

**TAUPŌ DISTRICT COUNCIL  
MINUTES OF THE ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, 107 HEUHEU STREET, TAUPŌ  
ON TUESDAY, 25 AUGUST 2020 AT 1.00PM**

**PRESENT:** Mayor David Trewavas (in the Chair), Cr John Boddy, Cr Kathy Guy, Cr Tangonui Kingi, Cr Kylie Leonard, Cr John Mack, Cr Anna Park, Cr Christine Rankin, Cr Kevin Taylor, Cr Kirsty Trueman, Cr Yvonne Westerman, Cr John Williamson

**IN ATTENDANCE:** Chief Executive, Head of Finance and Strategy, Head of Operations, Head of Regulatory and Risk, Head of Economic Development and Business Transformation, Head of Community, Culture and Heritage, Head of Communications and Customer Relations, Head of Democracy, Governance and Venues, Finance Manager, Infrastructure Manager, Asset Manager Water, Resource Consents Manager, Construction Programme Manager, Policy Advisor, Democratic Services Officer

**MEDIA AND PUBLIC:** Taupō Times  
One member of the public

His Worship the Mayor, David Trewavas opened the meeting and welcomed everyone. Cr Tangonui Kingi recited an opening karakia.

*Note: Item 4.11 (Establishment of Taupō Town Centre Transformation Project working party) was dealt with prior to item 4.10 (Financial delegation to the Chief Executive Officer – Government ‘shovel ready’ projects). All other items were dealt with in the order they appeared on the agenda.*

**1 APOLOGIES**

Nil

**2 CONFLICTS OF INTEREST**

Nil

**3 CONFIRMATION OF MINUTES**

**3.1 ORDINARY COUNCIL MEETING - 28 JULY 2020**

**TDC202008/01 RESOLUTION**

Moved: Cr Tangonui Kingi  
Seconded: Cr Kylie Leonard

That the minutes of the Council meeting held on Tuesday 28 July 2020 (public and confidential portions) be confirmed as true and correct records.

**CARRIED**

## 4 POLICY AND DECISION MAKING

### 4.1 MINUTES FROM THE LAKE TAUPŌ PROTECTION PROJECT JOINT COMMITTEE MEETING HELD 19 JUNE 2020

#### TDC202008/02 RESOLUTION

Moved: Cr John Williamson

Seconded: Cr Kylie Leonard

That Council receives the minutes from the Lake Taupō Protection Project Joint Committee Meeting held on 19 June 2020.

**CARRIED**

### 4.2 CONSIDERATION OF KINLOCH REPRESENTATIVE GROUP RECOMMENDATION TO COUNCIL - EXTENSION PROPOSAL KINLOCH COMMUNITY HALL LICENCE TO OCCUPY

Cr Kathy Guy, Chairperson of the Kinloch Representative Group, summarised the background to the proposal. The following points were noted:

- The Licence to Occupy was first issued in March 2019 and the kindergarten was scheduled to open on 1 May 2019, however due to resource consent issues did not open until October 2019.
- A 12-month extension was sought, as well as an amendment to the licence to increase the number of children from 20 to 25.
- Cr Guy strongly endorsed the recommendation, adoption of which would support the Kinloch community and its families.

In answer to a question, Cr Guy confirmed that the venue was fit-for-purpose at present, but that 25 children would be the maximum limit and a larger facility may be required in future.

#### TDC202008/03 RESOLUTION

Moved: Cr Kathy Guy

Seconded: Cr John Williamson

That Council adopts the Kinloch Representative Group recommendation as per resolution KIN202007/09 and therefore approves an extension of the licence to occupy the Kinloch Community Hall to Central Kids Kindergarten on the same terms through to 1 December 2021, and approves an amendment to the licence to occupy from 20 children to 25 children subject to resource consent amendments being approved.

**CARRIED**

### 4.3 E SCOOTER PROPOSAL

Mr Dave Wakelin from Glide Limited, the operator of Glow electric scooters, was present in the public gallery.

The Infrastructure Manager summarised the report. In answer to a question, he confirmed that the number of electric scooters would remain at 100.

#### TDC202008/04 RESOLUTION

Moved: Cr John Mack

Seconded: Cr Yvonne Westerman

1. That Council approves the issuing of a permit to Glide Ltd for the operation of e-scooters within Taupō township for a 12 month term with a right of renewal for a further 12 months.
2. That the Chief Executive be given approval to negotiate conditions for the Permit to Trade in a Public Place to use the scooters on the footpaths in road reserve.

**CARRIED**

#### **4.4 PROPOSAL TO LEASE PART RANGATIRA POINT BLOCK**

The Head of Economic Development and Business Transformation introduced the report.

Cr Kevin Taylor advised that the working group had also included Taupō Reserves & Roding Committee Māori representative, Miss Janice Wall. He added that the Rangatira Point Block was an iconic piece of land which had been used and enjoyed by generations of locals and visitors to Taupō. He encouraged members to support the proposal to approve the lease.

Cr Yvonne Westerman also spoke in favour of approving the lease and His Worship the Mayor echoed the words of the speakers, noting that the area was of high amenity value to the district and it was important to retain access for the public.

#### **TDC202008/05 RESOLUTION**

Moved: Cr Kevin Taylor

Seconded: Cr Yvonne Westerman

1. That the Taupō District Council enters into a lease with Rangatira Point Block Inc for the Rangatira Point for a period of twenty years at a value of \$63,000 plus GST per annum to be CPI adjusted.
2. That the Chief Executive be instructed to negotiate the details of a lease with the Incorporation.

**CARRIED**

#### **4.5 APPOINTMENT OF COMMISSIONERS; DELEGATION OF PROPOSED LAND USE CONSENT FOR A ZIPLINE (REFERENCE RM190270) HEARING AND DECISION**

In response to a question, the Resource Consents Manager confirmed that Ms Kim Hardy and Mr Brad Coombs had sat as decision-makers on recent hearings for Taupō District Council. Ms Gina Sweetman was new to the panel. The hearing for this particular application was scheduled to take place on 30 September and 1 October 2020.

#### **TDC202008/06 RESOLUTION**

Moved: Cr Christine Rankin

Seconded: Cr Anna Park

That Council as per section 34A of the Resource Management Act, delegates the hearing, consideration and decision making powers for Resource Consent for a land use consent for a proposed zipline (reference RM190270) to a panel of Independent Commissioners. The Commissioners are:

- Gina Sweetman (Chairperson)
- Kim Hardy
- Brad Coombs

**CARRIED**

#### **4.6 RECEIPT OF UNAUDITED FINANCIALS FOR THE YEAR ENDED 30 JUNE 2020 AND THE TREASURY MANAGEMENT REPORT FOR JUNE 2020**

The Head of Finance and Strategy spoke to the report. The following points were noted:

- End of year results, including debt and net cash position, were in line with forecast and budget.
- A number of movements were out of Council's control, for example the difference in revaluation of forests.
- The financials were still being finalised in preparation for audit and some coding errors had been corrected since the agenda had been produced.
- Investment results were summarised.

- Total cash position was looking strong going forward.

**TDC202008/07 RESOLUTION**

Moved: Cr John Boddy  
Seconded: Cr Christine Rankin

That Council receives the unaudited Financials for the year ended 30 June 2020 and the Treasury Management Report for June 2020.

**CARRIED**

**4.7 THREE WATERS REFORM - DECISION TO PARTICIPATE IN TRANCHE 1**

The Head of Operations and the Policy Advisor summarised the report and answered questions of clarification.

**TDC202008/08 RESOLUTION**

Moved: Cr John Williamson  
Seconded: Cr Kathy Guy

1. That Council agrees to sign the Memorandum of Understanding (MoU) in Appendix A and the Funding Agreement in Appendix B attached to the agenda.
2. That Council notes that the MoU and Funding Agreement cannot be amended or modified by either party, and doing so would void these documents.
3. That Council agrees to nominate the Chief Executive as the primary point of communication for the purposes of the MoU and reform programme – as referred to on page 6 of the MoU.
4. That Council agrees to delegate decisions about the allocation of regional funding to the Chief Executive.
5. That Council's preferred approach for determining how the Waikato Regional Funding should be allocated, is to use the same criteria for the direct allocation.
6. That Council notes that should the approach for determining the regional allocation discussed in recommendation 5 be used, Council will be allocated a total of \$8.3 million in funding. The funding is to \$4.16 million of direct funding, in addition to \$4.16 million in regional funding, which will be received as a grant as soon as practicable once the signed MoU and Funding Agreement are returned to the Department of Internal Affairs, and a Delivery Plan has been supplied and approved (as described on page 5 of the MoU).
7. That Council delegates the authority to the Chief Executive to finalise the Delivery Plan and submit this to the Department of Internal Affairs by 30 September 2020.

**CARRIED**

**4.8 FIVE MILE BAY WATER FUNDING CONSULTATION DOCUMENT**

The Asset Manager Water and the Policy Advisor introduced the report. In answer to a question, the Head of Operations confirmed that central government funding received as part of the three waters reform could not be used for this project, as funding was already allocated in Council's Long-term Plan.

**TDC202008/09 RESOLUTION**

Moved: Cr Tangonui Kingi  
Seconded: Cr Kylie Leonard

That Council adopts the Five Mile Bay Water Funding Consultation Document (A2708193) and undertakes public consultation.

**CARRIED**

#### **4.9 TENDER CONTRACT TDC/2021/341: INSTALLATION OF NEW WATER MAINS IN TAUHARA RIDGE AND FIVE MILE BAY, TAUPŌ**

The Infrastructure Manager and the Asset Manager Water introduced the report. The Asset Manager Water explained the tender process followed. In answer to questions, he advised that:

- The two projects had been bundled together because they were located in similar areas and both had designs ready to go. Tendering as one combined project enabled Council to gain efficiencies and make the project more attractive to tenderers.
- The tenderers were aware that the Tauhara Ridge component would have to be started first, to enable the Five Mile Bay consultation to be completed. Although tendered as one, the projects were separable.
- The tender from Camex Civil was not the cheapest, but was the highest scoring tender. Price was weighted at 45%; local attributes were weighted at 15%; other factors considered included relevant experience, key personnel, and methodology.

The Head of Operations and the Asset Manager Water further explained Council's procurement and tender processes. The Head of Operations added that high quality contractors resulted in quicker project delivery and the best chance of success with the least impact on staff and communities.

In answer to another question, the Infrastructure Manager confirmed that a debrief was offered to all tenderers at the conclusion of a tender process.

The Asset Manager and the Policy Advisor answered further questions of clarification, including how the 15% local attributes weighting was applied. The Chief Executive added that this was a temporary arrangement as a result of the economic impacts of the Covid-19 pandemic.

#### **TDC202008/10 RESOLUTION**

Moved: Cr Tangonui Kingi

Seconded: Cr Kirsty Trueman

1. That Council accepts the Tender for Contract TDC/2021/341 for Installation of new water mains in Tauhara Ridge and Five Mile Bay, Taupō, submitted by Camex Civil for the sum of \$1,257,063.98 [excl. GST] and authorises His Worship the Mayor and the Chief Executive to sign the Contract Document(s) and attach the Council's Common Seal to them.
2. That Council approves additional un-budgeted expenditure of \$185,000 to enable completion of the project.

**CARRIED**

#### **4.10 FINANCIAL DELEGATION TO THE CHIEF EXECUTIVE OFFICER - GOVERNMENT 'SHOVEL READY' PROJECTS**

The Head of Democracy, Governance and Venues introduced the report. The Chief Executive explained that governance arrangements in relation to the Town Centre Taupō transformation project were the subject of the next item on the agenda.

Members discussed the importance of having safeguards in place to monitor not just the projects but the monetary value of the projects.

The Chief Executive answered questions and the following points were noted:

- Council's procurement processes and policies would be adhered to for the 'shovel ready' projects.
- Contracts would not be signed until the Chief Executive was sure governance groups set up to oversee the projects were comfortable. In addition, expenditure would be reported back to Council.
- Council would have a contract with central government for each of the projects. There would be key milestones and payments would be staged.

*Members decided to deal with agenda item 4.11 at this point – Establishment of Taupō Town Centre working party. They then resumed discussion on item 4.10.*

Members added to the resolution to make it clear that elected members would be involved with, and oversee the 'shovel ready' projects, through working parties and other groups to be set up. This would reassure the community that governance would still be part of the process once the new delegation was in place.

#### **TDC202008/11 RESOLUTION**

Moved: Cr Christine Rankin  
Seconded: Cr Yvonne Westerman

1. That Council makes the following change to its Delegations:

That the Chief Executive may enter into any contract funded by Central Government as part of the Government's 'shovel ready' projects allocated to the Taupō District.

2. That the exercise of delegation be overseen by the relevant working parties and governance groups.

**CARRIED**

Note: Cr Kylie Leonard requested her dissent to resolution TDC202008/11 above be recorded.

#### **4.11 ESTABLISHMENT OF TAUPŌ TOWN CENTRE TRANSFORMATION PROJECT WORKING PARTY**

Members decided to appoint Councillors Yvonne Westerman, Anna Park, Kevin Taylor and John Williamson to the Taupō Town Centre Transformation project working party. The Terms of Reference would be amended to four members with a quorum of three.

In answer to a question, the Head of Operations confirmed that iwi and hapū would be involved as appropriate throughout the project.

#### **TDC202008/12 RESOLUTION**

Moved: Cr Kirsty Trueman  
Seconded: Cr John Mack

That Council:

1. Establishes a Taupō Town Centre Transformation Project Working Party.
2. Appoints Crs Yvonne Westerman, Anna Park, Kevin Taylor and John Williamson to the Working Party.
3. Approves the Terms of Reference attached to the agenda, with amendments to the number of members and quorum.

**CARRIED**

#### **4.12 COUNCIL ENGAGEMENTS SEPTEMBER 2020**

The Head of Democracy, Governance and Venues advised that another workshop (TEL Community Fund) had been added to the list of engagements on Tuesday 22 September 2020.

#### **TDC202008/13 RESOLUTION**

Moved: Cr Anna Park  
Seconded: Cr Kirsty Trueman

That Council receives the information relating to engagements for September 2020.

**CARRIED**

**4.13 MEMBERS' REPORTS**

Cr Kathy Guy reported that she would be meeting with the Enterprise Great Lake Taupō Chairperson the following day, which was a monthly meeting.

**TDC202008/14 RESOLUTION**

Moved: Cr Anna Park  
 Seconded: Cr Kevin Taylor

That Council receives the reports from members.

**CARRIED**

**5 CONFIDENTIAL BUSINESS**

**TDC202008/15 RESOLUTION**

Moved: Cr Anna Park  
 Seconded: Cr Kevin Taylor

**RESOLUTION TO EXCLUDE THE PUBLIC**

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48[1] of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
<p><b>Agenda Item No: 5.1</b>                      Public Excluded Minutes from the Lake Taupo Protection Project Joint Committee Meeting - 19 June 2020</p>	<p>Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>

**CARRIED**

The meeting closed with a karakia from Cr Tangonui Kingi at 2.15pm.

The minutes of this meeting were confirmed at the ordinary Council meeting held on 29 September 2020.

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**CHAIRPERSON**