

# **ATTACHMENTS**

**Tūrangi Co-Governance Committee  
Meeting**

**1 March 2023**

## Table of Contents

---

5.3	Purpose, principles and procedures of the Tūrangi Co-Governance Committee	
Attachment 1	2022-25 Members Resource Library - Committees of Council .....	3
Attachment 2	2022-25 Tūrangi Co-Governance Committee Terms of Reference and delegations .....	4
Attachment 3	Tūrangi Co-Governance Committee Procedures .....	7

2022-25 Members Resource Library

Topic	Document	Location
Induction - Standing Committees	Governance and Terms of Reference, Committee members, Meetings, Public Forum	<a href="https://www.taupodc.govt.nz/council/meetings/standing-committees">https://www.taupodc.govt.nz/council/meetings/standing-committees</a>
Induction - General guidance	The LGOIMA for local government agencies	<a href="https://www.ombudsman.parliament.nz/resources/lgoima-local-government-agencies-guide-processing-requests-and-conducting-meetings">https://www.ombudsman.parliament.nz/resources/lgoima-local-government-agencies-guide-processing-requests-and-conducting-meetings</a>
Induction - Customer Services	Taupō, Tūrangi and Mangakino - contact details	<a href="https://www.taupodc.govt.nz/council/contact-us?ed_step=1">https://www.taupodc.govt.nz/council/contact-us?ed_step=1</a>
Meetings - Agendas and Minutes	Meetings and Agendas for Taupō District Council	<a href="https://www.taupodc.govt.nz/council/meetings/meeting-agendas-and-minutes">https://www.taupodc.govt.nz/council/meetings/meeting-agendas-and-minutes</a>
Policy - Iwi Partnership	Mana Whakahono A Rohe between TDC and Ngāti Tūrangitukua	<a href="https://www.taupodc.govt.nz/council/meetings/zmana-whakahono-between-ngti-trangitukua-and-taup-district-council">https://www.taupodc.govt.nz/council/meetings/zmana-whakahono-between-ngti-trangitukua-and-taup-district-council</a>
Policy - Provides general information about the Taupō District 2022	Pre-election report	<a href="https://www.taupodc.govt.nz/council/elections/elections-2022/pre-election-report-2022">https://www.taupodc.govt.nz/council/elections/elections-2022/pre-election-report-2022</a>
Reference - Expenses	Selection, Appointment and Remuneration Policy for external appointees on Council Committees	<a href="https://www.taupodc.govt.nz/repository/libraries/id:25026fn3317q9slqvgvm/hierarchy/Council/Governance%20documents/Selection%2C%20Appointment%20and%20Remuneration%20of%20External%20Appointees%20to%20Council%20Committees%2020">https://www.taupodc.govt.nz/repository/libraries/id:25026fn3317q9slqvgvm/hierarchy/Council/Governance%20documents/Selection%2C%20Appointment%20and%20Remuneration%20of%20External%20Appointees%20to%20Council%20Committees%2020</a>
Reference - Executive Team	Executive Team	<a href="https://www.taupodc.govt.nz/council/executive-team">https://www.taupodc.govt.nz/council/executive-team</a>
Policy - Significance and Engagement	Significance and Engagement Policy	<a href="https://www.taupodc.govt.nz/repository/libraries/id:25026fn3317q9slqvgvm/hierarchy/Rules-regulations-and-licences/Policies/Significance%20and%20Engagement%20Policy%202022%20%28A3137888%29_docx">https://www.taupodc.govt.nz/repository/libraries/id:25026fn3317q9slqvgvm/hierarchy/Rules-regulations-and-licences/Policies/Significance%20and%20Engagement%20Policy%202022%20%28A3137888%29_docx</a>
Policy - Code of Conduct	Code of Conduct (this is due for review in February 2023)	<a href="https://www.taupodc.govt.nz/repository/libraries/id:25026fn3317q9slqvgvm/hierarchy/our-council/governance-documents/documents/Taupo%20District%20Council%20Code%20of%20Conduct%202020-2022.pdf">https://www.taupodc.govt.nz/repository/libraries/id:25026fn3317q9slqvgvm/hierarchy/our-council/governance-documents/documents/Taupo%20District%20Council%20Code%20of%20Conduct%202020-2022.pdf</a>
Policy - Standing Orders	Standing Orders	<a href="https://www.taupodc.govt.nz/repository/libraries/id:25026fn3317q9slqvgvm/hierarchy/our-council/governance-documents/documents/Taupo%20District%20Council%20Standing%20Orders%202022-2025.pdf">https://www.taupodc.govt.nz/repository/libraries/id:25026fn3317q9slqvgvm/hierarchy/our-council/governance-documents/documents/Taupo%20District%20Council%20Standing%20Orders%202022-2025.pdf</a>
Policy - Long Term Plan	<a href="#">Long Term Plan 2021-2031</a>	<a href="https://www.taupodc.govt.nz/council/plans-and-strategies/long-term-plans">https://www.taupodc.govt.nz/council/plans-and-strategies/long-term-plans</a>
Policy - Annual Plan	<a href="#">Annual Plan 2022/23</a>	<a href="https://www.taupodc.govt.nz/council/plans-and-strategies/annual-plans">https://www.taupodc.govt.nz/council/plans-and-strategies/annual-plans</a>
Policy - Climate Change Strategy	<a href="#">Emissions reduction targets</a>	<a href="https://www.taupodc.govt.nz/council/plans-and-strategies/climate-change-strategy">https://www.taupodc.govt.nz/council/plans-and-strategies/climate-change-strategy</a>
Policy - Climate Change Strategy	<a href="#">Emissions reduction directive for the organisation</a>	<a href="https://www.taupodc.govt.nz/council/plans-and-strategies/climate-change-strategy">https://www.taupodc.govt.nz/council/plans-and-strategies/climate-change-strategy</a>
Legislation	Local Authorities (Members' Interests) Act 1968	<a href="https://www.legislation.govt.nz/act/public/1968/0147/latest/whole.html#DLM390008">https://www.legislation.govt.nz/act/public/1968/0147/latest/whole.html#DLM390008</a>
Legislation	Local Government (Pecuniary Interests Register) Amendment Act 2022	<a href="https://www.legislation.govt.nz/act/public/2022/0024/latest/LMS514922.html?search=ts_act_local+government_resel_25_a&amp;p=1">https://www.legislation.govt.nz/act/public/2022/0024/latest/LMS514922.html?search=ts_act_local+government_resel_25_a&amp;p=1</a>
Legislation	Local Government Act 2002	<a href="#">Local Government Act 2002 No 84 (as at 01 September 2022), Public Act Contents – New Zealand Legislation</a>
Legislation	Local Government Official Information and Meetings Act 1987	<a href="https://www.legislation.govt.nz/act/public/1987/0174/latest/DLM122242.html?search=ts_act_local+government_resel_25_a&amp;p=1">https://www.legislation.govt.nz/act/public/1987/0174/latest/DLM122242.html?search=ts_act_local+government_resel_25_a&amp;p=1</a>
Reference - Ngāti Tūrangitukua		<a href="https://www.ngatiturangitukua.co.nz/">https://www.ngatiturangitukua.co.nz/</a>
Reference - Tūwharetoa Māori Trust Board	Marae and affiliated hapū	<a href="https://www.tuwharetoa.co.nz/our-marae/">https://www.tuwharetoa.co.nz/our-marae/</a>

## Tūrangi Co-Governance Committee

### Standing Committee

<b>Objective</b>	To govern the implementation and fulfil the purpose and functions as prescribed in the Mana Whakahono ā Rohe Agreement between the Ngāti Tūrāngitukua Charitable Trust, the Ngāti Tūrāngitukua Māori Committee and Taupō District Council
<b>Membership</b>	Four (4) members elected by Ngāti Tūrāngitukua (through the agreement of the Ngāti Tūrāngitukua Charitable Trust and the Ngāti Tūrāngitukua Māori Committee) and appointed by Council; and Four (4) members appointed by Council, one of whom will be the Mayor.
<b>Co-Chairs</b>	The Committee will appoint Co-Chairs (one Co-Chair from the Ngāti Tūrāngitukua members and one Co-Chair from the Council members). In making the Co-Chair appointments, the Committee will have regard to any recommendations made by the Partners.
<b>Quorum</b>	Two (2) members of each Partner to the Mana Whakahono a Rohe Agreement between Ngāti Tūrāngitukua and Taupō District Council (with one of Council's members being an elected member of Council).
<b>Meeting frequency</b>	At least every two months
<b>Reporting</b>	Reports to the Mana Whakahono a Rohe Agreement Partners, being the Ngāti Tūrāngitukua Charitable Trust, the Ngāti Tūrāngitukua Māori Committee and the Taupō District Council

### **Scope of activity**

1. Providing a local perspective and input into the development of Council's key policies, plans, strategies and bylaws that will impact on the area within the Mana Whakahono boundary ("the Mana Whakahono boundary").
2. Maintaining an overview of the delivery of Council services in the Mana Whakahono boundary including financial and non-financial reporting via receipt of updates from Council officers on a six-monthly basis; and providing recommendations back to the Council where improvements could be made.
3. Providing local input into the development and review of Council's key planning documents such as the Council's Long-term Plan, annual plan, structure plans and reserve management plans. This will include making recommendations to Council on the priorities for future infrastructure investment related to the three waters, solid waste and transportation; and future community facilities.
4. Advocating to the Council with regard to the needs and priorities for the Mana Whakahono boundary to promote social, cultural, environmental and economic wellbeing, including preparing an annual submission to Council's budgetary process for expenditure within the Mana Whakahono boundary.
5. Considering and reporting on all matters referred to it by Council or any matter of interest or concern to the area.
6. Communicating with communities, community organisations and special interest groups within the Mana Whakahono boundary.
7. Exercising Council's statutory regulatory functions under the following Acts and Regulations (and any amendments) that are not elsewhere delegated to staff and that relate to matters within the Mana Whakahono boundary:

#### Local Government Act 1974 ("LGA 1974")

- Part 21 including road naming (section 319A of the LGA 1974)
- Decisions on pedestrian malls (section 336 of the LGA 1974);
- Licences to occupy roads (section 341(3) of the LGA 1974); and
- Decisions on stopping and closing roads (section 342 of the LGA 1974).

A3220339

Reserves Act 1977

- The Committee will carry out the administering body functions under the Reserves Act 1977 for the reserves as set out in Schedule 5 to the Mana Whakahono ā Rohe Agreement between the Ngāti Tūrangitukua Charitable Trust, the Ngāti Tūrangitukua Māori Committee and the Taupō District Council. These functions include those referred to in Schedule 2 to the Ngāti Tūrangitukua Claims Settlement Act 1999, subject to the restrictions, terms and conditions set out in that Schedule; and
  - The Committee will also carry out any other functions that are necessary to achieve the intention of Part D of the Mana Whakahono ā Rohe Agreement.
8. Considering and determining resident and ratepayer appeals in relation to the Council's Tree and Vegetation Policy affecting trees and vegetation in the Mana Whakahono boundary.
  9. Making changes to Council's traffic control device register relating to roads and public spaces in the area (e.g. no stopping, parking signs and times, road markings etc) in accordance with bylaws made under the Land Transport Act 1998.
  10. Confirming the location and design of community facilities within the Mana Whakahono boundary to achieve the outcomes agreed by Council within any budget constraints set by Council. In fulfilling this role, the Committee will set out the parameters of any desired co-design process on a project-by-project basis.
  11. Receiving regular updates on the implementation of the work programme related to the three waters infrastructure including progress on resource consent applications to the Waikato Regional Council.
  12. In respect of issues related to the health and wellbeing of the Tongariro River, Hirangi Stream, Hangarito Stream, Taupō Moana and other water bodies within the Mana Whakahono boundary, and where those issues are within the Council's legal control and functions:
    - (i) considering issues;
    - (ii) giving effect to the principles of Te Mana o Te Wai;
    - (iii) making recommendations to Council on actions to be taken; and
    - (iv) where those issues relate to other parties, undertaking advocacy to try and address those issues.
  13. Acting within any other decision-making powers Council delegates to the Committee that the Council considers would assist it to achieve the aspirations of the Partners.

**Power to act**

The Committee can carry out any function, duty or power of the Council relevant to and within the Mana Whakahono boundary that:

1. Supports Council's Long-term Plan and/or policy direction.
2. Is within Council's Long-term Plan and the annual plan for the Tūrangi-Tongariro Ward.
3. Is not the function or responsibility of full Council or its other standing or special committees.
4. Is not prohibited by legislation.
5. Otherwise falls within the objectives and scope of the Committee.
6. Council delegates its powers and duties under the Acts, Regulations and policies specified above, except where they may not be delegated, or where they are elsewhere delegated.
7. If any matter is of such strategic or policy importance or urgency, then, with the endorsement of the Co-Chairs or His Worship the Mayor, the matter shall be referred by way of recommendation direct to Council.

**Power to recommend to Council**

The Committee can make recommendations to Council on matters or proposals relevant to the area within the Mana Whakahono boundary that:

1. Are outside of, or in conflict with, Council's Long-term Plan and/or policy direction.
2. Involve unbudgeted expenditure for any contract or project.

A3220339

**Delegation of powers**

This committee has no powers to sub-delegate.

**Limits on authority**

The Committee's 'power to act' pursuant to these delegations is subject to matters being related solely to the area within the Mana Whakahono boundary.

A3220339



## **Tūrangi Co-Governance Committee**

### **Procedures Appended to Standing Orders**

## MEETING PROCEDURES

### Overview

The Committee is intended to operate in a manner that reflects the purpose and principles of the Mana Whakahono between Ngāti Tūrāngitukua and Taupō District Council, Ngāti Tūrāngitukua tikanga and the co-governance approach to the Committee.

### Mana Whakahono principles

The Partners have committed to the following principles under the Mana Whakahono:

- a) acknowledgement of Ngāti Tūrāngitukua as mana whenua over the Ngāti Tūrāngitukua rohe;
- b) recognition of and respect for Te Tiriti o Waitangi and its principles, including partnership, active protection and participation;
- c) recognition of and respect for the tikanga and kawa of Ngāti Tūrāngitukua;
- d) acknowledgement of and respect for the role and responsibilities of the Council under legislation, with an understanding that those roles and responsibilities may change over time;
- e) the need to operate in a manner that respects the individual autonomy, mandate and authority of each of the Partners;
- f) a commitment to building a strong and enduring relationship based on respect, good faith and open and honest communication; and
- g) a commitment to a genuine partnership.

### Opening

A member of Ngāti Tūrāngitukua will open every meeting with either a pao, mihi or karakia.

This will be followed by a waiata sung by all.

The Chair of the meeting will acknowledge the kaikarakia and continue with agenda items.

### Closing

A member of Ngāti Tūrāngitukua will close every meeting with a karakia whakamutunga

### Co-Chairpersons to preside at meetings, and venues for the meetings for 2023 only

The Co-Chair schedule will be as follows:

Meeting date	Chair	Venue
1 March	Mayor David Trewavas	Tūrāngitukua Building, 130 Atirau Road, Tūrangi
5 April	Te Takinga New	Tūrangi Customer and Visitor Information Centre, 1 Ngawaka Place, Tūrangi
7 June	Mayor David Trewavas	Tūrāngitukua Building, 130 Atirau Road, Tūrangi
2 August	Te Takinga New	Tūrangi Customer and Visitor Information Centre, 1 Ngawaka Place, Tūrangi
4 October	Mayor David Trewavas	Tūrāngitukua Building, 130 Atirau Road, Tūrangi
6 December	Te Takinga New	Tūrangi Customer and Visitor Information Centre, 1 Ngawaka Place, Tūrangi



If the scheduled Co-Chair is not present at the meeting, the other Co-Chair will chair the meeting.

If both Co-Chairs are unable to attend a meeting of the Committee, then the Committee will elect a chair for that meeting.

**Making decisions by consensus**

The Committee will endeavour to make its decisions by consensus. If, after best endeavours, that is not possible, a majority vote with a 75% threshold will be sufficient.

(Source: 10.23 of the Mana Whakahono a Rohe agreement).

The Partners are committed to working in the spirit of partnership under the Mana Whakahono. The following principles will be adhered to when making decisions:

- acknowledgement of Ngāti Tūrāngitukua as mana whenua over the Ngāti Tūrāngitukua rohe;
- recognition of and respect for Te Tiriti o Waitangi and its principles, including partnership, active protection and participation
- a commitment to building a strong and enduring relationship based on respect, good faith and open and honest communication; and
- a commitment to a genuine partnership.

While consensus is not the same as unanimous agreement, it is important that co-governors seek to make important decisions with full committee support. Reaching consensus means the parties are talking and agreeing on shared objectives. This might mean decisions take longer to be reached, but the outcome is often more enduring. Making decisions consensually needs processes that support the relationship, not supplant it or get in the way.

(Source: <https://oag.parliament.nz/2016/co-governance/part4.htm> )

**References**

Mana Whakahono Ā Rohe:

<https://www.taupodc.govt.nz/repository/libraries/id:25026fn3317q9slqygym/hierarchy/Council/Committees%20and%20meetings/Mana%20Whakahono%20A%20Rohe.pdf>

Taupō District Council Standing Orders:

<https://www.taupodc.govt.nz/repository/libraries/id:25026fn3317q9slqygym/hierarchy/our-council/governance-documents/documents/Taupo%20District%20Council%20Standing%20Orders%202022-2025.pdf>