

ATTACHMENTS

Mangakino/Pouakani Representative Group Meeting

18 June 2020

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11 February 2020

TAUPŌ DISTRICT COUNCIL MINUTES OF THE MANGAKINO/POUAKANI REPRESENTATIVE GROUP MEETING HELD AT THE BOARDROOM, MANGAKINO SERVICE CENTRE, MANGAKINO ON TUESDAY, 11 FEBRUARY 2020 AT 10.05 AM

 PRESENT:
 Cr Kirsty Trueman (in the Chair), Mrs Lisa de Thierry, Cr Kylie Leonard, Mr Mark Seymour, Mayor David Trewavas, Cr Yvonne Westerman

 IN ATTENDANCE:
 Chief Executive, Head of Operations, Head of Democracy, Governance and Venues, Project Management Advisor, Strategic Partnerships Advisor, Democratic Services Support Officer

 MEDIA AND PUBLIC:
 Nil

<u>Note:</u> (i) His Worship the Mayor entered the meeting at 10.27am during item 4.3 discussions and was not present for resolution MP202002/02.

1 APOLOGIES

MP202002/01 RESOLUTION

Moved: Cr Kirsty Trueman Seconded: Mr Mark Seymour

That the apology received from Mayor David Trewavas for lateness be accepted.

CARRIED

2 CONFLICTS OF INTEREST

Nil

3 CONFIRMATION OF MINUTES

Nil

4 REPORTS

4.1 ELECTION OF DEPUTY CHAIRPERSON

The Head of Democracy, Governance and Venues briefly outlined (the two) available voting processes for the election of the deputy chairperson and recommended that members use System B, which was the simplest option.

Ms Lisa de Thierry

Nominated by Cr Kirsty Trueman Seconded by Mr Mark Seymour

MP202002/02 RESOLUTION

Moved: Cr Kirsty Trueman Seconded: Cr Yvonne Westerman

That the Mangakino/Pouakani Representative Group confirms that System B be used to determine the election process for the Deputy Chairperson.

CARRIED

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MP202002/03 RESOLUTION

Moved: Cr Kirsty Trueman Seconded: Mr Mark Seymour

That the Mangakino-Pouakani Representative Group elects Mrs Lisa de Thierry as the Deputy Chairperson of the Mangakino-Pouakani Representative Group.

CARRIED

4.2 CURRENT ACTION POINTS UPDATE

The following points were noted:

- In answer to a question in relation to Te Awhina Hall, the Chief Executive explained the role of the Head of Community, Culture and Heritage, Mr Dylan Tahau and background surrounding the hall. Mr Tahau managed relationships with Māori, which in the current scenario involved Pouakani Marae. Ownership of the site was the subject of a pending court case and treaty claims. Around two years ago Council had commissioned a comprehensive building condition report. The report identified major health and safety issues with the building and that it was not suitable for use. The building was subsequently shut down, which prompted an occupation from local Māori. Discussions to address concerns were held with marae representatives, and were resolved by Council committing to do particular works. Since then, Council had removed some smaller outer buildings and mown the grounds as required. Members requested that this item remain on the action sheet.
- A streetlight had been installed on Tirohanga and Forest Roads. However, Mr Seymour noted that the light had been positioned in the wrong place because it was not illuminating the intersection properly. He also noted that the current light was solar powered, and that the right location where it should have been sited had the appropriate power connectivity – *remove item*.
- The Head of Operations would follow up with New Zealand Transport Agency (NZTA) regarding turning bus signs on Western Bays Road. Cr Leonard noted that for safety reasons Council may have to provide additional assistance as the bus committee would likely not fund this.
- St John had donated a defibrillator for Mangakino, which they wanted placed outside the Mangakino Service Centre. There was a defibrillator already in the Mangakino Four Square store though when St John went to use it, it was obscured by shop goods. Members' decided that the defibrillator should instead be placed in an appropriate box at Whakamaru, and a sign placed on the noticeboard outside the Whakamaru shops.
- In reply to a question, the Chief Executive advised that Council had a contractor who completed regular service checks of defibrillators through the district; the defibrillator at Tirohanga would be added to that schedule.
- Keep 'Speed sign at Marotiri School' on action sheet.
- Parking, camping, toileting and freedom camping were problematic at the lakefront over summer. With upcoming events needed to look at ways to improve the situation, including more fencing in the area.
- In reply to a question, the Chief Executive advised that fencing would be reinstated by contractors post forestry operations at Tirohanga. The contact person at Council for any queries about this was Mr Alan Menhennet.

MP202002/04 RESOLUTION

Moved: Mr Mark Seymour Seconded: Mrs Lisa de Thierry

That the Mangakino/Pouakani Representative Group receives the current action points update.

CARRIED

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4.3 MANGAKINO CHANGING FACILITIES UPDATE

The Project Management Advisor took the report as read and briefed the new councillor members on the project for a changing facility at the Mangakino sportsground. Key points noted were:

- In 2017 there was a fire at the Mangakino Rugby Club with prompted the need to do something at the sportsground.
- In April 2018, Council passed a resolution to add \$100k to the Mangakino open spaces budget, bringing the total amount available for the facility build to \$200k. This amount was in line with what had been approved for Turangi to build their changing facility.
- In March 2019, meetings were held with stakeholders to scope requirements. That information was used to inform concept designs on building options of which cost estimates were between \$700k - \$850k. The plans and costings were brought back for the members to review. Following discussions, the \$800k option was chosen. Subsequently members requested an additional \$200k from Council towards the project, which was approved on the proviso that the community matched the \$400k funding provided by Council.
- The Strategic Partnerships Advisor advised that they were unable to secure any funding towards the required \$400k. Funding applications had been submitted to Trust Waikato and Bay Trust but both were declined due to applications for other Council projects having already been granted. Funding criteria terms were that an organisation would only be approved for one application per year.
- A building condition report completed on the rugby clubrooms showed that damage was extensive.
- Ownership of the building was now vested in Council.
- The Head of Operations noted that renovations would be a more expensive option than a rebuild.
- The facility would be used for all sports codes including local rugby league and soccer teams. King Country Rugby also used the grounds for training sessions as it was centrally located.
- People were having to get changed in their vehicles.

The following comments were noted during questions, answers, and related discussion:

- A member suggested that staff make contact with a company called Portabuild as she had spoken to them beforehand and they could likely come under the estimated pricing as per the concept plans. In reply, the Project Management Advisor noted that the two concept designs were drafted by Council's Landscape Architect, Fraser Scott and the company who had designed the Otumuheke Stream changing facility.
- Members suggested approaching local stakeholders for financial support e.g. Wairarapa Moana, Miraka, Crusaders Meat.
- The \$800k design was limited in size but included changing rooms, toilets and a small communal area. The rugby clubroom was much larger and if refurbished, could be used for multiple purposes e.g. community programmes, hired out for events, etc. Members' needed to decide whether to further examine refurbishing of the existing clubroom including the opportunities that would enable for the wider community, or building a (one-purpose) changing facility.
- Asbestos testing had been done, however the results were not available for this meeting. Given the age of the building, it was probable that there would be some asbestos.
- The community would be in favour of the quickest option available.

Note: Members decided to go onsite to inspect the clubrooms building after the meeting.

MP202002/05 RESOLUTION

Moved: Cr Kirsty Trueman Seconded: Mr Mark Seymour

That the Mangakino/Pouakani Representative Group receives the information on the Mangakino Changing Facilities update.

CARRIED

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4.4 UPDATE FROM THE MANGAKINO COMMUNITY COORDINATOR

The Head of Democracy, Governance and Venues informed the new councillor members that Ms Lisa de Thierry was the contracted by Council as the community coordinator for Mangakino.

The following comments were noted during questions, answers, and related discussion:

- The Waikato River Trail (WRT) had been very popular, with the Mangakino and Whakamaru trail sections having the highest user statistics.
- In answer to a question, the Head of Democracy, Governance and Venues advised that she had spoken to Glyn Wooller from WRT who advised that he was working through the possibilities of extending the trails through farm lands with Wairarapa Moana Incorporation.
- Cr Leonard noted that the Ministry was currently reviewing school zones, which could have significant implications for the district. The purpose of zoning was to reduce school roll numbers.
- The recent community meeting held with police was not as well attended as the previous one. Although productive, there were some key issues that had not been well-traversed. Currently Mangakino had one full-time policeman and recruitment was underway for a second officer.
- The upcoming Mangakino Lake Hop event had 3,400 people interested already. Last year approximately 1100 people attended and every available space was taken.

MP202002/06 RESOLUTION

Moved: Cr Yvonne Westerman Seconded: Cr Kylie Leonard

That the Mangakino/Pouakani Representative Group receives the report from the Mangakino Community coordinator.

CARRIED

4.5 COMMUNITY ISSUES

The following community issues were noted:

- Mr Seymour sought assistance from Council for alterations at the Tirohanga Hall including a bi-fold door into the children's playground area and a reasonable sized deck which would provide a better indoor / outdoor flow. The Tirohanga community were happy to contribute towards the costs. The Head of Operations would arrange for someone to go on site and see what was required, put together costings, etc.
- Mr Seymour raised an issue about the hall cleaning bond, which was currently processed and held by Council. In recent months there had been occasions where the hall had been left in an unsatisfactory state and members of the community had to clean up the mess. There was no vetting system for potential hirers; bookings were processed through Council and local resident Wendy Hilhorst. Discussions ensued and concluded with officers to follow up regarding implementing a process so that in future, payment of the cleaning bond could be made directly to the Tirohanga Settlers Hall Trust if required.
- Streetlights were needed where Pokuru, Paerata, Okama and Tram Roads linked with Tirohanga Road.
- Ms de Thierry tabled a letter from Ms Tania Dobbs regarding a lack of bike stands outside the shops for visitors and locals to park their bikes. She had provided pictures of several bikes leant against the wall outside Ata's Café. Bikes were also an issue outside the Mangakino Takeaways which at times made it difficult for people walking past. The Head of Operations undertook to look into the matter and find a suitable location for a bike stand.
- Needed to find ways to positively engage local youth. Would be good to have key agencies attend the
 next community meeting with police to help address youth issues. A member noted that it was equally
 important that the community was onboard and leading the process.
- There had been an issue with motorbikes being ridden through town, which was in-hand with local police.
- The Chief Executive encouraged members to call police for all incidents including minor issues as doing

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so would provide evidence and support police when trying to justify the need for more resources.

- Cr Trueman thanked Council for the 'Swan' sign at Whakamaru.
- Touch rugby had started at Whakamaru and was attracting great crowds of around 160 people.

MP202002/07 RESOLUTION

Moved: Cr Yvonne Westerman Seconded: Cr Kylie Leonard

That the Mangakino/Pouakani Representative Group receives the information relating to community issues.

CARRIED

4.6 MEMBERS' REPORTS

- Members' agreed that Mrs Lisa de Thierry would continue to be the Group's representative on the Waikato River Trails Trust.
- Cr Trueman advised that she attends the Kinleith Consultative Group (KCG) meetings. KCG were looking at redesigning their wastewater disposal system so that most of the wastewater would be treated on site before entering the river. Restoring the river back to its original state was also discussed however, there were significant factors to consider including costs, birdlife being displaced, etc. Discussions were also yet to be held with Raukawa Charitable Trust.

MP202002/08 RESOLUTION

Moved: Cr Kirsty Trueman Seconded: Mayor David Trewavas

That the Mangakino/Pouakani Representative Group receives the information on members' reports.

CARRIED

5 CONFIDENTIAL BUSINESS

Nil

The meeting closed at 11.39am.

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The minutes of this meeting were confirmed at the Mangakino/Pouakani Representative Group Meeting held on 14 April 2020.

CHAIRPERSON

2020 Mangakino-Pouakani Representative Group Action Sheet									
Item No.	Meeting Date	Subject	Task	Updates from 11/02/20 meeting	Progress				
4.2	11/02/2020	Te Awhina Hall	Provide ongoing updates in relation to the status of Te Awhina Hall.	sheet. Staff will update with any developments as they arise.					
4.8	21/05/2019	Community Issues	An extra bus had been added to the school bus route; 'bus turning' signs were required for Poihipi and Tihoi Road's intersection.	The Head of Operations undertook to follow up with New Zealand Transport Agency (NZTA) regarding turning bus signs on Western Bays Road.	Turning signs need to be installed on SH and would be seen as a safety concern at this intersection. No further update from NZTA.				
4.1		Defibrillator sign at Atiamuri	The District Parks Manager undertook to follow up with a site visit to find a suitable location to install a sign notifying public of where the defibrillator was held.	Defer update to next meeting as District Parks Manager was on leave.	Avril Boswell, who had offered to have the defibrillator on her property on behalf the community has recently moved to 23 Monowai Drive. The Parks Manager Town Centres spoke to Avril and she confirmed that she will be placing a sign on the front of her new property asap informing the community of its location. Parks Manager Town Centres has an additional sign on order which will be placed on the 'Civil Defence' box on the oval (visual to people when entering the village) advising that the defibrillator is located at the rear of property at 23 Monowai Drive, Atiamuri. Avril is in agreeance with this location but would prefer not to have a sign at the boat ramp.				
4.1	16/07/2019	Flashing speed sign at Marotiri School	A member requested a digital seed sign at Marotiri School.	Request that this remain on the action sheet and be followed up by Council staff.	Last update from NZTA to the school was NZTA have submitted an application for a safety improvement project on the SH outside the school and are awaiting feedback on that application and will update the school. No further update				
4.2	11/02/2020	Installation of defibrillator at Whakamaru shops and signage	Members agreed to install the defibrillator donated by Mangakino St John at the Whakamaru shops in appropriate enclosure and signage to also be placed there.	Add to action sheet.	Defibrillator has been installed onto the wall of the Whakamaru Service Station fronting SH30 (Whakamaru Road), not on the Whakamaru shops as task indicates. Signage is not required as it is very visual from the road.				
4.2	11/02/2020	Defibrillator at Tirohanga	The defibrillator at Tirohanga was to be added to Council's district maintenance schedule.	Add to action sheet.	This AED has been included onto the district maintenance schedule along with the AED at Mangakino and Whakamaru.				
4.2	11/02/2020	Parking, camping, toileting at Mangakino Lakefront	Needed to look at ways to improve the overall situation with regard to parking, freedom camping and toileting at the Mangakino lakefront.	Add to action sheet.	The District Parks Manager will discuss with members at the next MPRG meeting about what can be done within current operational budget without negatively impacting on the reserve. Another option to have more in-depth discussion is to hold a workshop.				
4.5	11/02/2020	Tirohanga Hall renovations	Approach from Mr Seymour for assistance with undertaking alterations at the Tirohanga Hall including a bi-fold door into the children's playground area and a reasonable sized deck to provide better indoor / outdoor flow.	The Head of Operations would arrange for someone to go onsite, see what was required and collates some costings.	Quote as follows: \$11,252.72 incl.GST for bi-fold doors and deck, \$3,402.85 incl. GST to construct new roof over deck.				
4.5	11/02/2020	Tirohanga Hall cleaning bond	Discussion about the process for the hall cleaning bond to be paid to the Tirohanga Hall Trust when required as there had been several instances where local residents had to fully clean the hall after hall hirers.	Add to action sheet.	Cleaning bond should be charged to every hirer to cover costs of cleaning. In the event that the Tirohanga Settlers Association undertakes the cleaning, this should be invoiced to Council for payment.				
4.5	11/02/2020	Streetlights at various points along Tirohanga Road	Mr Seymour advised that for safety reasons, streetlights should be installed where Pokuru, Paerata, Okama and Tram Roads' connected with Tirohanga Road.	Add to action sheet.	Firstly, we would need to review if there have been any night time crashes/safety concerns at these locations. Any new streetlights would need to be added to our deficiency database, which prioritises all the road network deficiencies identified in the district. Re Tram Road, this is a private road not owned or managed by Council.				
4.5	11/02/202	Bike stands in town	A letter was tabled from local resident Ms Tania Dobbs requesting that Council consider installing bike stands in a suitable location/s outside of the Mangakino shops.	The Head of Operations undertook to follow up.	The transportation team is looking at suitable bike stand options. Once confirmed, these will be ordered and then installed.				
		Mangakino to Tokoroa (T11) and Tokoroa to Mangakino (T11A) passenger statistics	The Asset Manager Transportation undertook to provide passenger numbers for the Mangakino to Tokoroa and Tokoroa to Mangakino bus service, so that members could make a decision regarding future bus services.		Below is the daily passenger figures for the first three weeks in March before the COVID-19 issues. MANGAKINO TO TOKOROA (T11) WEEK 1 - Tue = 10, Thu = 9, Fri = 13 WEEK 2 - Tue = 6, Thu = 6, Fri = 10 WEEK 3 - Tue = 6, Thu = 3, Fri = 12 TOKOROA TO MANGAKINO (T11A) WEEK 1 - Tue = 11, Thu = 9, Fri = 11 WEEK 2 - Tue = 7, Thu = 6, Fri = 9 WEEK 3 - Tue = 7, Thu = 6, Fri = 9 WEEK 3 - Tue = 7, Thu = 3, Fri = 9 It appears that Thursday is the least well used day and this accords with a survey that we did in 2016. This suggests that if the service level were to be reduced, then Thursday would be the least impactful day. If the LOS was reduced to 2 days, we would will still need to add \$19K to the opex budgets rather than \$27K.				

Community Report June 2020

Learning

- Local Schools all engaged in online distance learning programmes during lockdown. Hard copies and devices were shared to students as required.
- Level 3
 - Mangakino School o students
 - o Whakamaru School 9 students
 - Marotiri School 2 Students
 - o Tirohanga School 2 Students
 - Under Level 2 local schools are operating with approx. 95% of the total student body in attendance.

There is still a real need for bus turning signs to be put up around the Poihipi Road Western Bays intersection for safety. We are now going into the second winter without adequate safety signage for this intersection.

Earning

EGLT - Mangakino Business After Five (BA5)

- All food related businesses were really engaged and supported each other in the lead up and during lockdown.
- A pre lockdown meeting was held at Russmans Whakamaru all the town centre businesses were given the Protect COVID-19 posters laminated to display in their windows and bathrooms etc.
- Zoom meetings were held during lockdown. Leading up to Level 3 everyone worked well together sharing when and if they planned to open, some decided to stay closed until level 2.
- Businesses were encouraged to keep up to date with the Taupo.biz website which has a specific page for COVID-19 business support that was updating all the time as new information came to hand. This included free webinars, response checklists, continuity planning, Government support information and a Level 2 planning tool. Business Mentors NZ was free to join for a period over lock down as well. A lot of this information was shared on social media channels to try and get as much coverage as possible.
- The Shop Local campaign included vouchers from Russmans, Do or Dye Hair and Ata's Bar & Eatery.
- Most businesses are up and operating under our new "normal" at Level 2.
- The Mangakino Hotel sold just before lockdown.

Waikato River Trails

- The Waikato River Trails were closed until level 2 due to the trail not being wide enough in places for people to pass outside the 2-meter distance rule, closed signage was erected. Within the first two weeks of April the counter on the Mangakino section recorded 1394 users.
- Additional historical information signage is being developed to be installed at points of interest along the trail from Mangakino to Atiamuri, in particular, Titiraupenga, the Mangakino bridge, Mt Kaahu, Pohaturoa Rock and Atiamuri power station/area. Dave Wakelin who designed the heritage trail signage is supporting with this extended work and is close to a final draft stage.

Healthy Well & Forward Focused

Mangakino Cosy Homes/Firewood Bank

- The Fire Wood bank continues to be a real positive and sustainable outcome from the cosy homes project. There was a total of 20 loads that have been delivered for this winter. A total \$7700.00 was saved + a \$1000.00 donation that helped support 3 households. 5 families had funds returned due to changes in circumstances.
- Mangakino Health Services is currently working with Waikato River Trails on another firewood project.
- A lady living in Mangakino who works for the South Waikato District Council has asked to share the thinking and process of the Mangakino Firewood Bank with Raukawa.
- Whanau Ora already paying into the account for next winter.
- Whanau Ora and the Pouakani Marae supported the community with food and care packages over lockdown.
- Two new AED units have been installed one outside the Mangakino Council office and the other at the Whakamaru Petrol Station. These have been donated by the Mangakino St John Area Committee.

Neighborhood Watch

- The process around installing extra town cameras has been held up by COVID-19 lockdown and discussions with the Lines Company.
- A second community meeting with the police was held in February this was to accommodate the holiday home owners as well permanent residents.

Vibrant

The "Mangakino Lake Hop" is still working towards having this event in July if restrictions allow, this was a hugely popular event last year. This group is working with the Taupo Events team.

Social Media

- The Mangakino Community Facebook page has 1988 likes (up 64 since the last report) with 2033 followers (up 73)
- The community has been asked to share their ideas with the Regenerate group to support the district to recover and flourish https://forms.office.com/Pages/ResponsePage.aspx...

Notice Boards

• A community newsletter was produced and widely distributed on social media channels during lockdown.



2







NOTES:

- Plans prepared to wind zone 'HIGH'.
- Plans prepared to earthquake zone '2'.
- * Plans prepared to corrosion zone 'B'. .
- Plans prepared using SG8 framing unless otherwise stated.
- Builder to notify council inspector when stages of work are reached.
- * Check detail working plans for accurate dimensions "If you do not know ASK"
- All subcontractors or their management are required to have their work inspected and checked by the building contractor for the practical completion and standard of workmanship.
- This plan is designed with the intent to supply the required information & detail for Building Consent & Working Drawings.
- * Any errors in measurements or omission of information found in this plan is to be resolved before the on site work is started, the designer accepts no responsibility there after and will not accept any cost incurred for such errors or omissions.
- * For all products used in this plan Manufacturers Specifications and installation sheet should be obtained to produce quality results through correct knowledge and application.
- . 0.S.H. regulations must be implemented on site to minimize the risk of serious harm in the work place.
- The building owner must allow to regularly check exterior weather tightness for failure and complete the appropriate maintenance required to comply with all manufacturers recommendations. *

REFURBISHMENT OF: MANGAKINO RUGBY CLUBROOMS. 15-25 WAIRENGA ROAD, MANGAKINO.

THESE WORKING DRAWINGS HAVE BEEN COMPLETED IN ACCORDANCE WITH THE FOLLOWING REQUIREMENTS;

* THE APPROVED BUILDING CODE HANDBOOK. * THE TERRITORIAL AUTHORITY.

- * BUILDING REGULATIONS 1992.
- * BUILDING ACT 2004.
- * NZS 4229:2013. * NZS 3604:2011
- * NZS4218:2009
- * AND THE SPECIFICATION.









