

**I give notice that
an Ordinary Meeting of Council will be held on:**

| | |
|------------------|---|
| Date: | Tuesday, 28 June 2022 |
| Time: | 1.00pm |
| Location: | Council Chamber 107 te Heuheu Street Taupō |

AGENDA

MEMBERSHIP

Chairperson Mayor David Trewavas
Deputy Chairperson Cr Christine Rankin

Members

- Cr John Boddy
- Cr Kathy Guy
- Cr Tangonui Kingi
- Cr Kylie Leonard
- Cr John Mack
- Cr Anna Park
- Cr Kevin Taylor
- Cr Kirsty Trueman
- Cr Yvonne Westerman
- Cr John Williamson

Quorum 6

Gareth Green
Chief Executive Officer

Order Of Business

| | | |
|----------|---|----|
| 1 | Apologies | |
| 2 | Conflicts of Interest | |
| 3 | Confirmation of Minutes | |
| 3.1 | Ordinary Council Meeting - 23 May 2022 | 3 |
| 3.2 | Ordinary Council Meeting - 31 May 2022 | 4 |
| 3.3 | Ordinary Council Meeting - 31 May 2022 | 5 |
| 4 | Policy and Decision Making | |
| 4.1 | Revoking the Five Mile Bay Water Capital Works Rate..... | 6 |
| 4.2 | Health, Safety & Wellbeing Report | 12 |
| 4.3 | Taupō District Council Performance Report- May 2022 | 17 |
| 4.4 | Council Engagements July 2022 | 18 |
| 4.5 | Members' Reports | 19 |
| 5 | Confidential Business | |
| 5.1 | Delegation for Settlement of Plan Change 37 Appeal | 20 |

3.1 ORDINARY COUNCIL MEETING - 23 MAY 2022

Author: Karen Watts, Senior Committee Advisor

Authorised by: Nigel McAdie, Legal, Risk and Governance Manager

RECOMMENDATION(S)

That the minutes of the Council meeting held on Monday 23 May 2022 be confirmed as a true and correct record.

ATTACHMENTS

1. Council Meeting Minutes - 23 May 2022

3.2 ORDINARY COUNCIL MEETING - 31 MAY 2022

Author: Shainey James, Governance Quality Manager

Authorised by: Nigel McAdie, Legal, Risk and Governance Manager

RECOMMENDATION(S)

That the minutes of the Council meeting held at 11.00am on Tuesday 31 May 2022 be confirmed as a true and correct record.

ATTACHMENTS

1. Council Meeting Minutes - 31 May 2022

3.3 ORDINARY COUNCIL MEETING - 31 MAY 2022

Author: Shainey James, Governance Quality Manager

Authorised by: Nigel McAdie, Legal, Risk and Governance Manager

RECOMMENDATION(S)

That the public and confidential portions of the minutes of the Council meeting held at 1.00pm on Tuesday 31 May 2022 be confirmed as true and correct records.

ATTACHMENTS

1. Council Meeting Minutes - 31 May 2022
2. Council Meeting Minutes - 31 May 2022 - confidential portion

4.1 REVOKING THE FIVE MILE BAY WATER CAPITAL WORKS RATE

Author: Aidan Smith, Senior Policy Advisor

Authorised by: Nick Carroll, Policy Manager

PURPOSE AND SUMMARY

The original decision to have a Five Mile Bay Water Capital Works Rate is now inconsistent with a latter decision for district-wide water funding – requiring just one community to directly pay for the capital works required for its area. Consequently, officers recommend revoking the Five Mile Bay Water Capital Works Rate, and providing a credit for past payment of the rate to align with the timing of the change to district-wide water funding.

RECOMMENDATION(S)

That Council:

1. Permanently revokes the Five Mile Bay Water Capital Works Rate;
2. Adopts the attached revised Revenue and Financing Policy 2021; and
3. Directs officers to provide a credit to applicable properties for Five Mile Bay Water Capital works rate charged in 2021/22.

BACKGROUND

The proposal has been presented to Council at a workshop on 10 February 2022, where the funding arrangements for extending infrastructure to existing but un-serviced communities were discussed, as well as the current arrangements for Five Mile Bay.

Subsequently, Council consulted on the Annual Plan 2022/23 in March – April 2022, including:

“We want to remove [the Five Mile Bay Water Capital Works Rate] as part of the 2022 Annual Plan. Instead, the costs of the 2021 new main water pipe to Five Mile Bay will be shared across the whole district – just like all other required new investment. To make this change, the annual impact on the district-wide water rate will be an added 50 cents for each ratepayer per year.”

Council also consulted the Whakamaru community in May 2022 on a proposal to extend water services to the area without requiring a specific targeted rate for Whakamaru.

OPTIONS AND ANALYSIS

Revoking the Five Mile Bay Water Capital Works Rate

The Five Mile Bay Water Capital Works Rate was agreed in November 2020, following consultation with the community on funding options for capital cost of extending reticulated water to Five Mile Bay. The rate was to enable the project to proceed, and ensure that the community benefitting from that investment contributed 50% of the cost of those works, through a small additional annual rate for a 25 year period.

However, subsequently – in May 2021, Council made a decision to implement a district-wide funding approach for water following consultation as part of the 2021 Long-term Plan. This meant that individual communities were no longer required to pay for the cost of their own water services. Instead the costs of all individual water systems are pooled together and shared across the district. This decision provided:

- a simpler approach
- greater flexibility to fund the necessary investment across water systems at different times
- support for smaller communities with otherwise potentially unaffordable costs of improving drinking water standards by sharing these costs with larger communities whose large-scale water costs are relatively low.

The original decision to have the Five Mile Bay Water Capital Works Rate is now inconsistent with this position – requiring just one community to directly pay for the capital works required for its area.

Consequently, officers recommend revoking the Five Mile Bay Water Capital Works Rate.

Council has the option to retain the Five Mile Bay Water Capital Works Rate, however there is risk that the inequities of this rate are identified and raised by that community.

Refunds

Normally Council would not expect to refund or credit rates previously legitimately collected, and later adjusted, or cancelled rates.

In this instance however, the timing of these decisions meant that the Five Mile Bay Water Capital Works Rate came into effect from 1 July 2021 – being the beginning of the rating year following the completion of the Five Mile Bay water extension.

1 July 2021 was also the beginning of the shift to district-wide water funding as the start of the 2021 Long-term Plan.

Ideally, the 1 July 2021 implementation of the district-wide water decision would also have revoked the Five Mile Bay Water Capital Works Rate. Officers recommend Council directs officers to provide a credit to applicable properties for Five Mile Bay Water Capital works rate charged in 2021/22 to remediate this. This is a voluntary, but logical and appropriate action, given the timing of decisions.

The annual rate for 2021/22 was \$112.75 (incl GST) and Council collected \$11,500.50 (incl GST) from 102 properties.

Council has the option not to refund the Five Mile Bay Water Capital Works Rate paid during 2021/22. However, given the reason for revoking the rate applied from 1 July 2021, there is a risk that the community would seek an explanation for why the rate was not terminated earlier, or a refund provided.

CONSIDERATIONS

Alignment with Council's Vision

This issue is about constancy and equity given the implementation of changes to water funding.

Financial Considerations

The financial impact of the proposal is a one off reduction of \$11,500.50 (incl GST) for crediting back the rate paid during 2021/22.

From 2022/23 the financial impact is zero because the cancellation of the Five Mile Bay Water Capital Works Rate will be offset by a 50 cent per year increase in the district-wide water rate.

Legal Considerations

Council has a [Revenue and Financing Policy 2021](#), which sets out who pays for the activities that Council undertakes on behalf of the community and how these activities will be funded. When deciding how to fund an activity, Council must consider the requirements as set out in the Local Government Act 2002, [Section 101\(3\)](#) as stated below:

Local Government Act 2002, [Section 101\(3\)](#):

(3) The funding needs of the local authority must be met from those sources that the local authority determines to be appropriate, following consideration of,—

(a) in relation to each activity to be funded,—

- (i) the community outcomes to which the activity primarily contributes; and
- (ii) the distribution of benefits between the community as a whole, any identifiable part of the community, and individuals; and
- (iii) the period in or over which those benefits are expected to occur; and
- (iv) the extent to which the actions or inaction of particular individuals or a group contribute to the need to undertake the activity; and
- (v) the costs and benefits, including consequences for transparency and accountability, of funding the activity distinctly from other activities; and

(b) the overall impact of any allocation of liability for revenue needs on the current and future social, economic, environmental, and cultural well-being of the community.

Section 101(3) Assessment for extending water infrastructure to existing but un-serviced communities

Who benefits (and when)

Main benefits are to those who connect (when they connect and ongoing)

- Safe and secure Council water supply
- Cost savings for those whose bore fails or otherwise need major investment.
- Improved pressure (although at the cost up upgrading home plumbing including hot water cylinder)

Minor benefit to those who have the option to connect

- Likely to be a point where connecting is cheaper than a major renewal (for some)
- Possible improvement in property appeal, development potential, and hence property value (limited though if a good recently installed bore system exists)
- Improved firefighting capability

Downstream benefits to the community

- Reduced health impacts associated with aged, poor standard, or poorly maintained private water supply. Social and economic impacts from sick days, loss of productivity, disruption, subsidized health costs, etc

- Even well-maintained systems may have higher risks, due to a lower level of treatment or other contaminations that are difficult to avoid e.g. arsenic contamination.

Who causes the costs?

The cost is driven by Council's decision whether or not to connect an area.

This decision is in turn driven by the health and safety risks posed by the area, either due to:

- Inherent risks of contamination, and low level treatment in that area (i.e. presence of arsenic)
- Concerns over potentially aged, low standard, or poorly maintained systems.

The risks posed by any individual private supply may or may not be known. Those with poor systems, or known contamination risks, are likely to be the ones who choose to connect, assuming they are not prohibited by the costs of connection.

The overall impact

A district-wide funding approach has been taken for water supply as discussed above. The same merits and benefits of this more flexible and shared funding approach apply to the funding of these capital projects.

Authorisations are not required from external parties.

Policy Implications

The proposal to revoke the Five Mile Bay Water Capital Works Rate is to align with the district-wide water funding approach adopted for the 2021 Long-term Plan.

The proposal to revoke the Five Mile Bay Water Capital Works Rate would be implemented through:

- an amendment to the Council's Funding Impact Statement in the 2022 Annual Plan (to be adopted at Council's next meeting in July)
- an amendment to the Council's Revenue and Financing Policy 2021 (attached for adoption)

to remove all references and description of the Five Mile Bay Water Capital Works.

Māori Engagement

Taupō District Council is committed to meeting its statutory Tiriti O Waitangi obligations and acknowledges partnership as the basis of Te Tiriti. Council has a responsibility to act reasonably and in good faith to reflect the partnership relationship, and to give effect to the principles of Te Tiriti. These principles include, but are not limited to the protection of Māori rights, enabling Māori participation in Council processes and having rangatiratanga over tāonga.

Our statutory obligations outline our duties to engage with Māori, and enable participation in Council processes. Alongside this, we recognise the need to work side by side with the ahi kaa / resident iwi of our district. Engagement may not always be required by law, however meaningful engagement with Māori allows Council to demonstrate good faith and our commitment to working together as partners across our district.

Appropriately, the report author acknowledges that they have considered the above obligations including the need to seek advice, guidance, feedback and/or involvement of Māori on the proposed recommendation/s, objective/s, project/s or service/s outlined within this report.

No consultation has been undertaken with Māori. The proposal is to align with existing decisions which have been consulted on, and the district-wide funding implications are small as set out in this paper.

Risks

Some Five Mile Bay residents may object that their additional rate of \$112.75 (incl GST) was still collected over 2021/22, and provided as a credit against rates for 2022/23 rather than being returned earlier. However, we expect most would appreciate the discontinuation of the rate, and the credit for amounts paid.

SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement policy identifies the following matters that are to be taken into account when assessing the degree of significance of proposals and decisions:

- a. The level of financial consequences of the proposal or decision;
- b. Whether the proposal or decision will affect a large portion of the community or community of interest;
- c. The likely impact on present and future interests of the community, recognising Maori cultural values and their relationship to land and water;
- d. Whether the proposal affects the level of service of an activity identified in the Long Term Plan;
- e. Whether community interest is high; and
- f. The capacity of Council to perform its role and the financial and other costs of doing so.

The overall financial impact or cancelling the rate, and providing a credit for the year in which it was collected is only around \$11,275 (incl GST), and 50 cents on the district wide water-rate, and has low significance. The impact on Five Mile Bay residents is more material at \$112.75 (incl GST) per year – and they are likely to have an interest.

ENGAGEMENT

Despite the low significance, Council included the proposed removal of the Five Mile Bay Water Capital Works Rate in the consultation document for the Annual Plan 2022. 3 submissions made comments on the proposed change, these are set out below.

| Relevant Annual Plan Submissions | Officer comment |
|--|---|
| <p>Kinloch Community Association</p> <p>The KCA supports aligning all our local water schemes. We support removing the Five Mile Bay additional water rate and applying a district wide rate of \$0.50 per ratepayer.</p> | <p>Note the support</p> |
| <p>Lakes & Waterways Action Group Trust</p> <p>Water projects - Do you agree with these changes? Strongly agree</p> <p>COMMENTS: Support specifically – “2. ALIGNING ALL OUR LOCAL WATER SCHEMES We're aligning all our water schemes to be funded district-wide which means we need to remove the current targeted water rate being paid by Five Mile Bay residents....”</p> | <p>Note the support</p> |
| <p>Federated Farmers is in support of the proposed changes to the water service rate. A targeted rate fairly targets those which gain benefit from the service and this should be fairly charged per ratepayer within the targeted area. We would not see it appropriate to fund water service through the general rate and ratepayers who are not connected to the service.</p> | <p>The district-wide water rate is indeed a targeted rate that only applies to areas serviced by council water. So most rural areas do not pay a rate for water, nor contribute to water costs for other areas.</p> |

Despite their likely interest, further and direct consultation with Five Mile Bay residents is not considered necessary as their views were already sought in late 2020, and Council has a good understanding of their position – that they would (naturally) rather not pay the additional rate if given a choice.

COMMUNICATION/MEDIA

If Council agrees to revoke the rate and provide a credit for past payment, officers will inform Five Mile Bay residents of the change with their first 2022/23 rates bill, highlighting that they have been provided a credit against their bill for previous payments of the rate.

CONCLUSION

The original decision to have a Five Mile Bay Water Capital Works Rate is now inconsistent with a latter decision for district-wide water funding – requiring just one community to directly pay for the capital works required for its area. Consequently, officers recommend revoking the Five Mile Bay Water Capital Works Rate, and providing a credit for past payment of the rate to align with the timing of the change to district-wide water funding.

ATTACHMENTS

1. Amended Revenue and Financing Policy 2021 for adoption (additions and deletions highlighted)

4.2 HEALTH, SAFETY & WELLBEING REPORT

Author: Michelle McGill, Health, Safety and Well-Being Manager

Authorised by: Nigel McAdie, Legal, Risk and Governance Manager

PURPOSE

The purpose of this report is to look at trends within health and safety performance at Taupō District Council and so contribute to elected members discharging their due diligence duty as officers under the Health and Safety at Work Act 2015 (HSWA).

DISCUSSION

This report covers a 3-month period from March 2022 through to May 2022.

The Council's Chief Executive has the following health and safety Key Performance Indicator (KPI) for 2021-2022:

Demonstrate how the organisation has taken all appropriate steps to ensure that it is a safe workplace, as measured by new initiatives (including new well-being initiatives) accident and near miss trends, and employee engagement in health and safety programmes.

Health, safety and employee wellbeing is at the forefront of all Council operations. To demonstrate compliance with this health and safety KPI and contribute to elected members' due diligence duty, this Health and Safety Report is structured into three key areas:

- **Safe Systems** - Ensure safe systems are in place to report on incidents, risks and safety metrics through the Health and Safety Management System and is managed and implemented by all departments across Council.
- **Risk Management** - Ensure there are robust processes in place for managing health and safety risks within their respective organisational structure.
- **Worker Participation Practices** - Ensure that the business has effective worker engagement and participation practices.

Safe SystemsDamstra – Health and Safety Software

The reporting metrics captured in the Damstra software provide managers and the Executive Team with visibility over the range of risks across Council operations, with Corrective Action Reports providing a means to proactively measure our performance in managing risks, in particular those identified by recorded incidents and unsafe observations.

A corrective action is the action implemented to:

1. Remove the hazard; and
2. Manage the risk by addressing the causal factors to mitigate the chance of a re-occurrence.

Creating a culture of good reporting by our workers (who include our contractors) including the identification of risk and implementation of corrective actions enhances the process of continuous improvement towards achieving a healthy and safe workplace.

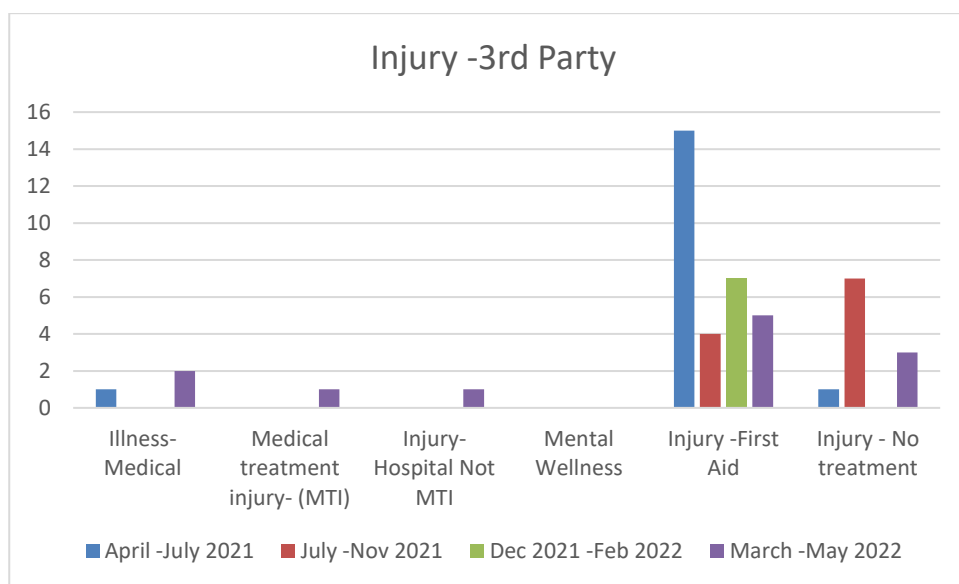
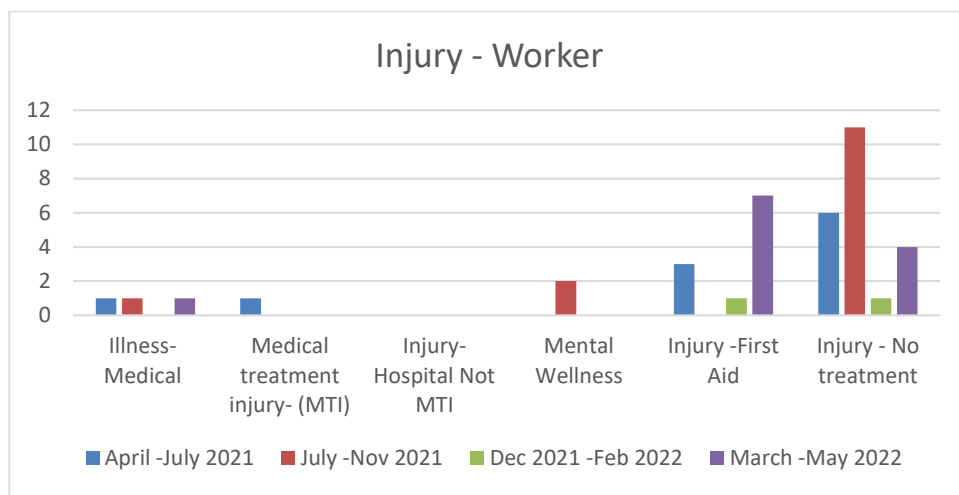
Damstra is providing some upcoming training through the Business Intelligence module to assist managers and health and safety representatives (HSR's) address overdue corrective actions for effective close out of incidents and risks identified in the workplace.

Incident Management

For the current reporting period, a total of 70 incidents were reported into Damstra, with 4 incidents representing higher levels of severity. This compares to a total of 33 incidents reported for the previous three-month period 21 Dec 2021 – 28 February 2022. The Taupō Airport Authority (TAA) is a Council Controlled Organisation and there is an overlap of duties and responsibilities under the HSWA. Two reported incidents in the last reporting period are being investigated by the TAA.

The higher number of incidents for the current reporting period can be attributed to the last reporting period including the Christmas and New Year period when activity is generally lower, meaning less incidents occur and are reported.

As with previous reports, due the nature of the location and/or work type, many of the incidents and injuries involving 3rd parties occur at our Venues, while a majority of the worker first aid or no treatment injuries occur in our operational areas, including Venues, Parks and Reserves, and Compliance.



As shown in the graphs above, for the current reporting period, there is no discernible upwards trend in the number of injury incidents reported across our Council operations (including contractors).

Pleasingly, the worker injuries are predominantly minor first aid or no treatment injuries e.g. slips, trips and falls on the same level, minor lacerations and grazes with fixed objects. The numbers reported represent a culture of good reporting (as opposed to being indicative of an unsafe workplace).

This reporting period has seen a significant drop in the number of aggressive person incidents compared to the previous period. This reflects the move in the Covid -19 Protection Framework from Red to Orange in April, together with the lifting of the My Vaccine Pass requirements at the majority of our venues.

Serious Incidents (non-external contractors)

- Fatality at AC Baths

It is unfortunate to have to report on the fatality at the AC Baths involving a person who experienced a significant medical event while at the venue. This was an out-of-water incident attended by qualified lifeguards prior to the prompt arrival of paramedics to the scene. Support services and counselling has been provided to our affected team members through our Employee Assistance Programme.

- Tree Branch dislodged from tree and impacted on windscreen of moving vehicle.

A tree branch has fallen from the canopy of gum trees on the corner of Redoubt and Tongariro Streets onto the windscreen of a vehicle as it exited the roundabout, breaking the windscreen and damaging the roof of the vehicle. While no injuries were suffered by the driver, they were quite shaken by the incident.

The Parks and Reserves Team have processes in place to manage risk from trees, including having an independent arborist collate a register of Hazardous and Notable trees in the Taupō District together with a maintenance programme to address dead wood, damaged limbs, and general health of the trees. Monitoring of trees in the Taupō region is a continuous work stream for the independent arborist engaged in tree assessments and followed up with proactive scheduled tree maintenance, and also reactive maintenance to the increasing frequency of significant weather events (including high winds).

- Aggressive person related to dog seizure - Customer Service Centre, Tongariro Street

A known person to the Council's Compliance team displayed aggressive behaviour towards Council staff at the Customer Service Centre on Tongariro Street. The incident was related to dog seizures and payment of impounding fees. The level of the aggressiveness and the offender claiming to be Covid positive resulted in an in-situ lockdown of the facility and escalation to the Police.

This incident reinforced the processes and procedures for emergencies of this nature, with the Customer relations team now being included in the Guardian Angel Monitoring Services, providing 24/7 support through escalation devices.

- Worker contracted Legionnaires Disease

A Council field worker has contracted Legionnaires Disease - a chronic disease affecting the lungs through exposure to airborne spores from mulch and composted material. Legionnaires Disease has been identified as a risk to the health of field workers in the Parks and Reserves teams for many years and has been a regular agenda item at their Health and Safety meetings in the past with good guidance material available on the WorkSafe website.

The worker is engaged in other activities outside of work which carry a risk of contracting the disease. Accordingly, it is not conclusive that the worker contracted the disease while working for the Council. The worker is still actively working for Park and Reserves, with continual monitoring of their health by their GP and specialist.

Contractor Incidents

Projects across the district continued over the summer period, with one serious incident involving a service strike by our roading contractor. No injuries occurred (see below). Overhead and underground services are identified as critical risks within the Council's roading and infrastructure contracts as there is the potential for serious harm or death in the event of a service strike.

- Camex Civil - Excavator Operator made contact with overhead power lines causing poles to fall

The incident occurred on the Poihipi Road corridor as part of the Poihipi and Oruanui Roads Rehabilitation and Seal Widening project, involving a 13-tonne excavator stripping topsoil and residual vegetation, and then loading it onto a 6-wheeler tipping truck with both operators working to a methodology to move in conjunction along the corridor.

On approach to powerlines crossing the road, the excavator boom was still raised as the operator slewed the machine, resulting in the dipper arm connecting with the powerlines and pulling the closest pole over. This created a chain effect, bringing three more poles down and causing damage to a pole mounted transformer.

The incident was immediately escalated as an emergency, with Unison dispatching a response team promptly to the site to reinstate the lines and power supply. No injuries were incurred, with the digger operator remaining in the excavator cab until given an all clear by Unison.

Camex Civil shut the site down until the investigation was completed. Causal factors identified in the investigation were:

- No identification of the critical risk work and mitigation
- Failure to obtain a close approach permit for the work area
- Failure to set control measures in place to identify overhead services
- Absence of spotter
- Failure to install advance physical warning systems

Corrective actions have addressed each of these factors and additional preventative controls included the replacement of the 13-tonne excavator with a 5-tonne excavator with a smaller reach.

The Council's Project Manager and Health, Safety and Wellness Manager attended a site meeting with Camex Civil management to discuss lessons learned. As a proactive measure, we will generate a safety alert to all Council roading contractors on the seriousness of service strikes by operators of heavy machinery and reiterate robust management of critical risks.

Risk Management

Contractor Management

Services contracted to Council continue to present our higher-risk activities across Council operations. The Project Management Office team has increased recruitment of contract project managers reflecting the volume of significant projects occurring around the district. Under HSWA, the Council, as the PCBU, has a shared responsibility to ensure a safe work environment for our contracted workers. Our project managers understand this responsibility to health and safety within the scope and delivery of the projects.

To assist with monitoring of contractor health and safety performance, an independent consultant has been engaged to assist with high-risk work, most recently in relation to crane work, working at height and confined space entry currently being undertaken at the Wastewater Treatment Plant (installation of a new roof on the Digester).

COVID-19 /Omicron Response

Government and WorkSafe have recently updated their guidance regarding mandatory vaccinations in the workplace based on relatively high vaccination coverage and increasing natural immunity. Taupō District Council had implemented a vaccine mandate Policy in December 2021 and recently reviewed its policy following the emergence of the Omicron variant.

Over the month of April, we conducted risk assessments across the organisation to determine the level of risk of contracting and transmitting Covid-19 at work in light of the controls we have already implemented, including masks, social distancing, flexible work practices and good hygiene practices. As a result, our vaccination policy was suspended with effect from mid-May. We will continue to encourage vaccination and continue to use RATs to ensure business continuity across our operational areas.

Health and Wellness

The Mole Map programme was active for the months of February and March with 39 employees taking advantage of the programme.

Flu Vaccinations and Buccaline

As part of our TDC Wellness programme, we support our employees with access to flu vaccinations and Buccaline tablets to minimise the risk of significant illness from the flu and cold strain prevalent over the winter months. While our Council flu vaccination rates are lower than previous years, this appears to reflect a trend across New Zealand.

Health and Wellness Survey

As reflected in the Chief Executive's health and safety KPI, the health and wellness of our employees is paramount to our organisation. The emergence of the Covid-19 pandemic in late 2019 has led to the identification of mental health as a workplace risk.

We are taking an opportunity to reset our Health and Wellness Strategy by initiating a health and wellness survey, which all employees were invited to take part in during May.

Waikato Occupation Health Monitoring

We continue to conduct health monitoring across safety sensitive areas within the Council, including pre-employment health checks and annual health monitoring. This is completed by a registered nurse as part of

our engagement with Waikato Occupation Health Consultancy. No issues of significant concern have been raised through those reports.

Worker Participation Practices

Worker participation practices are not only a legislative requirement under HSWA, but a valuable tool for engaging workers and communicating health, safety, and wellbeing risks across Council.

While the Covid-19 pandemic interrupted our regular Health and Safety Representative (HSR) meetings, we were able to engage with workers through our Covid-19 risk assessments, and resume in-person Health & Safety Committee meetings for our Health and Safety Representatives in May.

Key focuses of the May 2022 Health and Safety Committee Meeting included:

- Communicating the proposed new Health and Safety Committee structure for 2022
- Providing the feedback from the risk assessment process on the vaccination policy
- Presenting the Health and Safety Policy Statement, Strategy and Action Plan for 2022
- Ensuring the currency of emergency management procedures for our office environments, with personnel returning to offices and a reasonable volume of recruitment across the organisation.

RECOMMENDATION(S)

That Council receives the Health, Safety & Wellbeing Report – June 2022

ATTACHMENTS

Nil

4.3 TAUPŌ DISTRICT COUNCIL PERFORMANCE REPORT- MAY 2022

Author: Gareth Green, Chief Executive Officer

Authorised by: Gareth Green, Chief Executive Officer

PURPOSE

This report provides Council with an overview of the performance of the organisation.

RECOMMENDATION(S)

That Council notes the information contained in the Performance Report for the month of May 2022.

ATTACHMENTS

1. Monthly Performance Report - May 2022

4.4 COUNCIL ENGAGEMENTS JULY 2022**Author: Shainey James, Governance Quality Manager****Authorised by: Nigel McAdie, Legal, Risk and Governance Manager****Engagements**

| ENGAGEMENT | DAY | DATE | TIME |
|---|-----------|------|-------------|
| Workshops | Tuesday | 5 | 10am-1pm |
| Tūrangi/Tongariro Community Board public forum (Boardroom, Tūrangi Customer Service Centre, Ngawaka Place, Tūrangi) | Wednesday | 6 | 1.30pm-2pm |
| Tūrangi/Tongariro Community Board meeting (Boardroom, Tūrangi Customer Service Centre, Ngawaka Place, Tūrangi) | Wednesday | 6 | 2pm-3.30pm |
| Public forum (Council Chamber) | Tuesday | 26 | 12.30pm-1pm |
| Council meeting (Council Chamber) | Tuesday | 26 | 1pm-4pm |
| Kinloch Representative Group public forum (Kinloch Community Hall, Mata Place, Kinloch) | Thursday | 28 | 2.30pm-3pm |
| Kinloch Representative Group meeting (Kinloch Community Hall, Mata Place, Kinloch) | Thursday | 28 | 3pm-4.30pm |

RECOMMENDATION(S)

That Council receives the information relating to engagements for July 2022.

ATTACHMENTS

Nil

4.5 MEMBERS' REPORTS

Author: Shainey James, Governance Quality Manager

Authorised by: Nigel McAdie, Legal, Risk and Governance Manager

PURPOSE

This item permits members to provide any updates relating to their particular wards, portfolios, working parties and report on recent meetings/functions/conferences they have attended as Council's representative.

No debate and/or resolution is permitted on any of the reports.

CONCLUSION

Members' reports will be presented at the meeting for receipt.

RECOMMENDATION(S)

That Council receives the reports from members.

ATTACHMENTS

Nil

5 CONFIDENTIAL BUSINESS

RESOLUTION TO EXCLUDE THE PUBLIC

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the local government official information and meetings act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under Section 48(1) for the passing of this resolution |
|--|---|--|
| <p>Agenda Item No: 5.1 Delegation for Settlement of Plan Change 37 Appeal</p> | <p>Section 7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p> | <p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p> |

I also move that *[name of person or persons]* be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of *[specify]*. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because *[specify]*.