

**I give notice that
an Emergency Management Committee Meeting will be held on:**

Date:	Monday, 14 March 2022
Time:	11.00am
Location:	www.taupo.govt.nz

AGENDA

MEMBERSHIP

Chairperson

Cr Anna Park

Deputy Chairperson

Cr Kirsty Trueman

Members

Mr Clint Green

Cr Tangonui Kingi

Mr Tyrone (Bubs) Smith

Cr Kevin Taylor

Mayor David Trewavas

Quorum

4

Gareth Green
Chief Executive Officer

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DRAFT

3.1 EMERGENCY MANAGEMENT COMMITTEE MEETING - 9 AUGUST 2021

Author: Nicole Turnbull, Executive Assistant

Authorised by: Nigel McAdie, Legal, Risk and Governance Manager

RECOMMENDATION(S)

That the minutes of the Emergency Management Committee meeting held on Monday 9 August 2021 be confirmed as a true and correct record.

ATTACHMENTS

1. Emergency Management Committee Meeting Minutes - 9 August 2021 [↓](#)

Draft

Emergency Management Committee Meeting Minutes

9 August 2021

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE EMERGENCY MANAGEMENT COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, 107 HEUHEU STREET, TAUPŌ
ON MONDAY, 9 AUGUST 2021 AT 11.00AM**

PRESENT: Cr Anna Park (in the Chair), Mr Clint Green (from 11.04am), Cr Tangonui Kingi, Mr Tyrone (Bubs) Smith, Cr Kevin Taylor, Cr Kirsty Trueman (from 11.02am)

IN ATTENDANCE: Deputy Chief Executive, Emergency Managers I Connon and H Tattle, General Manager Policy and Strategy (Controller), Iwi and Co-Governance Manager (Controller), D Wilcox (Controller), Infrastructure Manager (Lifelines Coordinator), Communications Manager (Public Information Manager), Strategic Partnerships Advisor (Welfare Manager), Democratic Services Support Officer

MEDIA AND PUBLIC: Waikato CDEM, J Snowball
National Emergency Management Agency (NEMA), S Vowles and C Marshall

The Chair welcomed everyone, and gave a special acknowledgment to Mr Julian Snowball from Waikato CDEM, and Mses Suzanne Vowles and Chloe Marshall from NEMA. Cr Tangonui Kingi then recited a karakia to open the meeting.

Notes:

- (i) Cr Kirsty Trueman entered the meeting at 11.02am. She was not present for resolutions EM202108/01 and 02.
- (ii) Mr Clint Green entered the meeting at 11.04am. He was not present for resolutions EM202108/01, 02 and 03.

1 APOLOGIES

EM202108/01 RESOLUTION

Moved: Cr Tangonui Kingi
Seconded: Cr Kevin Taylor

That the apology received from Mayor David Trewavas be accepted.

CARRIED

2 CONFLICTS OF INTEREST

Nil

3 CONFIRMATION OF MINUTES

3.1 EMERGENCY MANAGEMENT COMMITTEE MEETING - 8 MARCH 2021

EM202108/02 RESOLUTION

Moved: Cr Tangonui Kingi
Seconded: Cr Anna Park

That the minutes of the Emergency Management Committee meeting held on Monday 8 March 2021 be confirmed as a true and correct record.

CARRIED

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4 REPORTS**4.1 RECEIPT OF WAIKATO CIVIL DEFENCE EMERGENCY MANAGEMENT JOINT COMMITTEE MEETING MINUTES**

Cr Anna Park advised that the Waikato CDEM Joint Committee minutes had since been confirmed at a meeting held last week on August 2, 2021.

EM202108/03 RESOLUTION

Moved: Cr Anna Park
Seconded: Cr Kirsty Trueman

That the Emergency Management Committee receives the (unconfirmed) minutes of the Waikato Civil Defence Emergency Management Joint Committee meeting held on May 31, 2021.

CARRIED**4.2 CIVIL DEFENCE EMERGENCY MANAGERS' REPORT**

The Emergency Managers' jointly presented their report and answered questions of clarification.

The Central Plateau Volcanic Advisory Group (CPVAG) committee core business was related to the three cone volcanoes that traversed the Waikato and Wanganui regions. The administration of the CPVAG was shared between Waikato and Horizons Councils, with Horizons having overseen this role for the past 3 years. Waikato CDEM would administer this for the next 2-3 year period.

The CPVAG was established in 2007 following the Mt Ruapehu lahar and included representatives from various organisations including KiwiRail, Ruapehu Alpine Lifts (RAL), Department of Conservation, police, the army, Genesis Energy, MetService and Waikato and Horizons regional councils' civil defence teams. Learnings from the Whakaari eruption were being used to inform how best to protect people and better evacuation procedures on the mountain.

Additional points noted were:

- The unimog was a highlight for Tauhara College students when the team visited in March.
- Discussed the need for Pāmu Farms to increase the amount of generators on site and feed held in stock during an onsite visit.
- Demonstrated how to use a fire extinguisher at the Waitetoko Marae preparedness visit; surprised how many people did not know how to operate these.
- Whanganui Bay Marae preparedness plan looked at options to keep their community safe in the event of a fire as the access road to the settlement was unsuitable for a fire engine.
- Te Kura o Hirangi students were currently doing an assignment on the Hipaua Steaming Cliffs following a lesson on this during the team's visit. Two students with the highest scored assignments would be taken onboard the next Hipaua flyover.
- Tauhara College students had been given an assignment to design a cooker that could be used in an emergency without the need for gas or power. The CD team had sponsored some prizes for this.
- Emergency manager Hadley Tattle was now licenced to drive the unimog.
- Positive feedback had been received from the updated MOU agreements sent to Rotorua, Ruapehu, and South Waikato. The draft MOUs would be brought to the Committee to review once finalised.

EM202108/04 RESOLUTION

Moved: Mr Clint Green
Seconded: Cr Kirsty Trueman

That the Emergency Management Committee receives the Civil Defence Emergency Managers' Report.

CARRIED

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4.3 WAIKATO CIVIL DEFENCE AND EMERGENCY MANAGEMENT GROUP UPDATE

Waikato CDEM group manager Mr Julian Snowball gave a verbal update to the Committee.

- An update had been provided to the Waikato CDEM Joint Committee on a regional level group review currently underway. Huge transformational changes were happening at central government level.
- The group plan was inconsistent with the national plan; there needed to be better synergy between the two. The review would be done through a staged plan approach, with the risk assessment being completed first. A lot had happened since the plan was last reviewed e.g. Whakaari eruption, so vastly different thinking would be brought into the new plan.
- Cabinet had provided indicative boundary proposals that would impact the region. Taupō District Council and Ngāti Tūwharetoa were represented at a workshop held that considered the proposed boundaries. The resulting feedback sent to Cabinet was to amend their proposed boundary settings for Taupō. There were some marae that sat outside the area identified as being reliant on Turangi and Taupō for support in an emergency so the request also sought to have those marae included in the Taupō District Council boundaries. Feedback from Cabinet on those recommendations had not yet been received however once this had been received, a desktop planning exercise regarding what this would look like for various welfare agencies and organisations, and how best to service those areas, would be undertaken.
- Approximately 12 staff were deployed from Waikato CDEM to the West Coast. Very good experience; staff had showcased the region well. Feedback from the deployment had raised discussion around Covid vaccinations, in particular council, group, and NEMA expectation of those staff coming from outside the border or region to provide support in an emergency. Currently, councils could not legally require their staff to be vaccinated however, there were some specific civil defence functions where this could be required.
- Some time since Waikato CDEM had chaired CPVAG. Because of Covid, this had not been afforded the prominence that it should have; greater thought about roles and responsibilities was needed. The group plan review crossed multiple territorial authorities (TAs), and events such as the Whakaari eruption may have resulted in some TAs either wanting to do more or conversely, do less. However, there was a risk that if a TA did not fulfil their legislated mandated role and/or by default through trying to be helpful took on the obligations of another TA, if investigated, council and the group could be responsible for anything remiss under the Act. This is why the group plan needed to be more aligned with the national plan to ensure that the right processes and people were employed.

EM202108/05 RESOLUTION

Moved: Cr Kevin Taylor
Seconded: Cr Tangonui Kingi

That the Emergency Management Committee receives the Waikato Civil Defence and Emergency Management Group update and thanks Mr Julian Snowball for attending.

CARRIED

4.4 NATIONAL EMERGENCY MANAGEMENT AGENCY UPDATE

Ms Suzanne Vowles introduced NEMA colleague and regional emergency management advisor (REMA) Ms Chloe Marshall, and provided a verbal update to the Committee on the work of the National Emergency Management Agency (NEMA) since the last meeting in March 2021.

During questions, answers and related discussion, the Committee raised or noted the following matters:

- NEMA capacity was increasing with a change manager recently appointed. Having 24/7 capability by the end of 2021 was big driver from the Technical Advisory Group review. Part of this role involved reviewing NEMA systems and processes.
- Amendments to the Civil Defence Act were in progress. Changes were prompted by past events with unusual components and the rewrite of the National Disaster Resilience Strategy, both of which needed

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to be incorporated into the new Act. The intention was to move to a smaller Act that was supplemented by regulations, which would make any future changes much easier to incorporate. Consultation process and feedback on the changes would be undertaken before the end of this year.

- Historically NEMA and CDEM had their respective individual workplans with no real connection and understanding of overlaps or ability to harvest opportunities; a strategy was being developed to better connect both plans.
- Minister Kiritapu Allan had appointed a Māori Advisory Committee to provide guidance from a Māori perspective.

In answer to a question, Ms Vowles clarified that 24/7 capability related to awake capability and staff being available to actively monitor and respond to events as they occurred. Mr Snowball added that part of the Waikato CDEM group plan included partnering with teams that had 24/7 capability when NEMA issued warnings, with local authorities expected to ensure that information was cascaded to the relevant contacts.

EM202108/06 RESOLUTION

Moved: Cr Tangonui Kingi
Seconded: Cr Kevin Taylor

That the Emergency Management Committee receives the update and thanks Ms Suzanne Vowles and Miss Chloe Marshall for attending.

CARRIED

4.5 EMERGENCY MANAGEMENT UPDATE REPORT

The Deputy Chief Executive noted that the Taupō District Council was proactively supporting staff that chose to receive their Covid vaccinations by providing paid time off for staff to get vaccinated.

Acknowledged the work of the CD team in collating a list of vaccinated staff who would be available at short notice in the event of an emergency.

EM202108/07 RESOLUTION

Moved: Cr Anna Park
Seconded: Mr Clint Green

That the Emergency Management Committee receives the report.

CARRIED

4.6 CONTROLLERS' UPDATE

Mr Dylan Tahau gave a brief verbal update in relation to the controllers' role, and noted the following.

- Taupō controllers numbers were down one with the resignation of previous controller Mrs Tina Jakes.
- Further training on the RAMs programme undertaken. Mr Roger Ball had encouraged controllers to have free and frank discussions offline; local controllers had been doing this.
- Discussions with Phil Edwards regarding understanding the differences between FENZ (Rotorua / Taupō) boundaries.
- Discussions with key partners held in relation to Covid 2020 lockdown response efforts, particularly areas for improvements in future.
- Had stepped back from iwi engagement in Taupō in the hope that the group would collaborate in that space. Did not want to have a disconnect between local controllers, group, and what was happening on the national scene. In reply, Mr Snowball noted that a group project was underway to appoint a navigator or consultant to increase iwi participation at all CD levels. However, this was to address a structural system at a regional level and not intended to dilute iwi relationships at a local level. Mr Tahau appreciated the comments from Mr Snowball and clarified that given his iwi background, he wanted to highlight to the Committee that he was not an iwi controller.

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EM202108/08 RESOLUTION

Moved: Mr Tyrone (Bubs) Smith
Seconded: Cr Anna Park

That the Emergency Management Committee receives the controllers' updates.

CARRIED**4.7 PUBLIC INFORMATION MANAGER'S UPDATE**

The Chair introduced and welcomed the new public information manager (PIM) Nellie Dean. Ms Dean outlined her background and prior experience in CDEM both as a member of the Nelson City / Tasman District Joint Council's Emergency Management Committee where she held the CD portfolio under (then) Roger Ball, and years employment at the Earthquake Commission.

Currently there were three PIMs across the Taupō District Council, with an opportunity to increase capacity by bringing more communications advisors onboard. Prospective communication outreach included strengthening community stories, profiling portfolios, providing information on touchpoints for advice and support, and engagement opportunities.

EM202108/09 RESOLUTION

Moved: Cr Tangonui Kingi
Seconded: Cr Kirsty Trueman

That the Emergency Management Committee receives the Public Information Manager's update.

CARRIED**4.8 WAIKATO LIFELINES UPDATE**

The Infrastructure Manager advised that the last Lifelines meeting scheduled to be held a few weeks ago had been postponed.

Work on the infrastructure review across the region continued. The Wairakei transmission lines, Control Gates Bridge and power station were key concerns that compromised infrastructure resilience within the Taupō region in the event of an emergency.

The annual national Lifelines meeting was in November (in Queenstown).

EM202108/10 RESOLUTION

Moved: Cr Kevin Taylor
Seconded: Cr Kirsty Trueman

That the Emergency Management Committee receives the Waikato Lifelines Coordinator's update.

CARRIED**4.9 LOCAL WELFARE MANAGER'S UPDATE**

The Local Welfare Manager went through her report highlighting that both presentations from Bubs Smith on local history and hazards, and Waikato CDEM Group welfare manager Irving Young on their (2021/22) welfare plan, were very informative.

The draft Taupō Emergency Welfare Business Task Management Plan 2021-2022 had been presented to the Local Welfare Committee (LWC) on July 29. The plan referred to the group plan but would not override the District Welfare Plan.

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Had met with Oranga Tamariki and local agencies about the welfare agency partners terms of reference. There were some welfare cluster areas that the LWC did not have any representation in however that was currently being looked into.

In reply to a question from the Chair regarding the annual 'Shakeout' event, the PIM advised that the communications team had started promoting the event. The EM also noted that their team was also promoting the 2021 Shakeout.

EM202108/11 RESOLUTION

Moved: Mr Clint Green

Seconded: Cr Kirsty Trueman

That the Emergency Management Committee receives the Local Welfare Manager's update.

CARRIED

5 CONFIDENTIAL BUSINESS

Nil

The meeting closed at with a karakia from Cr Tangonui Kingi at 12.01pm.

The minutes of this meeting were confirmed at the Emergency Management Committee meeting held on 14 March 2022.

.....
CHAIRPERSON

4.1 EMERGENCY MANAGERS UPDATE ON RECENT EVENTS

Author: Hadley Tattle, Civil Defence Emergency Manager

Authorised by: Libby O'Brien, Community Engagement and Development Manager

PURPOSE

Emergency managers to provide updates to the committee on recent events.

RECOMMENDATION(S)

That the Emergency Management Committee receives the update from the Emergency Managers.

ATTACHMENTS

Nil

Draft

4.2 LIQUEFACTION AND OTHER SUBJECTS

Author: Libby O'Brien, Community Engagement and Development Manager

Authorised by: Julie Gardyne, Deputy Chief Executive Officer

PURPOSE

Mr Phil Mourot will be in attendance to provide the Committee with an update on behalf of Waikato Regional Council.

RECOMMENDATION(S)

That the Emergency Management Committee receives the update and thanks Mr Phil Mourot for attending.

ATTACHMENTS

Nil

Draft

4.3 GNS SCIENCE UPDATE

Author: Hadley Tattle, Civil Defence Emergency Manager

Authorised by: Libby O'Brien, Community Engagement and Development Manager

PURPOSE

Mr Brad Scott will be in attendance to provide the Committee with an update on behalf of GNS Science.

RECOMMENDATION(S)

That the Emergency Management Committee receives the update and thanks Mr Brad Scott for attending.

ATTACHMENTS

Nil

Draft

4.4 WAIKATO CIVIL DEFENCE AND EMERGENCY MANAGEMENT GROUP UPDATE

Author: Hadley Tattle, Civil Defence Emergency Manager

Authorised by: Libby O'Brien, Community Engagement and Development Manager

PURPOSE

Waikato Civil Defence and Emergency Management Group to update the committee.

RECOMMENDATION(S)

That the Emergency Management Committee receives the update.

ATTACHMENTS

Nil

Draft

4.5 EMERGENCY MANAGEMENT FUNCTION UPDATE

Author: Libby O'Brien, Community Engagement and Development Manager

Authorised by: Julie Gardyne, Deputy Chief Executive Officer

Purpose

Emergency managers provide function updates.

RECOMMENDATION(S)

That the Emergency Management Committee receives function updates.

ATTACHMENTS

Nil

Draft