

ATTACHMENTS

Kinloch Representative Group Meeting

23 February 2023

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2022-25 Members Resource Library

Topic	Document	Location
Induction - Standing Committees	Governance and Terms of Reference, Committee members, Meetings, Public Forum	https://www.taupodc.govt.nz/council/meetings/standing-committees
Induction - General guidance	The LGOIMA for local government agencies	https://www.ombudsman.parliament.nz/resources/lgoima-local-government-agencies-guide-processing-requests-and-conducting-meetings
Induction - Customer Services	Taupō, Tūrangi and Mangakino - contact details	https://www.taupodc.govt.nz/council/contact-us?ed-step=1
Meetings - Agendas and Minutes	Meetings and Agendas for Taupō District Council	https://www.taupodc.govt.nz/council/meetings/meeting-agendas-and-minutes
Policy - Iwi Partnership	Mana Whakahono A Rohe between TDC and Ngāti Tūrangitukua	https://www.taupodc.govt.nz/council/meetings/zmana-whakahono-between-ngati-trangitukua-and-taup-district-council
Policy - Provides general information about the Taupō District 2022	Pre-election report	https://www.taupodc.govt.nz/council/elections/elections-2022/pre-election-report-2022
Reference - Expenses	Selection, Appointment and Remuneration Policy for external appointees on Council Committees	https://www.taupodc.govt.nz/repository/libraries/id:25026fn3317g9slqvgvm/hierarchy/Council/Governance%20documents/Selection%20Appointment%20and%20Remuneration%20of%20External%20Appointees%20to%20Council%20Committees%202022
Reference - Executive Team	Executive Team	https://www.taupodc.govt.nz/council/executive-team
Policy - Significance and Engagement	Significance and Engagement Policy	https://www.taupodc.govt.nz/repository/libraries/id:25026fn3317g9slqvgvm/hierarchy/Rules-regulations-and-licences/Policies/Significance%20and%20Engagement%20Policy%202022%20%28A3137888%29.docx
Policy - Code of Conduct	Code of Conduct (this is due for review in February 2023)	https://www.taupodc.govt.nz/repository/libraries/id:25026fn3317g9slqvgvm/hierarchy/our-council/governance-documents/documents/Taupo%20District%20Council%20Code%20of%20Conduct%202020-2022.pdf
Policy - Standing Orders	Standing Orders	https://www.taupodc.govt.nz/repository/libraries/id:25026fn3317g9slqvgvm/hierarchy/our-council/governance-documents/documents/Taupo%20District%20Council%20Standing%20Orders%202022-2025.pdf
Policy - Long Term Plan	Long Term Plan 2021-2031	https://www.taupodc.govt.nz/council/plans-and-strategies/long-term-plans
Policy - Annual Plan	Annual Plan 2022/23	https://www.taupodc.govt.nz/council/plans-and-strategies/annual-plans
Policy - Climate Change Strategy	Emissions reduction targets	https://www.taupodc.govt.nz/council/plans-and-strategies/climate-change-strategy
Policy - Climate Change Strategy	Emissions reduction directive for the organisation	https://www.taupodc.govt.nz/council/plans-and-strategies/climate-change-strategy
Legislation	Local Authorities (Members' Interests) Act 1968	https://www.legislation.govt.nz/act/public/1968/0147/latest/whole.html#DLM390008
Legislation	Local Government (Pecuniary Interests Register) Amendment Act 2022	https://www.legislation.govt.nz/act/public/2022/0024/latest/LMS514922.html?search=ts_act_local+government_resel_25_a&p=1
Legislation	Local Government Act 2002	Local Government Act 2002 No 84 (as at 01 September 2022), Public Act Contents – New Zealand Legislation
Legislation	Local Government Official Information and Meetings Act 1987	https://www.legislation.govt.nz/act/public/1987/0174/latest/DLM122242.html?search=ts_act_local+government_resel_25_a&p=1
Reference - Ngāti Tūrangitukua		https://www.ngatiturangitukua.co.nz/
Reference - Tūwharetoa Māori Trust Board	Marae and affiliated hapū	https://www.tuwharetoa.co.nz/our-marae/

Kinloch Representative Group (KRG)

Standing Committee

Objective	To represent and act as an advocate for the interests of the Kinloch area (being that area broadly encompassing Kinloch Village, eastwards along Whangamata Road to the Poihipi Road junction and west towards Kawakawa Road)
	Three (3) Councillors
Membership	Three (3) community representatives
	One (1) Māori representative
	Mayor
Quorum	Four (4)
Meeting frequency	Every two months
Reporting	Reports to Council

Scope of activity

1. Providing local input into the development of Council policy that will impact on the Kinloch area.
2. Maintaining an overview of service delivery, operational and capital expenditure, within the Kinloch area.
3. Providing local input into the development and review of Council's key planning documents such as the Long-term Plan, Asset Management Plans, Structure Plans, Reserve Management Plans and the annual plan
4. Preparing an annual submission to Council's budgetary process for expenditure within the community
5. Considering and reporting on all matters referred to it by Council or any matter of interest or concern to the area.
6. Communicating with the Kinloch community, community organisations and special interest groups within the Kinloch area.

Power to act

The group can carry out any function that:

1. Supports Council's Long-term Plan and/or policy direction
2. Is not the function or responsibility of full Council or its other standing or special Committees
3. Is not prohibited by legislation
4. Otherwise falls within the objectives and scope of the group
5. External representatives appointed to the committee have full voting rights.

If any matter is of such strategic or policy importance or urgency, then, with the endorsement of the appropriate Chairperson or His Worship the Mayor, the matter shall be referred direct to full Council.

Power to recommend to Council

Any matter or proposal which is relevant to the Kinloch area that is outside of, or in conflict with, Council's Long-term Plan and/or policy direction

Delegation of powers

This committee has no powers to sub-delegate.

Limits on authority

The Group's power to act pursuant to these delegations is subject to matters being related to the Kinloch area.

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