

ATTACHMENTS

Ordinary Council Meeting

28 February 2023

Table of Contents

4.1	Ordinary Council Meeting - 7 February 2023	
	Attachment 1 Council Meeting Minutes - 7 February 2023	3
4.2	Ordinary Council Meeting - 17 February 2023	
	Attachment 1 Council Meeting Minutes - 17 February 2023	11
5.2	Lake Taupō Protection Trust - Recommendations to transfer management functions to Taupō District Council	
	Attachment 1 KPMG report – Review of the Lake Taupō Protection Project, November 2022	13
5.3	New Public Road Name - Mangakino	
	Attachment 1 27 Lake Terrace Scheme Plan	50
5.4	Taupo District Council Performance Report - January 2023	
	Attachment 1 January 2023 Performance Report	51
5.6	Te Ihirangi The Taupō Regional Destination Management Plan	
	Attachment 1 Te Ihirangi – the Taupō Regional Destination Management Plan.....	70
5.7	Approval of Submission on the Natural and Built Environment Bill and the Spatial Planning Bill	
	Attachment 1 Submission on NBA and SPA Bills	95
5.8	Submission on the Future for Local Government Reform	
	Attachment 1 Taupō District Council Submission on the Review into the Future for Local Government.....	107
5.9	2022-2025 Hawke's Bay Region Triennial Agreement	
	Attachment 1 Hawke's Bay Region Triennial Agreement 2022-2025.....	112

Ordinary Council Meeting Minutes

7 February 2023

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, 107 TE HEUHEU STREET, TAUPŌ
ON TUESDAY, 7 FEBRUARY 2023 AT 1.00PM**

PRESENT: Mayor David Trewavas (in the Chair), Cr Duncan Campbell, Cr Karam Fletcher, Cr Sandra Greenslade, Cr Kylie Leonard (via MS Teams), Cr Danny Loughlin (via MS Teams), Cr Anna Park, Cr Christine Rankin, Cr Rachel Shepherd, Cr Kevin Taylor, Cr Yvonne Westerman, Cr John Williamson

IN ATTENDANCE: Chief Executive, Deputy Chief Executive, General Manager Operations and Delivery, General Manager People and Customer, General Manager Finance and Environment, Legal Risk and Governance Manager, Environmental Services Manager, Infrastructure Manager, Project Management Office Manager, Communications Manager, Policy Manager, Three Waters Manager, Finance Manager, District Customer Relations Manager, Programme Manager, Policy Advisor, Policy Advisor, Water Reforms - Asset Manager Water and Wastewater, Governance Quality Manager, Senior Committee Advisor

MEDIA AND PUBLIC: Nil

Notes: (i) Deputy Mayor Cr Kevin Taylor opened and closed the meeting with a karakia.
(ii) Crs Danny Loughlin and Kylie Leonard joined the meeting via Microsoft (MS) Teams

1 KARAKIA

2 WHAKAPĀHA | APOLOGIES

Nil

3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST

Nil

4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES

4.1 ORDINARY COUNCIL MEETING - 13 DECEMBER 2022

TDC202302/01 RESOLUTION

Moved: Cr Yvonne Westerman

Seconded: Cr Anna Park

That the minutes of the Council meeting held on Tuesday 13 December 2022 be confirmed as a true and correct record.

CARRIED

5 NGĀ KAUPAPA HERE ME NGĀ WHAKATAUNGA | POLICY AND DECISION MAKING

5.1 MEMBERS' PORTFOLIO UPDATES

Elected Members shared the following updates in addition to those provided in the report:

Page 1

Ordinary Council Meeting Minutes

7 February 2023

Cr Karam Fletcher

- Was working with Cr Shepherd to help whānau affected by youth suicide and looking to provide holistic outputs for rangatahi.

Cr Kirsty Trueman

- The Oji Fibre Solutions Forum meeting had been cancelled due to the weather.

Cr John Williamson

- An update from the Taupō Sculpture Trust was likely to come before Council in March 2023.

Cr Kevin Taylor

- Met regularly with local police.

Cr Anna Park

- Was working with Council's Community Engagement and Development team to arrange in person meetings and engagement with ethnic minority groups in the Taupō district.

Cr Yvonne Westerman

- Good progress was being made on Waiora House.

Cr Kylie Leonard

- All were welcome to attend Matt Chisholm's Time Out Tour event in Taupō on 1 March. Mr Chisholm was the ambassador for the Rural Support Trust and advocated for mental health, a concern in the rural sector.
- Was concerned about the levels of the Waikato River and Lake Taupō, and the impacts of this on the community.

Mayor David Trewavas

- Café Montevideo had opened in Taupō on the corner of Te Heuheu and Tītiraupenga Streets.
- The Taupō Summer Tour and Fat Boy Slim concerts over the weekend had been well received.
- Attended the blessing of the new Taupō airport terminal and noted that the first commercial flight was due to arrive on 7 February.
- Hosted 40 visitors from Hawke's Bay Friday 3 February including Henare O'Keefe.
- Had met with Sam Chapman in Tūrangi to see how he was helping at the Tongariro prison.
- The pōwhiri and welcome by Waipahihi Marae to ZZ Top and the other Taupō Summer Tour bands had been well received.

TDC202302/02 RESOLUTION

Moved: Cr Rachel Shepherd

Seconded: Cr Christine Rankin

That Council receives the portfolio updates from members.

CARRIED

5.2 WATER SERVICES ENTITIES ACT 2022 - OVERSIGHT POWERS OF DEPARTMENT OF INTERNAL AFFAIRS

The Programme Manager summarised the report and highlighted that two Three Waters decisions could be impacted by these oversight powers.

Members made the following comments:

- Council should expect delays in response times from the Department of Internal Affairs (DIA) to grant their approval on significant decisions and noted that it would impact negatively on Council's

Page 2

operations.

- DIA were imposing their will on Local Government across the country and subsequently removing the ability for elected members to make decisions for their communities.
- The land proposed to be acquired by the entities and their subsidiaries would not be managed or owned by the local Council which would limit Council's ability to influence.
- There had been no provision made for addressing urgent issues without gaining prior DIA approval.

TDC202302/03 RESOLUTION

Moved: Cr Danny Loughlin

Seconded: Cr Kevin Taylor

That Council receives the report Water Services Entities Act 2022 - Oversight Powers of Department of Internal Affairs.

CARRIED

Note: Cr Kylie Leonard requested her dissent to resolution TDC202302/03 above be recorded.

5.3 THREE WATERS LAND TRANSFER TO ENTITY B

The Programme Manager and Water Reforms - Asset Manager Water and Wastewater summarised the report and in particular the three categories that land parcels had been identified as being part of.

Members thanked Council staff for their work on this while expressing their frustration that Council land and assets would not remain under Council management. The Programme Manager confirmed that the report highlighted Council's negotiation position with DIA but that the final decision remained with the Minister of Local Government.

TDC202302/04 RESOLUTION

Moved: Cr John Williamson

Seconded: Cr Danny Loughlin

That Council:

1. Accepts the specific land parcels presented in Attachment 1 of the report attached to the agenda as needing to transfer to Entity B and notes that this information will be used when responding to the Legal Transfer Request for Information.
2. Uses the specific land parcels presented in Attachment 2 of the report attached to the agenda when responding to the Legal Transfer Request for Information and subsequent negotiations with Entity B.
3. Endorses the actions recommended in Attachment 3 of the report attached to the agenda (and also Table 1 of this report) to be used when responding to the Legal Transfer Request for Information and subsequent negotiations with Entity B.

CARRIED

Note: Crs Duncan Campbell, Kylie Leonard, Anna Park, Christine Rankin and Rachel Shepherd requested their dissent to resolution TDC202302/04 above be recorded.

5.4 TAUPŌ AIRPORT REDEVELOPMENT PROJECT: PROJECT BUDGET INCREASE

The Project Management Office Manager noted that the soft launch of the new terminal was due to begin at 4pm that day with new passengers arriving and being greeted by a band. The new carpark would go live the following week, and the official launch of the redeveloped Taupō Airport would take place on 9 March 2023.

She thanked members for their ongoing support of the project and highlighted that approving this

unbudgeted expenditure would allow the project to be completed.

In answer to questions, the Project Management Office Manager and General Manager Operations and Delivery clarified the following:

- The redeveloped airport was significantly different to the old one which was why some necessary items were not budgeted for initially.
- The budget increase requested would cover the demolition of the old terminal.
- The Ministry of Transport were not likely to provide any further funding but Council would request it.

TDC202302/05 RESOLUTION

Moved: Cr Danny Loughlin

Seconded: Cr Kevin Taylor

That Council approves unbudgeted expenditure of \$480,000 (+GST) to cover the increase in cost to deliver the Taupō Airport Redevelopment Project [new Airport Terminal and new carpark] to be funded as an equity injection from funds in the Strategic Property Reserve.

CARRIED

5.5 OCEANIA CUP TRIATHLON - TEMPORARY ROAD CLOSURES WHAREWAKA

The Infrastructure Manager explained the reason for the late notice of the road closure and the process for informing residents of the area affected.

He confirmed that he would make the organisers aware to check the lake beach stability following the recent earthquake activity and that residents would be able to travel in and out of their homes while the race was not in progress. It would be similar to events that ran before COVID-19 and the event organisers would check the course safety and sweep the roads.

Requests for road closures were assessed on a case by case basis and Council staff would meet the following week to provide training and accurate advice to ensure all staff were giving out the correct information.

TDC202302/06 RESOLUTION

Moved: Cr John Williamson

Seconded: Cr Karam Fletcher

That Council temporarily closes the roads identified in the schedule attached to the report included on the agenda for the purpose of holding the 2023 Taupō Oceania Continental Cup Triathlon.

CARRIED

5.6 MOTUTERE RECREATION RESERVE MANAGEMENT PLAN REVIEW

The Policy Advisor introduced herself to the elected members and summarised the report. She advised that the first action by Council staff was consultation which would include QR codes being placed around the Motutere campground, notifications on social media, and updates to websites.

TDC202302/07 RESOLUTION

Moved: Cr Anna Park

Seconded: Cr Kirsty Trueman

That Council approves, in accordance with section 41(5) of the Reserves Act 1977, that public notice of Council's intention to develop a reserve management plan for the Motutere Recreation Reserve be issued.

CARRIED

5.7 2022-25 TRIENNIAL AGREEMENTS WITH REGIONAL COUNCILS

The Policy Advisor summarised how triennial agreements worked and the differences identified since the last triennium. In answer to a question, he clarified that the Mayoral forum would decide how regularly meetings would take place for the Bay of Plenty Regional Council.

TDC202302/08 RESOLUTION

Moved: Cr Yvonne Westerman
Seconded: Cr Sandra Greenslade

That Council adopts the Triennial Agreements for the 2022-25 Triennium for:

1. the Bay of Plenty Region as a primary signatory
2. the Horizons Region as a non-primary signatory

CARRIED

5.8 EXEMPTION OF DESTINATION LAKE TAUPŌ LIMITED AND DATA CAPTURE SYSTEMS LIMITED FROM BEING COUNCIL CONTROLLED ORGANISATIONS

The Finance Manager explained that this was a procedural item that occurred every triennium.

TDC202302/09 RESOLUTION

Moved: Cr Kevin Taylor
Seconded: Cr John Williamson

That Council, as provided for by Section 7(3) of the Local Government Act 2002, determines that Destination Lake Taupō Limited and Data Capture Systems Limited be exempted from being Council-Controlled Organisations.

CARRIED

5.9 CHANGE OF DIRECTOR FOR DESTINATION LAKE TAUPŌ LIMITED & DATA CAPTURE SYSTEMS LIMITED**TDC202302/10 RESOLUTION**

Moved: Cr Anna Park
Seconded: Cr Christine Rankin

That Council:

1. removes Andrew Mark Peckham as a director of Destination Lake Taupō Limited and appoints Sarah Jane Matthews (General Manager – Finance & Environment) as the new Director.
2. removes Andrew Mark Peckham as a director of Data Capture Systems Limited and appoints Sarah Jane Matthews (General Manager – Finance & Environment) as the new Director.

CARRIED

5.10 PROPOSED AMENDMENT TO THE KINLOCH REPRESENTATIVE GROUP TERMS OF REFERENCE

The Governance Quality Manager advised that this item enabled the Kinloch Representative Group membership to increase and that if amended, they could appoint the additional community representative in the public excluded part of the meeting.

TDC202302/11 RESOLUTION

Moved: Cr Christine Rankin
Seconded: Cr Rachel Shepherd

That Council amends the Terms of Reference for the Kinloch Representative Group (A3266050) to increase the membership by including one additional community representative for the 2022-25 Triennium.

CARRIED

5.11 AMENDMENT TO COMMITTEE DELEGATIONS - TRAFFIC CONTROL DEVICE REGISTER UPDATES**TDC202302/12 RESOLUTION**

Moved: Cr Duncan Campbell
Seconded: Cr Rachel Shepherd

That Council amends its Terms of Reference and Delegations from Council to Committees 2022-2025 (A3213675) by inserting the following clause into delegations to the Tongariro Representative Group; the Mangakino-Pouakani Representative Group; and the Taupō Reserves and Roding Committee:

"Making changes to Council's traffic control device register relating to roads and public spaces in [the area / the Mangakino Ward / the Taupō and Taupō East Rural wards] (e.g. no stopping, parking signs and times, road markings etc) in accordance with bylaws made under the Land Transport Act 1998."

CARRIED

5.12 ESTABLISHMENT OF TAUPŌ DISTRICT COUNCIL CHIEF EXECUTIVE RECRUITMENT COMMITTEE

The Chief Executive advised that following his resignation, Council would need to appoint a new Chief Executive. Advice from the recruitment agency was that Council set up a committee to shortlist candidates, and that these shortlisted candidates would be interviewed by full Council. All of the elected members would have access to CVs and information about the candidates.

His Worship the Mayor, David Trewavas suggested the members that should be appointed to this committee.

TDC202302/13 RESOLUTION

Moved: Cr Karam Fletcher
Seconded: Cr Anna Park

1. That Council notes the establishment of the Taupō District Council Chief Executive Recruitment Committee by His Worship the Mayor, David Trewavas pursuant to s 41A(3) of the Local Government Act 2022, to be chaired by His Worship the Mayor.
2. That in addition to Chairperson His Worship the Mayor, Council appoints Councillors Sandra Greenslade, Danny Loughlin, Christine Rankin and Kevin Taylor to the Committee.
3. That Council approves the terms of reference and delegations to the Committee in accordance with Attachment 1 to the report attached to the agenda (A3275403).

CARRIED

6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS

TDC202302/14 RESOLUTION

Moved: Cr Anna Park
 Seconded: Cr Sandra Greenslade

RESOLUTION TO EXCLUDE THE PUBLIC

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48[1] of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
<p>Agenda Item No: 6.1 Confirmation of Confidential Portion of Ordinary Council Minutes - 13 December 2022</p>	<p>Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>
<p>Agenda Item No: 6.2 Appointment of External Representatives to Council Committees</p>	<p>Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p>	<p>Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>
<p>Agenda Item No: 6.3 Appointment of Acting Chief Executive</p>	<p>Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p>	<p>Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7</p>

CARRIED

Ordinary Council Meeting Minutes

7 February 2023

Note: The following resolution was made with the public excluded but was released after the meeting so can therefore appear in the public part of the minutes:

TDC202302/C15 RESOLUTION

Moved: Mayor David Trewavas

Seconded: Cr Anna Park

1. That Council appoints Bruce Robertson as the Chair and Anthony Byett, independent external representatives to the Risk and Assurance Committee for the 2022-25 triennium.
2. That Council appoints Chris Johnston and Chris Grace, business representatives to the Taupō Airport Authority Committee for the 2022-25 triennium.
3. That Council appoints Te Moananui Rameka, Māori representative to the Taupō Reserves & Roothing Committee for the 2022-25 triennium.
4. That Council appoints Amanda Martin community representative to the Tūrangi Co-Governance Committee for the 2022-25 triennium.
5. That Council appoints Mr Tim Brittain to the Kinloch Representative Group for the 2022-2025 Triennium.
6. That resolutions 1 to 5 be released from confidence once all applicants have been advised of the outcome.

CARRIED

The meeting closed at 2.50pm with a karakia from Cr Kevin Taylor.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 28 February 2023.

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CHAIRPERSON

**TAUPŌ DISTRICT COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, 107 TE HEUHEU STREET, TAUPŌ
ON FRIDAY, 17 FEBRUARY 2023 AT 1.00PM**

PRESENT: Mayor David Trewavas (in the Chair), Cr Kylie Leonard (via MS Teams), Cr Danny Loughlin, Cr Anna Park, Cr Christine Rankin, Cr Rachel Shepherd, Cr Kevin Taylor, Cr Kirsty Trueman, Cr Yvonne Westerman

IN ATTENDANCE: Deputy Chief Executive, General Manager Operations and Delivery, General Manager People and Customer, General Manager Finance and Environment, Executive Manager Housing and Property Investment, Communications Manager, Project Management Office Manager, Programme Manager, Senior Policy Advisor, Senior Solicitor, Governance Quality Manager, Senior Committee Advisor

MEDIA AND PUBLIC: Nil

Notes: (i) Cr Anna Park opened and closed the meeting with a karakia.
(ii) Cr Kylie Leonard joined the meeting via Microsoft (MS) Teams
(iii) Mayor David Trewavas advised that this meeting was not being live-streamed but a recording would be made available on Council's website.

1 KARAKIA

2 WHAKAPĀHA | APOLOGIES

TDC202302/15 RESOLUTION

Moved: Cr Kevin Taylor
Seconded: Cr Danny Loughlin

That the apologies received from Crs Duncan Campbell, Karam Fletcher, Sandra Greenslade, and John Williamson be accepted.

CARRIED

3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST

Nil

4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES

Nil

5 NGĀ KAUPAPA HERE ME NGĀ WHAKATAUNGA | POLICY AND DECISION MAKING

5.1 APPROVAL OF SUBMISSIONS ON THE WATER SERVICES LEGISLATION BILL AND THE WATER SERVICES ECONOMIC EFFICIENCY AND CONSUMER PROTECTION BILL

The Programme Manager explained that the two draft submissions had incorporated feedback from elected members following a number of workshops.

Members thanked her and the team for their work on these draft submissions and for incorporating the robust tone they wanted to convey.

The Programme Manager had not been advised when the oral submissions would occur but would request that Taupō District Council could make their submissions orally.

Members agreed that Mayor David Trewavas and Deputy Mayor Kevin Taylor should continue to represent the district by speaking to these submissions.

TDC202302/16 RESOLUTION

Moved: Cr Yvonne Westerman

Seconded: Cr Rachel Shepherd

That Council:

1. Endorses the Water Services Legislation Bill submission (Attachment 1) and authorises staff to lodge this submission on Council's behalf.
2. Endorses the Water Services Economic Efficiency and Consumer Protection Bill submission (Attachment 2) and authorises staff to lodge this submission on Council's behalf.
3. Approves His Worship the Mayor David Trewavas and Deputy Mayor Cr Kevin Taylor to speak to both submissions as part of the Select Committee process.

CARRIED

5.2 GRANT OF EASEMENT TO UNISON NETWORKS LIMITED OVER RECREATION RESERVE (STAGES 2 & 3A KOKOMEA VILLAGE)

The Senior Solicitor outlined the request for Council to give their consent and advised that staff had not identified any issues with granting this consent.

TDC202302/17 RESOLUTION

Moved: Cr Danny Loughlin

Seconded: Cr Anna Park

That Council gives ministerial consent to the grant of easements in gross in favour of Unison for rights to convey electricity and to convey telecommunications over Lot 101 DP 581466 (Recreation Reserve) pursuant to section 48(1) of the Reserves Act 1977, and authorise the Chief Executive and Mayor to sign the requisite consent certificate on behalf of Council.

CARRIED

6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS

Nil

The meeting closed with a karakia by Cr Anna Park at 1.10pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 28 February 2023.

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CHAIRPERSON

