

**I give notice that  
an Emergency Management Committee Meeting will be held on:**

<b>Date:</b>	<b>Monday, 3 April 2023</b>
<b>Time:</b>	<b>11.00am</b>
<b>Location:</b>	<b>Council Chamber 107 Heuheu Street Taupō</b>

# **AGENDA**

## **MEMBERSHIP**

**Chairperson** Cr Anna Park  
**Deputy Chairperson**

**Members** Mr Tyronne (Bubs) Smith  
Mayor David Trewavas  
Cr Sandra Greenslade  
Cr Danny Loughlin  
Cr Kirsty Trueman

**Quorum** 4

**Gareth Green**  
**Chief Executive Officer**

## Order Of Business

<b>1</b>	<b>Karakia</b>	
<b>2</b>	<b>Whakapāha   Apologies</b>	
<b>3</b>	<b>Ngā Whakapānga Tukituki   Conflicts of Interest</b>	
<b>4</b>	<b>Whakamanatanga O Ngā Meneti   Confirmation of Minutes</b>	
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<b>6</b>	<b>Ngā Kōrero Tūmataiti   Confidential Business</b>	
	Nil	

**4.1 EMERGENCY MANAGEMENT COMMITTEE MEETING - 8 AUGUST 2022**

**Author:** Nicole Turnbull, Executive Assistant

**Authorised by:** Nigel McAdie, Legal, Risk and Governance Manager

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

1. That the minutes of the Emergency Management Committee meeting held on Monday 8 August 2022 be confirmed as a true and correct record.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

1. Emergency Management Committee Meeting Minutes - 8 August 2022

## 5.1 ELECTION OF A DEPUTY CHAIRPERSON

**Author:** Nicole Turnbull, Executive Assistant

**Authorised by:** Nigel McAdie, Legal, Risk and Governance Manager

### TE PŪTAKE | PURPOSE

To enable the election of a deputy chairperson of the Emergency Management Committee for the 2022–2025 Triennium.

### NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Emergency Management Committee:

1. Confirms that System \_\_\_ be used to determine the election process for the Deputy Chairperson; and
2. Elects \_\_\_\_\_ as the Deputy Chairperson of the Emergency Management Committee for the 2022-2025 Triennium.

### NGĀ KŌRERORERO | DISCUSSION

Clause 25 of Schedule 7 of the Local Government Act 2002 sets out the voting systems that is to be used for certain appointments including the election or appointment of the deputy chairperson as follows:

#### **25. Voting systems for certain appointments**

*This clause applies to—*

- (a) *the election or appointment of the chairperson and deputy chairperson of a regional council; and*
- (b) *the election or appointment of the deputy mayor; and*
- (c) *the election or appointment of the chairperson and deputy chairperson of a committee; and*
- (d) *the election or appointment of a representative of a local authority.*

*[(2) If this clause applies, a local authority or a committee (if the local authority has so directed) must determine by resolution that a person be elected or appointed by using one of the following systems of voting: —*

- (a) *the voting system in subclause (3) ("system A");*
- (b) *the voting system in subclause (4) ("system B").]*

*[(3) System A —*

- (a) *requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting; and*
- (b) *has the following characteristics: —*
  - (i) *there is a first round of voting for all candidates; and*
  - (ii) *if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and*
  - (iii) *if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and*

- (iv) in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.]
- (4) *System B—*
  - (a) *requires that a person is elected or appointed if he or she receives more votes than any other candidate; and*
  - (b) *has the following characteristics:*
    - (i) there is only 1 round of voting; and
    - (ii) if 2 or more candidates tie for the most votes, the tie is resolved by lot.]

A 'lot' means that the committee can either toss a coin, put the two names in a hat, draw straws or whatever other method the committee determines in order to select the candidates in the event of an equality of votes.

The committee must firstly determine whether System A or System B is to be used for the election process for the deputy chairperson. Once decided, the committee must then proceed to call for nominations. Once nominations have closed, voting will take place using the option that the committee has chosen.

In accordance with the requirements of the process, Resolutions 1 and 2 must be taken separately.

## **NGĀ TĀPIRIHANGA | ATTACHMENTS**

Nil

**5.2 CHAIRPERSON UPDATE ON RECENT ACTIVITIES**

**Author:** Hadley Tattle, Community Engagement and Development Manager

**Authorised by:** Julie Gardyne, Deputy Chief Executive Officer

**TE PŪTAKE | PURPOSE**

The Chairperson will provide the Committee with an update on recent activities, including as Chairperson of the Waikato Civil Defence and Emergency Management Joint Committee.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Emergency Management Committee receives the update.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

Nil

**5.3 UPDATE ON RECENT EVENTS**

**Author:** Hadley Tattle, Community Engagement and Development Manager

**Authorised by:** Julie Gardyne, Deputy Chief Executive Officer

**TE PŪTAKE | PURPOSE**

To provide the Committee with updates on recent events, including heavy rainfall over Auckland Anniversary weekend and during Cyclone Gabrielle.

**NGĀ TŪTOHUNGA | RECOMMENDATION**

That the Emergency Management Committee receives the update on recent events.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

Nil

**5.4 GNS SCIENCE UPDATE**

**Author:** Hadley Tattle, Community Engagement and Development Manager

**Authorised by:** Julie Gardyne, Deputy Chief Executive Officer

**TE PŪTAKE | PURPOSE**

Mr Brad Scott will be in attendance to provide the Committee with an update on behalf of GNS Science.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Emergency Management Committee receives the update and thanks Mr Brad Scott for attending.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

Nil



**5.5 WAIKATO CIVIL DEFENCE AND EMERGENCY MANAGEMENT GROUP UPDATE**

**Author:** Hadley Tattle, Community Engagement and Development Manager

**Authorised by:** Julie Gardyne, Deputy Chief Executive Officer

**TE PŪTAKE | PURPOSE**

The Waikato Civil Defence and Emergency Management Group to provide an update to the committee.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Emergency Management Committee receives the update.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

Nil

**5.6 OVERVIEW OF CIVIL DEFENCE EMERGENCY MANAGEMENT ACTIVITIES IN THE TAUPŌ DISTRICT**

**Author:** Hadley Tattle, Community Engagement and Development Manager

**Authorised by:** Julie Gardyne, Deputy Chief Executive Officer

**TE PŪTAKE | PURPOSE**

The Community Engagement and Development Manager to provide an overview of Civil Defence Emergency Management activities in the Taupō District to the committee.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Emergency Management Committee receives the update.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

Nil

**5.7 EMERGENCY OPERATIONS CENTRE (EOC) FUNCTION MANAGER UPDATES**

**Author:** Hadley Tattle, Community Engagement and Development Manager

**Authorised by:** Julie Gardyne, Deputy Chief Executive Officer

**TE PŪTAKE | PURPOSE**

The Emergency Operations Centre (EOC) function managers to provide an update to the committee.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Emergency Management Committee receives the update.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

Nil

**5.8 DEPLOYED EMERGENCY OPERATIONS CENTRE (EOC) FUNCTION MANAGER UPDATE**

**Author:** Hadley Tattle, Community Engagement and Development Manager

**Authorised by:** Julie Gardyne, Deputy Chief Executive Officer

**TE PŪTAKE | PURPOSE**

The purpose of this report is for the Emergency Operations Centre (EOC) function manager in attendance to provide the Committee with an update on their deployment during the Cyclone Gabrielle response.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Emergency Management Committee receives the update.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

Nil