

**I give notice that
a Taupo East Rural Representative Group Meeting will be held on:**

Date:	Thursday, 16 June 2022
Time:	11.00 am
Location:	Wairakei Hall Kauri Drive Taupō

AGENDA

MEMBERSHIP

Chairperson Cr Kylie Leonard
Deputy Chairperson Ms Evelyn Forrest

Members Cr John Boddy
Mr Patrick Hart
Cr Anna Park
Mayor David Trewavas
Mr Mark Wynyard

Quorum 4

Gareth Green
Chief Executive Officer

Order Of Business

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3.1 TAUPŌ EAST RURAL REPRESENTATIVE GROUP MEETING - 28 APRIL 2022

Author: Paula Lawson, Executive Assistant

Authorised by: Nigel McAdie, Legal, Risk and Governance Manager

RECOMMENDATION(S)

That the minutes of the Taupō East Rural Representative Group meeting held on Thursday 28 April 2022 be confirmed as a true and correct record.

ATTACHMENTS

1. Taupō East Rural Representative Group Meeting Minutes - 28 April 2022 [↓](#)

Taupo East Rural Representative Group Meeting Minutes

28 April 2022

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE TAUPO EAST RURAL REPRESENTATIVE GROUP MEETING
HELD AT THE WWW.TAUPO.GOV.T.NZ
ON THURSDAY, 28 APRIL 2022 AT 11.00AM**

PRESENT: Cr Kylie Leonard (in the Chair), Cr John Boddy, Mr Patrick Hart, Cr Anna Park
IN ATTENDANCE: Executive Assistant, Governance Quality Manager, Community Engagement and Development Manager, Digital Transformation Manager, Community Engagement Advisor, Communications Advisor
MEDIA AND PUBLIC: One member of the public

TERR202204/07 RESOLUTION

Moved: Cr Anna Park
Seconded: Mr Patrick Hart

That the apology received from Mayor David Trewavas be accepted.

CARRIED**1 CONFLICTS OF INTEREST**

Nil

2 CONFIRMATION OF MINUTES**3.1 TAUPŌ EAST RURAL REPRESENTATIVE GROUP MEETING - 3 MARCH 2022****TERR202204/08 RESOLUTION**

Moved: Cr John Boddy
Seconded: Mr Patrick Hart

That the minutes of the Taupō East Rural Representative Group meeting held on Thursday 3 March 2022 be confirmed as a true and correct record.

CARRIED**3 REPORTS****4.1 DRAFT SPEED MANAGEMENT PLAN - SUBMISSION**

A member voiced concern for emergency vehicles having delayed response time to emergencies if speed limits are reduced as they are only permitted to travel 20km above the posted speed limit. Felt it warranted further conversation.

TERR202204/09 RESOLUTION

Moved: Cr John Boddy
Seconded: Cr Anna Park

1. That the Taupō East Rural Representative Group makes a submission on the draft Speed Management Plan which includes the following key points:
 - Approach to Speed limits and the prioritisation

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- Speed limit changes within Wairakei Village
 - Speed limit changes to the high-risk rural roads
2. That the Taupō East Rural Representative Group delegates authority to its Deputy Chairperson to sign the final submission and lodge it prior to close of submissions.

CARRIED

4.2 COMMUNITY GRANTS PRESENTATION

- The Community Engagement Advisor spoke to community grants available over different arenas and areas of Taupō.
- There is a newly established Taupō/Taupō East Rural Community Grant. Allocated \$20,000 with one round a year. Applications for this grant open Monday 2 May 2022, applications are open for 4 weeks and applications are made online.
- A Committee has been established for the disbursement of the Taupō/Taupō East Rural Community Grant.
- Cr Kylie Leonard and the Digital Transformation Manager will draft a letter to advocate to Sports NZ for an increase in funds to allow for the increase in fuel costs.
- Letter to be passed to Cr Kevin Taylor who is on the Waikato Regional Transport Committee, to have it put on the action list and advocated for at regional level.
- Wairakei Primary have applied previously for the a School base grant but have been unsuccessful in the past.
- The Community Engagement and Development Manager advised that Council is working to have a role within Council that will help resource community groups for funding and help assist schools to be successful with grants. There is a desire within Council to be more active in this space moving forward.

TERR202204/10 RESOLUTION

Moved: Mr Patrick Hart

Seconded: Cr John Boddy

That the Taupō East Rural Representative Group receives the presentation on the new Taupō/Taupō East Rural Community Grant Allocation Committee.

CARRIED

4.3 CUSTOMER EXPERIENCE PRESENTATION

Item **deferred**.

4.4 OVERVIEW OF HOW ADDRESSES ARE ISSUED

- Chairperson Cr Kylie Leonard gave brief overview on some of the issues faced in the rural community with addresses not matching actual access ways to properties and this sometimes causes emergency issues.
- The Digital Transformation Manager shared a presentation (A3146956) on how addresses are issued.
- Rural addresses are based on standards known as Rural Address Property Identification (RAPID), this is based on the distance from the start of the Road in kilometer measurements (emergency services should know where you are based on this system)
- Council allocates property street numbers and street names, this sits within the Council Rating Team currently. Any changes to address and new subdivisions go through the Council system and are then

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lodged with LINZ and from there that information feeds out to other agencies.

- LINZ – Manages the standards and add information to New Zealands national database which then feeds to other agencies eg, Google.
- Fire and Emergency manage suburb information such as Hilltop, Acacia Bay, Nukuhau etc.
- Emergency services do not use google data, it is not an official repository of information. They use a collaboration between Mobile phone locaiton information and authorised emergency services.
- A member raised the issue with new larger sudivisons in the Kinloch area where there are a number of houses down shared access ways and letterboxes are cramped together at the beginning of access way but no acutal number at the home. This poses an issue for Ambulances trying to identify the correct home to attend. This issue may neto be revisited so residents know of issues posed in this situation.

TERR202204/11 RESOLUTION

Moved: Mr Patrick Hart

Seconded: Cr John Boddy

That the Taupō East Rural Representative Group receives the overview provided on how addresses are issued.

CARRIED**4 CONFIDENTIAL BUSINESS**

Nil

The meeting closed at 11.40am.

The minutes of this meeting were confirmed at the Taupo East Rural Representative Group Meeting held on 16 June 2022.

.....
CHAIRPERSON

4.1 WAIKATO REGIONAL COUNCIL CURRENT WORK UPDATE

Author: Julie Gardyne, Deputy Chief Executive Officer

Authorised by: Gareth Green, Chief Executive Officer

PURPOSE

For the Taupō East Rural Representative Group to receive an update from the Zone Manager at Waikato Regional Council on work underway and priorities in the Taupō East area.

DISCUSSION

The Zone Manager from Waikato Regional Council will provide an update on current work underway and priorities taking place in the Taupō East area.

RECOMMENDATION(S)

That the Taupō East Rural Representative Group receives the update from the Zone Manager at Waikato Regional Council.

ATTACHMENTS

Nil

4.2 CUSTOMER EXPERIENCE PRESENTATION

Author: Tania Russell, District Customer Relations Manager

Authorised by: John Ridd, General Manager Policy and Strategy

PURPOSE

To provide the Taupō East Rural Representative Group with an overview of customer service standards, statistics and how to submit requests.

CONCLUSION

It is recommended that the information is received.

RECOMMENDATION(S)

That the Taupō East Rural Representative Group receives the information on customer service standards, statistics and submitting requests.

ATTACHMENTS

Nil

4.3 UPDATE ON DISTRICT PLAN

Author: Hilary Samuel, Senior Policy Advisor

Authorised by: Nick Carroll, Policy Manager

PURPOSE

To provide the Taupō East Rural Representative Group with an update on the District Plan.

CONCLUSION

It is recommended that the information is received.

RECOMMENDATION(S)

That the Taupō East Rural Representative Group receives the information on the District Plan.

ATTACHMENTS

Nil

4.4 APPROVAL OF SUBMISSION TO TAUPŌ DISTRICT COUNCIL DISTRICT PLAN CHANGE

Author: Tracey May, Digital Transformation Manager

Authorised by: Andrew Peckham, General Manager Corporate

PURPOSE

To retrospectively approve the Taupō East Rural Representative Group's submission to Council's District Plan review consultation.

Taupō District Council is undertaking a staged review of its District Plan. Council recently consulted on changes to the strategic direction and outdated rules affecting communities. The submission period closed on 13 June 2022. Taupō East Rural Representative Group members considered and agreed upon a submission via email. This agenda item enables the Group to formally approve the submission lodged.

CONCLUSION

It is recommended that the submission is approved.

RECOMMENDATION(S)

That the Taupō East Rural Representative Group retrospectively approves the submission lodged to Taupō District Council's District Plan review.

ATTACHMENTS

Nil

4.5 RURAL TRAVEL FUND LETTER

Author: Tracey May, Digital Transformation Manager

Authorised by: Andrew Peckham, General Manager Corporate

PURPOSE

To consider a draft letter to be presented to Sports New Zealand requesting funds for rural travel.

CONCLUSION

It is recommended that the draft letter is considered, amended if required, then approved to be sent to Sports New Zealand.

RECOMMENDATION(S)

That the Taupō East Rural Representative Group approves the letter to be presented to Sports New Zealand for rural travel funds.

ATTACHMENTS

Nil

4.6 UPDATE ON RURAL WATER SCHEMES

Author: Tony Hale, Three Waters Manager

Authorised by: Gareth Green, Chief Executive Officer

PURPOSE

For the Taupō District Council Three Waters Manager to provide the Taupō East Rural Representative Group with an update on the rural water schemes.

DISCUSSION

Taupō District Council Three Waters Manger will provide the Taupō East Rural Representative Group with an overview and update on rural water schemes.

RECOMMENDATION(S)

That the Taupō East Rural Representative Group receives the update on rural water schemes provided by the Taupō District Council Three Waters Manager.

ATTACHMENTS

Nil

4.7 UPDATE ON THE 2022 LOCAL GOVERNMENT ELECTIONS AND DISCUSSION ON COMMITTEE STRUCTURE AND TERMS OF REFERENCE

Author: Shainey James, Governance Quality Manager

Authorised by: Nigel McAdie, Legal, Risk and Governance Manager

PURPOSE

To receive an update on this year's local government elections and to discuss the Taupō East Rural Representative Group's current Terms of Reference with a view to capturing any suggestions for change following the elections.

DISCUSSION

Earlier this year, the Local Government Commission confirmed Taupō District Council's representation arrangements for the elections to be held on 8 October 2022. The Council will comprise the Mayor and 12 councillors elected via wards as follows:

- Two councillors elected by the electors of the Te Papamārearea Māori Ward;
- One councillor elected by the electors of Mangakino-Pouakani General Ward;
- One councillor elected by the electors of Taupō East Rural Ward;
- Seven councillors elected by the electors of Taupō General Ward; and
- One councillor elected by the electors of Tūrangi-Tongariro General Ward.

Nominations for these election issues will open on Friday 15 July and close at noon on Friday 12 August 2022. The elections will be conducted by postal vote between Friday 16 September and noon on Saturday 8 October 2022.

All current committees are deemed to be discharged at the end of the current Triennium, unless the local authority resolves otherwise (clause 30, Schedule 7, Local Government Act 2002 "LGA"). Following the elections, the Mayor has the power to establish committees (s 41A, LGA) and in practice, this is usually done via recommendation to a full Council meeting. The Taupō East Rural Representative Group may wish to make recommendations for improvements to the current structure, including Terms of Reference, and / or to confirm what is working well. The Taupō East Rural Representative Group's Terms of Reference are **attached** as a starting point for discussion. Any comments will be captured by staff, collated and provided to the new group of Elected Members for consideration following the elections.

CONCLUSION

It is recommended that the Group receives the update about the elections and has a discussion about Terms of Reference, including any suggestions for improvement which could be noted and provided to the incoming Council following the 8 October 2022 elections.

RECOMMENDATION(S)

That the Taupō East Rural Representative Group receives the update on the 2022 elections.

ATTACHMENTS

1. Taupō East Rural Representative Group Terms of Reference 2019-2022 [↓](#)

Taupō East Rural Representative Group (TERRG)Standing Committee

Objective	To represent and act as an advocate for the interests of the Taupō East Rural area.
	One (1) Taupō East Rural Councillor Two (2) other Councillors
Membership	Two (2) community representatives One (1) Marae representative Mayor
Quorum	Four (4)
Meeting frequency	Every two months or more often as required
Reporting	Reports to Council with minutes of each meeting being provided to Council

Scope of activity

1. Providing local input into the development of Council policy that will impact on the Taupō East Rural ward.
2. Maintaining an overview of service delivery, operational and capital expenditure, within the TER ward. Providing local input into the development and review of Council's key planning documents such as the Long-term Plan, Asset Management Plans, Structure Plans, Reserve Management Plans and the annual plan
3. Preparing an annual submission to Council's budgetary process for expenditure within the community
4. Considering and reporting on all matters referred to it by Council or any matter of interest or concern to the ward.
5. Communicating with the rural community, community organisations and special interest groups within the TER ward.

Power to act

The group can carry out any function that:

1. Supports Council's Long-term Plan and/or policy direction
2. Is not the function or responsibility of full Council or its other standing or special Committees
3. Is not prohibited by legislation
4. Otherwise falls within the objectives and scope of the group
5. External representatives appointed to the committee have full voting rights.

If any matter is of such strategic or policy importance or urgency, then, with the endorsement of the appropriate Chairperson or His Worship the Mayor, the matter shall be referred by way of recommendation direct to full Council.

Power to recommend to Council

Any matter or proposal which is relevant to the TER ward that is outside of, or in conflict with, Council's Long-term Plan and/or policy direction

Delegation of powers

This group has no powers to sub-delegate.

Limits on authority

The Group's power to act pursuant to these delegations is subject to matters being related to the TER ward.