

**TAUPŌ DISTRICT COUNCIL  
MINUTES OF THE EXTRAORDINARY TAUPŌ AIRPORT AUTHORITY COMMITTEE MEETING  
HELD AT THE TAUPŌ AIRPORT, ANZAC MEMORIAL DRIVE, TAUPŌ  
ON MONDAY, 13 FEBRUARY 2023 AT 10.00AM**

**PRESENT:** Mr Chris Johnston (in the Chair), Cr Duncan Campbell, Cr Yvonne Westerman, Mr Chris Grace

**IN ATTENDANCE:** Deputy Chief Executive, General Manager Operations and Delivery, Airport General Manager (via MS Teams), Finance Business Partner, Executive Assistant

**MEDIA AND PUBLIC:** Nil

**1 KARAKIA**

**2 WHAKAPĀHA | APOLOGIES**

**TAA202302/01 RESOLUTION**

Moved: Mr Chris Johnston

Seconded: Mr Chris Grace

That the apology received from Mayor David Trewavas be accepted.

**CARRIED**

**3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST**

Nil

**4 NGĀ RIPOATA | REPORTS**

**4.1 ELECTION OF A TEMPORARY CHAIRPERSON**

**TAA202302/02 RESOLUTION**

Moved: Cr Yvonne Westerman

Seconded: Mr Chris Johnston

That the Taupō Airport Authority Committee confirms that System B be used to determine the election process for the Temporary Chairperson.

**[CARRIED**

**TAA202302/03 RESOLUTION**

Moved: Cr Yvonne Westerman

Seconded: Mr Chris Grace

That the Taupō Airport Authority Committee elects Mr Chris Johnston as the Temporary Chairperson of the Taupō Airport Authority Committee.

**CARRIED**

#### 4.2 TAUPŌ AIRPORT AUTHORITY DRAFT STATEMENT OF INTENT 2024 - 2026

Chairperson Mr Chris Johnston acknowledged the fantastic work that had gone into the Draft Statement of Intent 2024 – 2026.

The Deputy Chief Executive and the Airport General Manager summarised the report and outlined to the Taupō Airport Authority Committee the history and purpose of the Draft Statement of Intent 2024 – 2026 (SOI).

A question was raised in regards to including accounting policies in the Statement of Intent. The Deputy Chief Executive explained that the document must comply with the legislation and that accounting policies would be included if required.

The Airport Manager answered questions from the committee, the following key points were noted:

- The landing charges were to be raised as a result of revision of an Airport Operations cost review.
- Revenue from carparking charges would go to the Taupō Airport Authority (TAA).
- The TAA was working on an Airport Master Plan which was to be included in the final SOI.
- Airport landing charges were in the second stage of a revised proposal.

The General Manager Operations and Delivery explained that the language in the Draft SOI 2024-2026 would require strengthening to empower the TAA management to reflect the priorities of the TAA.

#### TAA202302/04 RESOLUTION

Moved: Cr Yvonne Westerman

Seconded: Mr Chris Grace

That the Taupō Airport Authority Committee approves the Taupō Airport Authority Draft Statement of Intent 2024 – 2026.

**CARRIED**

#### 5 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS

Nil

The meeting closed at 10.57am.

The minutes of this meeting were confirmed at the Ordinary Taupō Airport Authority Committee Meeting held on 11 September 2023.

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CHAIRPERSON