

**I give notice that
a Kinloch Representative Group Meeting will be held on:**

Date:	Thursday, 29 June 2023
Time:	3.00pm
Location:	Kinloch Community Hall Mata Place Kinloch

AGENDA

MEMBERSHIP

Chairperson Cr Christine Rankin
Deputy Chairperson Mr Matt Andrews

Members
Mr Tim Brittain
Cr Duncan Campbell
Mr Pat Kane
Cr Rachel Shepherd
Mayor David Trewavas
Ms Belinda Walker

Quorum 4

Julie Gardyne
Chief Executive Officer

Order Of Business

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4.1 KINLOCH REPRESENTATIVE GROUP MEETING - 11 MAY 2023

Author: Karen Watts, Senior Committee Advisor

Authorised by: Nigel McAdie, Legal, Risk and Governance Manager

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

1. That the minutes of the Kinloch Representative Group meeting held on Thursday 11 May 2023 be confirmed as a true and correct record.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Kinloch Representative Group Meeting Minutes - 11 May 2023 [⇒](#)

5.1 PUBLIC FORUM

Author: Tania Russell, District Customer Relations Manager

Authorised by: Sarah Matthews, General Manager Finance and Environment

TE PŪTAKE | PURPOSE

To receive comments from members of the public on matters specified on this agenda or, if time permits, on other Committee matters.

NGĀ KŌRERORERO | DISCUSSION

Standing Orders provide for a period of up to 30 minutes to be made available at the start of meetings for members of the public to bring matters to the attention of the Kinloch Representative Group. Any issue, idea or matter raised in public forum must fall within the Group's terms of reference.

Speakers can speak for up to 5 minutes. Where the number of speakers presenting in the public forum exceeds 6 in total, the chairperson has discretion to restrict the speaking time permitted for all presenters. Members of the public wishing to address the Group during public forum should register at least one clear day before the meeting by emailing publicforum@taupo.govt.nz.

No debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda. Items not on the agenda may only be discussed if the matter is minor in nature and the procedures set out in Standing Order 9.13 are followed. A meeting may deal with (i.e. make a resolution in respect of) an item of business not on the agenda only if the procedures set out in Standing Order 9.12 are followed.

The relevant extracts from Standing Orders are **attached**.

WHAKAKAPINGA | CONCLUSION

It is recommended that the Kinloch Representative Group receives comments from members of the public.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Kinloch Representative Group receives comments from members of the public.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Extracts from Standing Orders 2022-2025 [↗](#)

5.2 KINLOCH SNAPSHOT

Author: Tania Russell, District Customer Relations Manager

Authorised by: Sarah Matthews, General Manager Finance and Environment

TE PŪTAKE | PURPOSE

This report provides the Kinloch Representative Group with an overview on what is happening and coming up in the rohe.

NGĀ KŌRERORERO | DISCUSSION

Hot Topics

The infrastructure Project Manager will speak to the Group about the Kinloch Water Treatment Plant Project.

Policy

Cr Rachel Shepherd will update the Group on the recent Annual Plan Hearings and Deliberations. The Annual Plan will be adopted by Council at their meeting on Friday 30 June

The Policy Advisor will speak to the group about the review of the Cemeteries, Freedom Camping and Alcohol Control Bylaws.

2021-31 Long term Plan Capital Expenditure

Project	On Time	On Budget	Comments or risks
Kinloch Water Supply Upgrade 2022	Yes, and scheduled for completion Mid-July 2023	Yes	Project is progressing well with separable portion 3 underway with changeovers and re-instatement is being done as we progress through the stages. Currently in Marina terrace as SP3 ends on the corner of Kenrigg Road & Marina Terrace. Only Separable portion 4 left as 5 is completed and only ends needs reinstatement.
Treatment plant upgrade	Delayed – works now underway, new completion date mid 2024	Yes	<ul style="list-style-type: none"> - Major equipment has been delivered. - Pile testing and site profiling is complete. - On-going challenges with the design of the foundation solution is causing construction delivery delays.

Actions

Subject	Task	Comments	Status
Toilet for eastern beach reserve	Install a temporary toilet on the eastern beach reserve. A new toilet was approved in the Long-Term Plan however getting planning consents approved was expected to be a lengthy process.	There is still no further update regarding the future of this permanent toilet because there is no location on the eastern shore that isn't in the Foreshore Protection Zone.	Not complete

WHAKAKAPINGA | CONCLUSION

It is recommended that the Kinloch Representative Group notes the information contained in the Kinloch Snapshot report.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Kinloch Representative Group notes the information contained in the Kinloch Snapshot report.

NGĀ TĀPIRIHANGA | ATTACHMENTS

1. Kinloch Water Treatment Plant - Schematics [⇒](#)

5.3 TAUPŌ DISTRICT COUNCIL LONG-TERM PLAN 2024-34

Author: Louise Chick, Programme Manager

Authorised by: Sarah Matthews, General Manager Finance and Environment

TE PŪTAKE | PURPOSE

The purpose of this report is to brief the Kinloch Representative Group on the key elements of and timescales for development of Taupō District Council's Long-term Plan 2024-34.

NGĀ KŌRERORERO | DISCUSSION**What is a Long-term Plan?**

The Long-term Plan is the key document outlining our priorities for the coming 10 years and will:

- Describe the vision and outcomes that Council aims to achieve on behalf of the community.
- Outline what Council will deliver to the community in return for the community's investment and helps provide accountability to the community.
- Outline how work will be funded, including the setting of rates.
- Integrate decision-making.
- Provide a long-term focus.
- Provide an opportunity for our communities to participate in our decision-making processes and help set Council's priorities.

Communities can express their views on the Long-term Plan when it is reviewed every three years.

Why is the Long-Term Plan Important?

Our Long-term Plan outlines Council priorities for the district for the next 10 years, for all of its services, activities and projects, and strikes a balance between delivering the best possible service, whilst maintaining rates at an affordable level.

By engaging with Council in the development of the Long-term Plan, communities have the opportunity to communicate their needs and aspirations and influence Council priorities in the coming 10 years.

Initiatives and expenditure must be included in either a Long-Term Plan or an Annual Plan for council to be able to deliver it. If your community wants something delivered over the next three years, the best way for this to be achieved, is for it to be included in the Council Long-term Plan.

Table 1 below summarises the key things members of your community identified as important during the development of Council's previous Long-Term Plan, many of which were able to be delivered as a result of your community's support and participation.

Context for the Long-term Plan 2023-34

The Long-term Plan 2024-34 is being developed at a time of significant uncertainty for local government and affordability constraints for our ratepayers. There is also an environment with rapidly changing or uncertain policy in the three waters, resource management, and future for local government reform space.

Furthermore, inflation currently sits at 6.7% (1st quarter of 2023) - higher inflation drives up the costs to Council of providing services to the community. This flows through obvious costs like electricity and fuel, however it also impacts many other elements like insurance, chemicals, professional services and staff costs. In development of the Annual Plan 2023-24, Council agreed to fund 92% of depreciation. This provides some immediate cost relief to ratepayers resulting from inflation volatility. Council will need to find the income to make up the remaining 8% depreciation in coming years.

High inflation and wage stagnation has meant that New Zealander's real earnings relative to inflation have generally decreased over the last two years. Council needs to carefully consider affordability constraints when weighing up its proposed plans.

What will the LTP cover?

In determining Council's priorities for the next 10 years, many Council plans, policies and key strategies will be reviewed. Table 2 below summarises some of the key questions that will be asked during this review process.

Table 1: Summary of submission points from consultation on Council's Long-term Plan 2021-31.

Submission	TDC response/action
No changes to the Development Contributions to residential development in Kinloch without evidence of increases being fairly calculated and apportioned. Explanation of the reserve purchase program in Kinloch and Council's reserve strategy to be outlined to justify the significant increase in cost per HUE.	Council reviewed the development contributions for Kinloch to ensure that they fairly represented the costs related to providing infrastructure to enable urban growth.
Upgrade the northern access to the business district.	This was to be completed as part of the TTCT project however funding was not available to complete the full complement of changes. The investigation into the second bridge crossing options over the 2023/24 year will include consideration of the transport linkages into the town centre from the north.
Further improve the safety of Whangamata Rd particularly from Poihipi Road to Kinloch Road/Oakdale Drive.	Improvements have been made to Whangamata Road with the first happening this financial year with a new guardrail and widening at one of the high risk corners. We will continue with improvements next financial year.
Put road signs advising Kinloch turn off.	Signage has been installed on Poihipi Road.
Acquisition of fairway mowing equipment to support Kinloch Golf Club with their increased maintenance requirements following the installation of the treated effluent irrigation scheme.	A new mower and tractor have been purchased.
Repair/upgrade steps from lakefront to Nisbett Tce Reserve.	Work on the steps has been completed.

Table 2: Summary of key Council documents that will be reviewed during the development of Council's Long-term Plan 2024-34

Council Document	Review
Strategic Direction	What should Council's vision for the district be? What Community Outcomes are we trying to achieve? What are our strategic focus areas?
Activity Area Plans	Are we doing the 'right' activities to help us deliver on community needs and aspirations? For each of our existing 37 activities, we will ask where are we now? Where do we want to be? What do we need to prioritise to get there? And then update our plans to reflect this.
Asset Management Plans	What assets need renewing? What additional assets might we need to help provide for growth in our district? What asset investments do we need to make to maintain the level of service we offer? What is the cost of maintaining and growing our assets?
Infrastructure Strategy	What are the significant infrastructural issues we will face over the next 30 years, and what are the options for managing these? What do we need to plan to deliver in the next 10 years to address these issues? What are the associated costs?

Financial Strategy	What financial constraints will our organisation face over the next 10 years? How do we prudently plan for these?
Revenue & Financing Policy	How should the costs of our services be funded across different rate payer categories? Should residential homeowners pay the same rate as commercial businesses relative to their property valuation? What does a fair balance between rates and user pays fees look like?
Development Contribution Policy	What fees will we need to charge developers to help ensure the infrastructure needed for new developments can be adequately funded?
Fees & Charges Schedule	What should customers be charged to get access to facilities such as our pools or to hire venues?

Key LTP Timelines

Council's next long-term plan must be adopted by 30 June 2024. Key milestones in the delivery of the Long-term Plan 2024-34 are summarised Table 3 below. These milestones are indicative and may change.

Table 3: Summary of key milestones for the development of TDC's Long-term Plan 2024-34

Strategic Direction - new vision and community outcomes established	30 June 2023
First draft of Activity Area Plans completed	30 June 2023
Draft list of capital projects and associated costs	31 July 2023
Early community engagement on strategic focus areas and emerging projects	31 Aug 2023
Key funding and financial policies updated	31 Oct 2023
Council approves draft Consultation Document , ready for review by Audit NZ	12 Dec 2023
Audit NZ review and approve the Consultation Document ready for publication	28 Feb 2024
Long-term Plan hearing and deliberations	31 May 2024
Council adopt Long-Term Plan	30 June 2024

What is the role of Community Representative Groups in the Long-term Plan's development?

Representative Groups have a key role in talking with their local communities; letting them know what the Long-term Plan is, why it's important, and when they can contribute (early engagement planned in August 2023 and formal consultation in March 2024). Ask your community to start reflecting on what's important to them, and how Council can help their communities achieve their goals. Ask them to seriously consider the financial challenges faced by their community, and whether they would be prepared to pay more in order to have Council deliver more on their behalf.

WHAKAKAPINGA | CONCLUSION

Council has commenced development of its Long-term Plan 2024-34 and as part of its development will review a number of key plans and strategies. It is an important opportunity for local communities to express their needs and aspirations, and influence Council priorities over the coming 10 years.

Local community representative groups will be kept informed during the development of the Long-term Plan and have been asked to engage with their communities regarding their local priorities, so that they can be reflected back to Council during early engagement (August 2023) and formal consultation (March 2024).

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Kinloch Representative Group receives this report.

NGĀ TĀPIRIHANGA | ATTACHMENTS

Nil

5.4 UPDATE ON CHANGES TO THE TAUPŌ DISTRICT PLAN

Author: Hilary Samuel, Senior Policy Advisor

Authorised by: Nick Carroll, Policy Manager

TE PŪTAKE | PURPOSE

To provide the Kinloch Representative Group with an update on changes to the Taupō District Plan.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Kinloch Representative Group receives the update on changes to the Taupō District Plan.

NGĀ TĀPIRIHANGA | ATTACHMENTS

Nil

5.5 MEMBERS' REPORTS

Author: Nicole Turnbull, Executive Assistant

Authorised by: Nigel McAdie, Legal, Risk and Governance Manager

TE PŪTAKE | PURPOSE

This item permits members to provide feedback on any items of interest arising from meetings/events they have attended.

No debate and/or resolution is permitted on any of the reports.

WHAKAKAPINGA | CONCLUSION

Members' reports will be presented at the meeting for receipt.

NGĀ TŪTOHUNGA | RECOMMENDATION(S)

That the Kinloch Representative Group receives the reports from members.

NGĀ TĀPIRIHANGA | ATTACHMENTS

Nil