

# **ATTACHMENTS**

## **Ordinary Taupō Reserves & Roading Committee Meeting**

**2 May 2023**

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**TAUPŌ DISTRICT COUNCIL  
MINUTES OF THE ORDINARY TAUPŌ RESERVES & ROADING COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, 107 HEUHEU STREET, TAUPŌ  
ON THURSDAY, 6 APRIL 2023 AT 10.00AM**

**PRESENT:** Cr John Williamson (in the Chair), Cr Yvonne Westerman, Cr Anna Park, Cr Christine Rankin, Cr Kevin Taylor, Cr Duncan Campbell, Cr Rachel Shepherd

**IN ATTENDANCE:** Acting Chief Executive Officer, General Manager Operations and Delivery, Parks Operations Manager, Asset Manager Transportation, Resource Consents Manager, Resource Consents Planner, Senior Engineering Officer – Transportation Strategy, Reserves Advisor, Landscape Architect, Communications Team Lead, Senior Committee Advisor, Executive Assistant Operations and Planning

**MEDIA AND PUBLIC:** 3 members of public

Note: Cr Kevin Taylor opened and closed the meeting with a karakia.

**1 KARAKIA**

**2 WHAKAPĀHA | APOLOGIES**

**TRARC202304/01 RESOLUTION**

Moved: Cr John Williamson

Seconded: Cr Anna Park

That the apology received from Mayor David Trewavas, Cr Kylie Leonard, Mr Te Moananui Rameka be accepted.

**CARRIED**

**3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST**

Councillor Yvonne Westerman declared a conflict of interest to Item 5.12 Approval of Wording for Sculpture Plaque - cnr of Roberts and Ruapehu Streets.

**4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES**

Nil

**5 NGĀ KAUPAPA HERE ME NGĀ WHAKATAUNGA | POLICY AND DECISION MAKING**

**5.1 ELECTION OF DEPUTY CHAIRPERSON**

**TRARC202304/02 RESOLUTION**

Moved: Cr John Williamson

Seconded: Cr Anna Park

That the Taupō Reserves & Roothing Committee:

1. Confirms that System B be used to determine the election process for the Deputy Chairperson; and
2. Elects Cr Yvonne Westerman as the Deputy Chairperson of the Taupō Reserves and Roothing Committee.

**CARRIED**

## 5.2 REQUEST FOR TREE REMOVALS OUTSIDE 36 NISBET TERRACE, KINLOCH

The Parks Operations Manager took the report as read and provided the Committee with a brief summary of points. He advised that Council was in favour of saving the Totara as it was a native species, and that the Council was currently looking at a new planting strategy for Kinloch.

Kinloch resident Mr Howard Padman was invited to speak for five minutes in support of having both of the trees removed. He thanked the Committee for allowing him to speak. He voiced his surprise at the recommendation from the Council and felt it was not factually supported in terms of the information that was available to them.

He raised three issues that he felt supported the removal of the trees:

1. When the initial application was made to Council, it found its way to the Transport team. A Council staff member had misinterpreted the policy and it was then advised that it needed to be brought before the Taupō Reserves and Roothing Committee.
2. The arborist report noted clause 1.6 of the Tree and Vegetation Policy referring to 1 tree per berm and in this case, it would be more fitting to leave the Silver Birch tree.
3. Referenced a letter tabled to Committee members (A3316646) pertaining to the wider planting previously done by Council around Kinloch.

The General Manager Operations and Delivery stated that whatever had happened in the past in error by Council staff, the Parks and Reserves team were now working consistently within the current policy. Members agreed that it would be in the resident's best interests to remove the Totara and keep the Silver Birch to maintain a holistic view of the new proposed Kinloch Planting Strategy. This was consistent with the Tree and Vegetation Policy 1.6 (Street Tree Density within the Road Reserve) which stated one tree per berm.

### TRARC202304/03 RESOLUTION

Moved: Cr Kevin Taylor

Seconded: Cr Christine Rankin

That the Taupō Reserves & Roothing Committee:

1. Approve the removal of the Totara (*Podocarpus totara*) tree from the berm outside 36 Nisbet Terrace, Kinloch, and
2. Declines the request to remove the Silver Birch tree (*Betula pendula*) from the berm outside 36 Nisbet Terrace, Kinloch.

**CARRIED**

## 5.3 REQUEST FOR TREE REMOVAL ON THE KINLOCH GOLF COURSE ADJOINING 84 KINLOCH ROAD, KINLOCH

The Parks Operations Manager took the report as read. He noted that the Kinloch Golf Club was supportive of the proposed tree removal as they currently hindered the upgrade of the course.

In response to a question from a Committee member, the Parks Operations Manager advised that the removal of these trees would compromise other trees but they were removing all trees that could be affected therefore it was not an issue.

### TRARC202304/04 RESOLUTION

Moved: Cr Anna Park

Seconded: Cr Christine Rankin

That the Taupō Reserves & Roothing Committee approves the removal of the shelter belt between the number one tee on the Kinloch Golf Course and the property at 84 Kinloch Road, Kinloch.

**CARRIED**

**5.4 REQUEST TO REMOVE TWO TREES FROM THE BERM ADJOINING 22 AND 24 IRWIN PLACE, KINLOCH**

Committee members agreed that it was obvious the trees were in decline and posed a potential safety risk, therefore it made sense to remove them.

**TRARC202304/05 RESOLUTION**

Moved: Cr Christine Rankin  
Seconded: Cr Yvonne Westerman

That the Taupō Reserves & Roding Committee approves the removal of the two Silver Birch trees (*Betula pendula*) from the berm adjoining 22 and 24 Irwin Place, Kinloch.

**CARRIED****5.5 REQUEST FOR TREE REMOVAL OUTSIDE 122 KINLOCH ROAD, KINLOCH**

The Parks Operations Manager advised that the request for removal did not sit within the Tree and Vegetation Policy. The trees were prominent when approaching Kinloch, it was desirable to work on the roots of the trees and retain the trees for the future. There was no plan to remove the trees in the near future. Council would lift the driveway and return it to its previous state after the roots had been pruned and root guards were installed.

**TRARC202304/06 RESOLUTION**

Moved: Cr Rachel Shepherd  
Seconded: Cr Christine Rankin

That the Taupō Reserves & Roding Committee:

1. declines the request to remove three Lombardy Poplar trees (*Populus nigra*) from the berm adjoining 122 Kinloch Road, Kinloch; and
2. instructs staff to undertake root pruning and guarding within the lower level of this property.

**CARRIED****5.6 REQUEST TO REMOVE A TREE FROM THE BERM OUTSIDE 88 LAKEWOOD DRIVE, TAUPŌ**

In response to a question from a Committee member the Parks Operations Manager advised that Council addressed requests they could for tree removal that fit within the Tree and Vegetation Policy. If this was not possible they would come to the Taupō Reserves and Roding Committee.

In response to a question from a Committee member the Parks Operations Manager advised that the arborist would look at the other tree in the vicinity that was looking bad.

**TRARC202304/07 RESOLUTION**

Moved: Cr Christine Rankin  
Seconded: Cr Anna Park

That the Taupō Reserves & Roding Committee declines the request to remove the Elm (*Ulmus sp.*) from the berm adjoining 88 Lakewood Drive, Taupō.

**CARRIED****5.7 REQUEST TO REMOVE TREE FROM BERM ADJOINING 8 MURITAI STREET, TAUPŌ**

Committee members agreed that the best approach was to prune the tree as suggested in the arborist

report.

**TRARC202304/08 RESOLUTION**

Moved: Cr Kevin Taylor

Seconded: Cr Anna Park

That the Taupō Reserves & Roothing Committee declines the request to remove the Red Robin (*Photinia x fraseri*) from the berm outside 8 Muritai Street, Taupō.

**CARRIED**

**5.8 LICENCE TO OCCUPY - PARASAIL ACTIVITY AT LAKEFRONT RESERVE**

In response to questions from Committee members, the Parks Operations Manager made the following statements:

The Reserve Management Plan specified the length of time for a lease. This was currently a maximum of five years. Council had a set number of Licences To Occupy through the Reserves Management Plan. As it currently stood there would need to be a change to the plan to allow for more businesses to occupy lakefront concessions.

New fees were looked at for all lease renewals at the time of renewal.

**TRARC202304/09 RESOLUTION**

Moved: Cr John Williamson

Seconded: Cr Rachel Shepherd

That the Taupō Reserves & Roothing Committee approves a new five-year license to occupy for Big Sky Parasail for land on the Lakefront Reserve, Taupō as identified in this report.

**CARRIED**

**5.9 REMOVAL OF PARKING SPACES ON TANIWHA STREET FOR NEW BUS STOP**

The Asset Manager Transportation gave an overview to the background of the report. A new contract in October was introduced to streamline the bus route through town. There were negative concerns from the community with the proposed route. As a result the route had been moved back to behind Pak n Save. The stop in question needed to be a timed stop. The businesses directly affected (The Taupō Cosmopolitan Club and the Department of Corrections) had received a letter advising of the intention to remove the car parking spaces in front of their premises.

Following discussion, the Asset Manager Transport clarified the following:

- The parks had been monitored during the week. They were about 80% full during the week but appeared to be used more during weekends.

A robust communications strategy would be developed to inform the community of the loss of parking spaces.

Cr Duncan Campbell moved to have the resolution amended to a recommendation for further investigation. The recommendation was not seconded so reverted to the original recommendation.

The General Manager of Operations and Delivery acknowledged concern around loss of parking and advised that Council will try to mitigate the loss of parking by utilising space in front of the Taupō Cosmopolitan Club. He advised that this space was desirable because it offered disabled access as well. Council was looking at a wider parking strategy for the town which would take into account the loss of these parks.

**TRARC202304/10 RESOLUTION**

Moved: Cr Anna Park  
 Seconded: Cr Yvonne Westerman

That the Taupō Reserves & Roding Committee approve the removal of the seven parking spaces on Taniwha Street to allow for a bus stop.

**CARRIED**

*Note: Cr Duncan Campbell requested his dissent to resolution TRARC202304/11 above be recorded*

**5.10 NEW PUBLIC ROAD NAME - 15 KAIAPO ROAD**

Report was taken as read.

**TRARC202304/12 RESOLUTION**

Moved: Cr Kevin Taylor  
 Seconded: Cr Christine Rankin

That the Taupō Reserves & Roding Committee approves the road name Taumata Rise.

**CARRIED**

**5.11 TAUPŌ DISTRICT COUNCIL TRAFFIC CONTROL DEVICE UPDATE**

Following discussion around additional coach parking and parking limits on Tūwharetoa and Roberts Streets, items 5 and 8 were removed from the report and would be reconsidered in the wider parking plan.

**TRARC202304/13 RESOLUTION**

Moved: Cr Kevin Taylor  
 Seconded: Cr Rachel Shepherd

That, pursuant to the Taupō District Council Traffic Bylaw, the Taupō Reserves & Roding Committee imposes the following traffic controls and/or prohibitions on roads and/or public spaces in the Taupō District: 1- 4, 6 and 7 below with 5 and 8 to be considered in the parking strategy:

Sign/Marking	Why	Where
1. NSAAT Lines – Shepherd Road	Vehicles are parking both on the berm and the road blocking site distance when exiting the driveway. A short section of No Stopping at all Times lines to maintain sight lines.	7m to the west and 10m to east of 17 Shepherd Road Vehicle Entrance
2. NSAAT Lines – Rokino Road	This is a bus route for Hilltop school. Parked cars are impacting the ability for the bus to turn out of Awanui Street into Rokino Road South.	20m South of Awanui Street on both sides of the road
3. NSAAT Lines – Hawaii Street	The sight distance around the corner is not adequate. Any parked cars on the corner will cause vehicles needing to cross the centre line without enough sight distance to see any uphill vehicles.	64m of NSAAT outside 23 and 25 Hawaii Street

4. NSAAT Lines – Waikato Street	Te Kura Kaupapa Māori o Whakarewa use 20 Waikato Street as a drop off and pick up area. With cars parked on Waikato Street it is hard to exit onto Waikato Street due to hill to west of the exit.	10m either side of 20 Waikato Street vehicle entrance onto Waikato Street
5. Additional Bus Coach Parking on Ferry Road	There has been an increase in the number of tour coaches wanting to access the CBD area. Prior to the TTCT, there were two coach parks on the lower Tongariro Domain side. These were replaced with car parking. Therefore, a two coach parks are proposed for Ferry Road.	North Side of Ferry Road closest to the Tongariro Street Intersection
6. Mobility Park – Roberts Street	To provide mobility access to the Roberts Street and the Lake Front	Roberts Street Shared Space – outside 44 Roberts Street
7. Mobility Park – Ferry Road Carpark	To provide mobility access to the Roberts Street and the Lake Front	First Carpark in the Ferry Road Carpark
8. P60 or P90 Parking Time Limit – Tūwharetoa and Roberts Streets	Change the unrestricted carparking to provide more shorter-term shopper/dinning carparking to support business in the immediate area and in the block between Tongariro Street and Ruapehu Street.	All on street parking on both Roberts Street and Tūwharetoa Street between Ruapehu Street and Titiraupenga Street

**CARRIED**

**5.12 APPROVAL OF WORDING FOR SCULPTURE PLAQUE - CNR OF ROBERTS AND RUAPEHU STREETS**

Councillor Westerman declared a conflict of interest in this item.

Yvonne Westerman then requested permission from the Committee to speak about the origin of the sculpture. She also asked that the Committee considered the wording of the plaque and removed the date 2010 from the wording as it had no relevance to the passing of Dorothy Westerman.

**TRARC202304/14 RESOLUTION**

Moved: Cr John Williamson

Seconded: Cr Christine Rankin

That the Taupō Reserves & Roothing Committee approves the following wording to appear on the sculpture on the corner of Roberts and Ruapehu streets.

Louise Purvis

DOG HEAD HILL

Dorothy Westerman

Black granite, stainless steel

Kindly funded by Dorothy Westerman



Ordinary Taupō Reserves & Roding Committee Meeting Minutes

6 April 2023

& Taupō Sculpture Trust  
www.tauposculpturetrust.co.nz

**CARRIED**

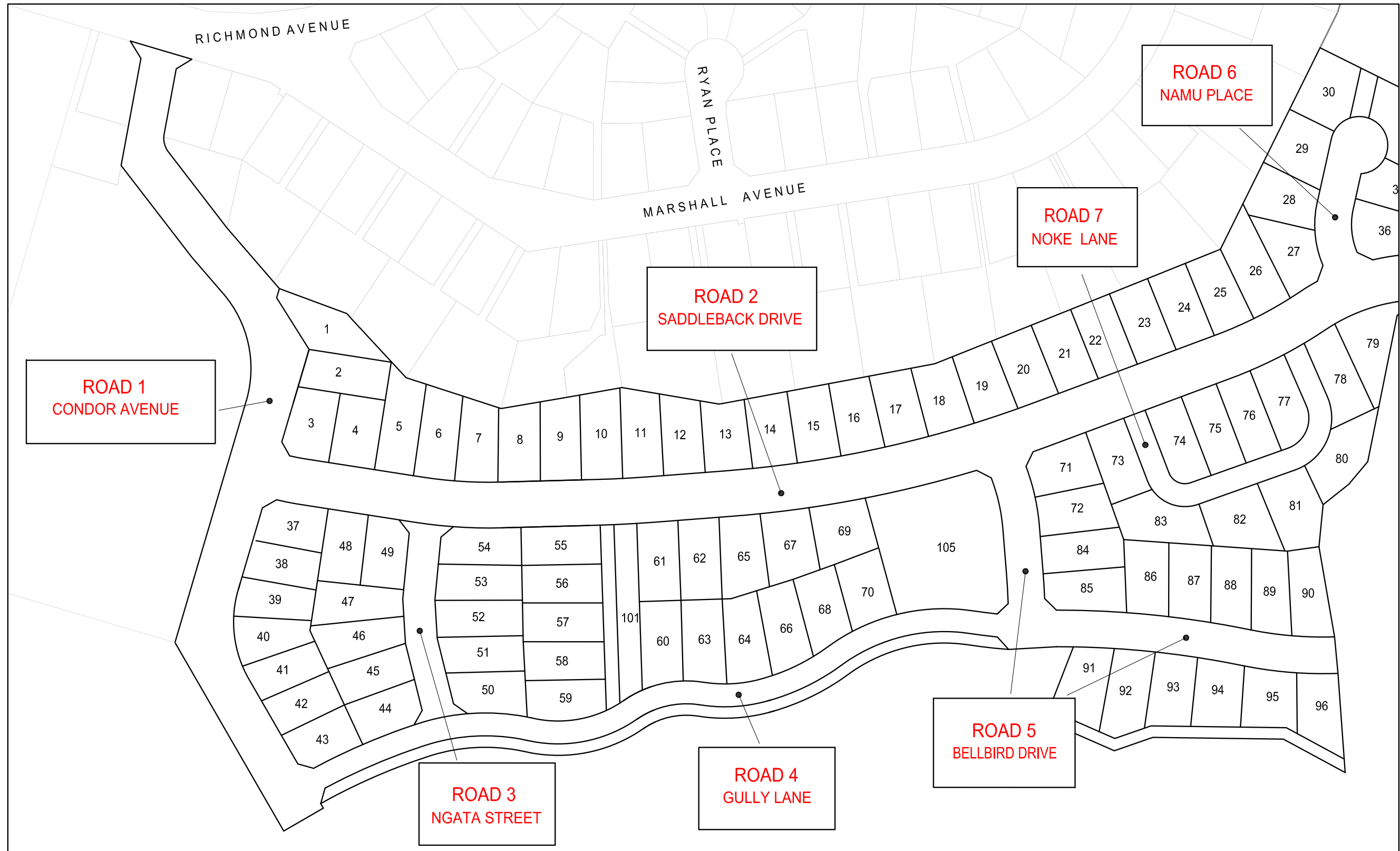
**6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS**

Nil

**The meeting closed at 11.37.**

**The minutes of this meeting were confirmed at the Ordinary Taupō Reserves & Roding Committee Meeting held on 2 May 2023.**

.....  
**CHAIRPERSON**



Rev	Description	By	Date
B	AMENDED TO ONE NAME PER ROAD	DP	06/03/23
A	RESERVE DRIVE REPLACED PARK DRIVE	DP	09/02/23



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Drawing Title  
**PROPOSED ROAD NAMES**

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