

**TAUPŌ DISTRICT COUNCIL  
MINUTES OF THE ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, 107 TE HEUHEU STREET, TAUPŌ  
ON TUESDAY, 7 FEBRUARY 2023 AT 1.00PM**

**PRESENT:** Mayor David Trewavas (in the Chair), Cr Duncan Campbell, Cr Karam Fletcher, Cr Sandra Greenslade, Cr Kylie Leonard (via MS Teams), Cr Danny Loughlin (via MS Teams), Cr Anna Park, Cr Christine Rankin, Cr Rachel Shepherd, Cr Kevin Taylor, Cr Yvonne Westerman, Cr John Williamson

**IN ATTENDANCE:** Chief Executive, Deputy Chief Executive, General Manager Operations and Delivery, General Manager People and Customer, General Manager Finance and Environment, Legal Risk and Governance Manager, Environmental Services Manager, Infrastructure Manager, Project Management Office Manager, Communications Manager, Policy Manager, Three Waters Manager, Finance Manager, District Customer Relations Manager, Programme Manager, Policy Advisor, Policy Advisor, Water Reforms - Asset Manager Water and Wastewater, Governance Quality Manager, Senior Committee Advisor

**MEDIA AND PUBLIC:** Nil

Notes: (i) Deputy Mayor Cr Kevin Taylor opened and closed the meeting with a karakia.  
(ii) Crs Danny Loughlin and Kylie Leonard joined the meeting via Microsoft (MS) Teams

**1 KARAKIA**

**2 WHAKAPĀHA | APOLOGIES**

Nil

**3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST**

Nil

**4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES**

**4.1 ORDINARY COUNCIL MEETING - 13 DECEMBER 2022**

**TDC202302/01 RESOLUTION**

Moved: Cr Yvonne Westerman

Seconded: Cr Anna Park

That the minutes of the Council meeting held on Tuesday 13 December 2022 be confirmed as a true and correct record.

**CARRIED**

**5 NGĀ KAUPAPA HERE ME NGĀ WHAKATAUNGA | POLICY AND DECISION MAKING**

**5.1 MEMBERS' PORTFOLIO UPDATES**

Elected Members shared the following updates in addition to those provided in the report:

Cr Karam Fletcher

- Was working with Cr Shepherd to help whānau affected by youth suicide and looking to provide holistic outputs for rangatahi.

Cr Kirsty Trueman

- The Oji Fibre Solutions Forum meeting had been cancelled due to the weather.

Cr John Williamson

- An update from the Taupō Sculpture Trust was likely to come before Council in March 2023.

Cr Kevin Taylor

- Met regularly with local police.

Cr Anna Park

- Was working with Council's Community Engagement and Development team to arrange in person meetings and engagement with ethnic minority groups in the Taupō district.

Cr Yvonne Westerman

- Good progress was being made on Waiora House.

Cr Kylie Leonard

- All were welcome to attend Matt Chisholm's Time Out Tour event in Taupō on 1 March. Mr Chisholm was the ambassador for the Rural Support Trust and advocated for mental health, a concern in the rural sector.
- Was concerned about the levels of the Waikato River and Lake Taupō, and the impacts of this on the community.

Mayor David Trewavas

- Café Montevideo had opened in Taupō on the corner of Te Heuheu and Tītīraupenga Streets.
- The Taupō Summer Tour and Fat Boy Slim concerts over the weekend had been well received.
- Attended the blessing of the new Taupō airport terminal and noted that the first commercial flight was due to arrive on 7 February.
- Hosted 40 visitors from Hawke's Bay Friday 3 February including Henare O'Keefe.
- Had met with Sam Chapman in Tūrangi to see how he was helping at the Tongariro prison.
- The pōwhiri and welcome by Waipahihi Marae to ZZ Top and the other Taupō Summer Tour bands had been well received.

## **TDC202302/02 RESOLUTION**

Moved: Cr Rachel Shepherd

Seconded: Cr Christine Rankin

That Council receives the portfolio updates from members.

**CARRIED**

## **5.2 WATER SERVICES ENTITIES ACT 2022 - OVERSIGHT POWERS OF DEPARTMENT OF INTERNAL AFFAIRS**

The Programme Manager summarised the report and highlighted that two Three Waters decisions could be impacted by these oversight powers.

Members made the following comments:

- Council should expect delays in response times from the Department of Internal Affairs (DIA) to grant their approval on significant decisions and noted that it would impact negatively on Council's

- operations.
- DIA were imposing their will on Local Government across the country and subsequently removing the ability for elected members to make decisions for their communities.
  - The land proposed to be acquired by the entities and their subsidiaries would not be managed or owned by the local Council which would limit Council's ability to influence.
  - There had been no provision made for addressing urgent issues without gaining prior DIA approval.

### **TDC202302/03 RESOLUTION**

Moved: Cr Danny Loughlin

Seconded: Cr Kevin Taylor

That Council receives the report Water Services Entities Act 2022 - Oversight Powers of Department of Internal Affairs.

**CARRIED**

*Note: Cr Kylie Leonard requested her dissent to resolution TDC202302/03 above be recorded.*

### **5.3 THREE WATERS LAND TRANSFER TO ENTITY B**

The Programme Manager and Water Reforms - Asset Manager Water and Wastewater summarised the report and in particular the three categories that land parcels had been identified as being part of.

Members thanked Council staff for their work on this while expressing their frustration that Council land and assets would not remain under Council management. The Programme Manager confirmed that the report highlighted Council's negotiation position with DIA but that the final decision remained with the Minister of Local Government.

### **TDC202302/04 RESOLUTION**

Moved: Cr John Williamson

Seconded: Cr Danny Loughlin

That Council:

1. Accepts the specific land parcels presented in Attachment 1 of the report attached to the agenda as needing to transfer to Entity B and notes that this information will be used when responding to the Legal Transfer Request for Information.
2. Uses the specific land parcels presented in Attachment 2 of the report attached to the agenda when responding to the Legal Transfer Request for Information and subsequent negotiations with Entity B.
3. Endorses the actions recommended in Attachment 3 of the report attached to the agenda (and also Table 1 of this report) to be used when responding to the Legal Transfer Request for Information and subsequent negotiations with Entity B.

**CARRIED**

*Note: Crs Duncan Campbell, Kylie Leonard, Anna Park, Christine Rankin and Rachel Shepherd requested their dissent to resolution TDC202302/04 above be recorded.*

### **5.4 TAUPŌ AIRPORT REDEVELOPMENT PROJECT: PROJECT BUDGET INCREASE**

The Project Management Office Manager noted that the soft launch of the new terminal was due to begin at 4pm that day with new passengers arriving and being greeted by a band. The new carpark would go live the following week, and the official launch of the redeveloped Taupō Airport would take place on 9 March 2023.

She thanked members for their ongoing support of the project and highlighted that approving this

unbudgeted expenditure would allow the project to be completed.

In answer to questions, the Project Management Office Manager and General Manager Operations and Delivery clarified the following:

- The redeveloped airport was significantly different to the old one which was why some necessary items were not budgeted for initially.
- The budget increase requested would cover the demolition of the old terminal.
- The Ministry of Transport were not likely to provide any further funding but Council would request it.

#### **TDC202302/05 RESOLUTION**

Moved: Cr Danny Loughlin

Seconded: Cr Kevin Taylor

That Council approves unbudgeted expenditure of \$480,000 (+GST) to cover the increase in cost to deliver the Taupō Airport Redevelopment Project [new Airport Terminal and new carpark] to be funded as an equity injection from funds in the Strategic Property Reserve.

**CARRIED**

#### **5.5 OCEANIA CUP TRIATHLON - TEMPORARY ROAD CLOSURES WHAREWAKA**

The Infrastructure Manager explained the reason for the late notice of the road closure and the process for informing residents of the area affected.

He confirmed that he would make the organisers aware to check the lake beach stability following the recent earthquake activity and that residents would be able to travel in and out of their homes while the race was not in progress. It would be similar to events that ran before COVID-19 and the event organisers would check the course safety and sweep the roads.

Requests for road closures were assessed on a case by case basis and Council staff would meet the following week to provide training and accurate advice to ensure all staff were giving out the correct information.

#### **TDC202302/06 RESOLUTION**

Moved: Cr John Williamson

Seconded: Cr Karam Fletcher

That Council temporarily closes the roads identified in the schedule attached to the report included on the agenda for the purpose of holding the 2023 Taupō Oceania Continental Cup Triathlon.

**CARRIED**

#### **5.6 MOTUTERE RECREATION RESERVE MANAGEMENT PLAN REVIEW**

The Policy Advisor introduced herself to the elected members and summarised the report. She advised that the first action by Council staff was consultation which would include QR codes being placed around the Motutere campground, notifications on social media, and updates to websites.

#### **TDC202302/07 RESOLUTION**

Moved: Cr Anna Park

Seconded: Cr Kirsty Trueman

That Council approves, in accordance with section 41(5) of the Reserves Act 1977, that public notice of Council's intention to develop a reserve management plan for the Motutere Recreation Reserve be issued.

**CARRIED**

**5.7 2022-25 TRIENNIAL AGREEMENTS WITH REGIONAL COUNCILS**

The Policy Advisor summarised how triennial agreements worked and the differences identified since the last triennium. In answer to a question, he clarified that the Mayoral forum would decide how regularly meetings would take place for the Bay of Plenty Regional Council.

**TDC202302/08 RESOLUTION**

Moved: Cr Yvonne Westerman

Seconded: Cr Sandra Greenslade

That Council adopts the Triennial Agreements for the 2022-25 Triennium for:

1. the Bay of Plenty Region as a primary signatory
2. the Horizons Region as a non-primary signatory

**CARRIED**

**5.8 EXEMPTION OF DESTINATION LAKE TAUPŌ LIMITED AND DATA CAPTURE SYSTEMS LIMITED FROM BEING COUNCIL CONTROLLED ORGANISATIONS**

The Finance Manager explained that this was a procedural item that occurred every triennium.

**TDC202302/09 RESOLUTION**

Moved: Cr Kevin Taylor

Seconded: Cr John Williamson

That Council, as provided for by Section 7(3) of the Local Government Act 2002, determines that Destination Lake Taupō Limited and Data Capture Systems Limited be exempted from being Council-Controlled Organisations.

**CARRIED**

**5.9 CHANGE OF DIRECTOR FOR DESTINATION LAKE TAUPŌ LIMITED & DATA CAPTURE SYSTEMS LIMITED****TDC202302/10 RESOLUTION**

Moved: Cr Anna Park

Seconded: Cr Christine Rankin

That Council:

1. removes Andrew Mark Peckham as a director of Destination Lake Taupō Limited and appoints Sarah Jane Matthews (General Manager – Finance & Environment) as the new Director.
2. removes Andrew Mark Peckham as a director of Data Capture Systems Limited and appoints Sarah Jane Matthews (General Manager – Finance & Environment) as the new Director.

**CARRIED**

**5.10 PROPOSED AMENDMENT TO THE KINLOCH REPRESENTATIVE GROUP TERMS OF REFERENCE**

The Governance Quality Manager advised that this item enabled the Kinloch Representative Group membership to increase and that if amended, they could appoint the additional community representative in the public excluded part of the meeting.

**TDC202302/11 RESOLUTION**

Moved: Cr Christine Rankin  
Seconded: Cr Rachel Shepherd

That Council amends the Terms of Reference for the Kinloch Representative Group (A3266050) to increase the membership by including one additional community representative for the 2022-25 Triennium.

**CARRIED**

**5.11 AMENDMENT TO COMMITTEE DELEGATIONS - TRAFFIC CONTROL DEVICE REGISTER UPDATES****TDC202302/12 RESOLUTION**

Moved: Cr Duncan Campbell  
Seconded: Cr Rachel Shepherd

That Council amends its Terms of Reference and Delegations from Council to Committees 2022-2025 (A3213675) by inserting the following clause into delegations to the Tongariro Representative Group; the Mangakino-Pouakani Representative Group; and the Taupō Reserves and Roding Committee:

*“Making changes to Council’s traffic control device register relating to roads and public spaces in [the area / the Mangakino Ward / the Taupō and Taupō East Rural wards] (e.g. no stopping, parking signs and times, road markings etc) in accordance with bylaws made under the Land Transport Act 1998.”*

**CARRIED**

**5.12 ESTABLISHMENT OF TAUPŌ DISTRICT COUNCIL CHIEF EXECUTIVE RECRUITMENT COMMITTEE**

The Chief Executive advised that following his resignation, Council would need to appoint a new Chief Executive. Advice from the recruitment agency was that Council set up a committee to shortlist candidates, and that these shortlisted candidates would be interviewed by full Council. All of the elected members would have access to CVs and information about the candidates.

His Worship the Mayor, David Trewavas suggested the members that should be appointed to this committee.

**TDC202302/13 RESOLUTION**

Moved: Cr Karam Fletcher  
Seconded: Cr Anna Park

1. That Council notes the establishment of the Taupō District Council Chief Executive Recruitment Committee by His Worship the Mayor, David Trewavas pursuant to s 41A(3) of the Local Government Act 2022, to be chaired by His Worship the Mayor.
2. That in addition to Chairperson His Worship the Mayor, Council appoints Councillors Sandra Greenslade, Danny Loughlin, Christine Rankin and Kevin Taylor to the Committee.
3. That Council approves the terms of reference and delegations to the Committee in accordance with Attachment 1 to the report attached to the agenda (A3275403).

**CARRIED**

**6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS****TDC202302/14 RESOLUTION**

Moved: Cr Anna Park

Seconded: Cr Sandra Greenslade

**RESOLUTION TO EXCLUDE THE PUBLIC**

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48[1] of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
<b>Agenda Item No: 6.1</b> Confirmation of Confidential Portion of Ordinary Council Minutes - 13 December 2022	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7
<b>Agenda Item No: 6.2</b> Appointment of External Representatives to Council Committees	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7
<b>Agenda Item No: 6.3</b> Appointment of Acting Chief Executive	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7

**CARRIED**

Note: *The following resolution was made with the public excluded but was released after the meeting so can therefore appear in the public part of the minutes:*

**TDC202302/C15 RESOLUTION**

Moved: Mayor David Trewavas

Seconded: Cr Anna Park

1. That Council appoints Bruce Robertson as the Chair and Anthony Byett, independent external representatives to the Risk and Assurance Committee for the 2022-25 triennium.
2. That Council appoints Chris Johnston and Chris Grace, business representatives to the Taupō Airport Authority Committee for the 2022-25 triennium.
3. That Council appoints Te Moananui Rameka, Māori representative to the Taupō Reserves & Roding Committee for the 2022-25 triennium.
4. That Council appoints Amanda Martin community representative to the Tūrangi Co-Governance Committee for the 2022-25 triennium.
5. That Council appoints Mr Tim Brittain to the Kinloch Representative Group for the 2022-2025 Triennium.
6. That resolutions 1 to 5 be released from confidence once all applicants have been advised of the outcome.

**CARRIED**

**The meeting closed at 2.50pm with a karakia from Cr Kevin Taylor.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 28 February 2023.**

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**CHAIRPERSON**