDC202004/07 RESOLUTION**

Moved: Cr Anna Park  
Seconded: Cr John Williamson

1. That Council approves the concept plan and scope for this section of the Great Lake Pathway Project to go to detailed design and pricing to address the urgent erosion issue.
2. That Council approves the use of \$150,000 (plus GST) from the 2019-20 Taupo Erosion Control Budget.
3. That council approves the use of \$ 20,000 (plus GST) from the 2021 Annual Plan for Erosion Control.

**CARRIED**

#### **4.7 EASEMENT REQUEST ON CHAD STREET GULLY RESERVE**

The Chief Executive and the Head of Operations answered questions of clarification.

A member asked the Chief Executive to approach Unison to see if it would be possible for the transmission cable to come down Rainbow Drive off Lake Terrace in order to improve supply in the new subdivision.

#### **TDC202004/08 RESOLUTION**

Moved: Cr John Williamson

Seconded: Cr Kevin Taylor

1. That Council, acting as administering body of Chad Street Gully Reserve, agrees to grant an easement to Unison over part of Chad Street Gully Reserve for the right to convey electricity, telecommunications and electronic data.
2. That Council pursuant to section 48(1) of the Reserves Act 1977 and to a delegation from the Minister of Conservation, consents to the granting of an easement over part of Chad Street Gully Reserve to Unison for the right to convey electricity, telecommunications and electronic data.

**CARRIED**

#### **4.8 DELEGATION OF WHAREROA PRIVATE PLAN CHANGE TO COMMISSIONERS**

The Senior Policy Advisor answered questions of clarification.

#### **TDC202004/09 RESOLUTION**

Moved: Cr John Boddy

Seconded: Cr John Williamson

That Council, as per section 34A of the Resource Management Act, delegates the hearing, consideration and decision making powers for Plan Change 36 – Whareroa North Plan Change Request to a panel of Independent Commissioners as per the Joint Management Agreement between Taupō District Council and the Tūwharetoa Māori Trust Board. The Commissioners are:

- Rob van Vorthuysen
- Rosanne Jollands
- Poto Davies
- Steven Wilson
- Doug Fairgray

**CARRIED**

#### **5 CONFIDENTIAL BUSINESS**

Nil

**Cr Tangonui Kingi recited a closing karakia.**

**The meeting closed at 1.57pm.**

**The minutes of this meeting were confirmed at the ordinary Council meeting held on 26 May 2020.**

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**CHAIRPERSON**