

**I give notice that
Notice of Taupō / Taupō East Rural Community Grant Distribution
Committee meeting will be held on:**

Date:	Tuesday, 2 May 2023
Time:	10.00am
Location:	Council Chamber 107 te Heuheu Street Taupō

AGENDA

MEMBERSHIP

Chairperson

To be elected

Members

Cr Kylie Leonard
Cr Christine Rankin
Cr Rachel Shepherd
Mayor David Trewavas
Cr John Williamson

Quorum

3

**Julie Gardyne
Acting Chief Executive Officer**

Order Of Business

- 1 **Karakia**
- 2 **Whakapāha | Apologies**
- 3 **Ngā Whakapānga Tukituki | Conflicts of Interest**
- 4 **Whakamanatanga O Ngā Meneti | Confirmation of Minutes**
Nil
- 5 **Ngā Ripoata | Reports**
 - 5.1 Election of Chairperson.....3
 - 5.2 Taupō / Taupō East Rural Community Grant 2022/235
- 6 **Ngā Kōrero Tūmataiti | Confidential Business**
Nil

5.1 ELECTION OF CHAIRPERSON

Author: Karen Watts, Senior Committee Advisor

Authorised by: Nigel McAdie, Legal, Risk and Governance Manager

TE PŪTAKE | PURPOSE

To enable the election of a chairperson for the Taupō / Taupō East Rural Community Grant Distribution Committee as required by the Local Government Act 2002 Schedule 7.

NGĀ KŌRERORERO | DISCUSSION

It is a requirement under the Local Government Act 2002 that the Committee elects a chairperson.

If more than one member is nominated, then the following process should be followed:

Voting for Chairperson

Clause 25 of Schedule 7 of the Local Government Act 2002 sets out the voting systems that are to be used for certain appointments including the election or appointment of the chairperson as follows:

25. Voting systems for certain appointments

This clause applies to—

- (a) the election or appointment of the chairperson and deputy chairperson of a regional council; and*
- (b) the election or appointment of the deputy mayor; and*
- (c) the election or appointment of the chairperson and deputy chairperson of a committee; and*
- (d) the election or appointment of a representative of a local authority.*

[(2) If this clause applies, a local authority or a committee (if the local authority has so directed) must determine by resolution that a person be elected or appointed by using one of the following systems of voting: —

- (a) the voting system in subclause (3) ("system A");*
- (b) the voting system in subclause (4) ("system B").]*

[(3) System A —

- (a) requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting; and*

(b) has the following characteristics: —

- (i) there is a first round of voting for all candidates; and*
- (ii) if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and*
- (iii) if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and*
- (iv) in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.]*

(4) System B—

- (a) requires that a person is elected or appointed if he or she receives more votes than any other candidate; and*

(b) *has the following characteristics:*

- (i) there is only 1 round of voting; and
- (ii) if 2 or more candidates tie for the most votes, the tie is resolved by lot.]

A 'lot' means that the Committee can either toss a coin, put the two names in a hat, draw straws or whatever other method the Committee determines in order to select the candidates in the event of an equality of votes.

The Committee must firstly determine whether System A or System B is to be used for the election process for the Chairperson. Once decided, the Committee must then proceed to call for nominations. Once nominations have closed, voting will take place using the option that the Committee has chosen.

In accordance with the requirements of the process resolutions 1 and 2 must be taken separately.

WHAKAKAPINGA | CONCLUSION

At this inaugural meeting of the Committee, members are obliged to elect a chairperson.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Taupo / Taupo East Rural Community Grant Distribution Committee:

1. Confirms that System __ will be used to determine the election process for the Chairperson;
and
2. Elects _____ as the Chairperson of the Taupō / Taupō East Rural Community Grant Distribution Committee.

NGĀ TĀPIRIHANGA | ATTACHMENTS

Nil

5.2 TAUPŌ / TAUPŌ EAST RURAL COMMUNITY GRANT 2022/23**Author:** Bryre Forlong, Senior Funding and Partnerships Advisor**Authorised by:** Hadley Tattle, Community Engagement and Development Manager**TE PŪTAKE | PURPOSE**

To consider applications and allocate funding from the Taupō/ Taupō East Rural fund for the 2022/23 financial year.

WHAKARĀPOPOTOTANGA MATUA | EXECUTIVE SUMMARY

The Taupō/ Taupō East Rural Community Grant Distribution Committee has \$22,991.00 excluding GST available to allocate for the 2023 funding round.

Funding is available for individuals, community groups and organisations who provide a service on behalf of Council, for one-off events, or for assistance with projects and/or capital projects.

NGĀ TŪTOHUNGA- RECOMMENDATION(S)

1. The Taupō/ Taupō East Rural Community Grant Distribution Committee approves in full, in part or declines the following applications for the 2022/23 financial year
2. The Taupō/ Taupō East Rural Community Grant Distribution Committee provides rationale for in part or declined decisions.

TE WHAKAMAHUKI | BACKGROUND

This item is presented to the Taupō/ Taupō East Rural Community Grant Distribution Committee to make a decision on the allocation of the community grants for the Taupō and Taupō East Rural Wards.

The committee has \$22,991.00 excluding GST available to allocate to individuals, community groups and organisations that provide a service on behalf of Council, for one-off events, or for assistance with projects and/or capital projects.

Applicants must meet the eligibility and criteria as outlined in the Grants and Partnerships Policy ("the Policy") adopted in July 2021. The next review date for the Policy is scheduled for 2023 - 24 to align with the development of the 2024 – 34 Long-term Plan, or unless otherwise agreed by Council.

NGĀ TONO | APPLICATIONS

Four funding applications requesting a combined total of \$15,115.81 were received from 13 March- 11 April 2023.

For further details on applications, please refer to attachments one to four. Attachment five provides a summary sheet of applications received.

*Note: * (asterisk) denotes GST registered organisation.*

	Applicant	Funds requested for...	Amount requested
1	Wairakei Primary School	To purchase additional book shelving units for the school student library.	\$2295.76
2	Taupō Model Railway Club Inc.	Operational Costs to assist in running the Taupō Model Railway Club.	\$5000.00
3	Rangitaiki Community Hall & School Association	Fire Alarm repair	\$4,470.05
4	Taupō Community Playgroup	To provide outdoor seating and eating areas	\$3,350.00
		Total	\$15,115.81

NGĀ HĪRAUNGA | CONSIDERATIONS

Whakahāngai ki tā te Kaunihera wawata | Alignment with Council's Vision

Council's vision is 'to be the most prosperous and liveable district in the North Island'. This is accompanied by a core set of values to underpin decision-making, the following of which are relevant to this particular proposal: World Class; Authentic; Charming; Vibrant; Quality; Resilient and Value.

These funds will support communities to be the best they can be to help our district achieve this vision.

Ngā Aronga Pūtea | Financial Considerations

The Taupō/ Taupō East Rural Community Grant fund is \$20,000.00 per annum excluding GST. The fund has one funding round per year. For the 2021/22 financial year, \$2,991.00 remained unallocated. This funding has been rolled over to the 2022/23 funding round. Expenditure is currently budgeted for under the 2022/23 Annual Plan.

Ngā Aronga Ture | Legal Considerations

Local Government Act 2002

The matter comes within scope of the Council's lawful powers, including satisfying the purpose statement of [Section 10](#) of the Local Government Act 2002. Section 10 states that the purpose of local government is (a) to enable democratic local decision-making and action by, and on behalf of, communities; and (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. It is considered that social and cultural well-being are of relevance to this particular matter.

There are no known legal implications.

Ngā Hīraunga Kaupapa Here | Policy Implications

Applications and decisions must be consistent with the Grants and Partnerships Policy.

Te Kōrero tahi ki te Māori | Māori Engagement

Taupō District Council is committed to meeting its statutory Tiriti O Waitangi obligations and acknowledges partnership as the basis of Te Tiriti. Council has a responsibility to act reasonably and in good faith to reflect the partnership relationship, and to give effect to the principles of Te Tiriti. These principles include but are not limited to the protection of Māori rights, enabling Māori participation in Council processes and having rangatiratanga over tāonga.

Our statutory obligations outline our duties to engage with Māori and enable participation in Council processes. Alongside this, we recognise the need to work side by side with the ahi kaa/resident iwi of our district. Engagement may not always be required by law, however meaningful engagement with Māori allows Council to demonstrate good faith and our commitment to working together as partners across our district.

As part of the wider engagement with the community on this community grant, iwi and hapū were contacted to ensure they were aware of the grants and how whanau, hapū and iwi could apply.

Ngā Tūraru | Risks

There are no significant risks. Any risks are managed in adherence to the Grants and Partnerships Policy.

TE HIRANGA O TE WHAKATAU, TE TONO RĀNEI | SIGNIFICANCE OF THE DECISION OR PROPOSAL

Council's Significance and Engagement Policy identifies matters to be taken into account when assessing the degree of significance of proposals and decisions.

Officers have undertaken an assessment of the matters in the [Significance and Engagement Policy \(2022\)](#), and are of the opinion that the proposal under consideration is of a low degree of significance.

TE KŌRERO TAHI | ENGAGEMENT

Taking into consideration the above assessment, that the decision is of a low degree of significance, officers are of the opinion that no further engagement is required prior to making a decision as extensive engagement was undertaken to invite applications.

TE WHAKAWHITI KŌRERO PĀPAHO | COMMUNICATION/MEDIA

Public notification requesting applications by the closing date of 11 April 2023, was advertised through:

- Facebook
- Taupō District Council website
- Connect Weekly Newsletter

All applicants will receive an update on the outcome through the online platform. Applicants who receive an in part or declined decision will also receive rationale for the decision. Details of allocations to grant recipients will be posted on Council's website.

WHAKAKAPINGA | CONCLUSION

The committee has \$22,991.00 (excluding GST) available to allocate for the 2022/23 financial year. Funding may be allocated to individuals, community groups and or organisations. Decisions must be made in accordance with to the Grants and Partnerships Policy. The group retains a discretion whether to allocate any funds.

Any remaining surplus funds can be rolled over to the 2023-24 financial year.

ATTACHMENTS

1. 2023- April- TTER Community Grant Application- Wairakei School
2. 2023- April- TTER Community Grant Application- Taupo Model Railway Club
3. 2023- April- TTER Community Grant Application- Rangitaiki Community Hall and School Association
4. 2023- April- TTER Community Grant Application- Taupo Community Playgroup
5. April 2023- TTER Community Grant Applications- Summary Sheet