

# **ATTACHMENTS**

**Mangakino-Pouakani Representative  
Group Meeting**

**21 February 2023**

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## 2022-25 Members Resource Library

Topic	Document	Location
Induction - Standing Committees	Governance and Terms of Reference, Committee members, Meetings, Public Forum	<a href="https://www.taupodc.govt.nz/council/meetings/standing-committees">https://www.taupodc.govt.nz/council/meetings/standing-committees</a>
Induction - General guidance	The LGOIMA for local government agencies	<a href="https://www.ombudsman.parliament.nz/resources/lgoima-local-government-agencies-guide-processing-requests-and-conducting-meetings">https://www.ombudsman.parliament.nz/resources/lgoima-local-government-agencies-guide-processing-requests-and-conducting-meetings</a>
Induction - Customer Services	Taupō, Tūrangi and Mangakino - contact details	<a href="https://www.taupodc.govt.nz/council/contact-us?ed-step=1">https://www.taupodc.govt.nz/council/contact-us?ed-step=1</a>
Meetings - Agendas and Minutes	Meetings and Agendas for Taupō District Council	<a href="https://www.taupodc.govt.nz/council/meetings/meeting-agendas-and-minutes">https://www.taupodc.govt.nz/council/meetings/meeting-agendas-and-minutes</a>
Policy - Iwi Partnership	Mana Whakahono A Rohe between TDC and Ngāti Tūrangitukua	<a href="https://www.taupodc.govt.nz/council/meetings/zmana-whakahono-between-ngati-trangitukua-and-taup-district-council">https://www.taupodc.govt.nz/council/meetings/zmana-whakahono-between-ngati-trangitukua-and-taup-district-council</a>
Policy - Provides general information about the Taupō District 2022	Pre-election report	<a href="https://www.taupodc.govt.nz/council/elections/elections-2022/pre-election-report-2022">https://www.taupodc.govt.nz/council/elections/elections-2022/pre-election-report-2022</a>
Reference - Expenses	Selection, Appointment and Remuneration Policy for external appointees on Council Committees	<a href="https://www.taupodc.govt.nz/repository/libraries/id:25026fn3317g9slqvgvm/hierarchy/Council/Governance%20documents/Selection%20Appointment%20and%20Remuneration%20of%20External%20Appointees%20to%20Council%20Committees%202022">https://www.taupodc.govt.nz/repository/libraries/id:25026fn3317g9slqvgvm/hierarchy/Council/Governance%20documents/Selection%20Appointment%20and%20Remuneration%20of%20External%20Appointees%20to%20Council%20Committees%202022</a>
Reference - Executive Team	Executive Team	<a href="https://www.taupodc.govt.nz/council/executive-team">https://www.taupodc.govt.nz/council/executive-team</a>
Policy - Significance and Engagement	Significance and Engagement Policy	<a href="https://www.taupodc.govt.nz/repository/libraries/id:25026fn3317g9slqvgvm/hierarchy/Rules-reputations-and-licences/Policies/Significance%20and%20Engagement%20Policy%202022%20%28A3137888%29.docx">https://www.taupodc.govt.nz/repository/libraries/id:25026fn3317g9slqvgvm/hierarchy/Rules-reputations-and-licences/Policies/Significance%20and%20Engagement%20Policy%202022%20%28A3137888%29.docx</a>
Policy - Code of Conduct	Code of Conduct (this is due for review in February 2023)	<a href="https://www.taupodc.govt.nz/repository/libraries/id:25026fn3317g9slqvgvm/hierarchy/our-council/governance-documents/documents/Taupo%20District%20Council%20Code%20of%20Conduct%202020-2022.pdf">https://www.taupodc.govt.nz/repository/libraries/id:25026fn3317g9slqvgvm/hierarchy/our-council/governance-documents/documents/Taupo%20District%20Council%20Code%20of%20Conduct%202020-2022.pdf</a>
Policy - Standing Orders	Standing Orders	<a href="https://www.taupodc.govt.nz/repository/libraries/id:25026fn3317g9slqvgvm/hierarchy/our-council/governance-documents/documents/Taupo%20District%20Council%20Standing%20Orders%202022-2025.pdf">https://www.taupodc.govt.nz/repository/libraries/id:25026fn3317g9slqvgvm/hierarchy/our-council/governance-documents/documents/Taupo%20District%20Council%20Standing%20Orders%202022-2025.pdf</a>
Policy - Long Term Plan	<a href="#">Long Term Plan 2021-2031</a>	<a href="https://www.taupodc.govt.nz/council/plans-and-strategies/long-term-plans">https://www.taupodc.govt.nz/council/plans-and-strategies/long-term-plans</a>
Policy - Annual Plan	<a href="#">Annual Plan 2022/23</a>	<a href="https://www.taupodc.govt.nz/council/plans-and-strategies/annual-plans">https://www.taupodc.govt.nz/council/plans-and-strategies/annual-plans</a>
Policy - Climate Change Strategy	<a href="#">Emissions reduction targets</a>	<a href="https://www.taupodc.govt.nz/council/plans-and-strategies/climate-change-strategy">https://www.taupodc.govt.nz/council/plans-and-strategies/climate-change-strategy</a>
Policy - Climate Change Strategy	<a href="#">Emissions reduction directive for the organisation</a>	<a href="https://www.taupodc.govt.nz/council/plans-and-strategies/climate-change-strategy">https://www.taupodc.govt.nz/council/plans-and-strategies/climate-change-strategy</a>
Legislation	Local Authorities (Members' Interests) Act 1968	<a href="https://www.legislation.govt.nz/act/public/1968/0147/latest/whole.html#DLM390008">https://www.legislation.govt.nz/act/public/1968/0147/latest/whole.html#DLM390008</a>
Legislation	Local Government (Pecuniary Interests Register) Amendment Act 2022	<a href="https://www.legislation.govt.nz/act/public/2022/0024/latest/LMS514922.html?search=ts_act_local+government_resel_25_a&amp;p=1">https://www.legislation.govt.nz/act/public/2022/0024/latest/LMS514922.html?search=ts_act_local+government_resel_25_a&amp;p=1</a>
Legislation	Local Government Act 2002	<a href="#">Local Government Act 2002 No 84 (as at 01 September 2022), Public Act Contents – New Zealand Legislation</a>
Legislation	Local Government Official Information and Meetings Act 1987	<a href="https://www.legislation.govt.nz/act/public/1987/0174/latest/DLM122242.html?search=ts_act_local+government_resel_25_a&amp;p=1">https://www.legislation.govt.nz/act/public/1987/0174/latest/DLM122242.html?search=ts_act_local+government_resel_25_a&amp;p=1</a>
Reference - Ngāti Tūrangitukua		<a href="https://www.ngatiturangitukua.co.nz/">https://www.ngatiturangitukua.co.nz/</a>
Reference - Tūwharetoa Māori Trust Board	Marae and affiliated hapū	<a href="https://www.tuwharetoa.co.nz/our-marae/">https://www.tuwharetoa.co.nz/our-marae/</a>

**Mangakino-Pouakani Representative Group (MPRG)**  
Standing Committee

<b>Objective</b>	To represent and act as an advocate for the interests of the Mangakino-Pouakani area.
	Mangakino Ward Councillor Two (2) other Councillors
<b>Membership</b>	One (1) community representative from the Mangakino urban area One (1) community representative from the rural part of the Mangakino Ward One (1) Marae representative One (1) Māori representative Mayor
<b>Quorum</b>	Four (4)
<b>Meeting frequency</b>	Every two months at different venues around the Mangakino Ward
<b>Reporting</b>	Reports to Council

*Scope of activity*

1. Providing local input into the development of Council policy that will impact on the Mangakino Ward.
2. Maintaining an overview of service delivery, operational and capital expenditure, within the Mangakino Ward.
3. Providing local input into the development and review of Council's key planning documents such as the Long-term Plan, Asset Management Plans, Structure Plans, Reserve Management Plans and the annual plan.
4. Preparing an annual submission to Council's budgetary process for expenditure within the community.
5. Considering and reporting on all matters referred to it by Council or any matter of interest or concern to the Ward.
6. Communicating with the MP community, community organisations and special interest groups within the Mangakino Ward.
7. Exercising Council's statutory regulatory functions under the following Acts and Regulations (and any amendments) that are not elsewhere delegated to staff and that relate to matters within the Mangakino Ward:

Local Government Act 1974 ("LGA 1974") – Part 21, including:

- Road naming (section 319A of the LGA 1974)
- Decisions on pedestrian malls (section 336 of the LGA 1974);
- Licences to occupy roads (section 341(3) of the LGA 1974); and
- Decisions on stopping and closing roads (section 342 of the LGA 1974).

Reserves Act 1977

8. Considering resident and ratepayer appeals to decisions made in accordance with Council's Tree and Vegetation Policy affecting trees and vegetation in the Mangakino Ward.
9. Making changes to Council's traffic control device register relating to roads and public spaces in the Mangakino Ward (e.g. no stopping, parking signs and times, road markings etc) in accordance with bylaws made under the Land Transport Act 1998.

*Power to act*

The group can carry out any function that:

1. Supports Council's Long-term Plan and/or policy direction
2. Is not the function or responsibility of full Council or its other standing or special committees
3. Is not prohibited by legislation
4. Otherwise falls within the objectives and scope of the group

5. External representatives appointed to the committee have full voting rights.
6. Council delegates its powers and duties under the Acts, Regulations and policies specified above, except where they may not be delegated, or where they are elsewhere delegated.

If any matter is of such strategic or policy importance or urgency, then, with the endorsement of the appropriate Chairperson or His Worship the Mayor, the matter shall be referred direct to full Council.

*Power to recommend to Council*

Any matter or proposal which is relevant to the Mangakino Ward that is outside of, or in conflict with, Council's Long-term Plan and/or policy direction

*Delegation of powers*

This committee has no powers to sub-delegate.

*Limits on authority*

1. The Group's power to act pursuant to these delegations is subject to matters being related to the Mangakino Ward.
2. The Committee's power to act under these delegations is subject to Council acting within the requirements of the Local Government Act, and where relevant, the Acts listed above and an overriding responsibility to ensure that its actions and decisions are always within the law.

## Emergency Management Committee

### Standing Committee

**Objective** To provide governance and oversight of Civil Defence Emergency Management within the Taupō District

**Membership** Mayor  
 One (1) Tūrangi-Tongariro Ward community representative appointed by Council ] Two of these four positions must be filled by councillors  
 One (1) Mangakino Ward community representative appointed by Council ]  
 Two (2) other representatives appointed by Council ]

One (1) Māori representative

*Note:* Pursuant to s 25(5) of the Civil Defence Emergency Management Act 2002, the Chairperson of the Emergency Management Committee is designated to act on behalf of the Taupō District Mayor if the Mayor is absent, to declare a state of local emergency, or give notice of a local transition period, that covers the district.

**Quorum** Three (3)

**Meeting frequency** Quarterly

**Reporting** Reports to Council

### **Scope of activity**

1. To receive updates on the Emergency Management areas of activity across reduction, readiness, response, and recovery.
2. To receive progress reports on how hazards and risks are managed in our district to align with the Waikato Civil Defence Emergency Management Group Plan.

### **Power to act**

1. The Committee has the power to resolve only on matters relating to emergency management in a non-declared emergency.
2. The Committee has the power to exercise any other powers that are necessary to give effect to the Waikato Civil Defence Emergency Management Plan.
3. External representatives appointed to the Committee have full voting rights.
4. If any matter is of such strategic or policy importance or urgency, then, with the endorsement of the appropriate Chairperson or His Worship the Mayor, the matter shall be referred direct to Council.

### **Power to recommend to Council**

The Committee can make recommendations to Council on matters or proposals relevant to emergency management that:

1. Are outside of, or in conflict with, Council's Long-term Plan and/or policy direction
2. Involve unbudgeted expenditure for any individual/single contract or project or emergency expenditure.

### **Delegation of powers**

This committee has no powers to sub-delegate.

### **Limits on authority**

The Committee's 'power to act' pursuant to these delegations is subject to:

1. Matters being related solely to emergency management.
2. An overriding responsibility to ensure that its actions and decisions are always within the law, relevant Council policy and plans, or if in conflict with a Council policy, that this is explicitly identified in a report to Council and any relevant resolutions.