

# **ATTACHMENTS**

**Tūrangi Co-Governance Committee  
Meeting**

**7 June 2023**

## Table of Contents

---

4.1	Ordinary Tūrangi Co-Governance Committee Meeting - 5 April 2023	
	Attachment 1 Tūrangi Co-Governance Committee Meeting Minutes - 5 April 2023 .....	3
5.2	Public Forum	
	Attachment 1 Extracts from Standing Orders 2022-2025 .....	12
5.3	Bylaw Review Package: Alcohol Control, Freedom Camping, and Cemeteries	
	Attachment 1 Alcohol Control Bylaw Issues Paper .....	14
	Attachment 2 Freedom Camping Bylaw Issues Paper .....	17
	Attachment 3 Cemetery Bylaw Issues Paper .....	20
	Attachment 4 DRAFT Taupo DC Cemeteries Handbook 2023 .....	23
5.6	Project Updates for Tūrangi	
	Attachment 1 Status Report.....	47
	Attachment 2 Tūrangi Revitalisation (Kerb and Channel) Project .....	48
5.7	Mana Whakahono workplan update	
	Attachment 1 Mana Whakahono dashboard report June 2023 .....	59
5.8	Tūrangi Co-Governance Committee communications protocol	
	Attachment 1 Proposed Tūrangi Co-Governance Committee communications protocol .....	60

Tūrangi Co-Governance Committee Meeting Minutes

5 April 2023

**TAUPŌ DISTRICT COUNCIL  
MINUTES OF THE TŪRANGI CO-GOVERNANCE COMMITTEE MEETING  
HELD AT THE TŪRANGI CUSTOMER AND VISITOR INFORMATION CENTRE, 1 NGAWAKA PLACE,  
TŪRANGI  
ON WEDNESDAY, 5 APRIL 2023 AT 2.00PM**

**PRESENT:** Mr Te Takinga New (in the Chair), Member Christian Asher, Member Lauren Fletcher, Cr Sandra Greenslade, Member Amanda Martin, Cr Kevin Taylor, Member Amy Walker

**IN ATTENDANCE:** Acting Chief Executive, General Manager People and Customer, General Manager Operations and Delivery, Environmental Services Manager, Iwi and Co Governance Manager, Policy Manager, Community Engagement and Development Manager, Events and Venues Manager, Project Management Office Manager, Senior Funding and Partnerships Advisor, Senior Project Manager PMO, Parks Manager – Open Space, Co-Governance Management Partner, Southern Lake Taupō Engagement Partner, Team Leader Customer Support – Tūrangi, Infrastructure Project Manager – Operations, Iwi Engagement Partner, Co-Governance Management Partner

**MEDIA AND PUBLIC:** Three members of the public

- Notes:
- (i) *Chair Te Takinga New opened with a mihi acknowledging the contributions of our hōia, those in the Māori battalion and all of those in the armed services.*
  - (ii) *Items were considered in the following order 5.1, 5.2, 4.1, 5.3 – 5.15*
  - (iii) *Iwi and Co-Governance Manager David Rameka recited a karakia, supported by staff.*
  - (iv) *Chair Te Takinga New added an additional item 5.15 Members' reports to the agenda.*
  - (v) *Chair Te Takinga New asked members to encourage the community to attend public forum to address the Committee.*

**1 KARAKIA**

**2 WHAKAPĀHA | APOLOGIES**

**TCG202304/01 RESOLUTION**

Moved: Cr Kevin Taylor

Seconded: Member Christian Asher

That the apology received from Mayor David Trewavas be accepted.

**CARRIED**

**3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST**

Nil

**4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES**

**4.1 ORDINARY TŪRANGI CO-GOVERNANCE COMMITTEE MEETING - 1 MARCH 2023**

The minutes were amended in the following manner:

Item 5.2, Mihimihi – Introductions: Delete Member Amy Walker delivered her pepeha as she delivered a mihi. She also clarified that the whakataukī was "Hoki whakamuri kia anga whakamua" which was about looking to the past in order to see and build a better future.

Page 1

---

Tūrangi Co-Governance Committee Meeting Minutes

5 April 2023

Replace “settlement” with “Tūāhu (altar)” in this sentence: His great-grandmother had stood in front of tractors across the road from where they now stood where Ngātoroirangi had built a settlement.

**TCG202304/02 RESOLUTION**

Moved: Member Lauren Fletcher

Seconded: Cr Sandra Greenslade

That the minutes of the Inaugural Tūrangi Co-Governance Committee meeting held on Wednesday 1 March 2023 be confirmed as a true and correct record, as amended.

**CARRIED**

**5 NGĀ KAUPAPA HERE ME NGĀ WHAKATAUNGA | POLICY AND DECISION MAKING**

**5.1 ELECTION OF CO-CHAIR FOR THE MEETING**

**TCG202304/03 RESOLUTION**

Moved: Cr Sandra Greenslade

Seconded: Member Amy Walker

That the Tūrangi Co-Governance Committee elects Co-Chair Te Takinga New to Chair this hui.

**CARRIED**

**5.2 OBSERVATION OF A MOMENT'S SILENCE FOR THOSE THAT HAVE PASSED AND OUR ANZAC SOLDIERS**

A moment's silence was observed to remember those that had recently passed including Nanny Hune and former Mayor Joan Williamson, as well as those that had served in the armed forces.

**5.3 PUBLIC FORUM**

Item **withdrawn**.

**NGĀ TŪTOHUNGA | RECOMMENDATION(S)**

That the Tūrangi Co-Governance Committee receives comments from members of the public.

**5.4 INTRODUCTION FROM TŪRANGI SCHOOL PRINCIPALS**

Ms Miriama Prentice addressed the committee on behalf of Whaea Henarata Ham, Principal of Te Kura o Hirangi. She advised that the school adheres to the New Zealand curriculum while including Te Ao Māori.

She asked the Committee to investigate why the organising committee of the Taiopenga (Tūwharetoa Festival) were charged \$10-12K when it was funded mostly by the iwi.

Ms Prentice presented gifts to the Committee, the iwi aspirations summary document, iwi education strategy, and a book which guided education.

Acting Principal of Tongariro School, Mrs Denise New introduced herself to the Committee. She asked for its support to find someone in the local community who could work with students facing challenges such as social anxiety. Up until December 2022 Tongariro School had a social worker who was working with affected students but since her departure, this was a gap in the school's resources.

The school measured the success of its students by monitoring who had gone on to enter the workforce or tertiary education. The school was concerned about attendance from students and often the reason was community or whānau led, rather than initiated by the student itself. The reasons for not attending school

---

Page 2

included family visiting from overseas and/or special occasions.

Mrs New also informed the Committee that Taupō schools would be zoned over the next few years which would affect secondary school age students. Currently the school roll for secondary students was quite low and specialist subjects such as Statistics or Chemistry could not be offered due to lack of resources. If families did not have the option of sending their children to Taupō, there would need to be improvements made to the buildings and increased staff to accommodate these extra children. The Deputy Mayor and Acting Chief Executive confirmed that this issue would be raised with the Ministry of Education, and with other collective Council groups that monitored central government agencies providing services for the community.

The Chair thanked Ms Prentice and Mrs New for coming and reiterated that he would like to connect with the student voice going forward.

#### **TCG202304/04 RESOLUTION**

Moved: Member Christian Asher

Seconded: Member Amanda Martin

That the Tūrangi Co-Governance Committee receives the introductions from the Principals of Te Kura o Hirangi and Tongariro Schools.

**CARRIED**

#### **5.5 MANA WHAKAHONO WORK PLAN**

The Co-Governance Management Partner gave a mihi and shared her pepeha. She introduced the Iwi and Co-Governance team members present who also shared their pepeha (Iwi and Co-Governance Manager, Iwi Engagement Partner and Co-Governance Management Partner). The Committee was asked for its preference on how Council reports to it on the Mana Whakahono workplan. It was agreed that a workshop should be held to set timeframes and go over this work plan.

#### **TCG202304/05 RESOLUTION**

Moved: Member Christian Asher

Seconded: Member Lauren Fletcher

That the Tūrangi Co-Governance Committee receives the information regarding the Mana Whakahono work plan.

**CARRIED**

#### **5.6 ANNUAL PLAN PROCESS**

The Policy Manager introduced himself and gave a brief summary of his teams' mahi including the Annual Plan and Long-term Plan. A top priority identified in the Mana Whakahono was to enliven the Tūrangi Reserve Management Plan. His team would also speak to the Committee when changes came up in future with regards to the District Plan and Bylaw reviews. As the need arose, the policy team led work on behalf of the organisation looking at broader strategy development including water, transport, recreation and sport. They would look at the growth planning pressures beginning to affect the Tūrangi community, and how they could plan for this.

The Policy Manager gave an overview of what an annual plan was and updated the Committee on the annual plan process for 2023/24. The Long-term Plan (LTP) was reviewed every three years on a 10 year horizon. It concentrated on all that Council would deliver, how much it would cost, and how it would be funded. In intervening years, the LTP sometimes needed to be changed and the mechanism for this was the Annual Plan. Most of the time changes to the Annual Plan were small but if there was a significant change required, Council consulted with the community before making changes. The Annual Plan for 2023/24 had been challenging for Elected Members and staff due to inflation driving costs substantially higher. The cost pressures and potential impact on communities shaped this year's annual plan. The mandatory revaluation of property which had occurred in 2022 had valued residential property proportionally higher than commercial and rural property which increased residential ratepayer's share of the rates. Consultation was currently open with submissions due to close on Friday 28 April. The Policy Manager outlined the two key areas that

Council were seeking feedback from the community on, the investment in the East Urban Lands (EUL), and the postponement of a portion of depreciation funding.

In answer to a question, the Acting Chief Executive clarified that the EUL development was not being done at the expense of other projects such as the Tūrangi Recreation and Activity Centre. She also confirmed that the investment funding did not come from rates, it was from money earned from sales.

Following discussion, and concerns raised by members, the Policy Manager explained that Council would not be ready to construct a building in the next financial year for the Tūrangi Recreation and Activity Centre. He confirmed that the project was continuing and that funding would go into the budget when construction of the building was ready to be commenced. Council staff agreed to bring an update to the Committee regarding the East Urban Lands project, as part of the Housing Strategy, to a future meeting.

Council staff also advised they would investigate options for how Council could support Ngāti Tūrāngitukua with housing in Tūrangi. This would include working with the Executive Manager Housing & Property Investment and the Housing Governance group to remove barriers and help facilitate hapū aspirations in the housing space.

#### **TCG202304/06 RESOLUTION**

Moved: Cr Sandra Greenslade

Seconded: Member Amy Walker

That the Tūrangi Co-Governance Committee receives information regarding the Taupō District Council Annual Plan 2023 - 2024 process.

**CARRIED**

#### **5.7 INTRODUCTIONS FROM COUNCIL COMMUNICATIONS AND COMMUNITY ENGAGEMENT AND DEVELOPMENT TEAMS**

The Communications Manager and Community Engagement and Development Manager introduced themselves to the Committee and outlined their teams' roles in Council, as well as their current work.

The Communications team managed the Council website and social media presence, looked after Council communications with the community, and worked with media. Their goal was to provide consistent, timely, and relevant information to communities within the Taupō district. The Communications Manager introduced her colleague the Communications Specialist and advised that he would attend all Committee meetings and keep the Committee informed regarding communications plans for projects to be shared with the community. Anything posted to the Council Facebook page could be shared by Committee members on their own pages.

The Community Engagement and Development team included funding and partnerships, managing the relationship with Council Controlled Organisations, and also Civil Defence. Community Engagement had three key parts to it:

1. building and maintaining relationships across the rohe;
2. planning and delivering community engagement activities to communities, including consultation; and
3. supporting the community in stakeholder management for projects.

Community Development provided insights on the context from the community into Council processes including aspirations, relationships, and priorities. They also ensured that there was support and facilitated community-led outcomes. In addition, the Community Engagement and Development Manager introduced the Southern Lake Taupō Engagement Partner. She worked with the community engaging them with Council, and had enjoyed working alongside community members on projects such as Te Kapua Park papa takoro.

The Committee asked for communications to be as simple as possible and for the use of Te Reo to be more frequent, and normalised. Members also asked that Council assist with spreading the message to the district around Mana Whakahono and the positive outcomes of co-governance.

**TCG202304/07 RESOLUTION**

Moved: Cr Sandra Greenslade  
Seconded: Member Lauren Fletcher

That the Tūrangi Co-Governance Committee receives the introductions from the Communications team and the Community and Engagement team.

**CARRIED**

**5.8 COMMUNITY GRANTS 2023**

The Senior Funding and Partnerships Advisor summarised the report. In answer to a question, she confirmed that she and her team were working on providing further support and training to community groups to help them prepare applications for funding. Details of an upcoming BayTrust workshop would be shared with the Committee once the dates were finalised.

**TCG202304/08 RESOLUTION**

Moved: Cr Kevin Taylor  
Seconded: Member Amanda Martin

That the Tūrangi Co-Governance Committee notes the 2023 opening and closing dates for community grants.

**CARRIED**

**5.9 CYCLONE GABRIELLE RESPONSE UPDATE**

The Community Engagement and Development Manager updated the Committee on the civil defence response to Cyclone Gabrielle. The Emergency Operations Centre (EOC) was activated the Friday before the weather event to prepare, and push out get ready messages to communities. The wind picked up significantly on Monday night from 10pm (13 February) so by early the following morning the full operation of the EOC was activated. The main role was gathering information on key lifeline services, ensuring Council infrastructure was functioning, and being available for welfare support. The Roading team focussed on opening key arterial routes first and then worked back on a priority basis to open up roads for transport. There was also a key focus on water collection points for those with no access, and for showers for residents with no power or water.

The Community Engagement and Development Manager had met with Fire and Emergency, and Police since the Cyclone and the outcomes were as follows:

- The Community Response Plan developed some time ago in Tūrangi was due for review. His team would make this a priority and in particular, define the roles of key lifeline agencies.
- The location and operation of the welfare civil defence centre in Tūrangi needed to be confirmed. Fire and Emergency had committed to creating a multi agency incident control point in Tūrangi. This would be the base for them to operate out of, and would include Civil Defence staff.

The Environmental Services Manager updated the Committee around the tree damage caused by the cyclone. Coordination was required between the Lines company, Chorus and contractors due to live wires running through uplifted tree stumps. Some remediation work was required due to damage to footpaths and roads when trees fell.

In answer to questions, the Community Engagement and Development Manager confirmed that Civil Defence was everyone's responsibility including Council, emergency services, government agencies and communities. He explained that first responders were usually in charge but that Civil Defence took over the coordination when the first responders had reached capacity. In this instance the Civil Defence were in a monitoring phase.

Members supported the creation of a community response plan going forward and thanked those that had supported the response to Cyclone Gabrielle. The General Manager Operations and Delivery reminded members that health and safety needed to be considered when responding to these situations.

**TCG202304/09 RESOLUTION**

Moved: Member Christian Asher  
Seconded: Cr Sandra Greenslade

That the Tūrangi Co-Governance Committee receives the updates on the impacts of the Cyclone Gabrielle emergency response.

**CARRIED**

**5.10 REQUEST TO REMOVE TREES FROM THE BERM ADJOINING 26 HIRANGI ROAD, TŪRANGI**

The Parks Manager – Open Space summarised the report. Following discussion, members voted to change the recommendation to option three of the report.

**TCG202304/10 RESOLUTION**

Moved: Member Lauren Fletcher  
Seconded: Cr Sandra Greenslade

That the Tūrangi Co-Governance Committee approves the request to remove one Pin Oak (*Quercus palustris*), the tree closest to Papua Street, Tūrangi while retaining the second tree, root pruning it and installing guard to protect the cobbled driveway from the berm adjoining 26 Hirangi Road, Tūrangi.

**CARRIED**

*Note: Member Amy Walker requested her dissent to resolution TCG202304/10 above be recorded.*

**5.11 REQUEST TO REMOVE TREE FROM THE BERM ADJOINING 10 HINERANGI STREET, TŪRANGI**

The Parks Manager – Open Space summarised the report and added that the property owners could remove the tree at their own expense.

**TCG202304/11 RESOLUTION**

Moved: Cr Sandra Greenslade  
Seconded: Member Lauren Fletcher

That the Tūrangi Co-Governance Committee declines the request to remove the Scarlet Oak (*Quercus coccinea*) from the berm adjoining 10 Hinerangi Street, Tūrangi.

**CARRIED**

**5.12 REQUEST TO REMOVE TREES FROM THE RESERVE STRIP ADJOINING 15/2 NONI STREET, TŪRANGI**

The Parks Manager – Open Space summarised the report. Members expressed concerns that limbs falling from these trees created hazards, and leaf litter was a nuisance for residents. Following discussion, members requested that the trees were monitored regularly to mitigate this.

**TCG202304/12 RESOLUTION**

Moved: Member Amy Walker  
Seconded: Cr Sandra Greenslade

That the Tūrangi Co-Governance Committee declines the request to remove the two Gum (*Eucalyptus* sp.) trees from the reserve strip adjoining 15/2 Noni Street, Tūrangi.

**CARRIED**



### 5.13 ALLEYWAYS IN TŪRANGI

The General Manager People and Customer asked the Committee to outline what they would like Council staff to explore regarding this topic. Following discussion, it was agreed that the Transportation Management team would report to the Committee at a future meeting. The report would include a list of all alleyways and reserve accessways across Tūrangi town. They would define which ones were alleyways, which ones were road reserves, and provide options for closure of these alleyways. The report would also include reference to the Mana Whakahono and information about whether the land would be returned to Ngāti Tūrangitukua should the alleyways be closed.

#### TCG202304/13 RESOLUTION

Moved: Member Christian Asher

Seconded: Cr Sandra Greenslade

That the Tūrangi Co-Governance Committee receives the information generated as part of the discussion about alleyways in Tūrangi.

**CARRIED**

### 5.14 PROJECT UPDATES FOR TŪRANGI

The General Manager People and Customer introduced the Senior Project Manager PMO to the Committee. He provided updates regarding the Tūrangitukua Park Community Sport Facility (Te Mataapuna) and Te Kapua Park papa takaro.

Te Mataapuna was close to completion, the power was connected, carpets were down, art work was almost completed. They had worked through some challenges with the joinery and glazing which should be completed on 18 April. The official opening of the building was scheduled for 13 May with a formal blessing followed by sporting events.

Te Kapua Park Playground project had engaged a main contractor Playground Creations who would also provide the equipment. Work was scheduled to start on 1 May and the completion date was scheduled for the first week of August 2023.

Some timber reserved from the street revitalisation project had been repurposed for natural play elements and boulders had been sourced with the assistance of hapū. Playground Creations would endeavour to use local contractors where possible.

The local kids had a sense of ownership so Council would try to keep the school kids a part of the project, and involve them and their families in planting and other activities.

Members noted that the local children were very excited about the playground and that it was good that there were lots of opportunities for the community to be involved.

The Events and Venues Manager updated the Committee on progress of the Tūrangi Events Centre and noted that the Committee had an opportunity to be more involved in the design of the building. Members asked for more information regarding timelines going forward to ensure this project could continue in future.

The Infrastructure Project Manager – Operations updated the Committee on the progress of the Kerb and Channel and Tūrangi weighbridge contract projects.

The Street Revitalisation project, also known as Kerb and Channel, was split into five packages and package three was now completed. Tree replanting was scheduled to start at the beginning of May and residents would be asked if they would like to assist. Tree removal would be finished on Puataata Road on 4 April. Kerb and Channel work would be progressed the following week. Some of the trees that had been cut down would be distributed to Hirangi Marae, others to other residents. The project had faced challenges due to lack of concrete supply but the contractor had now purchased a second concrete truck.

The Tūrangi Weighbridge contract had begun with some earthworks and boxing to be completed by the end of the following week. The installation of the weighbridge should be commenced in the first week of May, and completed by mid – end of June 2023. Road signs would be placed from 10 May to assist community to navigate their way to the transfer station. Glass bays would also be extended for safety.

The General Manager Operations and Delivery added that the weighbridge project was proceeding to bring it

in line with the rest of the district and the country. Fees and charges would come to the Committee for approval.

*Member Amanda Martin left the meeting at this point (4.50pm).*

The members asked for more information in advance of the meeting regarding these projects, including status report updates and a monthly report schedule.

#### **TCG202304/14 RESOLUTION**

Moved: Member Lauren Fletcher

Seconded: Cr Kevin Taylor

That the Tūrangi Co-Governance Committee receives the updates on current projects in Tūrangi.

**CARRIED**

#### **5.15 MEMBERS' REPORTS**

The following members' reports were received:

Ms Lauren Fletcher

- Attended the Tūrangi Wastewater Steering Group hui.

Mr Christian Asher

- The local Returned and Services' Association (RSA) were preparing for ANZAC Day on 25 April.
- Thanked Taupō District Council and the community for support for Te Kura o Hirangi Kura to travel overseas to Italy, visiting sites where the Māori Battalion fought during World War II.
- Plans were being made for a local response to emergencies following Cyclone Gabrielle with the assistance of Council staff.
- Safe Turangi were supporting Safetea HQ.
- Blue Light were sponsoring four rangatahi to attend the Sir Edmund Hillary Outdoor Pursuits Centre (OPC).

Cr Kevin Taylor

- Advised that funding might be available in the future from the Regional Transport Committee for the network connection between Taupō and Tūrangi.
- Land Search and Rescue would be monitoring the Tongariro Alpine Crossing over Easter.

Cr Sandra Greenslade

- The official opening of St John's Tūrangi would take place on 13 May.
- Expressed concerns about the state of the road sides coming into Tūrangi from both sides of State Highway One. Waka Kotahi had been contacted to address the dead plants on the road sides southbound and northbound on State Highway One.

Mr Te Takinga New

- Supported more funding for the cost to run the Tūwharetoa Festival (Taiopenga). The Events and Venues Manager explained costs to the Taupō Events Centre and the General Manager People and Customer shared how the Committee could support the event, including Council staff supporting the Committee. These included sponsorship and external funding options, and submissions to the Annual or Long-term Plan requesting that funding be ring-fenced for this event.
- Would work directly with the local schools to help them understand who the Committee was.
- Asked for a letter to be sent to former Councillor Tangonui Kingi from the Committee thanking him for his service.
- Asked for a letter to be sent from the Committee to the emergency services to thank them for their support following Cyclone Gabrielle, and to invite them to speak to the Committee if they wished.
- Asked for options for the Pukawa lakefront to be returned to Ngāti Manunui.
- Asked for a process for renaming Frethey Drive.

















































































































