

**I give notice that  
a Tongariro Representative Group Meeting will be held on:**

<b>Date:</b>	<b>Wednesday, 17 May 2023</b>
<b>Time:</b>	<b>2.00pm</b>
<b>Location:</b>	<b>Motuoapa Fishing and Boating Club 8 Arataha Street Motuoapa</b>

# AGENDA

## MEMBERSHIP

**Chairperson** Cr Sandra Greenslade  
**Deputy Chairperson** **To be elected**

**Members**  
Ms Melanie Albert  
Cr Karam Fletcher  
Ms Ngaire Grainger  
Mr Dave Potaka  
Mayor David Trewavas

**Quorum** 3

**Julie Gardyne**  
**Acting Chief Executive Officer**

## Order Of Business

<b>1</b>	<b>Karakia</b>	
<b>2</b>	<b>Whakapāha   Apologies</b>	
<b>3</b>	<b>Ngā Whakapānga Tukituki   Conflicts of Interest</b>	
<b>4</b>	<b>Whakamanatanga O Ngā Meneti   Confirmation of Minutes</b>	
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<b>6</b>	<b>Ngā Kōrero Tūmataiti   Confidential Business</b>	
	Nil	

**4.1 TONGARIRO REPRESENTATIVE GROUP MEETING - 15 MARCH 2023**

**Author:** Karen Watts, Senior Committee Advisor

**Authorised by:** Nigel McAdie, Legal, Risk and Governance Manager

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the minutes of the Tongariro Representative Group meeting held on Wednesday 15 March 2023 be confirmed as a true and correct record.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

1. Tongariro Representative Group Meeting Minutes - 15 March 2023

## 5.1 ELECTION OF DEPUTY CHAIRPERSON

**Author:** Karen Watts, Senior Committee Advisor

**Authorised by:** Nigel McAdie, Legal, Risk and Governance Manager

### TE PŪTAKE | PURPOSE

To enable the election of a deputy chairperson for the Tongariro Representative Group.

### NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Tongariro Representative Group:

1. Confirms that System \_\_\_ be used to determine the election process for the Deputy Chairperson; and
2. Elects \_\_\_\_\_ as the Deputy Chairperson of the Tongariro Representative Group.

### NGĀ KŌRERORERO | DISCUSSION

Clause 25 of Schedule 7 of the Local Government Act 2002 sets out the voting systems that is to be used for certain appointments including the election or appointment of the deputy chairperson as follows:

#### **25. Voting systems for certain appointments**

*This clause applies to—*

- (a) *the election or appointment of the chairperson and deputy chairperson of a regional council; and*
- (b) *the election or appointment of the deputy mayor; and*
- (c) *the election or appointment of the chairperson and deputy chairperson of a committee; and*
- (d) *the election or appointment of a representative of a local authority.*

*[(2) If this clause applies, a local authority or a committee (if the local authority has so directed) must determine by resolution that a person be elected or appointed by using one of the following systems of voting: —*

- (a) *the voting system in subclause (3) ("system A");*
- (b) *the voting system in subclause (4) ("system B").]*

*[(3) System A —*

- (a) *requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting; and*
- (b) *has the following characteristics: —*
  - (i) *there is a first round of voting for all candidates; and*
  - (ii) *if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and*
  - (iii) *if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and*

- (iv) in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.]
- (4) *System B—*
  - (a) *requires that a person is elected or appointed if he or she receives more votes than any other candidate; and*
  - (b) *has the following characteristics:*
    - (i) there is only 1 round of voting; and
    - (ii) if 2 or more candidates tie for the most votes, the tie is resolved by lot.]

A 'lot' means that the Group can either toss a coin, put the two names in a hat, draw straws or whatever other method the Group determines in order to select the candidates in the event of an equality of votes.

The Group must firstly determine whether System A or System B is to be used for the election process for the deputy chairperson. Once decided, the Group must then proceed to call for nominations. Once nominations have closed, voting will take place using the option that the Group has chosen.

In accordance with the requirements of the process, Resolutions 1 and 2 must be taken separately.

## **NGĀ TĀPIRIHANGA | ATTACHMENTS**

Nil

**5.2 PUBLIC FORUM**

**Author:** Karen Watts, Senior Committee Advisor

**Authorised by:** Nigel McAdie, Legal, Risk and Governance Manager

**TE PŪTAKE | PURPOSE**

To receive comments from members of the public on matters specified on this agenda or, if time permits, on other Committee matters.

**NGĀ KŌRERORERO | DISCUSSION**

Standing Orders provide for a period of up to 30 minutes to be made available at the start of meetings for members of the public to bring matters to the attention of the Committee. Any issue, idea or matter raised in public forum must fall within the Committee's terms of reference.

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters. Members of the public wishing to address the Committee during public forum should register at least one clear day before the meeting by emailing [publicforum@taupo.govt.nz](mailto:publicforum@taupo.govt.nz).

No debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. Items not on the agenda may only be discussed if the matter is minor in nature and the procedures set out in Standing Order 9.13 are followed. A meeting may deal with (i.e. make a resolution in respect of) an item of business not on the agenda only if the procedures set out in Standing Order 9.12 are followed.

The relevant extracts from Standing Orders are **attached**.

**WHAKAKAPINGA | CONCLUSION**

It is recommended that the Tongariro Representative Group receives comments from members of the public.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Tongariro Representative Group receives comments from members of the public.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

1. Extracts from Standing Orders 2022-2025

**5.3 ROAD NAME CORRECTION - HIUHIUAWAI STREET IN KURATAU**

**Author:** Heather Williams, Resource Consents Manager

**Authorised by:** Jessica Sparks, Environmental Services Manager

**TE PŪTAKE | PURPOSE**

To provide the Tongariro Representative Group with information about the process of correcting the spelling of a road name.

**NGĀ KŌRERORERO | DISCUSSION**

It has been identified that Huihiuawai Street in Kuratau has been spelt incorrectly and should be Huihui-a-Wai which reflects the Te Reo meaning 'meeting of two waters'. The Resource Consents Manager will be in attendance to explain the process for correcting this street name.

**WHAKAKAPINGA | CONCLUSION**

It is recommended that the Tongariro Representative Group receives the information.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Tongariro Representative Group receives the information provided by the Resource Consents Manager regarding correcting the spelling of a road name.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

Nil

**5.4 PROJECT AND OPERATIONS UPDATES**

**Author:** Jessica Sparks, Environmental Services Manager

**Authorised by:** Libby O'Brien, General Manager People and Customer

**TE PŪTAKE | PURPOSE**

To provide progress updates on projects and operations occurring in the Tongariro ward.

**NGĀ KŌRERORERO | DISCUSSION****Project Updates****Tūrangitukua Park Community Sports Facility**

This will be officially opened and named Te Mataapuna on 13 May in partnership with Ngāti Tūrangitukua. There is a Memorandum of Understanding with the community collective sports group to manage bookings. The Training lights project is progressing, the resource consent is being worked through at present.

**Te Kapua Park Playground**

Earthworks have begun onsite. The final construction programme is provisionally due for completion in July 2023.

**Tūrangi Events Centre**

Following a workshop with the Tūrangi Co-Governance Committee, Council has been directed to continue engagement with hapū and key stakeholders.

**Tūrangi Transfer Station**

The concrete surrounds for the Weighbridge have now been completed and over the week commencing 8 May, the weighbridge itself will be lowered into place. Once that has been completed the exiting kiosk will be moved from the current position to next to the weighbridge to enable payment whilst the vehicle is sitting on the bridge. The critical path for completion to date is the provision of a communications cable from Spark. The weighbridge is programmed to be fully operational mid-June 2023.

**Operations****Omori Slip**

A request for a tender went out on Friday 5 May 2023 and would be available for four weeks. Once awarded, work should start 1-2 weeks after that. There is another small slip undermining the footpath above Omori Road which is currently under investigation.

**Omori Erosion**

- The living wall at the Kuratau River Mouth failed due to recent storm events and high lake levels
- Loose geotextile fabric from the living wall has been removed
- Minor works have been performed to mitigate end effects from existing hard structures
- Beach nourishment will commence once the lake levels have dropped, and the weather patterns have stabilised.
- The long-term solution to help reduce erosion along the Kuratau foreshore is the construction of offshore breakwaters.

**Motutere Reserve Management Plan**

This year Council is undertaking a review of the Reserve Management Plan (RMP) for Motutere. The new RMP will be co-designed with Ngāti Rangīta, who are Mana Whenua of Motutere. There will be opportunities for community input throughout the process. We are currently looking at options for the timing and steps in the process before we progress any further. Once that is settled, the Representative Group will be advised.

**Disposing of Autumn Leaves**

Communications will be going out the week of 8 May 2023 identifying that free leaf drop off at the Tūrangi Transfer station only will start from Saturday 13 May and go through to Sunday 30 July.



**WHAKAKAPINGA | CONCLUSION**

It is recommended that the Tongariro Representative Group receives the information contained in the report.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Tongariro Representative Group receives the progress updates on projects and operations as at 17 May 2023.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

Nil

**5.5 TONGARIRO - COMMUNITY ENGAGEMENT AND HOT TOPICS**

**Author:** Jessica Sparks, Environmental Services Manager

**Authorised by:** Libby O'Brien, General Manager People and Customer

**TE PŪTAKE | PURPOSE**

This report provides the Tongariro Representative Group with an overview on what is happening and coming up in the rohe.

**NGĀ KŌRERORERO | DISCUSSION****Community Engagement and Development**

The Southern Lake Taupō Engagement Partner will update the group on the following:

- Annual Plan Meet & Greet Session
- Turning of the Soil / Blessing at Te Kapua Park
- Safe Tūrangi Happenings
- Flags being erected in town – ANZAC & Tūrangi
- New Role within Civil Defence
- Networking Groups Update

**Hot Topics**

Officers will give an overview of hot topics in the rohe.

**Upcoming Consultations**

The following will be upcoming:

- Housing Strategy
- Review of Bylaws: Cemeteries, Freedom Camping and Alcohol Control.

Policy Officers will be in touch with further information.

**Resource Consents Update**

The Resource Consents Manager will provide updates to the group on how Council's resource consents process works.

**Water Meters at Marae**

Council installs water meters and includes water use charges for any user who is not considered an ordinary domestic user and as such there is the potential for higher water use. This includes commercial properties, businesses, large properties, lifestyle blocks, churches, marae, schools, or any property with a large connection. Increasingly, Council is also installing water meters on residential properties that it uses to aid water loss management and it should be noted that they are not for water use billing.

**WHAKAKAPINGA | CONCLUSION**

It is recommended that the Tongariro Representative Group receives the information contained in the report.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Tongariro Representative Group receives the information contained in the Tongariro – Community Engagement and Hot Topics report.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

Nil

**5.6 MEMBERS' REPORTS**

**Author:** Karen Watts, Senior Committee Advisor

**Authorised by:** Nigel McAdie, Legal, Risk and Governance Manager

**TE PŪTAKE | PURPOSE**

This item permits members to provide feedback on any items of interest arising from meetings/events they have attended.

No debate and/or resolution is permitted on any of the reports.

**WHAKAKAPINGA | CONCLUSION**

Members' reports will be presented at the meeting for receipt.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Tongariro Representative Group receives the reports from members.

**NGĀ TĀPIRIHANGA | ATTACHMENTS**

Nil