

# **ATTACHMENTS**

## **Ordinary Council Meeting**

**27 June 2023**

## Table of Contents

---

4.1	Ordinary Council Meeting - 29 May 2023	
	Attachment 1 Council Meeting Minutes - 29 May 2023 .....	3
4.2	Ordinary Council Meeting - 30 May 2023	
	Attachment 1 Council Meeting Minutes - 30 May 2023 .....	15
5.4	Class 4 Gambling Policy Review	
	Attachment 1 Class 4 Gambling Policy 2023 Draft .....	24
5.5	Bylaw Review Package: Freedom Camping, Alcohol Control, and Cemetery Bylaws	
	Attachment 1 Freedom Camping Statement of Proposal .....	30
	Attachment 2 Alcohol Control Statement of Proposal .....	34
	Attachment 3 Cemetery Bylaw Statement of Proposal .....	41
	Attachment 8 Terms of Reference for Ad-hoc Committees .....	45
5.6	Te Arawa River Iwi Trust - Taupō District Council Joint Management Agreement Review	
	Attachment 1 Te Arawa River Iwi Trust Taupō District Council Joint Management Agreement April 2023 .....	46
5.8	Taupō District Council Performance Report - May 2023	
	Attachment 1 May 2023 Performance Report .....	66

**TAUPŌ DISTRICT COUNCIL  
MINUTES OF THE ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, 107 TE HEUHEU STREET, TAUPŌ  
ON MONDAY, 29 MAY 2023 AT 9.30AM**

**PRESENT:** Mayor David Trewavas (in the Chair), Cr Duncan Campbell, Cr Karam Fletcher (from 9.35am), Cr Sandra Greenslade, Cr Kylie Leonard, Cr Anna Park, Cr Christine Rankin, Cr Rachel Shepherd, Cr Kirsty Trueman (until 12.17pm), Cr Yvonne Westerman, Cr John Williamson

**IN ATTENDANCE:** Acting Chief Executive, General Manager People and Customer, General Manager Operations and Delivery, Executive Manager Housing & Property Investment, Finance Manager, Environmental Services Manager, Project Management Office Manager, Executive Manager – Mayors Office, Community Engagement and Development Manager, Property Manager, Policy Manager, Iwi and Co-Governance Manager, People and Culture Manager, Events and Venues Manager, District Venues Manager, District Events Manager, Resource Consents Manager, Senior Community Development Advisor, Events and Contracts Lead, Senior Policy Advisor, Senior Funding and Partnerships Advisor, Senior Project Manager PMO, Governance Quality Manager, Committee Advisor, Senior Committee Advisor

**MEDIA AND PUBLIC:** 26 members of the public over the course of the day.

Note: Acting Chief Executive Julie Gardyne recited an opening karakia.

**1 KARAKIA**

**2 WHAKAPĀHA | APOLOGIES**

**TDC202305/01 RESOLUTION**

Moved: Cr Anna Park

Seconded: Cr John Williamson

That the apologies received from Crs Danny Loughlin and Kevin Taylor (for absence), and from Cr Karam Fletcher (for lateness) be accepted.

**CARRIED**

**3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST**

Nil

**4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES**

Nil

**5 NGĀ KAUPAPA HERE ME NGĀ WHAKATAUNGA | POLICY AND DECISION MAKING**

**5.1 TO HEAR AND DELIBERATE ON THE ANNUAL PLAN 2023-24 AND FEES AND CHARGES 2023-24**

The Senior Policy Advisor introduced herself to members and recommended that they receive the report, accept the late submissions and receive all of the submissions.

**TDC202305/02 RESOLUTION**

Moved: Cr Anna Park

Seconded: Cr Christine Rankin

That Council:

1. Receives the report to hear and deliberate on the Annual Plan 2023-24 and Fees and Charges 2023-24, from Kendall Goode, Senior Policy Advisor; and
2. Accepts the late submissions from Bike Taupō Advocacy Group, Sarah Bolt, Tūrangi Co-Governance Committee, Rob Henderson, Patrick Wilson and the Tongariro Representative Group; and
3. Receives, considers, and where requested, hears, pursuant to sections 82 and 95 of the Local Government Act 2002 submissions on the Annual Plan 2023-24, with the written submissions provided in Attachment 1 to the report included on the agenda.

**CARRIED**

**Hearing of Submissions**

The following submitters spoke to their submissions and answered questions, with key points as noted below:

**# 116 – Mr Mark Wynyard, Taupō East Rural Representative Group**

The Taupō East Rural Representative Group supported Rachel Canning's submission to link Wairakei village with walking and biking trails by making a safe access across State Highway 5.

**# 136 – Mr Rob Henderson**

Mr Henderson clarified that his submission was made in his personal capacity, not commercial. He asked that members weigh up the advantages and disadvantages of the rates remission policy for the entire district when it was reviewed as part of the Long-term Plan process.

*The meeting was adjourned at this point (9.44am) and was reconvened at 9.56am.*

**#58 – Mr Ross McConnon, Kinloch Community Association**

The Kinloch Community Association had surveyed approximately 300-400 people for the survey presented in its submission. Mr McConnon clarified that the Kinloch Community Association had previously funded a feasibility study on the Kinloch Community Hall of which he could provide to members. While some of the information might no longer be relevant, members agreed that it would be helpful.

*Cr Kylie Leonard left the meeting at this point (10.15am).*

**#100 – Ms Julie McLeod and Mr Ben Westerman, Town Centre Taupō**

The investment in the East Urban Lands would be a step in the right direction to addressing the housing shortage for Town Centre Taupō members whose staff struggled to find housing.

*Cr Kylie Leonard reentered the meeting at this point (10.17am).*

**#133 Mr Rowan Sapsford and Mr Peter Masters, Bike Taupō Advocacy Group**

Mr Masters clarified that Bike Taupō Advocacy Group had applied for funding from central government via the Tourism Infrastructure Fund. He and Mr Sapsford thanked Council for their letter supporting the funding application.

**#12 Mr Bernhard Chrustowski**

Mr Chrustowski asked members to consider the unintended consequences of rates increases and to investigate the methodology for collecting rates to make it fairer.

*The meeting adjourned again at this point (10.32am) and reconvened again at 10.37am.*

**#108 Mr Murray Wallace**

Mr Wallace expressed his concern regarding the development of affordable homes on the East Urban Lands because he had not seen this successfully delivered to date and it was a big risk.

Long vehicles such as motorhomes also parked in the herring bone parks on Tongariro Street which added to his health and safety concerns.



**#106 Mr Torben Landl, Big Blue View Ltd T/A The Two Mile Bay Sailing Club**

Mr Landl reiterated that he would like the Two Mile Bay carpark extension project to be prioritised and that he was happy to work with Council and assist as much as he could.

**#111 Mr Glyn Wooller, Waikato River Trails Charitable Trust**

Mr Wooller shared a powerpoint presentation (A3341139) which showed photos of various parts of the Waikato River Trails. He advised members that J Swap Contractors Ltd had recently gifted a significant value of products to update the trails. In answer to a question, Mr Wooller confirmed that a post just past the Mangakino Golf Course measured anyone travelling in front of it, and that a conductor measured bicycles. This marker had 4G connectivity so the information was sent to him, and also to the Ministry of Business, Innovation and Employment (MBIE). Mr Wooller confirmed that he submitted feedback to the recent consultation of the Lake Maraetai Development in Mangakino and identified that a permanent food and beverage offering such as a café would be beneficial to cyclists on the trails.

**#104 Mr Patrick Kane, Kinloch Representative Group**

In addition to the submission, Mr Kane thanked members for their commitment to Kinloch and signalled that the Kinloch Representative Group would bring a list of projects to be considered in the Long-term Plan.

**#109 Mr David Easson**

Mr Easson displayed a proposed development for the East Urban Lands (A3341154) instead of the proposed housing development. He asked that this land be reserve land including walking tracks to reduce the carbon footprint. He clarified that he was referring to all the Council owned land in that area, not just the 6ha area of the East Urban Lands.

**#112 Mr Terry Kelly and Ms Christine Cheyne**

Mr Kelly was supportive of the East Urban Lands development if there was assurance for affordable housing.

Ms Cheyne added that Council could provide leadership to respond to the community needs and make the development climate friendly. She asked Council to increase funding in the Climate Change strategy and demonstrate progress by reporting every three years. In response to a comment from a member, she agreed that Council were doing good work by separating waste but that education in the community was really important. She added that community food composting could be added into the new development of the East Urban Lands.

**#77 Ms Sarah Hunt and Ms Jess Nicholas (on behalf of Jo Caira), Taupō Business Chamber**

Ms Hunt clarified that the Taupō Business Chamber had looked at the user pays perspective when considering the rates increase by funding depreciation in full.

*The meeting was adjourned again at this point (11.50am) and reconvened again at 12.08pm.*

**#110 Mr Mark Seymour, Mangakino Pouakani Representative Group**

Mr Seymour advised that the Mangakino Pouakani Representative Group was concerned about the impact on the rates when the depreciation funding was recovered.

*The meeting adjourned again at this point (12.17pm) and reconvened again at 1.14pm.*

**#129 Ms Belinda Walker, Kinloch Families Trust**

Ms Walker presented a powerpoint (A3341136). She clarified that around 60% of the facebook group members had responded to the survey regarding the Annual Plan submission. She would survey the members again to ask for Long-term Plan project ideas and would ask them to define if they were permanent Kinloch residents or owned holiday homes.

**#127 Ms Linda Koster**

Ms Koster asked members if there was a discount for those that paid their rates one full year in advance. While she was not eligible, she was aware of rates rebates accessible via the Department of Internal Affairs.

**#130 Mr Anthony Birdsall**

Mr Birdsall had concerns about how vulnerable people were protected and in particular, the elderly. His perception was that more importance was put on making the town prettier than on looking after people. He was also concerned about males entering female changing rooms at the AC Baths.

*The meeting was adjourned again at this point (1.34pm) and reconvened again at 1.47pm.*

**#64 Ms Hollie West and Mr Andrew Welch, Creative Taupō**

Ms West shared a presentation (A3341161) and thanked Council for funding, support from staff, and the partnership agreement with Creative Taupō. She asked that Council considered increasing the amount of funding provided to the arts, and in particular the actions identified in the Arts, Culture and Ngā Toi Action Plan. Mr Welch added that employment of a community art worker would assist with this.

**#81 Mr Chris Johnston and Mr Neil Ward, Waiora Community Trust, with support from Ms Catie Noble via MS Teams**

Mr Johnston thanked Council for its support and asked for further support from Council as per the submission.

Ms Catie Noble added that funding provided by Council would be used to employ a general manager with unique skills to manage Waiora House on a lean budget and focus on working together with the members of the House and those in the public that would use its social services. Mr Ward added that the three year under-write that had been requested would enable Waiora House to employ the correct person to draw in tenants and achieve their goal of being financially sustainable.

In answers to questions from members, Mr Johnston clarified that rent charged would be under the market value but enough to cover costs. Commercial use would be charged at higher rates.

**#90 Ms Alana Delich, Taupō Climate Action Group**

Ms Delich applauded Council for employing a Climate Change Policy Advisor and asked that it progressed further by implementing strategic objectives. Climate solutions would look different across the district and could be implemented by defining the goals, empowering staff and facilitating the community to engage.

A member requested that Ms Delich also provide her comments from her submission to the Ministry of Education in order for them to consider this when looking at schooling in Taupō.

*Note: His Worship the Mayor adjourned the meeting again at this point (2.23pm) until the following day.*

**TAUPŌ DISTRICT COUNCIL  
MINUTES OF THE ORDINARY COUNCIL MEETING  
HELD AT TE MATAAPUNA, HIRANGI ROAD, TŪRANGI  
ON TUESDAY, 30 MAY 2023 AT 9.30AM**

- PRESENT:** Mayor David Trewavas (in the Chair), Cr Duncan Campbell, Cr Karam Fletcher, Cr Sandra Greenslade, Cr Kylie Leonard (from 9.50am), Cr Danny Loughlin, Cr Anna Park, Cr Christine Rankin, Cr Rachel Shepherd, Cr Kevin Taylor, Cr Yvonne Westerman, Cr John Williamson
- IN ATTENDANCE:** Acting Chief Executive, General Manager People and Customer, General Manager Operations and Delivery, Executive Manager Housing & Property Investment, Finance Manager, Environmental Services Manager, Executive Manager – Mayors Office, Community Engagement and Development Manager, Property Manager, Policy Manager, Iwi and Co-Governance Manager, Events and Venues Manager, Southern Lake Taupō Engagement Partner, District Venues Manager, Co-Governance Management Partner, Iwi Engagement Partner, Senior Policy Advisor, Senior Committee Advisor, Committee Advisor
- MEDIA AND PUBLIC:** Seven members of the public

Mayor David Trewavas welcomed everyone back to the meeting.

**WHAKAPĀHA | APOLOGIES**

**TDC202305/03 RESOLUTION**

Moved: Cr Christine Rankin

Seconded: Cr John Williamson

That the apology received from Cr Kirsty Trueman be accepted.

**CARRIED**

**Hearing of Submissions**

The following submitters spoke to their submissions and answered questions, with key points as noted below:

**#118 – Amy Walker (on behalf of Lauren Fletcher), Ngāti Tūrangitukua Charitable Trust (MS Teams)**

Ms Walker clarified that she was representing the Ngāti Tūrangitukua Māori Committee, the Ngāti Tūrangitukua Charitable Trust, the Ngāti Tūrangitukua Environment Committee and Waipapa 1A Māori Reservation.

She expressed disappointment that decisions had been made in isolation and breached the Mana Whakahono agreement. In answer to a question from a member, she advised that funding was available from Te Taura Whiri i Te Reo Māori (Māori Language Commission) to support the revitalisation of Te Reo and offset costs for making the Taupō Events Centre hireage free of charge for Te Taiopenga o Tūwharetoa.

*Cr Kylie Leonard entered the meeting at this point (9.50am).*

Ms Walker advised that she understood that there was not enough funding for every single project but that the Tūrangi Recreation and Activity Centre was not a new project. It had been in the 2021-31 Long-term Plan and any increases in costs would continue to rise if it was delayed further.

**#94 - Nicole Grey**

Ms Grey shared her professional background working with youth and encouraged Council to employ a staff member in the Tūrangi community to connect with youth. She encouraged collaboration in the youth space to connect the services and promote long-term relationships.

**#137 Mr Eric Wilson, Mrs Lorraine Wilson and Mr Alasdair Keucke**

Mr Wilson talked through his submission and highlighted the health and safety issues connected to the SH1 underpass and the leaf litter in autumn. Deputy Mayor Cr Kevin Taylor reassured Mr Wilson that the road

between Tūrangi and Taupō was a priority for the Waikato Regional Council's transportation projects in the region.

**#51 – Ms Margaret Sagar, Pukawa Property Owners Association**

Ms Sagar presented a powerpoint (A3341129) and handed out an accompanying document (A3341847).

**#52 Mr Josef Sidler, Pukawa Property Owners Association**

Mr Sidler showed some videos (A3347736, A3347742, A3347746, A3347750) of the stream into the lake, lack of drainage, and contamination to support his submission and Ms Margaret Sagar's submission. He also showed two images (A3348629, A3348630).

Mr Sidler was not able to provide costs for the proposed solution to the drainage and contamination problems in Pukawa but was confident that Council could work collaboratively with others. The Pukawa Property Owners Association and others residing in Pukawa had also offered to assist.

**#135 Mr Te Takinga New, Tūrangi Co-Governance Committee**

Mr New advised that while the Tūrangi Co-Governance Committee supported the investment in the East Urban Lands, the tangata whenua would have a name for these lands and it would be significant to them. Their stories and history should be understood.

He encouraged the use of Te Reo in Council communications and appreciated the efforts of staff and elected members. He thanked the members of the Tūrangi Co-Governance Committee and the elected members and advised that the committee would like to put in a lot of effort to the Long-term Plan process to aspire to achieve what their ancestors foretold of their future.

*The meeting was adjourned again at this point (11.07am).*

**TAUPŌ DISTRICT COUNCIL  
MINUTES OF THE ORDINARY COUNCIL MEETING  
HELD AT COUNCIL CHAMBER, 107 TE HEUHEU STREET, TAUPŌ  
ON WEDNESDAY, 31 MAY 2023 AT 9.33AM**

**PRESENT:** Mayor David Trewavas (in the Chair until 1.56pm), Cr Duncan Campbell, Cr Karam Fletcher, Cr Sandra Greenslade, Cr Kylie Leonard (until 11.43am), Cr Danny Loughlin, Cr Anna Park, Cr Christine Rankin (from 10.33am), Cr Rachel Shepherd, Cr Kevin Taylor (in the Chair from 2.20pm), Cr Kirsty Trueman (from 9.44am), Cr Yvonne Westerman, Cr John Williamson

**IN ATTENDANCE:** Acting Chief Executive, General Manager People and Customer, General Manager Operations and Delivery, Executive Manager Housing & Property Investment, Finance Manager, Environmental Services Manager, Executive Manager – Mayors Office, Community Engagement and Development Manager, Communications Manager, Property Manager, Policy Manager, Senior Policy Advisor, Governance Quality Manager, Senior Committee Advisor, Committee Advisor

**MEDIA AND PUBLIC:** Nil

**TDC202305/04 RESOLUTION**

Moved: Cr Anna Park

Seconded: Cr John Williamson

That the apologies received from Cr Christine Rankin and Cr Kirsty Trueman for lateness be accepted.

**CARRIED**

The Senior Policy Advisor asked members to assist her by working through the report to make decisions.

**Development of the East Urban Lands**

The Executive Manager Housing & Property Investment summarised the Business Case for the East Urban Lands proposed development.

*Councillor Kirsty Trueman entered the meeting at this point (9.44am).*

He stressed that there were economic benefits to Council completing the earthworks, as well as a timing advantage. If this was approved, work could start in July or August 2023 but if it was sold to a developer, the sale process would mean that earthworks could not be started until one year later. He clarified that the earthworks development included the infrastructure and roading, everything but the house itself. There was no intention for Council to build houses but if it could deliver differing typology and lot sizes, it would influence and encourage affordable homes. This included apartments and duplexes. Council was in a unique position in that they owned land that could be used for residential housing.

Council declined funding from the Infrastructure Acceleration Fund from Kāinga Ora because the requirement for a high percentage of housing to be social was inappropriate. The position Council was in right now allowed it to influence the outcome of the development of the land. If it was sold to developers before lot sizes and infrastructure was developed, Taupō would continue to get the larger market housing it had previously. Members commented that there was a continuum of submissions and those against the development expressed concern over the perceived high risks. Council could provide assurance that the earthworks development was not high risk and would provide ratepayer benefits. Council would develop the land according to their design and strengths and also control the timeframes. The proposed earthworks development would be for 80 sections initially and a builder consortium would be engaged to input into design.

The Finance Manager confirmed that funding for this project would come from Council's Strategic Property Reserve and would not use ratepayer funds. The Strategic Property Reserve was established to fund specific strategically based property purchases and associated projects, and had a separate line on the balance sheet in order to track its use. Since the 2018 Long-term Plan, the focus of the fund was to pay down supplementary debt. It was also used to repay the capital costs incurred for the East Taupō Arterial.

*Cr Christine Rankin entered the meeting at this point (10.33am).*

Most recently, funds from this reserve had been used for Taupō Airport. The balance at the close of June 2022 was just over \$10 million.

This reserve was not funded from rates, only from property sales. For stage one of the East Urban Lands project, a loan would be raised and interest would be paid from the reserve. When the land was sold, the cash proceeds would go back into the reserve. The Finance Manager clarified that Council borrowed from the Local Government Funding Agency. She also clarified that the Revenue and Financing Policy stipulated that revenue from the sale of assets could be used for and that it did not currently include subsidising rates.

*The meeting was adjourned again at this point (10.44am) and reconvened again at 10.59am.*

#### **Proposed Average Rates Increase**

Members were concerned that there would be a negative impact on ratepayers by not funding 8% depreciation. However, it was acknowledged that many in the district were not in a position to pay large increases in rates, particularly in Mangakino. Members asked that policies such as the revenue and finance policy, and rating policy be reviewed in the Long-term Plan 2024-34 in order to soften the impact on ratepayers in future. They decided to reflect the positive outcome of funding 92% of depreciation in the resolution, rather than expressing the decision as a delay in funding of depreciation of 8%. The Acting Chief Executive added that there would be more certainty around Three Waters reform in 2024 when the Long-term Plan was consulted on with the community. All members present with the exception of Cr John Williamson agreed to fund 92% of depreciation.

*Cr Kirsty Trueman left the meeting at this point (11.33am).*

*Cr Kylie Leonard left the meeting at this point (11.43am).*

#### **Capital Works Programme**

Members agreed that a robust process had been followed when considering the capital works programme in the draft Annual Plan so no new projects would be added. Projects suggested by submitters would be referred to the long-list of Long-term Plan projects to be considered in 2024.

*The meeting was adjourned again at this point (11.59am) and reconvened again at 12.37pm.*

#### **Funding and Grants**

##### **Waiora Community Trust**

While members had some concerns about including additional funding for Waiora House, they agreed that it needed to be supported as an important community facility providing social services.

##### **Bike Taupō Advocacy Group**

The Senior Policy Advisor clarified that Bike Taupō was not seeking additional funding from Taupō District Council.

##### **Te Taiopenga o Tūwharetoa venue hire**

The General Manager People and Customer confirmed that many applicants for Creative Taupō grants were used to fund the venue hire for the Taupō Events Centre and included the Ngāti Tūwharetoa Taiopenga Kapa Haka Festival. Members requested that Council staff supported those seeking funding for venue hire and were consistent.

##### **Creative Taupō**

Members were supportive of a staff member for Creative Taupō to implement actions from the Arts, Culture & Ngā Toi Action Plan and suggested this be considered through the Long-term Plan process.

##### **Taupō Leisure Marchers**

The Events and Venues Manager clarified that the Taupō Leisure Marchers had requested significantly more in terms of venues and time required compared with previous years. Members agreed that they should be directed to apply for funding through community grants.

##### **Taupō Connector Bus Service**

The Senior Policy Advisor confirmed that staff had been in touch with submitter 21 Joanie Young regarding the Taupō Connector bus service to AC Baths.

##### **Waikato River Trails**

Members agreed that Council staff should work with Waikato River Trails to help them find a funding solution

for the \$10-30k required for an extra path in Mangakino.

### **Fees and Charges**

Members agreed with the staff recommendation to adopt the fees and charges as detailed in the draft Annual Plan. The Events and Venues manager clarified that the private pools at the AC Baths were not being used as they should so a reduction in the fee would increase the usage. The Policy Advisor confirmed that free of charge entry into the Turtle Pools Tūrangi was not consulted on with the community but could be looked at as part of the Long-term Plan 2024-34.

The Policy Manager advised that the Finance team would work through the figures and take into consideration that the solid waste costs were higher than originally forecasted.

Council staff confirmed that the following items raised in submissions were being considered as part of operations and/or grants funding:

- Pukawa flooding
- Underpass in Tūrangi under State Highway 1
- Leaf sweeper in Tūrangi
- Donation of \$5k to Tūrangi
- Mower for the Mangakino Golf Club

*The meeting was adjourned again at this point (1.56pm) and reconvened again at 2.20pm with Deputy Mayor Cr Kevin Taylor in the Chair.*

### **TDC202305/05 RESOLUTION**

Moved: Cr Rachel Shepherd

Seconded: Cr Danny Loughlin

That Council:

1. Pursuant to sections 12, 83 and 150 of the Local Government Act 2002, adopts the proposed fees and charges for 2023-24, as set out in the document Taupō District Council Schedule of Fees and Charges 2023-24, to be effective from 1 July 2023; and
2. Approves preparation of the Annual Plan 2023-24 to incorporate the following direction and/or changes to the draft Annual Plan 2023-24 arising from the consideration of submissions:
  - a. Investment of \$7.646 million in the 2023/24 year to undertake stage one of the earthworks and civil infrastructure delivery in the East Urban Lands; and
  - b. Funding depreciation at ninety-two percent (92%) of the ordinarily funded depreciation across all asset classes for the 2023/24 year. Note that this is not a departure from current policies as the intent is to smooth increases in depreciation and reinstate to 100% of ordinarily funded depreciation over the next two years; and
  - c. Supports a one-off grant of \$120,000 to Waiora Community Trust on the basis that an injection of funding is required to help the Trust establish a new way of operating in Waiora House, and that the existing grant pool for social services is insufficient to meet that need. Council recognises that this would be inconsistent with the Grants and Partnerships Policy, which signals that Council will not approve funding requests through the Annual Plan. There is no intention to amend the policy as a result of this decision.

**CARRIED**

*The meeting was adjourned again at this point (2.32pm) and would reconvene again at 11am on Tuesday 6 June.*

Ordinary Council Meeting Minutes

29 May 2023

**TAUPŌ DISTRICT COUNCIL  
MINUTES OF THE ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, 107 TE HEUHEU STREET, TAUPŌ  
ON TUESDAY 6 JUNE 2023 AT 11AM**

**PRESENT:** Cr Kevin Taylor (in the Chair), Cr Duncan Campbell, Cr Karam Fletcher, Cr Sandra Greenslade, Cr Anna Park, Cr Christine Rankin, Cr Rachel Shepherd, Cr Kirsty Trueman, Cr Yvonne Westerman, Cr John Williamson

**IN ATTENDANCE:** Acting Chief Executive, General Manager People and Customer, General Manager Operations and Delivery, General Manager Finance and Environment, Executive Manager Housing & Property Investment, Finance Manager, Environmental Services Manager, Executive Manager – Mayors Office, Community Engagement and Development Manager, Policy Manager, Senior Policy Advisor, Communications Advisor, Governance Quality Manager, Senior Committee Advisor, Committee Advisor

**MEDIA AND PUBLIC:** Nil

**TDC202305/06.1 RESOLUTION**

Moved: Cr Anna Park

Seconded: Cr John Williamson

That the apologies received from Crs Kylie Leonard, Danny Loughlin, and His Worship the Mayor David Trewavas be accepted.

**CARRIED**

The Senior Policy Advisor asked members to highlight by exception any of the submitter responses that they would like to be changed.

The below table shows what was added to submissions to give a more detailed response:

Submitter No/Name	Point No	Submitter Comments	Staff Comments	Additional member feedback
72 Tracy Phillips 75 Sheila Hancox 76 Harry van Vliet 78 Rebekah Lipp 96 Elisa McLean 130 Anthony Birdsall	72.18 75.18 76.18 78.26 96.17 130.18	How much money has Taupō allocated to prepare for a smart city, like CCTV cameras, footpaths, etc.	Council has no specific budget to implement a smart cities programme within the district.	The Community Engagement and Development team were leading work regarding CCTV and number plate recognition in Taupō town. The number plate recognition could be connected to police networks.
50 Richard Hoadley for Taupō Marina Ltd	50.21	Staffing at Council is another big concern. Salaries have been increasing and staffing numbers increasing when both need to be audited by Council. Savings could be made that will have a significant impact and savings for the budget	Thank you for your comments, we continually review our operating costs in order to deliver our services in the most cost effective way.	Council had voted they will pay the equivalent of the living wage (as opposed to the minimum wage) and prudently reviewed operating costs.

Page 10



2023—2024.				
118 Ngati Tūrangitukua Charitable Trust	118.10	Recent rates have increased on some Tūrangitukua lands by around 800 per cent, yet these Ohuanga land blocks remain largely undeveloped. The land use hasn't changed in almost 25 years. What justification is there for the significant increase and how can this be significantly reduced?	<p>The average change in rating valuation across all properties within the district between 2019 and 2023 was 54% with the residential sector increasing by 72%. Revaluations are undertaken every three years as a requirement under legislation and is run independently from Council for the purpose of setting rates. The CV's derived through this process must then be used in the rates process. Because residential values have increased proportionally more than other types of land, residential properties now need to cover more of the overall rates bill.</p> <p>We appreciate that this revaluation impact has been exacerbated by the need to find more money to deliver the Council services and infrastructure. In response we have worked hard to find savings, including the decision to fund 92 percent of our depreciation costs.</p>	More information would be provided around objecting to a revaluation. It would also be explained that the rating process was separate to the Annual Plan process.
Eric Wilson on behalf of Lorraine Wilson & Alasdair Keucke	137.1	Children's Playground. As a result of this horrendous crime money was raised: Around \$62,000 was raised for the family including \$13,000 by Tūrangī	The money in question is still being held by TDC. A discussion with the Tūrangī Co-Governance Committee is required and a decision will be made.	Council staff were working on this and looking to spend the funds in an appropriate way.

		residents. The parents donated \$20,000 of the funds back to a number of organisations including \$5000 to TDC for a "piece of equipment that young people in Tūrangi can enjoy. We would like to know how, and whether, this money has been distributed. After 11 years there should be some visible acknowledgement of this donation.		
24 Greg Harris	24.13	You have traffic jams which is very unusual for a small town a big focus on this would be top priority in my thinking, Maybe some redirection of expenditure is required?	Noted	This would be expanded to provide more information to the submitter.

The Senior Policy Advisor asked members to contact her for the remainder of the week if they had further feedback to be included in responses to submitters.

Members agreed that it was positive that a large number of submissions had been received, and the range of subjects and the depth of submissions was encouraging. The Acting Chief Executive advised that a media release would be published at the conclusion of the meeting to inform the community of the decisions. The Annual Plan 2023-24 document would be finalised and brought back to Council on 30 June to be adopted.

## 6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS

Nil

The meeting closed at 11.38am with a karakia from Cr Karam Fletcher.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 27 June 2023.

.....  
CHAIRPERSON

**TAUPŌ DISTRICT COUNCIL  
MINUTES OF THE ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, 107 TE HEUHEU STREET, TAUPŌ  
ON TUESDAY, 30 MAY 2023 AT 1.00PM**

**PRESENT:** Mayor David Trewavas (in the Chair), Cr Duncan Campbell, Cr Karam Fletcher, Cr Sandra Greenslade, Cr Kylie Leonard, Cr Danny Loughlin, Cr Anna Park, Cr Christine Rankin, Cr Rachel Shepherd, Cr Kevin Taylor, Cr Kirsty Trueman, Cr Yvonne Westerman, Cr John Williamson

**IN ATTENDANCE:** Acting Chief Executive, General Manager Operations and Delivery, General Manager People and Customer, Legal, Risk and Governance Manager, Finance Manager, Events and Venues Manager, Project Management Office Manager, Environmental Services Manager, Communications Manager, People and Culture Manager, Policy Manager, Executive Manager to the Mayor, Asset Manager Water, Museum and Library Manager, District Events Manager, Events and Contracts Lead, Senior Solicitor, Manager Asset Information, Policy Advisors (2), Digital Content Creator, Governance Quality Manager

**MEDIA AND PUBLIC:** Audit New Zealand representative, Mr Leon Pieterse

**1 KARAKIA**

Cr Karam Fletcher recited an opening karakia.

**2 WHAKAPĀHA | APOLOGIES**

Nil

**3 NGĀ WHAKAPĀNGA TUKITUKI | CONFLICTS OF INTEREST**

Cr John Williamson declared he had a conflict of interest in relation to confidential agenda item 6.1. He abstained from discussion and voting in relation to that item.

Cr Yvonne Westerman declared an interest in the urgent late item 5.9.

**URGENT LATE ITEM - GRANT OF EASEMENT TO UNISON NETWORKS LIMITED OVER LOCAL PURPOSE RESERVE - SEVEN OAKS, KINLOCH**

**TDC202305/06 RESOLUTION**

Moved: Cr Anna Park

Seconded: Cr Christine Rankin

That, pursuant to section 46A(7) of the Local Government Official Information and Meetings Act 1987, the following item be added to the agenda and dealt with at this meeting as it was not available at the time the agenda was circulated, and consideration of the item is a matter of urgency, requiring a decision without delay.

- *Grant of Easement to Unison Networks Limited over Local Purpose Reserve – Seven Oaks, Kinloch*

**CARRIED**

**4 WHAKAMANATANGA O NGĀ MENETI | CONFIRMATION OF MINUTES****4.1 ORDINARY COUNCIL MEETING - 27 APRIL 2023****TDC202305/07 RESOLUTION**

Moved: Cr Danny Loughlin

Seconded: Cr Kevin Taylor

That the minutes of the Council meeting held on Thursday 27 April 2023 be confirmed as a true and correct record.

**CARRIED**

**5 NGĀ KAUPAPA HERE ME NGĀ WHAKATAUNGA | POLICY AND DECISION MAKING****5.1 MEMBERS' PORTFOLIO UPDATES**

Elected Members shared the following updates:

Cr Christine Rankin

- Two issues facing the business community were finding staff; and accommodating staff.
- Thanked Council staff for their support of the Kinloch Representative Group. The information provided at the meeting held on 11 May 2023 was excellent and remarked upon favourably by a member of the audience from Wellington.

Cr Rachel Shepherd

- Attended an informal catch up with a group of local sportspeople interested in establishing a sports hub facility. More information would be provided in due course.

Cr Karam Fletcher

- Thanked Council staff for their proactive approach in the rangatahi support space. He was unable to attend a Taupō Youth Network meeting the day before (29 May) due to Annual Plan hearings, but understood that a kaitiaki group was being established to help steer the direction of the Taupō Youth Network.

Cr Kirsty Trueman

- Had received good feedback from members of the public in Mangakino about Council staff supporting less mobile members of the community with ramps. More funding for footpaths was in the pipeline too, which would make it easier for people to access the lake, river trails and the cemetery in Mangakino.
- Mangakino School had requested that surplus school buildings be transferred to Council to manage as a community facility.
- Attended a meeting with the owners of the Bus Stop Café to thank them for their service to the community. A bunch of flowers had been presented on behalf of Council.

Cr Yvonne Westerman

- Attended the Acacia Bay Residents' Association monthly meeting.
- Attended a Waiora House Trust meeting.
- Attended a Waipahihi Botanical Society meeting.

## Ordinary Council Meeting Minutes

30 May 2023

Cr Danny Loughlin

- Advised that Greening Taupō was holding a planting day on Friday 2 June 2023 at Crown Park.

Cr Kevin Taylor

- Council was working with Police and Towncentre Taupō to address CCTV issues in the Taupō central business district. There were examples of excellence around the Bay of Plenty region which could be replicated in Taupō.

Cr Anna Park

- Attended a Probus meeting in Tūrangi.
- Attended the Powertalk NZ Conference held in Taupō from 19 to 21 May 2023.
- Joined the Mayor and Acting Chief Executive to welcome the Chinese Consul to New Zealand and delegation to Taupō. A great discussion was had.
- Attended a Pink Ribbon breakfast event in support of the New Zealand Breast Cancer Foundation.
- Attended the King's Coronation event in Taupō on 6 May 2023.
- Attended a recent Mayor's coffee catch up at the Fine Fettle café; the event was well attended.

Cr Kylie Leonard

- Awaken Café Reporoa was hosting a fundraiser for Linda Forrest on Friday 2 June. Linda had recently been diagnosed with cancer and the community was coming together to support her.
- The Tirohanga Matariki Ball would take place on 1 July 2023; a great annual event to support.
- Waikato Regional Council was considering its freshwater policy. This would be discussed at meetings in Taupō and at Titoki Marae near Reporoa on 21 and 22 June 2023.
- The recent downgrade in the milk price would negatively affect the rural economy.
- Condolences were sent to the families of recent road fatalities in the Taupō East Rural Ward.
- Gypsy Day would take place the following day (31 May 2023).
- Permapine was looking for community projects to support.
- Expressed concerns about potential negative impacts on local schools of Ministry of Education re-zoning.

Cr Duncan Campbell

- Attended the new Crown Park pump track opening with the Mayor and Deputy Mayor on 17 May 2023. This was a wonderful facility for the community.

Cr Sandra Greenslade

- Attended a bi-monthly Tūrangi Co-Governance Committee workshop on 3 May 2023 at which the Mana Whakahono workplan was discussed. The Committee had also made a submission on Council's draft Annual Plan 2023/24.
- Met with the Chairperson of the Omori-Kuratau Ratepayers Association on 5 May 2023 to discuss ongoing issues relating to erosion and lake levels. The erosion committee was working hard in conjunction with Council staff.
- Attended the Electricity New Zealand Conference on 11 and 12 May 2023. Climate change and emissions reductions were key topics discussed.
- Attended the dawn opening ceremony for Te Mataapuna in Tūrangi.
- Attended the opening of the Tūrangi St Johns Ambulance Garage on 13 May 2023. The Mayor also attended and it was a beautiful day.
- Chaired the Tongariro Representative Group meeting held on 17 May at the Motuoapa Fishing and Boating Club. Cr Karam Fletcher had been elected the Deputy Chairperson of the Group.
- Attended a Massey University volcanic risk hui on 17 May.
- Attended the Omori-Kuratau Pink Ribbon brunch at which \$3k was raised for the New Zealand Breast Cancer Foundation.
- Advised that the Tūrangi Aero Club had recently entertained a Korean film crew, with kaumātua support.
- Advised that the New Zealand Banking Association's Tūrangi banking hub trial had unfortunately been cancelled due to lack of a suitable building meeting earthquake standards.
- Attended the Tūrangi BA5 at Bayleys with Cr Yvonne Westerman; a nice evening.

Page 3

Ordinary Council Meeting Minutes

30 May 2023

- Advised that Tūrangi had recently featured on the ITM fishing television show.

**TDC202305/08 RESOLUTION**

Moved: Cr Rachel Shepherd

Seconded: Cr Kylie Leonard

That Council receives the portfolio updates from members.

**CARRIED**

**5.2 ADOPTION OF THE ANNUAL REPORT 2021/22**

The Finance Manager and the Audit New Zealand representative, Mr Leon Pieterse were present.

Mr Pieterse introduced himself and advised that although the audit of the Taupō District Council Annual Report 2021/22 had been completed late, this was no reflection on Council staff or management. The delay was due to auditor shortages. The draft Annual Report 2021/22 and supporting information had been presented to the Risk & Assurance Committee earlier in the month. A new auditor had been appointed to complete the audit of the Audit Report 2022/23 by 31 October 2023.

His Worship the Mayor, David Trewavas thanked Mr Pieterse for his work auditing Taupō District Council documents over the years.

Deputy Chairperson of the Risk & Assurance Committee, Cr Danny Loughlin confirmed that the Committee had recommended adoption of the Annual Report 2021/22.

**TDC202305/09 RESOLUTION**

Moved: Cr Danny Loughlin

Seconded: Cr Anna Park

That Council:

1. receives the report of Jeanette Paenga, Finance Manager, titled Adoption of the Annual Report 2021/22; and
2. pursuant to section 98 of the Local Government Act 2002, and on the recommendation of the Risk and Assurance Committee, Council considers the 2021/22 Annual Report and any further amendments to be agreed at the meeting, Council adopts and approves publication of the Taupō District Council Annual Report 2021/22; and
3. pursuant to section 98 of the Local Government Act 2002, and on the recommendation of the Risk and Assurance Committee, Council considers the 2021/22 Summary Annual Report and any further amendments to be agreed at the meeting, Council adopts and approves publication of the Taupō District Council Summary Annual Report 2021/22.

**CARRIED**

**5.3 BUDGET SUBSTITUTION FOR ATIAMURI & WAIHAHA WATER TREATMENT PLANT UPGRADE**

The Asset Manager Water summarised the proposal and answered questions. The following points were noted:

- Good progress was still being made on the Hatepe Drinking Water Standards for New Zealand project. However, the currently budgeted \$1.2m would not be spent within timeframes, hence the proposal to transfer the funding to other projects.
- The Hatepe project would be included in the Long-term Plan 2024/34. Council staff would continue to work with land owners, residents, the Department of Conservation and local hapū.

Page 4

## Ordinary Council Meeting Minutes

30 May 2023

- The Atiamuri and Waihaha Plant Upgrade projects were the next two projects on the list of six projects (with River Road and Whakamaru already completed). If approved, it was estimated that the sites would be operational in one year.
- The Tirohanga and Whareroa projects would follow with funding to be requested through the Long-term Plan 2024/34.
- Prices had increased significantly since the projects were initially planned in 2020/21.
- The projects did include contingencies. It was difficult to forecast accurately in the current environment.

**TDC202305/10 RESOLUTION**

Moved: Cr Kylie Leonard  
Seconded: Cr Danny Loughlin

That Council approves a budget transfer of \$1,014,000 (one million and fourteen thousand) within the Waters activity from the Hatepe Drinking Water Standards for New Zealand (DWSNZ) project to the Atiamuri and Waihaha Plant Upgrade Projects to enable completion of these projects.

**CARRIED****5.4 ARTS AND CULTURE AND NGĀ TOI ACTION PLAN**

The Events and Venues Manager presented the Arts and Culture and Ngā Toi Action Plan for receipt. He agreed with comments from a member, that work would now commence on delivering the 37 actions. The next step would be going back to those who contributed to the Action Plan. Some of the actions could be delivered by the community.

His Worship the Mayor thanked the Events and Venues Manager and the independent strategist, Ms Nicola Harvey, for their work on the Action Plan.

**TDC202305/11 RESOLUTION**

Moved: Cr Kevin Taylor  
Seconded: Cr Rachel Shepherd

That Council

1. receives the Taupō District Arts, Culture & Ngā Toi Action Plan, 2022 (Objective reference A3320808); and
2. revokes the Lake Taupō District Cultural Development Strategy (September 2004).

**CARRIED****5.5 TAUPŌ DISTRICT COUNCIL PERFORMANCE REPORT - APRIL 2023**

The Acting Chief Executive introduced the report, highlighting the current draft Annual Plan 2023/24 process; the Poolsafe accreditation process recently completed for AC Baths and the Tūrangi Turtle Pools; and the start of the construction of Te Whare Hono o Tūwharetoa, the building in which Council would be a tenant.

The Finance Manager summarised the organisation's financial performance as detailed in the report. In answer to a question, she advised that Council's Taupō Electricity Ltd (TEL) fund shares were revalued every month.

In answer to a question, the Acting Chief Executive advised that external contractors were being used in the parks and reserves team, due to ongoing effects on that team's operations as a result of Cyclone Gabrielle. The General Manager Operations and Delivery added that those contracts were competitively tested and negotiated.

The Project Management Office Manager introduced the Manager Asset Information, who provided an overview of the SCADA (supervisory control and data acquisition) upgrade project. This was the central network environment monitoring and controlling Council's 18 water treatment plants, 11 wastewater

Page 5

Ordinary Council Meeting Minutes

30 May 2023

treatment plants and other equipment throughout the district.

The Manager Asset Information answered questions as follows:

- There were communications challenges around the network, especially at remote sites, but different solutions (for example radio) were available and used to fix issues.
- No one communications provider could provide perfect coverage. Starlink was an option, but it was not cheap and back up would still be required.

**TDC202305/12 RESOLUTION**

Moved: Cr Rachel Shepherd

Seconded: Cr Karam Fletcher

That Council notes the information contained in the Performance Report for the month of April 2023.

**CARRIED**

**5.6 2022-2025 WAIKATO TRIENNIAL AGREEMENT**

The Policy Advisor summarised the report and key elements of the Waikato Triennial Agreement, confirming that there were no legal ramifications as a result of adopting the Agreement after the statutory deadline.

**TDC202305/13 RESOLUTION**

Moved: Cr Danny Loughlin

Seconded: Cr Anna Park

That Council adopts the 2022-2025 Waikato Triennial Agreement attached to the agenda.

**CARRIED**

**5.7 AMENDMENT TO STANDING ORDERS - CLAUSE 15**

Members agreed to amend Standing Orders as proposed, with an additional amendment to the fifth bullet point in clauses 15.2 and 16.2, being inclusion of "/or" after "and".

**TDC202305/14 RESOLUTION**

Moved: Cr Kevin Taylor

Seconded: Cr Yvonne Westerman

That Council amends its Standing Orders to include the following new clause:

- **Clause 15.5 Application of restrictions I Te hāngaitanga o ngā Herenga**

Clause 15.2 above applies to members of the public addressing meetings at any time, not just as part of a scheduled public forum session; and

Inclusion of "/or" after the word "and" in the fifth bullet point contained in clauses 15.2 and 16.2.

**CARRIED**



**5.8 COUNCIL ENGAGEMENTS JUNE 2023 AND CONFERENCE OPPORTUNITIES**

The Governance Quality Manager advised that two additional engagements had been added to the list for June 2023, being a 'thank you' morning tea for Tidy Taupō volunteers and a catch up with Waikato Regional Cr Mike Downard, both on the morning of Tuesday 27 June 2023.

She also advised that Cr Karam Fletcher had asked to attend the Local Government New Zealand (LGNZ) Annual General Meeting (AGM) and Conference, along with His Worship the Mayor and Crs Duncan Campbell and Rachel Shepherd. Cr Fletcher added that he would already be in Christchurch attending the Te Maruata hui prior to the LGNZ AGM and Conference. Members approved Cr Fletcher's attendance at the AGM and Conference.

**TDC202305/15 RESOLUTION**

Moved: Cr Anna Park

Seconded: Cr John Williamson

That Council:

1. Receives the information relating to engagements for June 2023; and
2. Approves the attendance of Cr Karam Fletcher at the Local Government New Zealand Annual General Meeting and Conference taking place in Christchurch on Wednesday 26 July 2023, with costs of attendance, flights and accommodation to be paid by Council.

**CARRIED**

**5.9 GRANT OF EASEMENT TO UNISON NETWORKS LIMITED OVER LOCAL PURPOSE RESERVE - SEVEN OAKS, KINLOCH****TDC202305/16 RESOLUTION**

Moved: Cr Kylie Leonard

Seconded: Cr Danny Loughlin

That Council grants Ministerial consent to the grant of easements in gross in favour of Unison for rights to convey electricity and to convey telecommunications over Lot 305 DP 586278 Local Purpose Reserve (Stormwater, Wastewater) pursuant to section 48(1) of the Reserves Act 1977, and authorises the Acting Chief Executive and Mayor to sign the requisite consent certificate on behalf of Council.

**CARRIED**

**6 NGĀ KŌRERO TŪMATAITI | CONFIDENTIAL BUSINESS****TDC202305/17 RESOLUTION**

Moved: Cr Rachel Shepherd

Seconded: Cr Christine Rankin

**RESOLUTION TO EXCLUDE THE PUBLIC**

I move that the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48[1] of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Ordinary Council Meeting Minutes

30 May 2023

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
<b>Agenda Item No: 6.1</b> Lake Taupō Cycle Challenge 2023-24	Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7
<b>Agenda Item No: 6.2</b> Extension to Events Budget – Major Events Funding	Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information  Section 7(2)(i) - the withholding of the information is necessary to enable [the Council] to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7
<b>Agenda Item No: 6.3</b> Confirmation of Confidential Portion of Council Minutes - 20 April 2023	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7
<b>Agenda Item No: 6.4</b> Appointment of Taupō District Council Chief Executive	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a)(i)- the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7

**CARRIED**

Note: The following resolution was made with the public excluded but was released shortly after the meeting so can therefore appear in the public part of the minutes:

Ordinary Council Meeting Minutes

30 May 2023

#### **6.4 APPOINTMENT OF TAUPŌ DISTRICT COUNCIL CHIEF EXECUTIVE**

##### **TDC202305/C18 RESOLUTION**

Moved: Cr Yvonne Westerman

Seconded: Cr Kirsty Trueman

1. That, pursuant to s 24 of the Local Government Act 2002, Council appoints Mrs Julie Gardyne to the position of Principal Administrative Officer / Chief Executive of Taupō District Council for a term of three (3) years, subject to the negotiation of mutually accepted terms and conditions.
2. That Council delegates the finalisation of the individual employment agreement to the Mayor and Deputy Mayor.
3. That the above resolutions be released from confidence once the employment agreement has been signed.

**CARRIED**

**The meeting closed at 3.08pm with a karakia from Cr Karam Fletcher.**

**The minutes of this meeting were confirmed at the ordinary Council meeting held on 27 June 2023.**

.....  
**CHAIRPERSON**

Adopted:	30 June 2023
Next review date:	June 2023
Document number:	
Sponsor/Group:	



## Class 4 Gambling and TAB Venue Policy 2023

### 1. Application

- 1.1 This policy applies to Class 4 and TAB Venues.

### 2. Objectives of the policy

- 2.1 To control the growth of gambling in the Taupō District within the legislative means available.
- 2.2 To minimise the harm to the community caused by gambling while allowing those who wish to participate to do so.
- 2.3 To ensure that the council and the community has influence over the location of new Class 4 and TAB venues in the Taupō District.
- 2.4 To facilitate community access to information about the funds produced and distributed from Class 4 venues within the Taupō District.

### 3. Revocations

- 3.1 The Taupō District Council Class 4 Gaming and TAB Venue Policy effective from December 2020 is revoked when this policy comes into force on 30 June 2023.

### 4. Definitions

authorised purpose	a charitable purpose or non-commercial purpose that is beneficial to the whole or a section of the community.
Class 4 gambling	means gambling that utilises or involves a gaming machine (as defined in the Gambling Act 2003).
Class 4 venue	means a place used to conduct Class 4 gambling.
club	means a voluntary association of persons combined for a purpose other than personal gain.
corporate society	means a society that is: <ul style="list-style-type: none"> <li>• incorporated under the Incorporated Societies Act 2003; or</li> <li>• incorporated as a board under the Charitable Trusts Act 1957; or</li> <li>• a company incorporated under the Companies Act 1993 that;               <ul style="list-style-type: none"> <li>○ does not have the capacity or power to make a profit; and</li> <li>○ is incorporated and conducted solely for authorised purposes; or</li> </ul> </li> <li>• a working men's club registered under the Friendly Societies and Credit Unions Act 1982.</li> </ul>
existing venue	means a venue granted a Class 4 venue licence after 17 October 2001 and before 19 September 2003.
family	means any group that includes children under the age of 18 years.
gaming machine	as defined in the Gambling Act 2003, is a device, whether totally or partly mechanically or electronically operated, that is adapted or designed and constructed for use in gambling.
new venue	means a venue granted a Class 4 venue licence on or after 19 September 2003.

operator's licence	means a Class 4 operator's licence issued by the Secretary for Internal Affairs.
primary activity	means the activity primarily associated with and promoted by the venue.
society	means an association of persons established and conducted entirely for purposes other than commercial purposes.
TAB venue	means premises that are owned or leased by the New Zealand Racing Board and where the main business carried on at the premises is providing racing betting or sports betting services.
territorial authority consent	means a consent granted by a territorial authority under section 100 of the Gambling Act 2003.
venue licence	means a Class 4 venue licence issued by the Secretary for Internal Affairs.

## **5. Where Class 4 Gambling and TAB venues may be established**

- 5.1 New venues may be established within the Taupō, Turangi and Mangakino Town Centres (as defined on the maps in this policy), subject to meeting the other conditions of this policy.
- 5.2 An existing venue may continue to operate at the site where it was located on 23 March 2004, subject to meeting the other conditions of this policy.
- 5.3 If a venue that was granted a Class 4 venue licence on or before the 17 October 2001 is sold, it may continue to operate a maximum of 18 gaming machines at the site where it was located on 23 March 2004.

## **6. Number of gaming machines to be allowed**

- 6.1 The total number of gaming machines in the Taupō District shall not exceed 164.
- 6.2 Venues for which a Class 4 venue licence was granted after 17 October 2001 must not operate more than 9 gaming machines.
- 6.3 If two or more clubs merge, the merged venue may operate 24 gaming machines or the sum of the number of gaming machines licensed to operate at those sites, whichever is the lesser.

## **7 Relocation of existing Class 4 gambling venues**

- 7.1 An existing Class 4 venue may relocate provided it is relocating to or within the Taupō, Turangi and Mangakino Town Centres (as defined on the maps in this policy).
- 7.2 Class 4 venues that relocate may be allowed up to the maximum number of gaming machines approved at the time of closing of the former venue, subject to meeting the other conditions of this policy.

## **8 Primary activity of Class 4 gambling venues**

- 8.1 The primary activity of any Class 4 venue shall be for one or more of the following:
  - a. sporting activities or
  - b. private club activities or
  - c. the sale of liquor, or for the sale of liquor and food, for consumption on the premises or
  - d. racing and sports betting services.
- 8.2 The primary activity of the venue shall not be an activity associated with family or children's activities and it is required that patrons would be restricted to persons 18 years or older.

## **9 Primary activity of TAB venues**

- 9.1 The primary activity of any TAB venue shall be for providing racing betting and sports betting services.

## **10 Consent requirements for Class 4 gambling venues**

- 10.1 The venue shall not be part of a place where another Class 4 venue is located.
- 10.2 The venue is not to be used mainly for operating gaming machines.
- 10.3 The venue shall not have a separate entrance, separate name, or otherwise seem to be separate from the primary activity of the venue.

- 10.4 The venue must have an on-licence, club licence or charter for the sale of liquor for consumption on the premises (TAB venues are exempt from this requirement).
- 10.5 The venue must have a statement of how it proposes to minimise the risks of problem gambling and underage gambling at the venue.
- 10.6 The applicant must meet the application and fee requirements.

## **11 Consent requirements for TAB venues**

- 11.1 The venue shall not be part of a place where another TAB is located.
- 11.2 The venue must have a statement of how it proposes to minimise the risks of problem gambling and underage gambling at the venue.
- 11.3 The applicant must meet the application and fee requirements.

## **12 Application for consent**

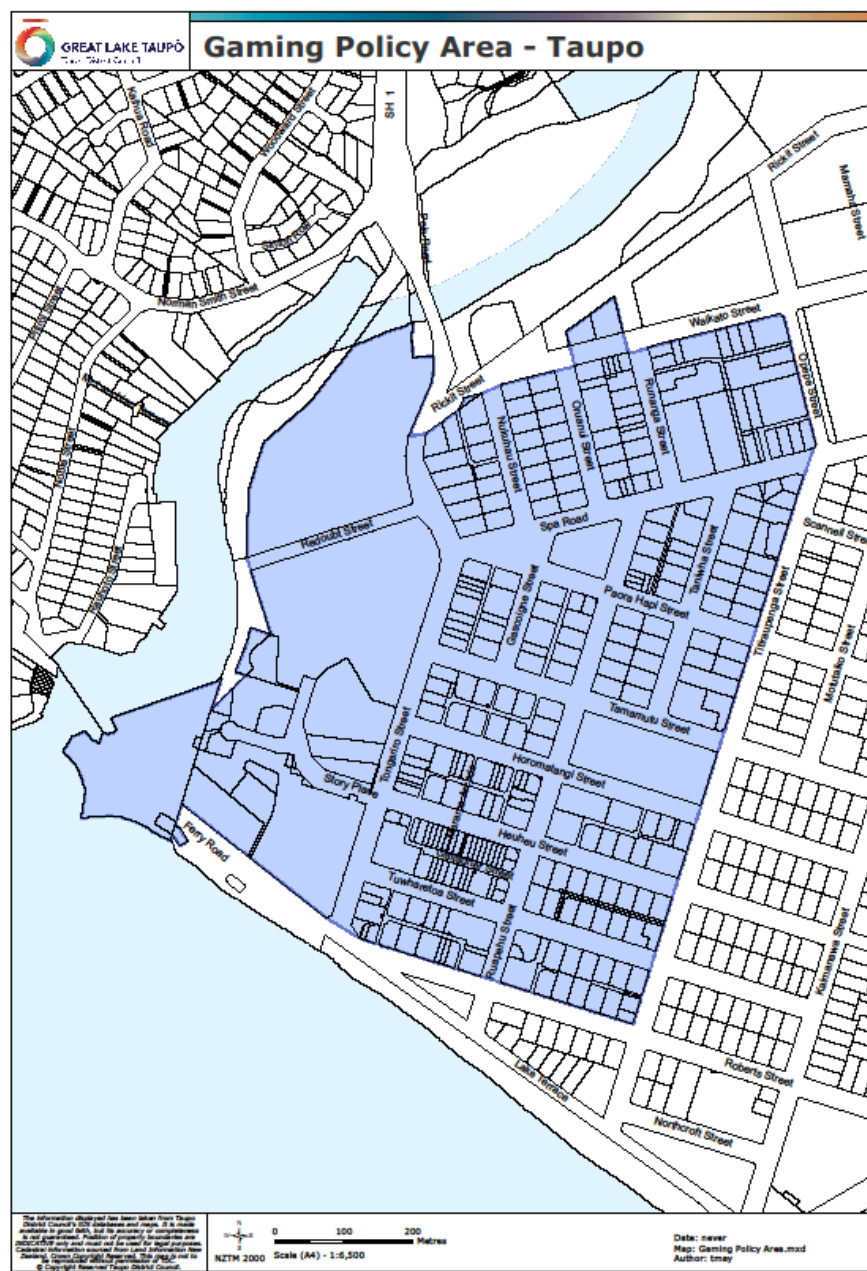
- 12.1 Applications for territorial authority consent must provide:
  - a. name and contact details of the applicant, and
  - b. a description of the proposed Class 4 or TAB venue and its location, and
  - c. a profile of the venue manager and the venue operator including details of their experience in gambling, character, and qualifications, and
  - d. the number of gaming machines to be located at the Class 4 venue, and
  - e. evidence that the Class 4 venue will not be used mainly for operating gaming machines, and
  - f. evidence of the distance to any education facility, community facility, place of worship, residential buildings or other Class 4 or TAB venues.
- 12.2 A statement of how the applicant proposes to minimise the risks of problem gambling and underage gambling at the venue.
- 12.3 Evidence of the liquor licence(s) applying to the proposed Class 4 gambling venue.
- 12.4 Any other information requested by the Council.

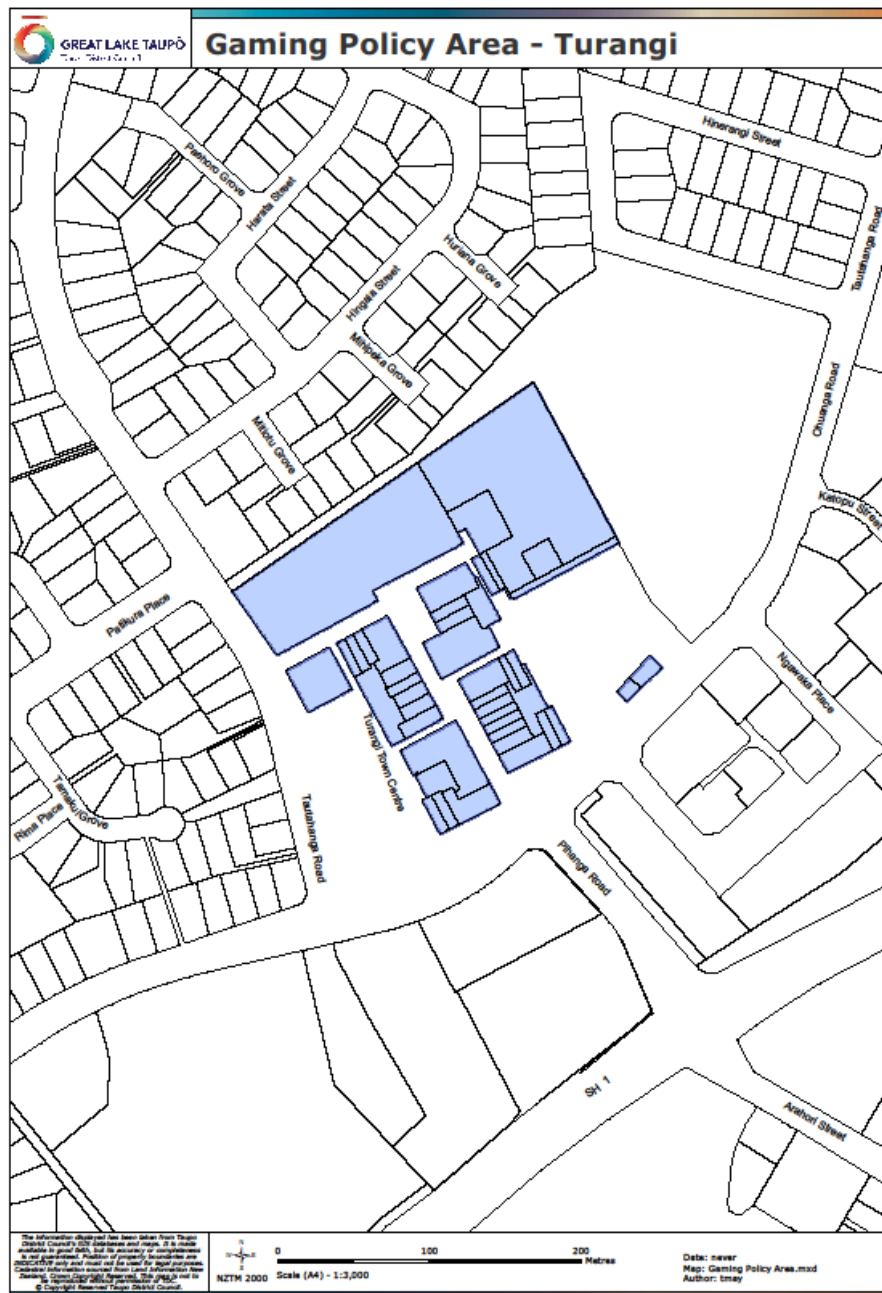
## **13 Fees**

- 13.1 Fees shall be set from time to time by Council resolution in accordance with s150 of the Local Government Act 2002.

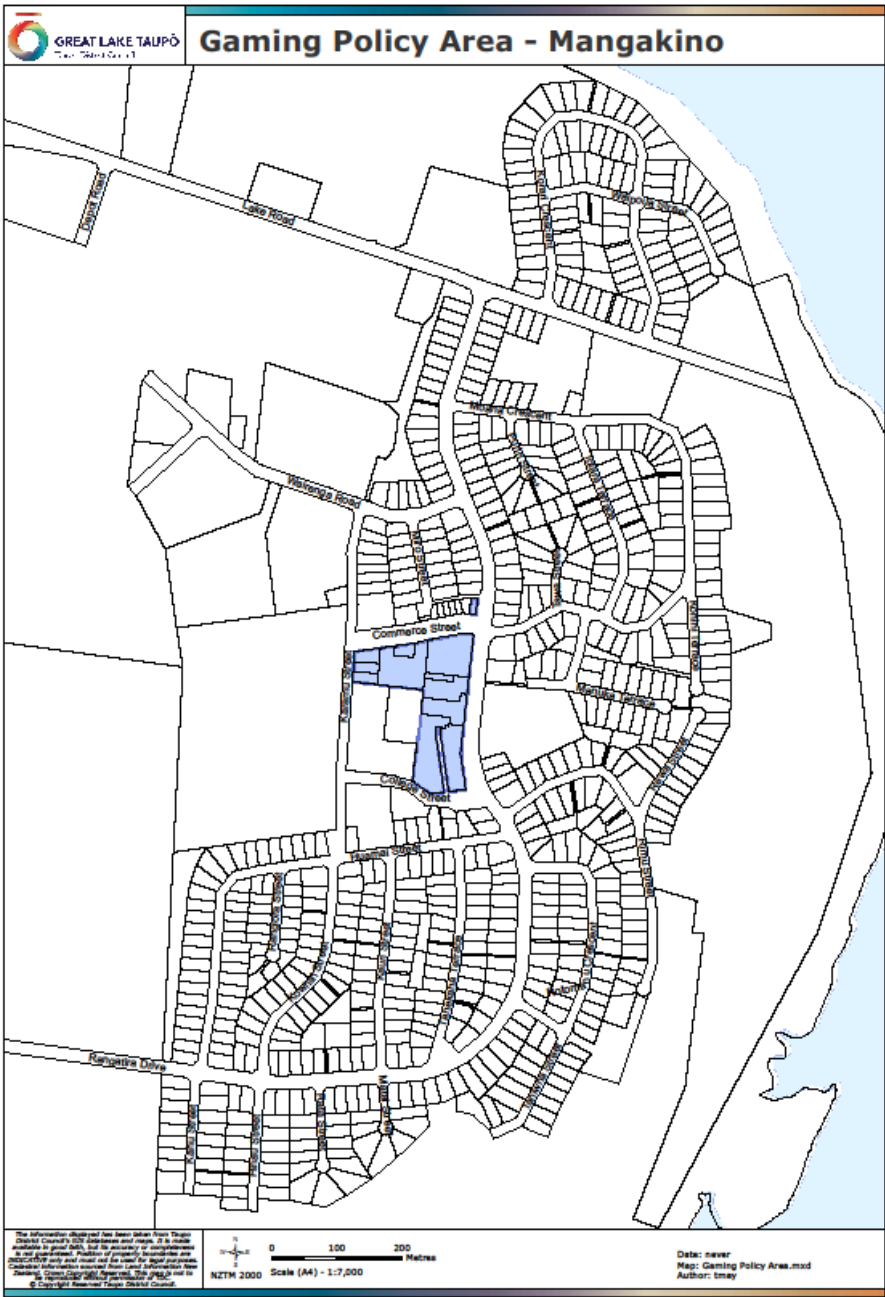
## **14 Policy review**

- 14.1 The policy will be reviewed every three years as required by the Gambling Act 2003 and the Racing Industry Act 2020.











## **PROPOSED FREEDOM CAMPING BYLAW**

### **STATEMENT OF PROPOSAL**

#### **Introduction**

Taupō District Council has a Freedom Camping Bylaw to manage and allow freedom camping in certain areas of the Taupō District. The bylaw provides information and controls for prohibiting freedom camping in incorrect spaces in the district as well as how to correctly and respectfully utilise spaces dedicated specifically for freedom camping. We are reviewing our Freedom Camping Bylaw and have made some changes. These proposed changes, as well as information on how you can give us feedback, are set out below.

#### **About the bylaw**

Bylaws are enacted under the Local Government Act 2002 which requires that all bylaws be reviewed five years after the day when first enacted and then every 10 years after that. If a bylaw is not reviewed within the required timeline, it is then revoked two years after the review due date and is no longer applicable.

We have started a review of our Freedom Camping Bylaw because it was first enacted on 16 November 2017 and is due for review. Our initial review has raised some issues and led us to propose changes to this bylaw as set out in the next section.

The bylaw in its current form works well. However, due to proposed legislative changes to the governing legislation being worked on by Central Government for freedom camping, changes need to be made to the definitions found in the bylaw.

Another proposed change is the removal of a site in the existing bylaw due to the lack of use by campers and it being used by the local charitable trust for a range of purposes.

This statement of proposal has been prepared in accordance with the requirements set out in section 83 of the Local Government Act 2002.

#### **Council's proposal**

##### **Appropriateness of the bylaw**

Freedom camping has become a popular option for visitors throughout New Zealand and offers an affordable holiday for domestic and international visitors. In the Taupō District there has been a noticeable increase in the presence of freedom campers in recent years, which has raised concerns about whether there is an appropriate management regime in place.

Communities need to be able to control the spaces where freedom camping can occur to protect local authority reserves, the health and safety of people visiting, and the access to these local authority areas. While safety is important, restrictions need to be balanced with people's rights and freedom.

Council has considered the proposed Freedom Camping Bylaw included with this Statement of Proposal and has determined that:

- A bylaw is the most appropriate way of limiting misuse and neglect to local authority areas designated for freedom camping within the district.
- The proposed bylaw is the most appropriate form of bylaw for the purposes of consultation, and
- It is acknowledged that the proposed bylaw may have implications under the New Zealand Bill of Rights Act 1990, however Council has determined that any potential infringement of these rights is justified in managing the safety and wellbeing of those within the district.

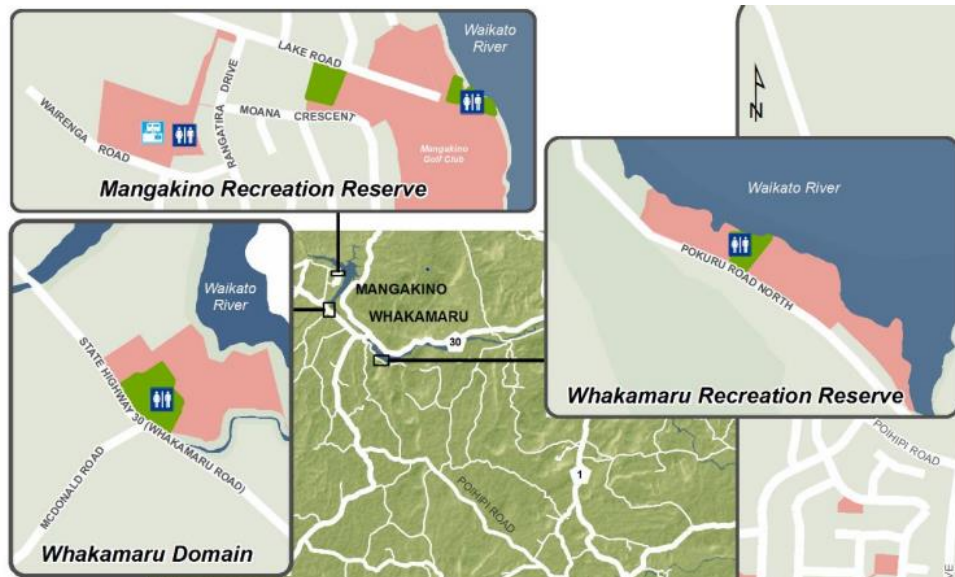
#### **Purpose of the bylaw**

The purpose of this bylaw is to manage freedom camping in parts of the Taupō District to ensure that, where necessary:

- Local authority reserve areas are protected;
- Health and safety of people visiting the local authority areas are protected, and
- Access to the local authority areas is protected.

#### **The Proposed Bylaw Change**

<b>Proposed Change</b>	<b>Rationale</b>
Addition of Reserves Act 1977 Prohibited Areas as an advisory note	The current bylaw lacks clarity on the specific areas where camping is prohibited under the Reserves Act 1977. To address this, TDC officers recommend inserting an advisory note to let people know about these areas together with the relevant website link. This change will ensure that campers have a clear understanding of where they are allowed to camp.
Removal of Whakamaru Domain as an Open Freedom Camping Site (see figure below)	It is proposed to remove the open freedom camping site on the Whakamaru Domain because: <ul style="list-style-type: none"> <li>• The primary use of the field is for grazing, cropping, and motocross, by the Mangakino Central Charitable Trust and it is not suitable for camping that is not self-contained i.e. using tents. This varied use of the space creates concern for both health and safety and potential negative visitor experience.</li> <li>• It is infrequently used for camping purposes of all types and other sites located nearby are far more popular.</li> </ul>



**Red= Ban Area**

**Green = Open camping site including for non-self-contained vehicles**

**Have Your Say**

The consultation period for the bylaw will begin on 3 July and conclude 4 August 2023.

This is your opportunity to let Council know what you think of the proposed Alcohol Control Bylaw. There are many ways for you to tell us what you think.

You can:

- Read the bylaw and submit using our online consultation portal at [www.taupo.govt.nz](http://www.taupo.govt.nz);
- Email us at [bylawreview@taupo.govt.nz](mailto:bylawreview@taupo.govt.nz); or
- Drop your submission form into one of our Customer Service Centres in:
  - Taupō – 30 Tongariro Street
  - Tūrangi – 1 Ngawaka Place
  - Mangakino – Rangātira Drive

Copies of the statement of proposal and the proposed bylaw are available online or from our offices.

If you have any questions about this proposal or about how to make a submission, please contact us via email at [bylawreview@taupo.govt.nz](mailto:bylawreview@taupo.govt.nz).

**Hearings**

Please tell us if you would like to attend a hearing to speak to Council in support of your submission and include a telephone number and email address to ensure we can contact you to arrange a time for your presentation. Hearings will be held on 29 August 2023, 10:30am in the Council Chambers.

**What happens next?**

After the hearings, Council will consider all the submissions received and make decisions on any amendments to the bylaw as a result. As a submitter you will be notified of Council's decision.

Council will consider a final Freedom Camping Bylaw for adoption on 29 August 2023.

Remember, you have until 4 August 2023 to send us your feedback.



## **PROPOSED ALCOHOL CONTROL BYLAW**

### **STATEMENT OF PROPOSAL**

#### **Introduction**

Taupō District Council has an existing Alcohol Control Bylaw to help reduce crime and disorder related to alcohol consumption. The bylaw provides alcohol controls in public places which prohibits the consumption and possession of alcohol in specified restricted public places. The bylaw does not impact licensed premises. We are reviewing our Alcohol Control Bylaw and have proposed some changes. These proposed changes, as well as information on how you can give us feedback, are set out below.

#### **About the bylaw**

Bylaws are enacted under the Local Government Act 2002 which requires that all bylaws be reviewed five years after the day when first enacted and then every 10 years after that. If a bylaw is not reviewed within the required timeline, it is then revoked two years after the review due date and is no longer applicable.

We have started a review of our Alcohol Control Bylaw because it was first enacted on 30 June 2018 and is due for review. Our initial review has raised only one issue that has led us to propose a change to this bylaw.

The bylaw in its current form works well and the only change we are proposing is to expand the existing Taupō town centre alcohol control area (where alcohol cannot be consumed) to include Titīraupenga Street.

This statement of proposal has been prepared in accordance with the requirements set out in section 83 of the Local Government Act 2002.

#### **Council's Proposal**

##### **Appropriateness of the Bylaw**

Communities need to be able to limit the spaces where alcohol can be consumed to provide safe public places for all within the district. An Alcohol Control Bylaw helps police manage and reduce instances of crime and disorder related to alcohol consumption within the district. While safety is important, restrictions need to be balanced with people's rights and freedom.

Council has considered the proposed Alcohol Control Bylaw included with this Statement of Proposal and has determined that:

- A bylaw is the most appropriate way of limiting crime and disorder related to alcohol consumption within the district,  
The proposed bylaw is the most appropriate form of bylaw for the purposes of consultation, and
- It is acknowledged that the proposed bylaw may have implications under the New Zealand Bill of Rights Act 1990, however Council has determined that any potential infringement of these rights is justified in managing the safety and wellbeing of those within the district.

**Purpose of the bylaw**

The bylaw aims to reduce the crime or disorder related to alcohol consumption by controlling where and when people can possess or consume alcohol in public places. While liquor bans don't necessarily solve every alcohol related issue, they are another tool that local police can use to help manage the effects of drinking. This bylaw is made under the authority of the Local Government Act 2002 and applies to any public places within the district of Taupō District Council as per the associated maps.

### The Proposed Bylaw Changes

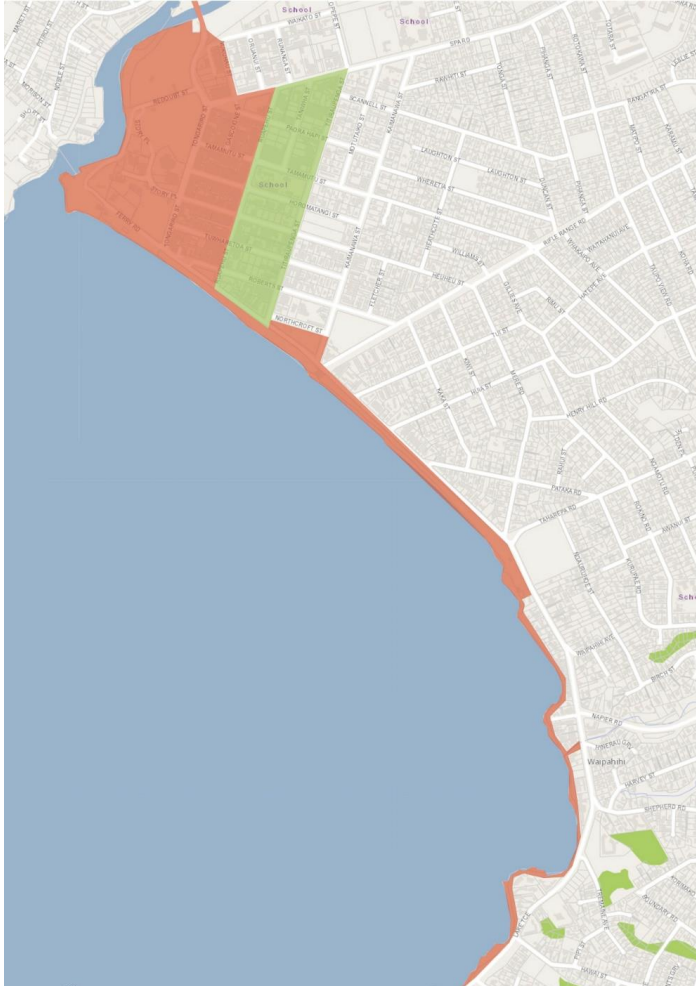
Proposed Change	Rationale
Expansion of Taupō Town alcohol control area to Titīraupenga Street and adjoining areas, as shown in figure below.	<p>Taupō area police have requested an expansion of the alcohol control area to include Titīraupenga Street because they have seen increased disorder partly due to excessive alcohol drinking in the carparks adjoining this street.</p> <p>The police reported 145 alcohol related issues in this street and adjoining areas in the last year, of which 44 were criminal offences. Police have not highlighted this level of offending in other nearby areas. About half of these offences were traffic-related (i.e. drunk driving) and the other half were related to disorderly behaviour, violent behaviour, drug use, and sexual offending.</p> <p>Given the level of offending in this street and adjoining areas, TDC officers support the request made by Taupō District police to expand the alcohol control area to Titīraupenga Street.</p>
Connecting lakefront New Year ban area between Hawai Street and the 2 Mile Bay Boat Ramp	<p>This area creates inconsistency with the existing New Year ban area. While the 2 mile bay sailing club operate a licensed premise on the site there are bits of the land nearby that are publicly accessible which creates inconsistency with the rest of the lakefront new year ban area.</p> <p>Note: Liquor bans do not prevent licensed premises from operating</p>
Kinloch New Year ban expansion	<p>Kinloch has experienced significant challenges over the new year period due to large numbers of young people turning up for the last two years.</p> <p>Police and the Community have provided significant evidence of the issues caused by people over the new year period. This behaviour has been somewhat localised around a few key areas and as such Council is proposing to expand the New Year ban area in Kinloch to cover these hotspots.</p>



**Green=Proposed Expansion**

**Red=existing area**

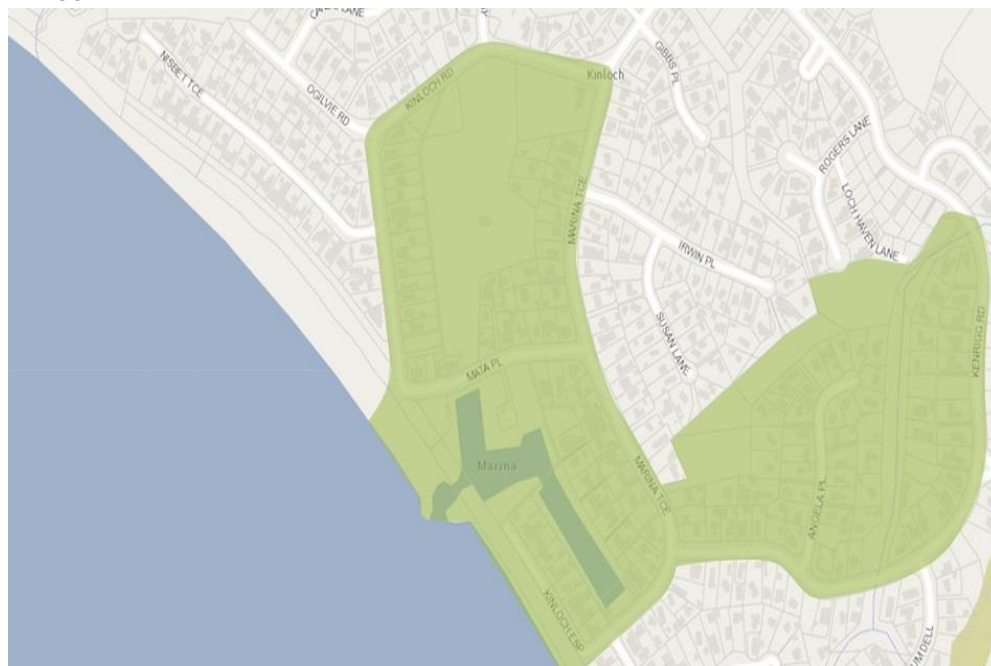
**Town**



**Lakefront between Hawai Street and 2-mile boat ramp**



## Kinloch



**Have Your Say**

The consultation period for the bylaw will begin on 3 July and conclude 4 August 2023.

This is your opportunity to let Council know what you think of the proposed Alcohol Control Bylaw. There are many ways for you to tell us what you think.

You can:

- Read the bylaw and submit using our online consultation portal at [www.taupo.govt.nz](http://www.taupo.govt.nz);
- Email us at [bylawreview@taupo.govt.nz](mailto:bylawreview@taupo.govt.nz); or
- Drop your submission form into one of our Customer Service Centres in:
  - Taupō – 30 Tongariro Street
  - Tūrangi – 1 Ngawaka Place
  - Mangakino – Rangātira Drive

Copies of the statement of proposal and the proposed bylaw are available online or from our offices.

If you have any questions about this proposal or about how to make a submission, please contact us via email at [bylawreview@taupo.govt.nz](mailto:bylawreview@taupo.govt.nz).

**Hearings**

Please tell us if you would like to attend a hearing to speak to Council in support of your submission and include a telephone number and email address to ensure we can contact you to arrange a time for your presentation. Hearings will be held on 29 August 2023, 10:30am in the Council Chambers.

**What happens next?**

After the hearings, Council will consider all the submissions received and make decisions on any amendments to the bylaw as a result. As a submitter you will be notified of Council's decision.

Council will consider a final Alcohol Control Bylaw for adoption on 29 August 2023.

Remember, you have until 4 August 2023 to send us your feedback.



## **PROPOSED CEMETERY BYLAW**

### **STATEMENT OF PROPOSAL**

#### **Introduction**

Taupō District Council has a Cemetery Bylaw to help regulate activities to maintain, preserve, embellish, and set standards for the operation of cemeteries under the control of the Council. The bylaw provides the relevant and required details for the operation and use of cemeteries throughout the Taupō District. We are reviewing our Cemetery Bylaw and have made some changes. These proposed changes, as well as information on how you can give us feedback, are set out below.

#### **About the bylaw**

Bylaws are enacted under the Local Government Act 2002 which requires that all bylaws be reviewed five years after the day when first enacted and then every 10 years after that. If a bylaw is not reviewed within the required timeline, it is then revoked two years after the review due date and is no longer applicable.

We have started a review of our Cemetery Bylaw because it was first adopted in December 2011 and has been effective from March 2012 but is now due for review. The bylaw applies to all cemeteries within Taupō District Council's control but excludes Urupā (Māori burial places) in line with the Burial and Cremation Act 1964.

The bylaw in its current form works well. However, it would be beneficial to move the operational information from the bylaw into a Cemetery Handbook. This proposed shift to a handbook was done by other councils and it has worked effectively. This shift would also make the bylaw more concise.

the proposed cemetery handbook includes changes to burial requirements to improve operations, health and safety, and environmental outcomes, as set out below.

This statement of proposal has been prepared in accordance with the requirements set out in section 83 of the Local Government Act 2002.

#### **Council's proposal**

##### **Appropriateness of the bylaw**

Communities need to be able to restrict what happens in cemeteries in order to protect local authority cemeteries, the health and safety of people visiting, and ensure access to these cemeteries. A Cemetery bylaw helps Council manage and regulate activities throughout all the cemeteries in the Taupō District excluding Urupā and private cemeteries. While safety is important, restrictions need to be balanced with people's rights and their freedom to bury loved ones as they wish.

Council has considered the proposed Cemetery Bylaw included with this Statement of Proposal and has determined that:

- A bylaw is the most appropriate way for Council to regulate activities to maintain, preserve, and embellish, set standards for the operation of cemeteries under the control of the Council.
- The proposed bylaw is the most appropriate form of bylaw for the purposes of consultation, and
- It is acknowledged that the proposed bylaw may have implications under the New Zealand Bill of Rights Act 1990, however Council has determined that any potential infringement of these rights is justified in managing the safety and wellbeing of those within the district.

### **Purpose of the Bylaw**

The purpose of the Cemetery Bylaw is to enable the Council to regulate activities to maintain, preserve, embellish, and set standards for the operation of cemeteries under the control of the Council.

### **The Proposed Bylaw Change**

<b>Proposed Change</b>	<b>Rationale</b>
Create a cemetery handbook	<p>It would be beneficial to move the operational information from the bylaw into a cemetery handbook. This proposed shift to a handbook has been done by other councils and it has worked effectively.</p> <p>This shift would also make the bylaw more concise and make the information loved ones are looking for when burying a loved one more accessible.</p>
Grave Depth	<p>The current Cemetery Bylaw specifies the depth of a single plot should be 1500mm. However, there have been issues due to families of deceased persons changing their minds and wishing to bury loved ones in the same grave site that has only been dug to single depth. This has created operational inefficiency and challenges with removing caskets to dig sites deeper to accommodate the families wishes.</p> <p>A double depth plot allows for a family to bury another person in the same grave site without the difficulties of removing a casket and digging the plot deeper. Under this proposal, individuals who prefer a single plot can still be buried alone at the existing double depth of 1700mm. This helps to reduce operational burdens if the family of the deceased changes their minds later and wishes to bury someone else in the plot.</p> <p>The burial cost will remain the same as the current single depth charge until the fees and charges are reviewed in the future.</p>
Additions to Burials	To address concerns raised by cemeteries and burials staff, TDC officers are proposing limitations on items that can be placed in cemetery plots. Some items are harmful to the environment, pose health and safety risks, or

	<p>cannot be exhumed with due reverence. As a result, officers are proposing a non-exhaustive list of prohibited items for internment in plots.</p> <p>This following list considers various cultural practices and only restricts the placement of goods in plots if deemed necessary. The aim is to strike a balance between respecting cultural traditions and ensuring cemeteries are safe.</p> <ul style="list-style-type: none"><li>• Alcohol</li><li>• Ammunition or explosive material</li><li>• Batteries</li><li>• Crash helmets and hardhats</li><li>• Crockery</li><li>• Die cast metals, aluminium, and copper (large items only)</li><li>• Garden spades, forks etc.</li><li>• Glass, such as bottles, vases, and picture frames</li><li>• Lighters</li><li>• Laptop computers</li><li>• Mattresses</li><li>• Mobile phones</li><li>• Motorcycle leathers</li><li>• Any pressurised containers</li><li>• Prosthetic limbs</li><li>• PVC (in all forms)</li><li>• Wet suits and surfboards</li><li>• Products containing polystyrene foams</li><li>• Products that are volatile</li><li>• Wire</li></ul>
--	---

**Have Your Say**

The consultation period for the bylaw will begin on 3 July and conclude 4 August 2023.

This is your opportunity to let Council know what you think of the proposed Alcohol Control Bylaw. There are many ways for you to tell us what you think.

You can:

- Read the bylaw and submit using our online consultation portal at [www.taupo.govt.nz](http://www.taupo.govt.nz);
- Email us at [bylawreview@taupo.govt.nz](mailto:bylawreview@taupo.govt.nz); or
- Drop your submission form into one of our Customer Service Centres in:
  - Taupō – 30 Tongariro Street
  - Tūrangi – 1 Ngawaka Place
  - Mangakino – Rangātira Drive

Copies of the statement of proposal and the proposed bylaw are available online or from our offices.

If you have any questions about this proposal or about how to make a submission, please contact us via email at [bylawreview@taupo.govt.nz](mailto:bylawreview@taupo.govt.nz).

**Hearings**

Please tell us if you would like to attend a hearing to speak to Council in support of your submission and include a telephone number and email address to ensure we can contact you to arrange a time for your presentation. Hearings will be held on 29 August 2023, 10:30am in the Council Chambers.

**What happens next?**

After the hearings, Council will consider all the submissions received and make decisions on any amendments to the bylaw as a result. As a submitter you will be notified of Council's decision.

Council will consider a final Cemetery Bylaw for adoption on 29 August 2023.

Remember, you have until 4 August 2023 to send us your feedback.



**Terms of Reference for Ad-hoc Committees**

**Objective:** To consider issues and hear submissions on the 2023 Bylaw review package

**Membership: LGA Committees**

Schedule 7 clause 31(6) LGA requires a minimum of 3 members for a committee and 2 members for a sub-committee (unless provided for in other legislation). The committee must include at least 1 Councillor and the Mayor

**Quorum:** As per standing orders

**Meeting frequency:** Proposed hearing 29 August 2023

**Reports to:**

*Scope of activity*

To hear matters relating to the 2023 bylaw review package including the alcohol control bylaw, freedom camping bylaw, and cemetery bylaw and to make recommendations regarding their adoption.

*Power to act*

1. Hear matters relating to a specific matter and make recommendations to council

*Delegation of powers:*

No power to sub-delegate

*Limits on Authority*

The committees 'power to act' pursuant to these delegations is subject to:

1. Council acting within the requirements of the Local Government Act
2. An overriding responsibility to ensure that's its actions and decisions are within the law.

*Term*

The committee remains in force until the proposed bylaws are adopted in 2023

# **Te Arawa River Iwi Trust**

**and**

# **Taupō District Council**

---

## **Joint Management Agreement**

---



## JOINT MANAGEMENT AGREEMENT

**DATED:** **2023**

### PARTIES

**Te Arawa River Iwi Trust ("TARIT")**, a trust established by deed on 20 May 2009.

**Taupō District Council ("Council")**, a District Council duly constituted by the Local Government Act 2002.

Each one is a Party to this Agreement and together are referred to as the Parties.

### BACKGROUND

On 22 August 2008 Waikato-Tainui and the Crown signed the Deed of Settlement in relation to the Waikato River that initiated a new era of co-management over the Waikato River, with the overarching purpose of restoring and protecting the health and wellbeing of the Waikato River for future generations.

On 4 September 2008, the trustees of TARIT, Raukawa Settlement Trust and Ngāti Tūwharetoa Māori Trust Board entered into an Agreement in relation to a co-management framework for the Waikato River with the Crown.

Subsequently, on 17 December 2009, the Crown and TARIT signed a deed in relation to a co-management framework for the Waikato River, which included provisions for joint management agreements ("the **Co-Management Deed**").

The Ngāti Tūwharetoa, Raukawa, and Te Arawa River Iwi Waikato River Act 2010 ("the **Act**") was enacted to give effect to the Co-Management Deed and as such this joint management agreement ("the **Agreement**") is established pursuant to the Act.

The Act recognises that Te Ture Whaimana o Te Awa o Waikato (Te Ture Whaimana or the Vision and Strategy) is the primary direction setting document for the Waikato River and its catchment. The vision for the Waikato River is:

*"Tooku awa koiora me oona pikonga he kura tangihia o te maataamuri  
The river of life, each curve more beautiful than the last*

*Our vision is for a future where a healthy Waikato River sustains abundant life and prosperous communities who, in turn, are all responsible for restoring and protecting the health and wellbeing of the Waikato River, and all it embraces, for generations to come".*

### INTRODUCTION

The Waikato River flows from its source on the south side of Ruapehu to te Pūaha o Waikato (the mouth) and includes its waters, banks and beds and all minerals (under them) and its streams, waterways, tributaries, lakes, fisheries, vegetation, floodplains,

wetlands, islands, springs, geothermal springs, water column, airspace, substratum and mauri.

### **Te Arawa River Iwi**

The Waikato River and its catchment is a taonga of great cultural, historical, traditional and spiritual significance to the people of the Te Arawa River Iwi: Ngāti Tahu-Ngāti Whaoa, Ngāti Kearoa Ngāti Tuara and Tūhourangi Ngāti Wāhiao. The Te Arawa River Iwi rohe encompasses the Waikato River and its tributaries, from Te Waiheke o Huka to Pohaturoa.

The relationship between the iwi and the Waikato River and its tributaries gives rise to their responsibilities to protect the river and all it encompasses. It is also the base of the exercise by iwi of mana whakahaere in accordance with long established tikanga to ensure the wellbeing of the River. The Te Arawa River Iwi continue to exercise their mana along with customary rights and exert the rights and responsibilities of kaitiakitanga in relation to the Waikato River within their rohe. Te Arawa River Iwi and other iwi associated with the Waikato River have moved to protect the river through the co-management framework.

### **Taupo District Council**

The Council is a District Council under the Local Government Act 2002 (**LGA**), and as such has a responsibility to meet the current and future needs of its community for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.

The Waikato River is of significant national and strategic importance to New Zealand, and is the restoration and protection of the Waikato River is therefore of paramount importance to Council, on behalf of the people of the District and of New Zealand. Council has been actively involved in efforts to restore and protect the Waikato River over a number of years. In particular, Council helps fund and support the Lake Taupō Protection Trust that aims to improve the water quality by reducing the level of nitrogen and other harmful substances in Lake Taupō, which flows into the Waikato River.

The Council, under the Resource Management Act 1991 (**RMA**), is responsible for promoting the sustainable management of natural and physical resources within its District. This is achieved through the exercise of various powers and functions that relate to the management, use, development and protection of natural and physical resources.

## **SHARED ACKNOWLEDGEMENTS**

1. The Parties agree that they are now in a new era of co-management which means under this time of change, the Parties agree to embrace new and holistic ways of working together, and will continue to build a functional and effective long-term partnership.
2. Both Parties acknowledge other Waikato River Iwi, their tikanga, and respective relationships with the Waikato River.
3. The parties agree and acknowledge the following, which represents the Parties' aspirations for the management of the Waikato River and its catchment:
  - a) The Parties are committed to the restoration and protection of the health and wellbeing of the Waikato River and its catchment for present and future generations.

- b) Te Ture Whaimana is the primary direction setting document for the Waikato River and for activities within its catchment affecting the Waikato River.
  - c) Te Arawa River Iwi have a unique and evolving relationship with the Waikato River and its catchment.
  - d) The Waikato River is an integral part of the whakapapa, tikanga, matauranga and lives of Te Arawa River Iwi.
  - e) Co-governance and the co-management framework require effective change.
  - f) Enhanced outcomes need to be achieved for the Waikato River and its catchment in terms of both management processes and environmental results, and
  - g) The co-management framework enables TARIT involvement in decision-making.
4. The Parties now wish to formally record their working relationship under the Act in this Joint Management Agreement (**JMA**).
5. The Parties acknowledge that this JMA is an enduring agreement, and will be binding for both Parties and their relationship into the future.

## **MATTERS AGREED**

### **1. Purpose**

#### **1.1 The purpose of this Joint Management Agreement (**JMA**) is to:**

- a) Set out how the Parties will work together to give effect to the Act.
- b) Provide for an enduring relationship between the parties through the shared exercise of functions, duties and powers under the Act and the Resource Management Act (**RMA**), and based on recognition of individual mana, respect and understanding, and
- c) Strengthen the commitment between Council and the Trust to enter into a new era of co-management and governance over the Waikato River with the overarching purposes of restoring and protecting the health and wellbeing of the Waikato River for present and future generations

### **2. Scope**

#### **2.1 This Joint Management Agreement (**JMA**) covers the following:**

- a) Matters relating to the Waikato River and activities within its catchment affecting the Waikato River, within the TARIT rohe, Taupō District and Area B on SO Plan 409144, being the area shaded purple on the map in Appendix One.
- b) Matters relating to the exercise of shared functions, powers and duties:
  - i) Monitoring and enforcement activities under Section 47 of the Act

- ii) Preparing, reviewing changing or varying an Resource Management Act (**RMA**) Planning Document, under Section 48 of the Act, and
- iii) Considering applications under Part 6 of the RMA in relation to resource consents under Section 49(b) of the Act,
- c) Processes to explore whether customary activities can be carried out without the need for a statutory authorisation, and whether customary activities can be provided for as permitted activities under Section 45(2) of the Act.
- d) Processes to explore additional duties, functions or powers under Section 54 of the Act
- e) Establishment of a Governance Committee under Section 54 of the Act.

### **3. Term**

- 3.1 The Parties agree and acknowledge that under the Act the Joint Management Agreement (**JMA**) will commence on the commencement date and will remain in force in perpetuity.
- 3.2 This agreement is subject to review and amendment under Section 55 of the Act and Part 15 of this JMA.

### **4. Principles**

- 4.1 TARIT and Council, in working together under the Agreement, will:
  - a) Given appropriate weight to the relevant matters and documents provided for under the Act, including:
    - i) The overarching purpose of the Act, being to restore and protect the health and wellbeing of the Waikato River for present and future generations
    - ii) Te Ture Whaimana
    - iii) The Upper Waikato River Integrated Management Plan, and
    - iv) The TARIT Environmental Plan 2015-2025
  - b) Respect the mana whakahaere rights of Te Arawa River Iwi
  - c) Act in a manner consistent with the principles of Te Tiriti o Waitangi/The Treaty of Waitangi, and
  - d) Recognise the statutory functions, powers and duties of the Council

### **5. Relationship Principles**

- 5.1 The Parties agree and acknowledge that to achieve the Joint Management Agreement (**JMA**) Principles set out in Clause 4.1 above, they will

- a) Work in good faith and in a spirit of co-operation;
- b) Commit to open, honest and transparent communication;
- c) Commit to participate effectively in co-management;
- d) Ensure early engagement on issues of known mutual interest;
- e) Operate on a 'no surprises' approach;
- f) Recognise that the relationship between Parties will evolve;
- g) Respect the independence of each Party and their individual mandates, roles and responsibilities;
- h) Recognise and acknowledge that at times matters may arise within the scope of this JMA concerning which the parties have different perspectives;
- i) Recognise and acknowledge that both parties benefit from working together by sharing their vision, knowledge and expertise;
- j) Recognise that co-management and this JMA operate within statutory frameworks that must be complied with;
- k) Commit to meeting statutory timeframes and minimising delays and costs associated with those statutory frameworks; and
- l) Agree that both Parties will adopt a best endeavours approach at all times in giving effect to this JMA

## **6. Guardianship**

- 6.1 A Governance Committee will be established to be the kaitiaki of this Joint Management Agreement (**JMA**).
- 6.2 The Governance Committee will be made up of equal numbers of representatives from Council and TARIT, and it will meet annually and as required to:
  - a) Review the effectiveness of this JMA in achieving its purpose
  - b) Discuss issues of interest to both parties
  - c) Provide strategic guidance to the Joint Working Party (**JWP**)
  - d) Review and make recommendations on matters brought before it by the JWP
  - e) Make recommendations to Council and TARIT, and
  - f) Undertake any other tasks as agreed between the Parties
- 6.3 There will be Co-Chairs presiding over all meetings, with each of the Parties electing a co-chair to represent the Council and the Trust
- 6.4 Any decision made at a meeting will be made in good faith and by way of a consensus process by the Parties.

- 6.5 The Parties may agree to include other agencies or stakeholders at a meeting of the Governance Committee to discuss matters of shared interest that may include matters beyond the scope of this JMA
- 6.6 Meetings of the Governance Committee will be hosted by one of the Parties on an alternating annual basis, with the initial Governance Committee meeting to be agreed to and scheduled at the initial JWP meeting;
- 6.7 The Parties will each appoint a senior manager to oversee the implementation of the JMA, with each taking responsibility for nominating a key point of contact for advice and support
- 6.8 Staff members may be invited to attend Committee meetings for technical support
- 6.9 Each Party is to bear its own costs in relation to Clauses 6.6 to 6.8 of this JMA
- 6.10 For the avoidance of doubt, the Governance Committee is not a subcommittee of Council under the Local Government Act 2002 (**LGA**)

## **7. Joint Working Party**

- 7.1 A Joint Working Party (**JWP**) will be established upon commencement of this Joint Management Agreement (**JMA**) with the first meeting of the JWP to occur within 12 months of the signing of this JMA.
- 7.2 The JWP will meet a minimum of twice per annum and more regularly as required.
- 7.3 The membership of the JWP will include (but not be limited to) senior managers responsible for policy development, resource consents and resource information at the Council, and senior managers at the Trust.
- 7.4 The role and function of the JWP will include:
  - a) Determining the processes and procedures in regard to the following Resource Management Act (**RMA**) functions, powers and duties:
    - i) Monitoring and enforcement activities under section 47 of the Act
    - ii) Preparing, reviewing, changing or varying an RMA Planning Document, under section 48 of the Act, and
    - iii) Functions, powers and duties for resource consents under section 49(b) of the Act.
  - b) Exploring whether customary activities can be carried out without the need for a statutory authorisation, and whether customary activities can be provided for as permitted activities in the District Plan, under section 45 of the Act.
  - c) Explore opportunities to extend this JMA to cover duties, functions or powers that are additional to those specified in section 45 of the Act.
- 7.5 In addition, the JWP will:
  - a) Identify and discuss emerging issues of common interest to the parties



- b) Review and discuss improvements to JMA processes
- c) Oversee delivery of work programmes relating to the scope of the JMA
- d) Report on an annual basis to the Governance Committee
- e) Agree to and schedule the annual meeting of the Governance Committee
- f) Make recommendation to the Governance Committee
- g) Convene additional meeting(s) of the Governance Committee as required
- 7.6 The JWP will work in accordance with the principles set out in Clause 4 of this JMA. The process for reaching decisions will be through:
  - a) Good faith engagement and in the spirit of co-operation; and
  - b) Consensus decision-making as a general rule, with participants committed to endeavour at all times to reach consensus on the matters to be discussed and decided upon.
- 7.7 The Parties may agree to include other agencies or stakeholders within the JWP to discuss specific matters relating to Te Ture Whaimana. Those additional Parties will act at all times in accordance with the principles set out in Clause 4 of this JMA.
- 7.8 Each Party is to bear its own costs in relation to Clause 7 of this JMA.
- 7.9 Figure One illustrates the relationship of the JWP and the Governance Committee in relation to this JMA.

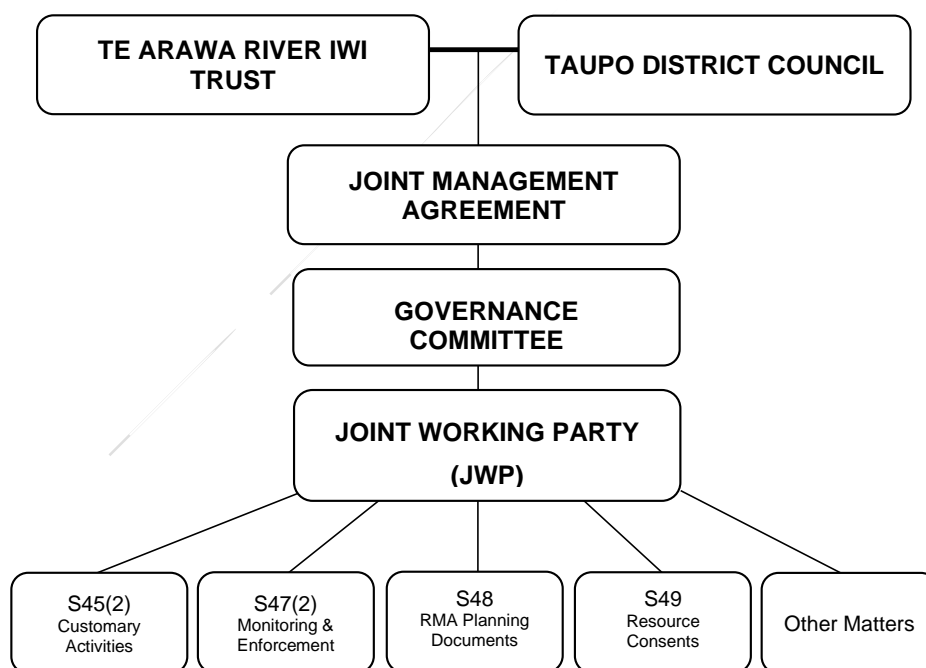


Figure One

**8. Resource Management Act (RMA) Planning Documents**

- 8.1 Clause 8 applies to preparing, reviewing, changing or varying a RMA planning document to the extent to which those processes are related to Te Ture Whaimana, under Section 48 of the Act.

**Preparing, Reviewing, Changing or Varying a Resource Management Act Planning Document (Council Initiated)**

- 8.2 When considering the preparation, review, change or variation of a RMA planning document, key personnel from the Council will contact key personnel from the Trust as soon as practicable to determine the extent to which the proposal impacts on Te Ture Whaimana. This contact will initiate discussions on the issues, and identify whether there is a need for the Trust to participate in the processes through a meeting of the Joint Working Party (**JWP**)
- 8.3 Depending on the outcome of the discussions in 8.2 above there may be three outcomes:
- a. There are no or minimal impacts on Te Ture Whaimana therefore the Trust does not wish to participate extensively in the process. It would be expected that the Council would still keep the Trust informed on the process and progress.
  - b. There are some impacts on Te Ture Whaimana. The Trust wishes to be involved in the plan change at the Joint Working Party level. Officers will engage through the Joint Working Party process to ensure that issues are addressed. The Trust (through key staff members) will acknowledge it has been appropriately engaged with prior to notification of the Plan Change.
  - c. There are significant impacts on Te Ture Whaimana. This will require a recommendation from the Governance Committee to Council as set out in 8.4-8.7 below.

**Joint Recommendation (as set out in 8.3(c) above)**

- 8.4 A report and joint recommendation will be prepared by the JWP to the Governance Committee prior to the Council initiating a formal process to prepare, review, change or vary a RMA planning document. The recommendation will be written and signed by all JWP members, or provided by email and copied to all JWP members.
- 8.5 Following consideration of the JWP recommendation, the Governance Committee will make two joint final recommendations to Council:
- a) Whether to commence a review of, and whether to make an amendment to, a RMA planning document; and
  - b) The content of any RMA planning document to be notified.
- 8.6 The recommendations in Clause 8.5 may occur at separate times within the plan preparation process.

- 8.7 A Governance Committee recommendation is considered a formal recommendation to Council when preparing to initiate a formal process to prepare, review, change or vary a RMA planning document.

#### **Decision-Making Opportunities**

- 8.8 The Council is planning to delegate authority under section 34A of the RMA to hear, consider and decide resource consents, notices of requirements and private plan changes and hear and consider and make recommendations on plan changes to a district wide pool of commissioners in accordance with a district wide process by 30 June 2023. This process has not yet been developed but all iwi partners in the district (including TARIT) will be invited to be involved in the development of this district wide process and assist in the appointment of commissioners to this district wide pool.
- 8.9 Prior to the process above being implemented, the JWP will work together to determine appropriate candidates for hearings commissioners. .

#### **Changing or Varying a Resource Management Act (RMA) planning document (Requests for Private Plan Change)**

- 8.10 The Council will actively encourage applicants to consult early with TARIT and its affiliates prior to the lodgement of a private plan change application and, subject to applicant agreement, will facilitate TARIT's participation in formal pre-lodgement meetings.
- 8.11 If a request is made under Clause 21 of Schedule 1 of the RMA, key personnel from the Council will contact key personnel from the Trust as soon as practicable to determine the extent to which the proposal may impact on Te Ture Whaimana.
- 8.12 As soon as practicable, the Trust will advise the Council whether it wishes to participate in considering the request, and should the Trust wish to participate, the JWP will convene to develop and agree upon a process for the Trust to be involved.
- 8.13 Where the JWP determines that the request impacts on Te Ture Whaimana, the Trust will provide support to the Council in determining potential effects of the proposed plan change.

#### **TARIT Environmental Plan 2015-2025 (the TEP)**

- 8.15 The Council acknowledges that the Trust may require assistance in both the review and the implementation of the TARIT Environmental Plan 2015-2025, and as such, services may be provided to the Trust by agreement.
- 8.16 Council has been served the TEP by the Trust and Council recognises it, and any future review of the TEP that is served upon Council, as a relevant planning document recognised by an iwi authority under Sections 74 and 104 of the RMA. Council must therefore have regard to the TEP when preparing a planning document or considering a resource consent application. Council recognises the Environmental Plan of the Te Arawa River Iwi Affiliate, Ngati Tahu-Ngati Whaoa. TARIT will provide any new or amended copies of the Ngati Tahu-Ngati Whaoa EMP to Taupo District Council.

## 9. Customary Activities

- 9.1 Section 45(2) of the Act provides for the Council and the Trust to explore whether customary activities can be carried out by Te Arawa River Iwi on the Waikato River without the need for a statutory authorisation from the Council, and whether these activities could be allowed as permitted activities in the District Plan.
- 9.2 Customary activities will be discussed at a meeting of the Joint Working Party (**JWP**). Representatives of the Trust will provide information on the types of customary activities that need to be considered. These activities will be discussed in terms of whether they are provided for in Resource Management Act (**RMA**) planning documents, and whether activities could be provided for as permitted activities or whether a statutory authorisation from the Council is required. Where it is determined a plan change or variation is required to address or permit these activities, the process will then be the same as for any other plan preparation, change, variation or review (as set out in Clause 8 of this Joint Management Act (**JMA**)).

## 10. Monitoring and Enforcement

- 10.1 Clause 10 of the Agreement applies to monitoring and enforcement relating to the Waikato River and activities within its catchment affecting the Waikato River, to the extent that they relate to Te Ture Whaimana.
- 10.2 The Parties note that the Waikato Regional Council is required to undertake a range of environmental monitoring activities in its role as a regional authority. The Parties agree that any monitoring and enforcement processes or protocols arising from this Joint Management Act (**JMA**) must augment and complement the existing regional monitoring and enforcement regime, within the Council's statutory and stated obligations.
- 10.3 Under section 47(2) of the Act, the Joint Working Party (**JWP**) will meet no less than twice per year to:
- a) Discuss and agree the priorities, the methods and the extent of monitoring and any monitoring guidelines or frameworks required, and to discuss appropriate responses to address the outcomes of the monitoring of those matters set out in section 35(2) (a)-(d) of the Resource Management Act (**RMA**). Those matters being:
    - i) the state of the whole or any part of the environment of its district to the extent that is appropriate to enable the Council to effectively carry out its functions under the RMA;
    - ii) the efficiency and effectiveness of policies, rules, or other methods in its RMA planning documents;
    - iii) the exercise of any functions, powers, or duties delegated or transferred by Council; and
    - iv) the exercise of the resource consents that have effect in the Council's district.
  - b) Discuss the potential for the Trust to participate in the monitoring of the matters set out in Clause 10.3a) above, including integration of the Te Arawa River Iwi Cultural

Health Indicators into the joint monitoring framework and reporting of the Waikato River and its catchment;

- c) Discuss the role of the Trust with Council in compiling and making available to the public, a review of the results of Council monitoring of the efficiency and effectiveness of policies, rules, or other methods in its RMA planning documents
  - d) Discuss appropriate responses to address the outcomes of the monitoring of the matters set out in Clause 10.3a) above, including:
    - i) The potential for review of RMA planning documents
    - ii) Enforcement under the RMA, including criteria for the commencement of prosecutions, applications for enforcement orders, the service of abatement notices, and the service of infringement notices.
  - e) Discuss the potential for person(s) nominated by the Trust to participate, at the direction of the Council, in enforcement action under the RMA. Those people must receive appropriate training.
  - f) Council staff engaged in monitoring and enforcement action must have appropriate training to understand the monitoring framework, particularly the cultural health indicators, Te Arawa River Iwi state of the environment report and the TARIT Environmental Management Plan.
  - g) Discuss and agree the role of TARIT in the 5 yearly review provided for in section 35(2A) of the RMA.
- 10.4 Subject to any obligations of privacy or confidentiality, the Council will report to the Trust on enforcement action it has undertaken that is directly relevant to Te Ture Whaimana.

#### **11. Resource Consents – when Council is the regulatory body**

- 11.1 Clause 11 applies to resource consent applications to the Council (including applications under Section 127 of the RMA) for the use of, or activities on the surface of the water in the Waikato River under Section 49(1)(b) of the Act

#### **Resource Consents Engagement**

- 11.2 The parties acknowledge that each may decide to develop specific processes (in the form of Schedules) to expand on the general matters outlined in Clauses 11.3 to 11.8 of this Joint Management Act (**JMA**).
- 11.3 The Council will provide TARIT with information on applications for resource consent that the Council receives. The information must be:
- a) The same as would be given to affected persons through limited notification under Section 95B of the Resource Management Act (**RMA**).
  - b) The information that the Council and the Trust agree upon; and

- c) Provided as soon as reasonably practicable after the application is accepted in accordance with Section 88 of the RMA and before a determination is made under Sections 95 to 95F of the RMA.
- 11.4 The Council acknowledges that in exercising its rangatiratanga in relation to Te Ture Whaimana, the Trust may consider itself to be an affected party in terms of Section 95E of the RMA, irrespective of the contents of this JMA.
- 11.5 The Council will actively encourage applicants to engage early with TARIT and its affiliates prior to the lodgement of an application and, subject to applicant agreement, will facilitate the Trust's participation in formal pre-lodgement meetings.
- 11.6 The Council will advise applicants of the need for their assessment of effects to address effects on tangata whenua and encourage applicants to complete Cultural Impact Assessments, where appropriate;
- 11.7 The Council will take into account, and give appropriate weight to, any comments and/or reports received from the Trust within agreed timeframes to enable the Council to meet statutory timeframes when reporting and making decisions on applications.
- 11.8 For any applications specified under Clause 11.1, the Trust:
  - a) Acknowledges that the Council must operate within the timeframes set out in the RMA
  - b) Will engage with applicants and the Council in an open and transparent manner, including holding meetings and providing comments in writing
  - c) Will provide comments to Council as soon as practicable; and
  - d) Will direct applicants to the appropriate representatives of the Trust, or representatives of Ngāti Tahu-Ngāti Whaoa, Ngāti Kearoa Ngāti Tuara and Tūhourangi-Ngāti Wāhiao, where applicable;

#### **Joint Development of Criteria to Assist Council Decision Making**

- 11.9 The Joint Working Party (JWP) will develop and agree criteria to assist Council decision making under the following processes or sections of the RMA:
  - a) best practice for pre-application processes:
  - b) Section 87D (request that an application be determined by the Environment Court rather than the consent authority):
  - c) Section 88(3) (incomplete application for resource consent):
  - d) Section 91 (deferral pending additional consents):
  - e) Section 92 (requests for further information):
  - f) Sections 95 to 95F (notification of applications for resource consent);
  - g) Section 127 (change or cancellation of consent conditions);
  - h) Section 128 (review of resource consent conditions by consent authority)
- 11.10 The criteria developed and agreed under Clause 11.9:
  - a) Are additional to, and must not derogate from, the criteria that the local authority must apply under the RMA; and
  - b) Do not impose a requirement on Council to change, cancel, or review consent

**12. Resource Consents – when Council is the applicant**

- 12.1 Clause 12 applies where the Council is considering undertaking an activity within the JMA area (to the extent that the activity relates to Te Ture Whaimana) that will require an application for resource consent to itself and/or other consent authorities.
- 12.2 Where the Council is considering undertaking such an activity, the Council will engage with TARIT early in the project planning and development process, as well as through subsequent steps, so as to ensure that the views and interests of TARIT are considered at each step of the process.

**13. Extension to Joint Management Act (JMA)**

- 13.1 The Parties acknowledge that Section 54 of the Act provides for the Parties to extend the Joint Management Agreement (**JMA**) to cover duties, functions or powers that are additional to those specified in section 45 of the Act.
- 13.2 The Parties agree that they will enter into discussions to consider extending this JMA to cover matters including, but not limited to:
- a) Project collaborations between the Parties
  - b) Data access / sharing
  - c) General information flows between the Parties
  - d) Wider resource consent information flow
  - e) Cultural training for elected officials / officers
  - f) Cultural services and expertise
  - g) Secondments - two-way opportunity
  - h) Internships
  - i) Transfer of powers under section 33 Resource Management Act (**RMA**)
  - j) Joint decision making; and
  - k) Nominated TARIT RMA Commissioners.
- 13.3 Any extensions to the JMA under Section 54(1) of the Act are subject to sections 54(3) to 54(6) of the Act.

**14. Dispute Resolution**

- 14.1 The Parties agree and acknowledge that for co-management to be effective the Parties must address the resolution of issues between them in a constructive, co-operative and timely manner consistent with the principles underlying this Joint Management Act (**JMA**).
- 14.2 The dispute resolution process is as follows:
- a) If one Party considers there has been a breach of the JMA then that Party may give notice to the other Party that they are in dispute.
  - b) As soon as practicable upon receipt of the notice, the Council and the Trust's officer representatives will meet to work in good faith to resolve the issue.

- c) If the dispute has not been resolved within 20 Business Days of receipt of the notice, the Chief Executives of the Council and the Trust will meet to work in good faith to resolve the issue.
- d) If the dispute has still not been resolved within 30 Business Days of a meeting of the Chief Executives of the Council and the Trust, and as a matter of last resort, the respective Governance Committee Co-Chairs (or nominee) will meet to work in good faith to resolve the issue; and;
- c) If the dispute is still unresolved the Parties will appoint an independent facilitator to make a recommendation and provide that recommendation to the Parties. If within 10 Business Days of receiving a recommendation the Parties have not resolved the issue, the recommendation becomes binding and the Parties must give effect to it.

## **15. Suspension**

- 15.1 Council and TARIT may agree in writing to suspend, in whole or part, the operations of this JMA. In reaching this decision, the Parties must specify the scope and duration of the suspension in writing.

## **16. Waiver of Rights**

- 16.1 TARIT may give written or electronic notice to the Council that it waives a right provided for in this Joint Management Act (**JMA**).
- 16.2 TARIT must specify the extent and duration of the waiver in the notice.
- 16.3 TARIT may at any time revoke a notice of waiver by written or electronic notice to the Council.

## **17. Review and Amendment**

- 17.1 The Parties agree that this Joint Management Act (**JMA**) is a living document which will be updated and adapted to take account of future developments.
- 17.2 Any part of this JMA can be reviewed by agreement of both Parties in addition to the scheduled reviews described below.
- 17.3 The first full review (Initial Review) of this JMA will commence no later than three years from the Commencement Date unless both Parties agree that a review is not necessary.
- 17.4 Following the Initial Review, the JMA will be reviewed on dates as may be agreed between the Parties,
- 17.5 The Parties may amend the JMA by agreement in writing.
- 17.6 The Parties will provide written notice of the changes and a copy of the amended JMA to the Minister for the Environment.

## **18. Information Sharing**



18.1 The Council will make available to the Trust all information held by the Council (subject to the Local Government Official Information and Meetings Act 1987) where that information is requested by the Trust for the purposes of assisting them to exercise their mana whakahaere, in respect of the Waikato River and enabling the Trust to exercise their rights fully under this Joint Management Act (**JMA**).

18.2 The Trust will make available to the Council information when requested by the Council (subject to consideration under TARIT tikanga) to enable it to fulfil its statutory obligations and the obligations of this JMA.

## **19. Communication**

19.1 The Council and the Trust will establish and maintain effective and efficient communication with each other on a continuing basis by:

- a) The Trust providing, and the Council maintaining, contact details for the Trust personnel responsible for engagement under this Joint Management Act (**JMA**).
- b) The Council providing, and the Trust maintaining, contact details for the Council personnel responsible for engagement under this JMA.
- c) Identifying and educating staff who will be working closely with each other from each respective Party, and informing them of the obligations under this JMA; and
- d) The contact details for those nominated persons from both Parties will be updated as part of the annual Governance Committee meeting.

## **20. Costs**

20.1 Each of the Parties will bear their own costs in relation to their separate activities and contributions to this Joint Management Act (**JMA**) as set out in the Act unless otherwise agreed by the Parties. Separate activities relate to:

- a) Resource Management Act (**RMA**) Planning Documents (Clause 8 of this JMA)
- b) Customary Activities (Clause 9 of this JMA)
- c) Monitoring and Enforcement (Clause 10 of this JMA); and
- d) Resource Consents (Clause 11 of this JMA)

## **21. Exercise of Powers**

21.1 Council may carry out functions or exercise powers on its own account and not in accordance with this Joint Management Act (**JMA**) if:

- a) An emergency situation arises; or
- b) A statutory timeframe for the carrying out of the function or the exercise of the power is not able to be complied with under this JMA.

21.2 Council will endeavour to contact the nominated Trust contacts as soon as possible in an emergency situation, preferably ahead of undertaking any emergency actions.

21.3 As soon as practicable the Council will provide the Trust with written notice of carrying out this function or exercise of power.

## **22. Definitions and Interpretation**

22.1 The definitions set out in 20.2 below have been included to provide guidance and to assist with interpretation of this Joint Management Agreement (**JMA**). Definitions marked with an asterisk (\*) do not necessarily reflect a definitive TARIT understanding of these terms. In the event of discordance between the Parties, the statutory definition shall prevail.

22.2 In this Agreement, unless the context requires otherwise:

**"Act"** means the Ngāti Tūwharetoa, Raukawa, and Te Arawa River Iwi Waikato River Act 2010.

**"Affiliates"** means the Ngāti Tahu-Ngāti Whaoa Rūnanga Trust, Te Rūnanga o Ngāti Kēaroa Ngāti Tuara and the Tūhourangi Tribal Authority.

**"Business Day"** means the period of 9am to 5pm on any day of the week other than:

- (a) Saturday and Sunday;
- (b) The days observed as the anniversaries of the provinces of Auckland and Wellington;
- (c) Waitangi Day, Good Friday, Easter Monday, Anzac Day, the Sovereign's Birthday and Labour Day; and
- (d) A day in the period starting on 20 December and ending with the close of 10 January in the following year.

**"Commencement Date"** means the date this Agreement is signed.

**"Joint Management Agreement"** or **"JMA"** means this Joint Management Agreement between the Parties.

**"Kaitiaki"**\* denotes a person/s undertaking the act of kaitiakitanga, which has the same meaning as in the RMA.

**"LGA"** means the Local Government Act 2002.

**"Mana whenua"**\* has the same meaning as in the RMA.

**"Matauranga Māori"**\* refers to distinctive knowledge created by Māori and arising from their living circumstances, their worldview and their experiences.

**"Nga Taonga Tuku Iho"**\* translates literally as treasures handed down from the ancestors, and may include (but is not limited to) traditional knowledge, Te Reo Māori, cultural practices and traditions.

**"Rangatiratanga"**\* means the principle of self-determination or self-determination as provided for in Article 2 of the Treaty of Waitangi.

**"Rohe"** means the tribal area and is shown on the attached map.

**"RMA"** means the Resource Management Act 1991.

**"RMA Planning Document"** has the same meaning as Resource Management Act 1991 Planning Document as set out in the Act.

**"TARIT Environmental Plan"** or **"TEP"** means the environmental plan that TARIT prepares and serves on the Council and other agencies.

**"Te Ture Whaimana"** means Te Ture Whaimana o te Awa o Waikato or the Vision and Strategy for the Waikato River and has the same meaning given to it under the Act.

**"Upper Waikato River Integrated Management Plan"** has the same meaning as set out in the Act, namely it is a plan that achieves an integrated approach between the Council, TARIT and all other concerned iwi and agencies as to the management of aquatic life, habitats and natural resources within the Waikato River.

**"Waikato River"** has the same meaning as set out in the Act.

**"Working Days"** has the same meaning as "working day" under the RMA and also has the same meaning as Business Day.

**22.3 Interpretation:** In the construction and interpretation of this Agreement, unless the context otherwise requires:

- a) The introduction, headings and marginal notes do not affect interpretation of the JMA.
- b) Where possible the same definitions under the Act have been utilised;
- c) words importing one gender include other genders and a singular includes the plural and vice versa;
- d) A reference to a clause or schedule is a reference to a clause or schedule of this JMA;
- e) At times the Act may need to be read in conjunction with this Agreement;
- f) A statute includes that statute as amended from time-to-time and any regulations, other Orders in Council, and other instruments issued or made under that statute from time-to-time, as well as legislation passed in substitution for that statute; and
- g) A reference to one Party giving written notice to the other means that Party doing so in writing or in electronic form.

**EXECUTED BY:**

Signed for and on behalf of the **Te Arawa River Iwi Trust**

\_\_\_\_\_  
Chairman / Deputy -Chairman

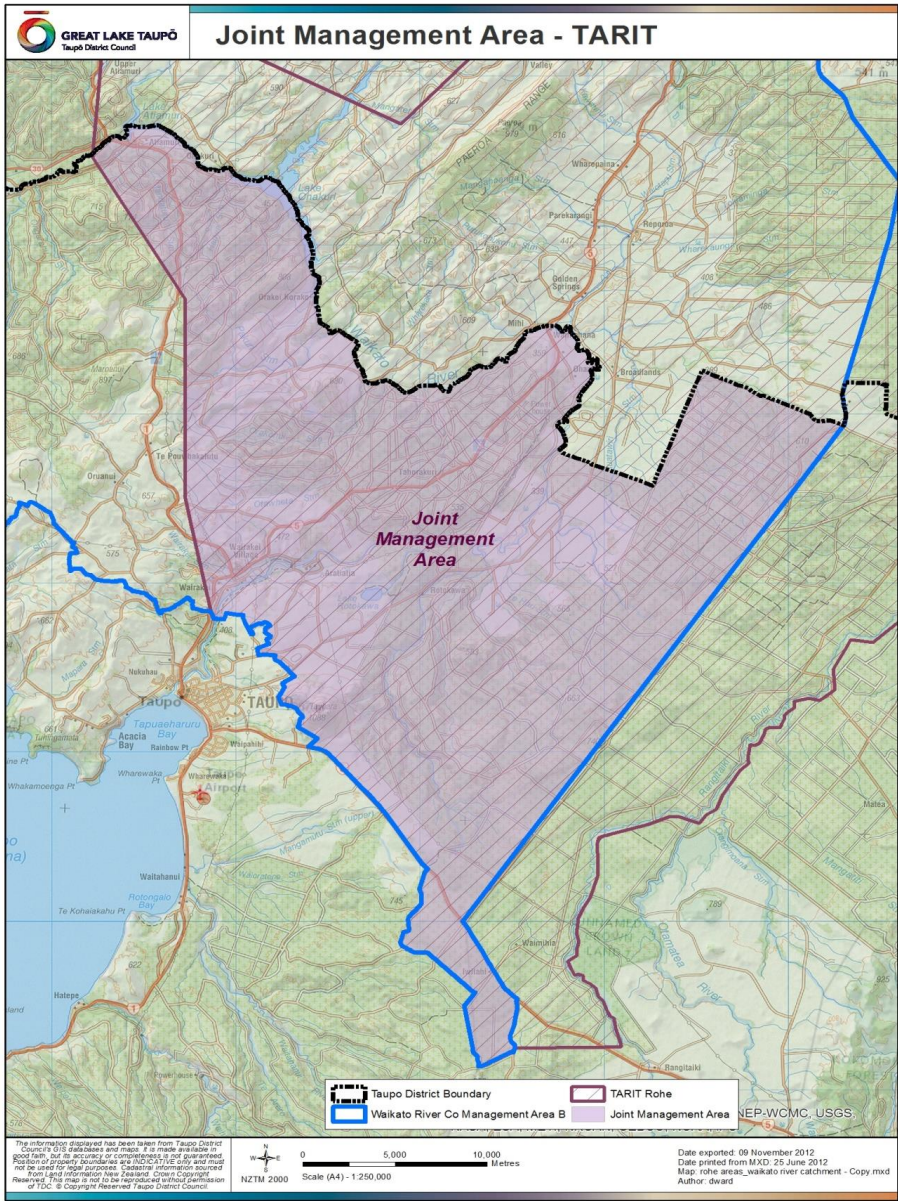
\_\_\_\_\_  
Chief Executive

Signed for and on behalf of the **Taupo District Council**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Executive

Appendix One





TAUPŌ DISTRICT COUNCIL

---

# PERFORMANCE REPORT

**May 2023**

MAY 2023

## 1. CEO'S COMMENTARY

The Council team takes a lot of pride in the work that we do for our community, so to be formally acknowledged for that is always a high point. Our team at the Wastewater Treatment Plant took away three gongs at the recent Water Industry Operations Group awards. This was a nationwide competition proving that our hardworking team go above and beyond, and are more than deserved of these awards. A massive congratulations go to Shannon McMillan for taking home Best Operator of the Year, Sean McAree winning Best New Operator of the Year, and Sean and Dwayne Blank taking a place on the podium by finishing second in the national live tapping competition.

During May there was some great progress in our significant projects, specifically in the mighty Tūrangi. Down one end of Tūrangi we had the incredible Te Mataapuna Sports Facility at Tūrangitukua Park formally opened with a dawn blessing on Saturday 13 May. The building then welcomed its first few rugby and league games with lots of happy faces as everyone enjoyed the well anticipated opening day. On the other side of town Te Kapua Park construction site was blessed, and work began on the brand-new playground.

In addition, after two and a half years, and despite lockdowns, Covid-19 disruptions, and some of the wettest weather on record, the Tūrangi Street Revitalisation Project continues to go from strength to strength with twenty-five streets completely revitalised with damaged kerbing and channelling replaced, trees removed, driveways reinstated, and trees replanted.

Over in Taupō, we also saw the Crown Park Pump Track opened on 17 May with a substantial turn out on opening day. The community open day was attended by councillors, Police, contractors, and the project team, as well as local youngsters and families. The new pump track happened thanks to the huge generosity of a local Taupō family and corporate sponsors. The track complements the kids cycle skills track with working traffic lights, giveaway signs and realistically painted intersections.

Annual Plan hearings and deliberations were also a focus of Council in May. The consultation period on the Draft Annual Plan finished at the end of April, with a total of 138 submissions received. It was very pleasing to see the level of engagement from the community in the Annual Plan process. Most of the submissions received related to the questions raised in the Draft Annual Plan. For example, Council received 111 direct responses to the East Urban Lands question and 94 direct responses to the depreciation question. Hearings took place in both Tūrangi for one day and Taupō for another, and submitters raised various other matters, which were considered through the deliberation process that took place at the end of May. The Council will now adopt the final Annual Plan at its meeting on Friday 30 June.

Overall it was a successful month with much to be proud of across the District.

Ngā mihi nui

Julie Gardyne | CEO Taupo District Council







MAY 2023

## 2. STRATEGIC PRIORITIES

### CAPITAL INVESTMENT PLAN

Deliver our Capital Investment plan as identified in LTP Year 3 and preparing for Annual Plan 23/24 (including shovel ready monies). Progress in May:

- Capital programme 22/23 ongoing, seeing solid progress; notable project milestones such as openings/handovers
- Annual Plan projects are ready to kick-off for new financial year – resourcing largely allocated
- Bow wave for 22/23 Capital Plan being prepared
- Risk reporting for significant project portfolio well underway

### HOUSING

Develop a housing strategy for the district. Key housing areas include social housing, housing for the elderly, papakāinga, and affordable housing. Progress in May:

- We have finished drafting the Housing strategy and are now preparing for consultation to seek iwi, hapū and the community's feedback.
- The communications team have been preparing videos and website content and the engagement team are organising public drop-in sessions to occur in Taupō, Tūrangi, and Mangakino.
- The Iwi and Co-governance team are in the process of setting up hui with hapū and our iwi partners.
- At this stage we are looking for community feedback on the five strategy focus areas. Consultation will take place from 19 June to 17 July.

### RECREATION AND ARTS

Complete a recreation, arts and culture strategy to a standard enabling future investment decisions and lease decisions to be made. Progress in May:

#### Art & Culture

- Resolution to receive Action plan passed by Council on 30 May 2023. Staff and the consultant Nicola Harvey, are meeting with key stakeholders and community groups in June 2023 to update arts community.

### REFORM

Prepare for reform/change of local government - specifically three waters, RMA and Future for Local Government. Progress in May:

#### Local Government Reform

- Final submission was adopted by Council. This was submitted to the Department of Internal Affairs and confirmation of submission received.
- Expectation of FFLG final report from central government and formal consultation June 2023

MAY 2023

### RMA Reform

- Final submission lodged on 17 February 2023. Councillor Kevin Taylor, Nick Carroll and Hilary Samuel spoke to the Select Sub-Committee on 6 March 2023. Now awaiting legislation.
- No further update at this stage.

### Three Waters Reform

- The Government has communicated that entities will begin to be stood up from early 2025 with a staggered approach until 1 July 2026. Some water service entities may be stood up from 1 July 2024. The National Transition Unit is currently working on guidance as to how the adjusted transition timeframe might work.
- Taupō District Council's approach has been to minimise effort spent, until a clearer approach emerges from the National Transition Unit.
- The case for further transition funding will be considered by Cabinet in June, to enable councils to continue to undertake transition work.
- New bill expected in June 2023

### WAYS OF WORKING

Provision of and preparation for our new work environment - both physically and the way we work. Progress in May:

- Executive team currently finalising key decisions around the way we will work in the new building. Once that is finalised the project team will be able to initiate the plan around this.

### DIGITAL TRANSFORMATION

Completion and uptake of Project Quantum to realise the investment made and opportunities it presents to be more efficient, customer focused, digitally enabled and outwardly focused. Progress in May:

- IBIS project underway due for completion in July.
- Project Quantum next phase (Revenue) kick off with onboarding of Business Subject Matter Experts (SMEs) across TDC.
- Review Waiora House IT fitout
- Work with Twenty-Two on draft Technology Concept Brief for Civic Administration Building.

### CLIMATE CHANGE

Develop a strategy for how the organisation and the district responds to our climate change challenges in the short, medium and long term. Give effect to the short term "quick wins". Progress in May:

- Council adopted Emissions Reduction Targets and a Directive (focusing on delivery through LTP24) in August 2022. See: [www.taupodc.govt.nz/climatechange](http://www.taupodc.govt.nz/climatechange)
- Asset Managers are considering emissions reduction investment opportunities for LTP24. A tool has been developed to estimate emissions reduction benefits (and \$ value) in line with the directive.
- Asset managers are considering resilience investment needs, including to climate change and intense weather events, for LTP24.

## MAY 2023

**WORLD-CLASS TEAM**

Creating an empowered, engaged and efficient workforce to be able to meet the organisational priorities. Progress in May:

- Induction project initial session planned.
- Manager and Team leader training project continues.
- End of year performance process initiated.

**CONNECTIVITY**

Play a lead role in drawing together national and regional agencies to support the work across the district, for better overall community outcomes. Progress in May:

- Membership and participation on a number of LGNZ, Taituarā, and Department of Internal Affairs working groups including Water Services Reform Programme and Future for Local Government.
- Membership and attendance at the Taupō Collective Governance Group – a partnership with Tūhwaretoa and a range of Government agencies working in the social sector.

**LOCALISM**

Providing opportunities to give smaller communities and interest groups a voice in what we do. Progress in May:

- Ongoing development of a web presence for community education resources on democratic processes, including 'Submissions 101' information, and this will evolve as more initiatives are stood up in the second half of 2023.
- Further implementation of the engagement practice framework, as we continue to adjust our interactions with communities across the district while undertaking engagement activities.
- Funders Forum hui were held in Mangakino and Tūrangi in May, alongside BayTrust and Department of Internal Affairs, to provide local community groups and organisations with an opportunity to hear about various funding opportunities that are available.
- Facilitated feedback on three playground renewal projects planned within Taupō town, to ensure the local communities who use the playgrounds have their views included to influence the design process.

**SERVICE**

Lift our service standards through the organisation, benchmarked against non-local Govt peers. Progress in May:

- May was a quieter month but gave the teams an opportunity to do additional training in the lead up to Dog Registration periods.
- We successfully rolled 7,705 dogs to be registered for this year
- The team was highly engaged in the Project Quantum phase during May reconnecting and re-establishing their knowledge with the system and process to support the transitions this year

MAY 2023

**INTEGRATED CO-GOVERNANCE AND MANAGEMENT**

Progress in May:

To support the development of staff capability when working with iwi partners/hapū/Māori we are progressing the development of the te reo Māori me ōna tikanga strategy and guidelines to first draft version. We are continuing with the provision of weekly te Reo Māori and Waiata lessons

- We are working with and supporting Council teams to engage Iwi/ hapū/ Māori on various matters. We
  - o Have completed formal communication and letters to iwi partner entities regarding the upcoming Long-Term Plan. We have confirmed initial hui dates with iwi partner entities, with two yet to be confirmed. We have shared a summary of previous Long-term Plan submissions from iwi partners
  - o have supported iwi partner and hapū engagement regarding the draft Housing Strategy, Proposed Changes of Bylaws, and Mangakino Lakefront Development
  - o Are working with 3 Waters team to establish working committee for the planning of 3 waters infrastructure and maintenance with Ngati Turangitukua
  - o Have facilitated iwi partner /hapū Annual plan hui, feedback
- We worked with colleagues for the opening of Te Mataapuna and turning the sod for Te Kapua Park Playground



MAY 2023

## 3. FINANCIAL SUMMARY

### 3.1 REVENUE & EXPENDITURE PERFORMANCE

Figure 1 below sets out the Revenue & Expenses for the financial year to May 2023.

Revenue is ahead of budget across most key revenue lines. In particular, our subsidies and grants revenue is higher than budget because of revenue from central Government in relation to the Taupo Town Centre Transformation Project (\$4.15m), Kerb & Channel funding (\$3.1m) and Better-off funding of (\$0.493m). Other grant revenue is ahead of plan by \$793,000.

Development Contributions are ahead of plan (\$2.6m) mainly due to timing of when we estimated the contributions would fall due.

Revenue from fees and charges are also tracking higher than budget, driven by more property development and construction activity across the district. Specifically, building and resource consent fees are up on budget by \$700,000 year to date. Solid waste revenue is up by \$863,000 year to date, dog registration revenue is \$61,000 ahead of plan and revenue from our venues is also ahead of plan by \$553,000 due to high usage of pools & GLC over the holiday periods. Other revenue from infrastructure recharges and sundry items are ahead of plan by \$260,000.

Finance revenue is ahead of plan by \$1.9m due to increasing returns on term investments as well as more cash than budgeted available to be invested.

\$000	YTD Actual	YTD Budget	YTD Variance
<b>REVENUE</b>			
Rates	76,553	76,141	412
Subsidies and Grants	13,307	4,771	8,536
Development Contributions	9,978	7,412	2,566
Fees and Charges	12,218	9,793	2,425
Finance Revenue	5,287	3,433	1,854
Other Revenue	1,759	1,486	273
<b>TOTAL REVENUE</b>	<b>119,102</b>	<b>103,036</b>	<b>16,066</b>
<b>OPERATING EXPENDITURE</b>			
Personnel Costs	27,724	26,412	(1,312)
Depreciation	23,213	23,178	(35)
Finance Costs	9,787	8,612	(1,175)
Other Expenses	40,229	38,209	(2,020)
<b>TOTAL OPERATING EXPENDITURE</b>	<b>100,953</b>	<b>96,411</b>	<b>(4,542)</b>
<b>NET SURPLUS / DEFICIT</b>	<b>18,149</b>	<b>6,625</b>	<b>11,524</b>

Figure 1: Statement of Revenue & Expenses at 31 May 2023

Total operating expenditure is more than budget year to date by \$4,542m. This is due to:

- Personnel costs being higher than planned by \$1,312,000 this includes salaries funded by 3 waters transition funding, timing variances and other increases. We are still working on the capitalisation of salaries to projects.
- Finance costs are higher than planned by \$1,175,000 as we see increased interest rates having an impact.

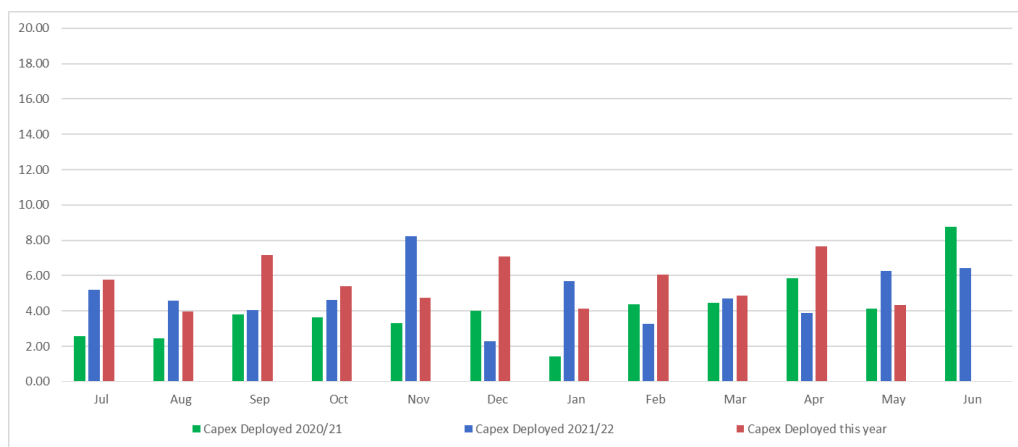
MAY 2023

- Other expenses are higher than planned by \$2,020,000 this is due to electricity being more than planned \$484,000, professional fees more than planned \$289,000 (approximately 50% recovered through resource consents), vehicle costs more than planned due to increased fuel costs \$359,000, Cyclone Gabrielle costs \$418,000 and unrealised losses on financial assets held within the TEL fund \$669,000. These costs are offset by savings in IT costs of \$207,000.

### 3.2 CAPITAL INVESTMENT PERFORMANCE

We have deployed \$61.3m of capital expenditure in the July to May period. This is below the amount we need to achieve to meet the Annual Plan of \$74m plus the bow wave<sup>1</sup> from 2021/22 of \$50m. For the same period last year we had deployed \$52.8m.

Based on the average monthly spend this year we are on target to reach approximately \$67m capital spend by 30 June 2023.



<sup>1</sup> Bow wave is the portion of unspent capital & renewals budget carried forward from last financial year

MAY 2023

## 4. TREASURY REPORT

### 4.1 TREASURY COMPLIANCE

The table below sets details our compliance with the Treasury Management Policy as at 30 April 2023.

DEBT MANAGEMENT		
Measure	Compliance Status	Required by
Interest Rate Risk	✓	TMP
Funding Maturity	✓	TMP
Carbon unit coverage/ hedging	✓	TMP
Liquidity	✓	LGFA
Net Debt	✓	LGFA
Debt/ Revenue	✓	LGFA
Interest Cost/ Rates Revenue	✓	LGFA
Interest Cost/ Total Revenue	✓	LGFA
Debt affordability	Measured at the end of the financial year only	LGA
Balanced budget benchmark		LGA
Debt servicing benchmark		LGA
INVESTMENT MANAGEMENT		
Investment Maturity	✓	TMP
Counterparty Credit Limit	✓	TMP
Strategic Asset Allocation	✓	TMP

TMP= Treasury Management Policy  
 LGFA= Local Government Funding Agency  
 LGA= Local Government Act

**Note:** Carbon Units have been purchased to ensure our obligations for the 2023 and 2024 financial years are covered. The cost of these units aligns to the total cost of carbon set out in the 2023 Annual Plan.



MAY 2023










**4.2 CEO DELEGATIONS REPORTING**

CEO approval of budgeted expenditure over \$500,000: Nil to report this month










CEO approval of unbudgeted expenditure over \$50,000: Nil to report this month

MAY 2023













## 5. SIGNIFICANT PROJECTS

PROJECT	TIME	SCOPE	COST	RAG STATUS (Required if change in rag status, or if it's red)	COMMENTS
<b>WATER</b>					
Kinloch Drinking Standards NZ Upgrade				<p><b>Time:</b> Red due to ongoing design challenges on the Water Treatment Plant, currently working through this impact.</p> <p><b>Water renewals -</b> Potential extension of time for reticulation works</p> <p><b>Cost:</b> Final cost impacts of Water Treatment Plant to be assessed once Design is complete</p>	<p><b>Upcoming Milestones:</b> Expect to finalise the Water Treatment Plant design and consent in the next 4-5 weeks</p> <p>Water renewals - Pipe testing and commissioning ongoing</p> <p><b>Other key details:</b></p> <p>56% complete</p>
Omori Water Plant Upgrade				<p><b>Time:</b> Amber due to flow on delays with resourcing from Kinloch (common resources)</p>	<p><b>Upcoming Milestones:</b> Design report and building layouts to be completed in the next 4 weeks</p> <p><b>Other key details:</b> Layout finalised, awaiting design report</p> <p>9% complete</p>
Tauhara Ridge Reservoir & Airport Connection				<p><b>Time:</b> Time is red due to major delays from original Long Term Plan timeline.</p>	<p><b>Upcoming Milestones:</b> Contract design out for tender</p> <p><b>Other key details:</b> Reservoir design build contract in preparation. Airport pipeline design underway.</p> <p>5% complete</p>













MAY 2023

PROJECT	TIME	SCOPE	COST	RAG STATUS (Required if change in rag status, or if it's red)	COMMENTS
<b>TRANSPORT</b>					
Tūrangi Street Revitalisation				<p><b>Scope:</b> Additional failing infrastructure adding to the project over the duration to date.</p> <p><b>Cost:</b> Awaiting response from MBIE on additional funding to complete all streets</p>	<p><b>Upcoming Milestones:</b> Contractor to complete Puataata Road and Arborist will move into Te Rangitautahanga Road next</p> <p><b>Other key details:</b> Tree replanting has been placed on hold due to negative feedback from residents and community engagement will be done throughout the next couple of weeks.</p> <p>74% Complete</p>
<b>COMMUNITY FACILITIES</b>					
Te Kapua Park Playground Upgrade					<p><b>Upcoming Milestones:</b> Main earthworks, installation of underground services and concrete work now largely complete with play equipment and shade sails being installed progressively.</p> <p><b>Other key details:</b> Working with Ngāti Tūrangitukua and local artists re cultural design elements. Contractor making great progress and is tracking to plan in terms of timeline and budget.</p> <p>65% complete</p>
Tūrangitukua Park Community Sports Facility					<p><b>Upcoming Milestones:</b> Resolve last of outstanding tasks (identified during practical completion walkthrough) and formally handover to operations.</p> <p><b>Other key details:</b> Te Mataapuna formally opened on 13 May 2023. Last report.</p> <p>99% complete</p>










MAY 2023

PROJECT	TIME	SCOPE	COST	RAG STATUS (Required if change in rag status, or if it's red)	COMMENTS
<b>COMMUNITY FACILITIES</b>					
Turangi Recreation & Activities Centre (TRAC)					<p><b>Upcoming Milestones:</b> Hui with hapū to take place following preliminary meeting with representatives from Ngāti Tūrangitukua Charitable Trust in June.</p> <p><b>Other key details:</b></p> <p>15% complete</p>
Mangakino Lakefront Upgrade Project				<p><b>Time:</b> delay due to toilet block manufacturing.</p> <p><b>Scope:</b> Bike charging station might be completed as another contract.</p>	<p><b>Upcoming Milestones:</b> Construction install to start July.</p> <p><b>Other key details:</b> Sewer design required as variation to contract, design underway.</p> <p>15% complete</p>
<b>WASTEWATER</b>					
View Road Stage 2 LDS Expansion				<p><b>Cost:</b> Amber due to additional land profiling required, however this can be completed within the project contingency</p>	<p><b>Upcoming Milestones:</b> Final design to be approved in the next 4 weeks &amp; civil works to commence for pipework.</p> <p><b>Other key details:</b> All pivots have been erected.</p> <p>30% complete</p>
Taupō Wastewater Southern Trunk Main Upgrade – Stage 1 (multi-year project)					<p><b>Upcoming Milestones:</b> Further hapū engagement, completion of detailed design (99%), consenting, tender.</p> <p><b>Other key details:</b></p> <p>15% complete</p>

MAY 2023

PROJECT	TIME	SCOPE	COST	RAG STATUS (Required if change in rag status, or if it's red)	COMMENTS
<b>WASTEWATER</b>					
SCADA Upgrade					<p><b>Upcoming Milestones:</b> Commissioning of both Mangakino &amp; Tūrangi Water Treatment Plants aiming to be completed by the end of June.</p> <p><b>Other key details:</b> Tūrangi acceptance test completed but will need electrical work on site before commissioning. 3 other Water Treatment Plant's under development</p> <p>25% complete</p>
<b>DEMOCRACY AND PLANNING</b>					
District Plan					<p><b>Upcoming Milestones:</b> No significant changes from last month</p> <p><b>Other key details:</b></p> <p>70% complete</p>
Long-term Plan				<p><b>Time:</b> Project working to tight schedule, with no time for delay. SG is meeting fortnightly, project team weekly.</p> <p><b>Scope:</b> High level scope understood. Details of extent of review of Levels of Service &amp; Performance Framework &amp; DC Policy yet to be determined.</p> <p><b>Cost:</b> Sufficient funds until 30 June 2023.</p>	<p><b>Upcoming Milestones:</b> Activity Area Plans due 30 June 2023 &amp; Executive review of long-list by 10 July 2023.</p> <p><b>Other key details:</b> Activity Area Plans, Infrastructure Strategy Review underway. Growth and Forecasting assumptions well developed, ready for workshopping with Elected Members.</p> <p>20% complete</p>
<b>REFORM, INVESTMENTS</b>					
3 Waters Reform Activities				<p><b>Time:</b> Uncertainty around timescales as the National Transition Unit is still working on guidance as to how the adjusted transition timeframes might work.</p> <p><b>Scope:</b> Unclear at this stage as to the impact of the 2-year extension on the scope.</p> <p><b>Cost:</b> Currently no clarity as to how council participation in the extended three waters transition will be funded.</p>	<p>Upcoming milestones: NIL</p> <p>Other key details:</p> <p>40% complete</p>

MAY 2023

PROJECT	TIME	SCOPE	COST	RAG STATUS (Required if change in rag status, or if it's red)	COMMENTS
<b>REFORM, INVESTMENTS</b>					
Waiora House					<p><b>Upcoming Milestones:</b> Construction now largely complete. Focus now on resolving outstanding items as identified during practical completion walk through and working with the Waiora Community Trust for furniture and technology install and general preparations ahead of expected opening in August (date tbc with the Trust).</p> <p><b>Other key details:</b> Budget on track reflecting amount in the annual plan.</p> <p>95% complete</p>
204 Crown Road – Subdivision Earthworks & Civil				Cost: Funding approved	<p><b>Upcoming Milestones:</b> Completion of revised scheme plan.</p> <p><b>Other key details:</b> \$3.5m funding approved as part of annual plan. Concept design of lot size and layout under review due to Contact Energy releasing additional land from first agreed, and discussions with Regional Council and Taupō District Council regarding future management of the site.</p> <p>5% complete</p>
EUL Stage 1 Lot 20 – Earthworks & Civil				Cost: Funding approved	<p><b>Upcoming Milestones:</b> Earthworks to commence 3 July 2023.</p> <p><b>Other key details:</b> \$7.646m funding approved as part of annual plan. Procurement of development partners underway. Earthworks consent lodged with Regional Council. Earthworks contract tenders evaluated, and successful tenderer selected.</p> <p>5% complete</p>



ON TRACK



ON TRACK  
(MAY NOT  
MEET TARGET)



WILL NOT MEET  
TARGET



ACHIEVED