

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE KINLOCH REPRESENTATIVE GROUP MEETING
HELD AT THE KINLOCH COMMUNITY HALL, MATA PLACE, KINLOCH
ON THURSDAY, 30 JULY 2020 AT 3.00PM**

PRESENT: Cr Kathy Guy (in the Chair), Mr Tim Brittain, Ms Renee des Barres, Mayor David Trewavas, Ms Belinda Walker, Cr Yvonne Westerman, Cr John Williamson

IN ATTENDANCE: Chief Executive, Head of Finance and Strategy, Head of Democracy, Governance and Venues, Asset Manager Water and Waste, Asset Manager Water, Resource Consents Manager, Strategic Relationships Manager, Policy Manager, Senior Policy Advisor, Policy Advisor, Senior Resource Consents Planner, Strategic Advisor Property and Infrastructure, Democratic Services Support Officer

MEDIA AND PUBLIC: Nine members of the public

Notes: (i) *Item 4.2 'Presentation: Kinloch Community Association' was held during the public forum.*
(ii) *The meeting opened and adjourned at 3.08pm to continue the public forum. The meeting reconvened at 3.28pm.*

1 APOLOGIES

KIN202007/01 RESOLUTION

Moved: Mr Tim Brittain
Seconded: Cr John Williamson

That the apology received from Mayor David Trewavas be accepted.

CARRIED

2 CONFLICTS OF INTEREST

Belinda Walker – Kinloch Community Association

3 CONFIRMATION OF MINUTES

Nil

4 REPORTS

4.1 ELECTION OF DEPUTY CHAIRPERSON

The Head of Democracy, Governance & Venues outlined (the two) available voting processes for the election of the chair and recommended that members use System B, which was the simplest option.

Ms Belinda Walker Nominated by Cr Kathy Guy

Seconded by Cr John Williamson

KIN202007/02 RESOLUTION

Moved: Cr Kathy Guy
Seconded: Cr John Williamson

That the Kinloch Representative Group:

1. confirms that System B be used to determine the election process for the Deputy Chairperson;
2. elects Ms Belinda Walker as the Deputy Chairperson of the Kinloch Representative Group.

CARRIED

4.2 PRESENTATION: KINLOCH COMMUNITY ASSOCIATION

A powerpoint handout in support of the Kinloch Community Association (KCA) presentation provided during the public forum was tabled (A2738263). Topics included the Kinloch Community Plan 2017; KCA projects; the Kinloch Structure Plan (KSP) Sub-committee; Kinloch Hub; Whangamata Stream Trail Subcommittee; Kinloch beautification and communications. Sub-headings within each slide discussed the background of the project, how / ways the KCA could help TDC, and what KCA required from TDC.

The Chair thanked the KCA noting that she attended their meetings as an observer. As a Kinloch resident and Taupō Ward councillor, she was also the conduit between Council and the Kinloch community and happy for people to approach her in that regard.

KIN202007/03 RESOLUTION

Moved: Cr John Williamson

Seconded: Mr Tim Brittain

That the Kinloch Representative Group receives the information and thanks the Kinloch Community Association representatives for their presentation.

CARRIED

4.3 ACTION POINTS UPDATE

The following points were noted in relation the action point items:

- Requested that Council look into reinstalling a toilet at the Eastern beach reserve over summer again, especially with the influx in holiday home owners returning to Kinloch and visitors. Equally, it was anticipated that visitor numbers would be even higher than usual given the international travel restrictions due to Covid. The Head of Finance and Strategy noted that a more permanent solution would need to be part of Council's Long-term Plan (LTP) process; options would be investigated over the next few months.
- A member had received further feedback from residents that the three access points to Kinloch Esplanade Reserve required urgent upgrade and maintenance. The Chair noted that due to Covid operations budget restrictions the upgrades may need to be deferred. The Head of Finance and Strategy undertook to seek a current update from the parks and reserves team. New costings would also be required as those previously submitted were now outdated.
- Ms Walker gave a brief overview regarding the installation of the cricket net, which two years after the initial project proposal was still not completed due to changes with funding sources. Part funding had been confirmed from Cricket NZ but sadly the individual who administered the fund passed away and the fund was then closed. Community fundraising efforts were planned but did not get underway due to Covid-19. Pre lockdown Taupō Cricket Association had confirmed their contribution towards turf costs but due to Covid-19 had subsequently advised that this would need to be at a later date when the club financial situation was more stable. Asked if Council could erect a fence (even temporary) behind the cricket net in time for the upcoming summer to enable use of it as a half cricket pitch.
- *Completed items to remove from action sheet:* 'Removal of water vessels along Whangamata Stream' and 'Location of Kinloch iSite notice board'.
- Council's Waste Management Minimisation Plan for waste reduction included people being responsible for their own litter and limiting rubbish bins around the District. Undecided whether to remove bin at this stage.

KIN202007/04 RESOLUTION

Moved: Ms Belinda Walker
Seconded: Ms Renee des Barres

That the Kinloch Representative Group receives the current action points update.

CARRIED

4.4 INFRASTRUCTURE UPDATE

The Asset Manager Water and Asset Manager Water and Waste jointly presented the item. Additional points noted were:

- The control systems upgrade would increase plant capacity.
- Consultants were working on 6 treatment plants throughout the District. Kinloch treatment plant upgrades would be done first following completion of the tender process. Network designs were currently underway and would likely be tendered in early 2021.
- \$50k LTP funds set aside for hall upgrades which would be overseen by the facilities team.
- Kinloch wastewater membrane and golf course irrigation projects funded from last year's budgets and were still being rolled out. The initial quote estimates for the irrigation contract came in under \$500k than originally expected however that saving would be balanced out with some equipment packages costs which were significantly higher than anticipated.
- In reply to a question, the Head of Finance and Strategy advised that the \$200k LTP funds originally approved by Council for the hall upgrades had been cut back to \$50k because the final projected costs were a lot more than what was originally scoped.

KIN202007/05 RESOLUTION

Moved: Cr Yvonne Westerman
Seconded: Ms Belinda Walker

That the Kinloch Representative Group receives this report.

CARRIED

4.5 DRAFT TRANSPORT STRATEGY FOR CONSULTATION

The Policy Advisor briefed the Group on the draft Transport Strategy and consultation process highlighting that the main objective was to provide Council with clear direction as to what projects the Kinloch community would like supported. This would assist Council's decision-making during LTP deliberations.

For example, ongoing safety improvements were already programmed for Poihipi Road – were there other rural roads that needed to be review for safety reasons? Other areas for considerations included cycling tracks, pedestrian crossings, slower speed limits in the residential area, a bus service between Kinloch and Taupō, etc.

A member noted that it would be great to have safe inclusive cycling tracks throughout Kinloch. A suggestion was for a walking track through the Okaia Reserve however DoC did not purportedly want the track. The member asked how best to coordinate the Department of Conservation and Taupō District Council to collaborate with the community to support this happening. Another suggestion was for a trail along Whangamata Road, from Kinloch Road to Oakdale Road to enable a safe circuit.

Members requested to hold a workshop to get a better understanding of the draft Transport Strategy and draft a submission before the closing date on 4 September.

KIN202007/06 RESOLUTION

Moved: Ms Belinda Walker
Seconded: Cr John Williamson

That the Kinloch Representative Group

1. receives the attached draft Issues Paper and draft Transport Strategy.
2. agrees to make a submission to ensure that the Transport Strategy (and associated issues paper) reflects the key areas of importance to the local community and will provide an effective document for giving Council direction on priorities for the delivery of the Council's transport services and infrastructure.
3. notes the attached draft communications plan and draft engagement plan, and advises of any additional groups that should be notified, or directly engaged.

CARRIED

4.6 UPDATE ON KINLOCH WASTEWATER

Item withdrawn as update included as part of the Infrastructure Update.

4.7 SEVEN OAKS DEVELOPMENT - STAGES 2 - 9

The Chair advised a request had been received from two of the Group members who were concerned about the proposed variations to building heights in stages 2 to 9 of the Seven Oaks development, as presented by Phill Riley at community meetings held in Kinloch on 17 and 20 July. Specifically, the variations did not comply with the Kinloch Structure Plan (KSP).

Mr Brittain continued that many in the community wanted an opportunity to formally record their concerns with Council regarding this contravention. Considerable community time, effort and money had gone into establishing the KSP in conjunction with Council and DoC in 2002-03; the plan was subsequently adopted by Council. Mr Brittain read aloud a letter to the Chief Executive from KCA Kinloch Structure Plan Monitoring and Development Subcommittee that further outlined the community's angst.

The Resource Consents Manager introduced the Senior Resource Consents Planner to the members noting that she had been heavily involved in processing various development applications including Oakdale, Loch Eagles and Seven Oaks and had a good understanding of the planning documents and how Council had considered and applied them.

The Senior Resource Consents Planner then gave an update of the current status of the stages 2 – 9 development application process and noted that Council was bound by Resource Management Act (RMA) legislation first and foremost when considering any applications. An overview of lot sizes, the different sets of conditions applicable to subdivision and land use consents, what constituted a 'discretionary activity' etc was also explained. As per stage 1 process, stages 2 -9 would also be peer reviewed although this time round Council would engage someone from outside of the District.

Officers then answered questions of clarification noting that a copy of the land visual assessment would be provided to the KCA.

KIN202007/07 RESOLUTION

Moved: Mr Tim Brittain

Seconded: Ms Renee des Barres

That the Kinloch Representative Group receives the information.

CARRIED

4.8 UPDATE ON THE TAUPŌ DISTRICT COUNCIL DISTRICT PLAN REVIEW

Senior Policy Advisor Hilary Samuel gave an overview on the Taupō District Council District Plan Review.

Key points noted were:

- The District Plan set the rules for development and subdivision around the district. The majority of the plan was now over 10-years old which meant that a review had to be done as per RMA requirements. Council was delayed in starting this process while waiting for government to roll out its new planning standards which would help provide consistency across plans throughout New Zealand. In the interim, engagement with Iwi partners commenced.
- Rural areas were one of the first sections being reviewed. Planning standards had introduced a new zone 'rural lifestyle' blocks. Separating rural lifestyle from general rural zoning enabled more flexibility including the potential to also introduce the ability to have a second dwelling.
- Much of the Taupō District rural environment included power stations, lifestyle blocks, commercial activities, reserves and open spaces.
- There were three different residential environments spread throughout the Kinloch 'butterfly' landscape namely Kinloch Rural Residential; Kinloch Low Density Residential; and Kinloch Residential. There was no anticipated additional growth than what was already zoned in Kinloch; the KSP had driven the shape and form of the settlement.
- The building coverage allowance in Kinloch was 25% whereas in Taupō it was 30%.
- Strong rationale and evidence were required for any changes to zoning classification. Council had relied upon character and amenity reasons as justification for this in the past and would be particularly cautious about using this criteria again unless it was validated.
- Aimed to have a draft plan by July 2021, with the full plan notified prior to the next election.

KIN202007/08 RESOLUTION

Moved: Cr Yvonne Westerman

Seconded: Mr Tim Brittain

That the Kinloch Representative Group receives the update on the Taupō District Council District Plan Review.

CARRIED

4.9 EXTENSION PROPOSAL KINLOCH COMMUNITY HALL LICENCE TO OCCUPY

The Strategic Advisor advised that another complaint had been received regarding hall hirers having to clean the hall after the Kinloch Kindergarten before they could use it. In contrast a member advised that unsolicited positive feedback about the clean state of the hall had been passed on by a member of the public at a recent community meeting. Additionally, the original rationale for having the kindy in the hall was to demonstrate the high use of the hall by the community, and strengthen the business case for the proposed Kinloch Hall / Hub to funding providers.

The licence to occupy needed to be amended from 20 to 25 children; the resource consent would also need to reflect this change.

KIN202007/09 RESOLUTION

Moved: Cr John Williamson

Seconded: Ms Belinda Walker

That the Kinloch Representative Group recommends to Council to approve an extension of the licence to occupy the Kinloch Community Hall on the same terms through to 1 December 2021 and approves an amendment to the licence to occupy from 20 children to 25 children subject to resource consent amendments being approved.

CARRIED

4.10 UPDATE ON KINLOCH COMMUNITY PLAN AND VISION

Item withdrawn as update already provided within the KCA presentation.

4.11 MEMBERS' REPORTS

Cr John Williamson advised that he had attended the public meeting in Kinloch in relation to the Seven Oaks development stages 2 – 9: a well presented conversation from the developer and Council staff.

Cr Kathy Guy advised that she had met with the Kinloch Marina board of directors to go through some of their issues. The next day the Chief Executive and Asset Manager Transportation also met with them to discuss parking issues – a positive meeting.

KIN202007/10 RESOLUTION

Moved: Cr John Williamson

Seconded: Cr Kathy Guy

That the Kinloch Representative Group receives the reports from members.

CARRIED

5 CONFIDENTIAL BUSINESS

Nil

The meeting closed at 5.02pm.

The minutes of this meeting were confirmed at the Kinloch Representative Group Meeting held on 24 September 2020.

.....
CHAIRPERSON